

RESOLUTION NO. 07202020

A RESOLUTION AUTHORIZING ESTABLISHMENT OF COVID-19 EMERGENCY PAYMENT PLAN PROGRAM FOR PAST DUE UTILITY ACCOUNTS RECEIVABLE DUE TO THE CITY OF NEWPORT AS A RESULT OF THE COVID-19 PANDEMIC AND OTHER MATTERS RELATED THERETO.

WHEREAS, a State of Emergency has been declared by national, state, county, and city officials regarding the COVID-19 pandemic; and,

WHEREAS, the Governor of the State of Washington issued Proclamation 20-23.6 on July 2, 2020 regarding the financial and operational activities of local utilities due to the COVID-19 pandemic, and requiring utilities to develop COVID-19 Customer Support Programs; and,

WHEREAS, it has been made to appear to the City Council of the City of Newport that there are certain Utilities Accounts Receivable owing to the City of Newport which on the 20th day of July, 2020, were past due.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NEWPORT HEREBY RESOLVES AS FOLLOWS:

SECTION 1: Utility Customers financially impacted by COVID-19 and with past due Accounts Receivable are hereby encouraged to enter into the ‘COVID-19 Emergency Payment Plan – Utilities,’ a copy of which is attached hereto in “Exhibit A” and incorporated herein, in order to bring all past due amounts to current in a manner that is equitable to the customer and to the City of Newport, and is in alignment with the Governor’s Proclamation.

SECTION 2: The Accounting Clerk is hereby authorized and directed to work with Utility Customers who have amounts past due to enter into agreements with such Customers for payment plans under the COVID-19 Emergency Payment Plan program for the duration of the COVID-19 emergency as directed by Proclamation 20-23.6.

ADOPTED by the City Council of the City of Newport at a regular meeting held on the 20th day of July, 2020.

DATED this 20th day of July, 2020.



Mayor **Shirley Sands**

ATTEST:



City Clerk/Treasurer **Nickole North**

Approved as to Form:



City Attorney **Laura McAloon**

City of Newport

200 S. Washington Ave.

Newport, WA 99156

509-447-6495

accounting@newport-wa.org

Application for COVID-19 Emergency Payment Plan – Utilities

Date: _____ Account Number: _____

Applicant Name: _____

Service Address: _____

Mailing Address: _____

Phone: _____ Email: _____

I have been financially impacted by the COVID-19 virus and request a payment plan for utilities (water, sewer). I request to pay my outstanding balance over the next _____ months in equal installments.

**Applicants may select up to 12 months without prior written approval from the City. If you are requesting a longer-term payment plan, please check here and the City will contact you:*

Outstanding amount \$ _____ ÷ _____ (months from above) = \$ _____ Payment Amount

Terms & Conditions:

Payments must be received by the City by the 20th of each month.

No bill will be sent for this payment plan. Payments are in addition to the regularly accrued charges for this account. Regular charges must remain current.

By making monthly payments as agreed upon under the COVID-19 Emergency Payment Plan, while such payment plan is in place the City of Newport will not add late penalties or fees, or disconnect service to your account if at a later date the Governor of the State of Washington allows the utility to return to normal billing operations as per Newport Municipal Code.

If you do not stay current on your payment plan, once it is allowed by the Governor your account **will** incur late penalties, fees, and utility shutoff provided under Newport Municipal Code.

Applicant Signature: _____ Date: _____

Owner (if applicable): _____ Phone: _____

Please submit this completed application via email to accounting@newport-wa.org or mail to City of Newport, 200 S. Washington Ave., Newport, WA 99156.

The City will respond to the applicant within 10 business days of receiving the application.

For City Use Only:

First Payment Due Date _____

Rejected by _____

Approved by _____

Reason for Rejection _____