

**NEWPORT CITY COUNCIL AGENDA**

***August 15, 2022 AT 6:00 PM***

**INTRODUCTION**

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 forty-eight (48) hours prior to the meeting.

**YOUR ELECTED OFFICIALS**

MAYOR KEITH CAMPBELL  
COUNCILMEMBER KENNETH SMITH  
COUNCILMEMBER JORDAN BOWMAN  
COUNCILMEMBER JAMI SEARS  
MAYOR PRO TEM MARK ZORICA  
COUNCILMEMBER NATHAN LONGLY

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**CALL TO ORDER**

ROLL CALL

PLEDGE OF ALLEGIANCE

AMENDMENTS & APPROVAL OF AGENDA & MINUTES

**MAYOR & COUNCIL COMMENTS:**

**AUDIENCE PARTICIPATION:**

**CITY ADMINISTRATOR COMMENTS:**

**STAFF COMMENTS:**

Law Enforcement Update – Chief Duxbury

Public Works Update – David North, Public Works Director

Fire District 4 Update – Pend Oreille County Fire District 4 Chief Webber

Financial Update – Clerk/Treasurer North

**NEW BUSINESS:**

Motion to approve Agreement NP2022-19 to provide interim city attorney services with Thrive Law PLLC – Abby Gribi, City Administrator

Newport Rodeo and Rough Stock Recap – Ray Hanson, Newport Rodeo President

Motion to allow the City Administrator to submit a letter of commitment for a 2022 TIB Preservation Application committing to a 5% match in the 2023 budget – Abby Gribi, City Administrator

Motion to approve an updated job description for the Deputy Clerk/Treasurer position – Abby Gribi, City Administrator

**BILLS & PAYROLL:**

CLAIMS CHECKS 65106-65143	\$173,950.45
CLAIMS EFT 08/10/2022 Run 1-7	\$19,420.06
CLAIMS DIRECT PAY 08/10/2022 Run 1-7	\$7,800.00
PAYROLL E-CHECKS 1290-1296; Dir Deposit Run 08/03/2022	\$84,141.34

**WORKSHOP:**

Sewer Code Revision Overview – Abby Gribi, City Administrator

Attorney Request for Qualifications (RFQ) Overview – Abby Gribi, City Administrator

**ADJOURNMENT:**

**MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON**  
**AUGUST 01, 2022**

A meeting of the Newport City Council was held on August 01, 2022, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Jordan Bowman		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

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At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

**APPROVAL OF AGENDA & MINUTES:**

Sue Mauro will not be able to attend the meeting tonight so that topic will be removed from New Business. Councilmember Sears moved to approve the agenda as amended and the minutes from the July 18<sup>th</sup>, 2022 Council Meeting as well as the July 21<sup>st</sup>, 2022 Special Meeting; Councilmember Longly seconded. Motion carried.

**MAYOR AND COUNCIL COMMENTS:**

Mayor Campbell encouraged members of the Council to attend the event that the Kalispel Tribe is putting on to recognize and thank elected officials.

**CITY ADMINSTRATOR COMMENTS:**

City Administrator Gribi met with a liaison for the Small Rural Cities division of Department of Commerce that will help connect her to contacts and funding opportunities.

TAC Board is doing a Tri County Safety Plan which will make the entities in that area eligible for federal funding of five billion dollars for infrastructure projects. One billion per year for the next five years will be available.

Ms. Gribi has been working on construction standards and has currently been going over the sewer code. This code has not been updated since 1957. She is planning on doing a complete repeal and replacement and a draft will be ready for review at the next Council Meeting.

Business Registration community input will take place at Newport City Hall Council Chambers at three separate times with the first being August 15<sup>th</sup> from 4:30 PM to 6:00 PM; the second being

August 17<sup>th</sup> from 7:00 AM to 9:00 AM and the third being August 18<sup>th</sup> from 11:30 AM to 1:30 PM.

Ms. Gribi thanked the Council for attending the budget workshop and felt that it was very beneficial.

Councilmember Bowman moved to allow staff to purchase a 2023 F150 patrol vehicle to be received and paid for next year; Councilmember Longly seconded. Councilmember Smith asked if a down payment would be required this year and was told no. Motion carried.

Councilmember Longly moved to allow the purchase of a WSP surplus patrol vehicle this year in the amount of around \$13,000.00; Councilmember Smith seconded. Motion carried.

Councilmember Sears moved to allow curbing within the RV Park as funds allow; Councilmember Longly seconded. Councilmember Zorica asked if signage had been discussed. He was wondering if it should be named after some longtime rodeo folk. City Administrative Gribi stated that had not been discussed but it could be and she will inquire. Motion carried.

**NEW BUSINESS:**

Councilmember Sears moved to approve a Hotel/Motel Tax Request for Pend Oreille Valley Relay for Life in an amount up to \$1,000.00; Councilmember Zorica seconded. Motion carried.

**BILLS & PAYROLL:**

Councilmember Sears moved to approve the bills and payroll; Councilmember Smith seconded. Motion carried.

CLAIMS CHECKS 65086-65105	\$29,297.62
CLAIMS EFT 07/27/2022 Run 1-4	\$60,051.77
PAYROLL EFTS 1285-1289 & DIRECT DEPOSIT 07/19/2022	\$63,207.04

**ADJOURNMENT:**

The meeting was adjourned at 6:19 PM.

Attest: \_\_\_\_\_  
Nickole North, MMC, CPFA  
Clerk/Treasurer

By: \_\_\_\_\_  
Keith Campbell  
Mayor



# CITY OF NEWPORT POLICE DEPARTMENT

200 S. Washington Avenue • Newport, Washington 99156-9670  
(509) 447-5611 • Fax (509) 447-2226

## Law Total Incidents Report July 2022

Nature of Incident	Total Incidents
Abandoned Vehicle	1
Agency Assistance	47
Alarm - Law	8
Animal Bite	5
Animal Cruelty	4
Animal Noise	1
Animal Problem	9
Assault	1
Attempt to Locate	1
Burglary	1
Cardiac Arrest	1
Citizen Assist	2
Civil	6
Deceased Person	2
Disabled Vehicle	1
Disorderly Conduct	2
Disturbance	1
Verbal Domestic Violence	4
Erratic Driver	3
Extra Patrol	1
Fire -STRUCTURE	1
Found Property	2
Harassment	1
Intoxicated Person	1
Juvenile Problem	6
Malicious Mischief	1
Medical Emergency	1
Code Violation	1
Collision - Injury/Unknown Injury	1
Collision - No Injuries	6
Overdose	1
Possible DUI	1
Psychiatric	1
Suspicious Circumstance	11
Suspicious Person	5
Suspicious vehicle	5
Theft	6
Traffic Hazard	1
Traffic Violation	3
Traffic Stop	4
Trespass	6
Unconsciousness	1
Vehicle Prowl	1
Violation of Court Orders	2
Wanted Person	1
Welfare Check	7

Total Incidents for This Report: 178



## **CITY OF NEWPORT FINANCIAL REPORT**

### **For the period of July 2022**

Cash & Investments 06/30/2022	\$3,653,416.82
Cash & Investments 07/31/2022	<u>\$4,005,538.91</u>
Increase of	\$ 352,122.09

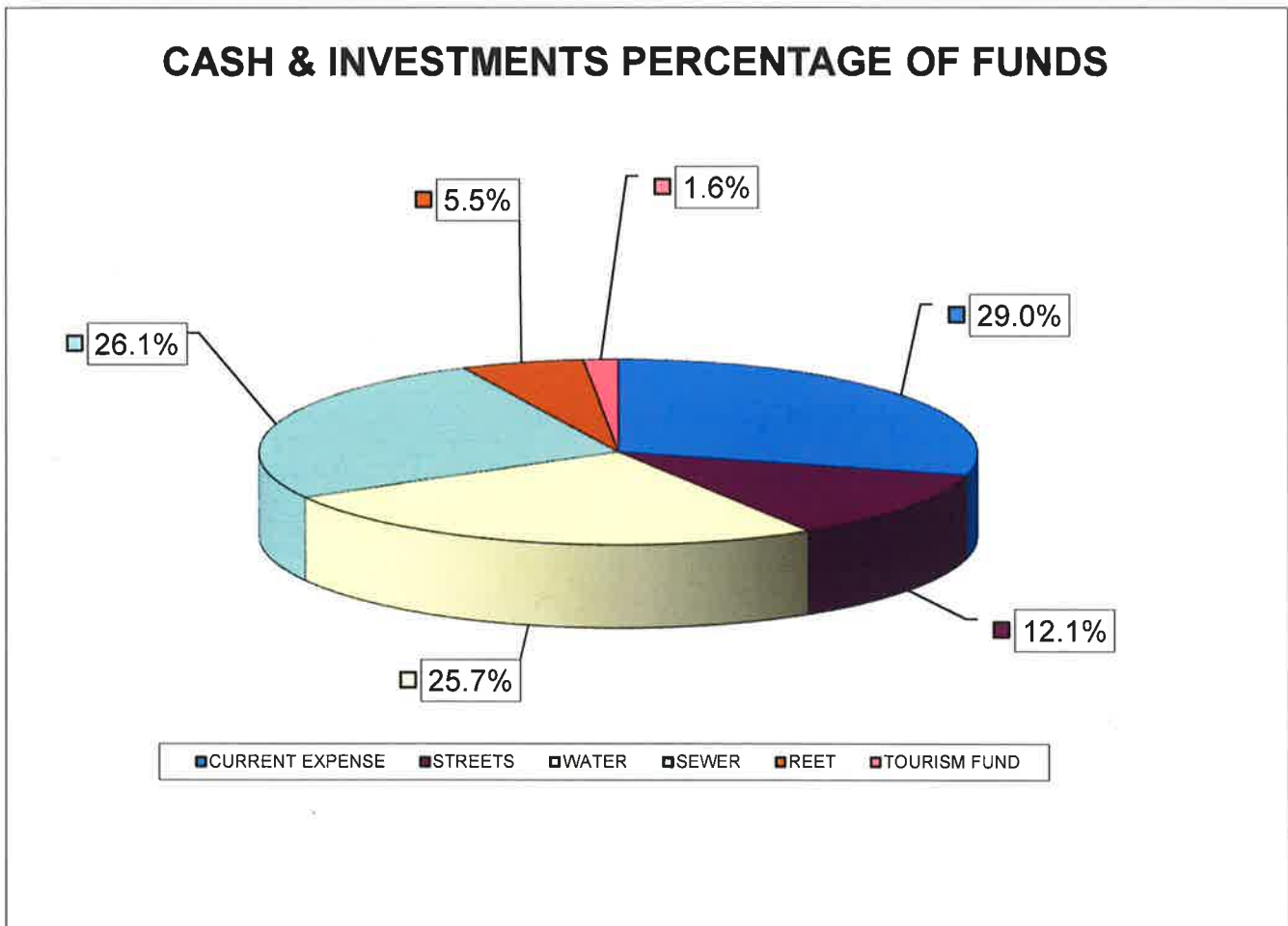
Sales Tax 07/2021	\$55,081.06
Sales Tax 07/2022	<u>\$66,353.39</u>
Increase of	\$11,272.33

Property Tax 07/2021	\$ 4,457.55
Property Tax 07/2022	<u>\$ 3,505.11</u>
Decrease of	\$ 952.44

Delinquent Accounts      8 @ \$4,001 which is down from 9 @ \$4,686 last month.

## CASH AND INVESTMENTS AS OF JULY 31, 2022

CURRENT EXPENSE	\$1,162,040.93
STREETS	\$486,518.35
WATER	\$1,028,602.23
SEWER	\$1,045,581.60
REET	\$220,473.92
TOURISM FUND	\$62,252.38
CLEARING FUNDS	\$69.50
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 4,005,538.91</b>



BUDGET % SPENT AT THIS TIME S/B NOT MORE THAN	58%
REVENUES AT THIS TIME =	74%
EXPENDITURES AT THIS TIME =	29%

# BUDGET STATUS REPORT 07/31/2022 SHOULD BE AT 58% AT THIS TIME

FUNDS	REVENUE	REVENUE	BUDG.	EXPEND.	BUDG.	CASH &	REVENUE TO
	BUDGETED	TO DATE	REV %	TO DATE	EXP. %	INVEST.	COLLECT
General Govt					39%		
Public Safety					49%		
Planning					90%		
Mental & Phys Hlth					35%		
Library					1%		
Spectator & Comm					5%		
Park					50%		
Nonexpenditures					54%		
Debt					98%		
Capital Exp.					100%		
Oper. Transfer Out					50%		
<b>Total Current Exp.</b>	<b>\$2,993,423.00</b>	<b>\$2,356,020.98</b>	<b>79%</b>	<b>\$1,193,980.05</b>	<b>40%</b>	<b>\$1,162,040.93</b>	<b>\$637,402.02</b>
Street	\$1,131,000.00	\$785,670.16	69%	\$299,151.81	26%	\$486,518.35	\$345,329.84
REET	\$253,500.00	\$220,473.92	87%	\$0.00	0%	\$220,473.92	\$33,026.08
Tourism	\$78,500.00	\$65,116.76	83%	\$2,864.38	4%	\$62,252.38	\$13,383.24
Water	\$2,086,203.00	\$1,540,597.67	74%	\$511,995.44	25%	\$1,028,602.23	\$545,605.33
Sewer	\$2,292,423.00	\$1,584,452.65	69%	\$538,871.05	24%	\$1,045,581.60	\$707,970.35
State Clrg Fund	\$0.00	\$16,340.73	0%	\$16,271.23	0%	\$69.50	(\$16,340.73)
<b>TOTALS</b>	<b>\$8,835,049.00</b>	<b>\$6,568,672.87</b>	<b>74%</b>	<b>\$2,563,133.96</b>	<b>29%</b>	<b>\$4,005,538.91</b>	<b>\$2,266,376.13</b>



# Cash and Investment Activity

Period: 2022 - July  
Period Totals

Fund	Beginning		Activity		Ending		Ending Balance
	Cash	Investments	In	Out	Cash	Investments	
001	\$146,642.27	\$1,044,323.29	\$449,496.50	\$480,103.61	\$116,876.40	\$1,045,164.53	\$1,162,040.93
101	\$19,385.98	\$477,426.79	\$26,729.80	\$37,828.84	\$8,689.25	\$477,829.10	\$486,518.35
103	\$25,700.68	\$181,267.85	\$13,352.64	\$152.75	\$39,053.32	\$181,420.60	\$220,473.92
109	\$11,685.43	\$48,830.96	\$1,694.84	\$41.15	\$13,380.27	\$48,872.11	\$62,252.38
410	\$68,942.30	\$857,488.13	\$187,215.91	\$186,489.27	\$70,391.52	\$958,210.71	\$1,028,602.23
411	\$33,267.96	\$738,343.27	\$330,005.57	\$307,279.56	\$56,616.15	\$988,965.45	\$1,045,581.60
412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
633	\$111.91	\$0.00	\$2,718.95	\$2,761.36	\$69.50	\$0.00	\$69.50
	<b>\$305,736.53</b>	<b>\$3,347,680.29</b>	<b>\$1,011,214.21</b>	<b>\$1,014,656.54</b>	<b>\$305,076.41</b>	<b>\$3,700,462.50</b>	<b>\$4,005,538.91</b>

# Revenue

Starting Account Number: 001-000-000-308-91-00-00 Beginning Unassigned Balance  
 Ending Account Number: 633-000-000-389-30-00-03 Leasehold Excise Tax Remit  
 Period: 2022 - July

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Current Expense</b>						
<b>Revenue</b>						
001-000-000-308-91-00-00	Beginning Unassigned Balance	\$0.00	\$1,107,440.11	\$1,154,500.00	95.92 %	\$47,059.89
<b>Taxes</b>						
001-000-000-311-10-00-00	General Prop Taxes 60%	\$2,674.54	\$116,673.97	\$215,000.00	54.27 %	\$98,326.03
001-000-000-313-11-00-00	Local Retail Sales Tax 30%	\$16,197.50	\$93,079.69	\$149,000.00	62.47 %	\$55,920.31
001-000-000-313-11-00-01	Opt Retail Sales Tax 30%	\$16,197.50	\$93,079.69	\$149,000.00	62.47 %	\$55,920.31
001-000-000-313-71-00-00	Local Criminal Justice	\$2,994.97	\$22,156.28	\$26,000.00	85.22 %	\$3,843.72
001-000-000-316-47-00-00	Utility Tax-Phone 6%	\$3,418.87	\$22,461.71	\$35,000.00	64.18 %	\$12,538.29
001-000-000-316-47-00-01	Utility Tax - PUD 6%	\$51,941.79	\$195,787.73	\$240,000.00	81.58 %	\$44,212.27
001-000-000-317-20-00-00	Leasehold, Entitlements and Other Payments	\$0.00	\$564.48	\$1,000.00	56.45 %	\$435.52
	<b>Total Taxes</b>	<b>\$93,425.17</b>	<b>\$543,803.55</b>	<b>\$815,000.00</b>	<b>66.72 %</b>	<b>\$271,196.45</b>
<b>Licenses and Permits</b>						
001-000-000-321-30-00-00	Temporary Permit/Fireworks Permit	\$0.00	\$120.00	\$500.00	24.00 %	\$380.00
001-000-000-321-91-00-00	Franchise Fee Cable	\$536.02	\$4,467.05	\$7,500.00	59.56 %	\$3,032.95
001-000-000-322-10-00-00	Building Permits	\$4,327.79	\$15,719.97	\$25,000.00	62.88 %	\$9,280.03
001-000-000-322-30-00-00	Animal Licenses	\$120.00	\$3,115.00	\$4,500.00	69.22 %	\$1,385.00
	<b>Total Licenses and Permits</b>	<b>\$4,983.81</b>	<b>\$23,422.02</b>	<b>\$37,500.00</b>	<b>62.46 %</b>	<b>\$14,077.98</b>
<b>Intergovernmental Revenues</b>						
001-000-000-332-92-10-00	COVID-19 Non-Grant Assistance	\$307,223.00	\$307,223.00	\$307,223.00	100.00 %	\$0.00
001-000-000-332-92-10-01	COVID 19 Non-Grant Assistance County	\$0.00	\$19,633.71	\$0.00		(\$19,633.71)
001-000-000-333-21-01-90	Department of Commerce CARES Grant	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-334-04-20-01	CERB Match EDC	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-334-06-90-00	CERB Feasibility Study	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$29,778.81	\$23,000.00	129.47 %	(\$6,778.81)
001-000-000-335-04-01-00	LE & CJ Leg One Time Cost	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-336-00-98-00	Reet City Assistance	\$0.00	\$57,326.23	\$92,000.00	62.31 %	\$34,673.77
001-000-000-336-06-21-00	CJ - Population	\$250.00	\$750.00	\$1,000.00	75.00 %	\$250.00
001-000-000-336-06-26-00	CJ Special Program	\$664.25	\$1,918.74	\$2,500.00	76.75 %	\$581.26
001-000-000-336-06-42-00	Marijuana Excise Tax	\$0.00	\$1,570.34	\$5,000.00	31.41 %	\$3,429.66
001-000-000-336-06-51-00	DUI Cities	(\$4.44)	\$172.80	\$500.00	34.56 %	\$327.20
001-000-000-336-06-94-00	Liquor Excise Tax	\$3,431.05	\$10,969.93	\$19,000.00	57.74 %	\$8,030.07
001-000-000-336-06-95-00	Liquor Profits	\$0.00	\$8,221.98	\$18,000.00	45.68 %	\$9,778.02
	<b>Total Intergovernmental Revenues</b>	<b>\$311,563.86</b>	<b>\$437,565.54</b>	<b>\$468,223.00</b>	<b>93.45 %</b>	<b>\$30,657.46</b>

Account Number	Description	Amount	Percentage	Amount
<b>Charges for Goods and Services</b>				
001-000-000-341-81-00-00	Photocopying	\$0.00	7.03 %	\$464.85
001-000-000-342-10-00-00	SRO Reimbursement NSD	\$0.00	15.99 %	\$63,849.98
001-000-000-345-23-00-00	Animal Control Fees	\$0.00	21.00 %	\$395.00
001-000-000-345-81-00-00	Zoning & Subdivision	\$1,950.00	158.71 %	(\$2,935.50)
001-000-000-345-83-00-00	Plan Checking	\$2,140.65	77.58 %	\$2,242.09
001-000-000-345-86-00-00	SEPA Related Fees	\$0.00	0.00 %	\$1,000.00
001-000-000-347-30-00-00	Park Reservation Fees	\$70.00	92.00 %	\$80.00
	<b>Total Charges for Goods and Services</b>	<b>\$4,160.65</b>	<b>30.75 %</b>	<b>\$65,096.42</b>
<b>Fines and Penalties</b>				
001-000-000-354-00-00-00	Parking Infraction Penalty	\$60.00	12.00 %	\$440.00
001-000-000-357-37-00-00	District Court Recoupment	\$1,684.41	41.33 %	\$14,667.15
001-000-000-359-00-00-01	False Alarm Penalties	\$0.00	0.00 %	\$500.00
001-000-000-359-90-00-00	NSF Check Charges	\$0.00	0.00 %	\$500.00
	<b>Total Fines and Penalties</b>	<b>\$1,744.41</b>	<b>39.22 %</b>	<b>\$16,107.15</b>
<b>Miscellaneous Revenues</b>				
001-000-000-361-10-00-00	Investment Interest	\$843.95	106.02 %	(\$120.33)
001-000-000-361-40-00-00	Interest on Sales Tax	\$30.93	30.29 %	\$348.56
001-000-000-362-00-00-00	Rents & Leases	\$1,275.00	57.71 %	\$7,190.00
001-000-000-362-00-00-01	Cell Tower Lease	\$1,776.18	56.51 %	\$9,566.74
001-000-000-367-00-00-00	Contributions and Donations Private	\$0.00		\$0.00
001-000-000-369-10-00-00	Sale of Surplus Property	\$0.00		\$0.00
001-000-000-369-80-00-00	Cash Adjustments	\$0.00		\$0.00
001-000-000-369-91-00-00	Miscellaneous Revenue New	\$0.00	29.87 %	\$701.35
	<b>Total Miscellaneous Revenues</b>	<b>\$3,926.06</b>	<b>58.39 %</b>	<b>\$17,686.32</b>
<b>Nonrevenues</b>				
001-000-000-382-10-00-00	Park Deposits	\$100.00	94.00 %	\$60.00
	<b>Total Nonrevenues</b>	<b>\$100.00</b>	<b>94.00 %</b>	<b>\$60.00</b>
<b>Other Financing Sources</b>				
001-000-000-391-00-00-00	LTGO Bond Proceeds	\$0.00		\$0.00
001-000-000-395-10-00-00	Proceeds from Sale of Capital Assets	\$0.00		\$0.00
001-000-000-395-20-00-00	Loss of Cap Assets-Insurance	\$0.00		\$0.00
001-000-000-395-20-00-01	Loss of Cap Assets Other	\$0.00		\$0.00
001-000-000-397-00-00-00	T/I From 410 Office Lease	\$0.00	100.00 %	\$0.00
001-000-000-397-00-00-01	T/I from 410 W/S Tax	\$30,646.06	49.44 %	\$175,460.35
	<b>Total Other Financing Sources</b>	<b>\$30,646.06</b>	<b>50.46 %</b>	<b>\$175,460.35</b>
	<b>Total Revenue</b>	<b>\$2,356,020.98</b>	<b>78.71 %</b>	<b>\$637,402.02</b>
	<b>Total Current Expense</b>	<b>\$2,356,020.98</b>	<b>78.71 %</b>	<b>\$637,402.02</b>
<b>Street Fund</b>				
101-000-000-308-51-00-00	Revenue	\$0.00	84.26 %	\$104,175.55
<b>Taxes</b>				
101-000-000-311-10-00-00	Gen Prop Taxes 40%	\$1,783.01	48.01 %	\$84,217.40
101-000-000-313-11-00-00	Local Retail Sales Tax 20%	\$1,798.34	68.95 %	\$27,946.88

Account	Description	Actual	Budget	Variance	%
101-000-000-313-11-00-01	Opt Retail Sales Tax 20%	\$10,798.34	\$99,000.00	\$62,053.12	62.68 %
101-000-000-316-40-00-00	Garbage Util Tax 10%	\$0.00	\$51,000.00	\$0.00	0.00 %
<b>Total Taxes</b>		<b>\$23,379.69</b>	<b>\$402,000.00</b>	<b>\$201,888.84</b>	<b>50.22 %</b>
<b>Intergovernmental Revenues</b>					
101-000-000-334-02-80-00	UTC Rail Crossing Grant	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-334-03-80-02	TIB Seal Coat Project	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-334-03-80-03	TIB Pine Street Project	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-336-00-71-00	Multimodal Transportation	\$0.00	\$3,000.00	\$1,396.30	46.54 %
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax	\$3,300.11	\$41,000.00	\$22,481.71	54.83 %
101-000-000-337-00-00-01	PO CO Regional STP	\$0.00	\$22,000.00	\$0.00	0.00 %
<b>Total Intergovernmental Revenues</b>		<b>\$3,300.11</b>	<b>\$66,000.00</b>	<b>\$23,878.01</b>	<b>36.18 %</b>
<b>Miscellaneous Revenues</b>					
101-000-000-361-10-00-00	Investment Interest	\$402.31	\$1,000.00	\$1,037.06	103.71 %
101-000-000-367-11-00-00	Gifts/pledges/grants-Private	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Miscellaneous Revenues</b>					
101-000-000-369-10-00-00	Sale of Surplus Property	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-369-91-00-00	Miscellaneous Income	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Other Miscellaneous Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Miscellaneous Revenues</b>		<b>\$402.31</b>	<b>\$1,000.00</b>	<b>\$1,037.06</b>	<b>103.71 %</b>
<b>Other Financing Sources</b>					
101-000-000-395-20-00-00	Loss of Cap Assets - Insur.	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-395-20-00-01	Loss of Cap Assets - Other	\$50.00	\$0.00	\$1,041.80	(\$1,041.80)
101-000-000-397-00-00-00	Transfer In from Fund 103	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-397-00-00-02	LTGO Bond Transfer In	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Other Financing Sources</b>		<b>\$50.00</b>	<b>\$0.00</b>	<b>\$1,041.80</b>	<b>(\$1,041.80)</b>
<b>Total Revenue</b>		<b>\$27,132.11</b>	<b>\$1,131,000.00</b>	<b>\$785,670.16</b>	<b>69.47 %</b>
<b>Total Street Fund</b>		<b>\$27,132.11</b>	<b>\$1,131,000.00</b>	<b>\$785,670.16</b>	<b>69.47 %</b>
<b>Real Estate Excise Tax Revenue</b>					
103-000-000-308-51-00-01	Beg. Assigned Bal. Reet1	\$0.00	\$128,500.00	\$124,905.05	97.20 %
103-000-000-308-51-00-02	Beg. Assigned Bal. Reet2	\$0.00	\$24,500.00	\$30,741.00	125.47 %
<b>Taxes</b>					
103-000-000-318-34-00-00	Reet 1 Capital Projects	\$6,676.32	\$50,000.00	\$32,223.73	64.45 %
103-000-000-318-35-00-00	Reet 2 Cap Facility Plan	\$6,676.32	\$50,000.00	\$32,223.72	64.45 %
<b>Total Taxes</b>		<b>\$13,352.64</b>	<b>\$100,000.00</b>	<b>\$64,447.45</b>	<b>64.45 %</b>
<b>Miscellaneous Revenues</b>					
103-000-000-361-10-00-00	Investment Interest	\$152.75	\$500.00	\$380.42	76.08 %
<b>Total Miscellaneous Revenues</b>		<b>\$152.75</b>	<b>\$500.00</b>	<b>\$380.42</b>	<b>76.08 %</b>
<b>Total Revenue</b>		<b>\$13,505.39</b>	<b>\$253,500.00</b>	<b>\$220,473.92</b>	<b>86.97 %</b>
<b>Total Real Estate Excise Tax Revenue</b>		<b>\$13,505.39</b>	<b>\$253,500.00</b>	<b>\$220,473.92</b>	<b>86.97 %</b>
<b>Tourism Promotion Revenue</b>					

109-000-000-308-51-00-00	Beginning Assigned Balance	\$0.00	\$55,606.06	\$56,000.00	99.30 %	\$393.94
<b>Taxes</b>						
109-000-000-313-31-00-00	Hotel/Motel Lodge/Stadium	\$1,694.84	\$9,406.08	\$22,000.00	42.75 %	\$12,593.92
<b>Total Taxes</b>		<b>\$1,694.84</b>	<b>\$9,406.08</b>	<b>\$22,000.00</b>	<b>42.75 %</b>	<b>\$12,593.92</b>
<b>Miscellaneous Revenues</b>						
109-000-000-361-10-00-00	Investment Interest	\$41.15	\$104.62	\$500.00	20.92 %	\$395.38
109-000-000-367-00-00-00	Contributions & Donations	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Miscellaneous Revenues</b>		<b>\$41.15</b>	<b>\$104.62</b>	<b>\$500.00</b>	<b>20.92 %</b>	<b>\$395.38</b>
<b>Total Revenue</b>		<b>\$1,735.99</b>	<b>\$65,116.76</b>	<b>\$78,500.00</b>	<b>82.95 %</b>	<b>\$13,383.24</b>
<b>Total Tourism Promotion</b>		<b>\$1,735.99</b>	<b>\$65,116.76</b>	<b>\$78,500.00</b>	<b>82.95 %</b>	<b>\$13,383.24</b>
<b>Water Fund Revenue</b>						
<b>Beginning Cash</b>						
410-000-000-308-31-00-00	Beginning Restricted Balance Water	\$0.00	\$115,384.00	\$126,680.00	91.08 %	\$11,296.00
410-000-000-308-51-00-00	Beginning Assigned Bal Water	\$0.00	\$807,194.51	\$812,523.00	99.34 %	\$5,328.49
<b>Total Beginning Cash</b>		<b>\$0.00</b>	<b>\$922,578.51</b>	<b>\$939,203.00</b>	<b>98.23 %</b>	<b>\$16,624.49</b>
<b>Intergovernmental Revenues</b>						
410-000-000-333-14-22-80	CDBG Planning Only Grant (HUD) - Water Plan Update	\$0.00	\$29,278.83	\$30,000.00	97.60 %	\$721.17
<b>Total Intergovernmental Revenues</b>		<b>\$0.00</b>	<b>\$29,278.83</b>	<b>\$30,000.00</b>	<b>97.60 %</b>	<b>\$721.17</b>
<b>Water Sales</b>						
410-000-000-343-40-10-01	Basic Charges-Water Revenue	\$53,707.54	\$349,952.66	\$625,000.00	55.99 %	\$275,047.34
410-000-000-343-40-10-02	Water Late Charges	\$468.70	\$2,527.05	\$5,500.00	45.95 %	\$2,972.95
410-000-000-343-40-10-03	Water Connection Charges	\$10,835.31	\$17,059.88	\$20,000.00	85.30 %	\$2,940.12
410-000-000-343-40-20-02	Metered Water Overage	\$32,486.98	\$106,849.57	\$359,000.00	29.76 %	\$252,150.43
410-000-000-343-40-40-00	Auditor Filing/Recording Fees	\$0.00	\$0.00	\$0.00		\$0.00
410-000-000-343-40-40-01	City Treasurer Admin Fees	\$0.00	\$75.00	\$0.00		(\$75.00)
410-000-000-343-40-91-00	Water Turn On/Off Fee	\$175.45	\$805.45	\$500.00	161.09 %	(\$305.45)
<b>Total Water Sales</b>		<b>\$97,673.98</b>	<b>\$477,269.61</b>	<b>\$1,010,000.00</b>	<b>47.25 %</b>	<b>\$532,730.39</b>
<b>Miscellaneous Revenues</b>						
410-000-000-361-10-00-00	Investment Interest Water	\$722.58	\$1,837.01	\$1,000.00	183.70 %	(\$837.01)
<b>Contributions and Donations From Private Sources</b>						
410-000-000-367-11-00-00	Gifts/pledges/grants-Private	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Contributions and Donations From Private Sources</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
410-000-000-369-10-00-01	Sale of Surplus Prop.-Water	\$0.00	\$0.00	\$0.00		\$0.00
410-000-000-369-91-00-00	Miscellaneous Revenue Water New	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Miscellaneous Revenues</b>		<b>\$722.58</b>	<b>\$1,837.01</b>	<b>\$1,000.00</b>	<b>183.70 %</b>	<b>(\$837.01)</b>
<b>Nonrevenues</b>						
410-000-000-382-10-00-00	Hydrant Meter Rental Deposit	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
<b>Total Nonrevenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>0.00 %</b>	<b>\$5,000.00</b>
<b>Other Financing Sources</b>						
410-000-000-395-20-00-00	Loss of Cap Assets - Other	\$0.00	\$0.00	\$0.00		\$0.00
410-000-000-395-20-00-01	Loss of Cap Assets-Insurance	\$0.00	\$0.00	\$0.00		\$0.00

<b>Transfers-In</b>									
410-000-000-397-00-00-01	Opr. Transfer in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00 %	\$0.00
410-000-000-397-00-00-02	Covid-19 TI for Water Plan/Wells	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	100.00 %	\$0.00
410-000-000-397-00-00-03	Covid-19 T/I County	\$0.00	\$19,633.71	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	(\$19,633.71)
410-000-000-397-00-00-04	T/I City Fire Hydrant Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$11,000.00
<b>Total Transfers-In</b>		<b>\$90,000.00</b>	<b>\$109,633.71</b>	<b>\$0.00</b>	<b>\$101,000.00</b>	<b>\$0.00</b>	<b>\$101,000.00</b>	<b>108.55 %</b>	<b>(\$8,633.71)</b>
<b>Total Other Financing Sources</b>									
<b>Total Revenue</b>		<b>\$90,000.00</b>	<b>\$109,633.71</b>	<b>\$188,396.56</b>	<b>\$1,540,597.67</b>	<b>\$2,086,203.00</b>	<b>\$2,086,203.00</b>	<b>73.85 %</b>	<b>\$545,605.33</b>
<b>Total Water Fund</b>		<b>\$188,396.56</b>	<b>\$1,540,597.67</b>	<b>\$188,396.56</b>	<b>\$1,540,597.67</b>	<b>\$2,086,203.00</b>	<b>\$2,086,203.00</b>	<b>73.85 %</b>	<b>\$545,605.33</b>
<b>Sewer Fund Revenue</b>									
<b>Beginning Cash</b>									
411-000-000-308-31-00-00	Beginning Restricted Bal Sewer	\$0.00	\$97,321.00	\$0.00	\$97,321.00	\$0.00	\$97,321.00	100.00 %	\$0.00
411-000-000-308-51-00-00	Beginning Assigned Bal Sewer	\$0.00	\$605,990.41	\$0.00	\$605,990.41	\$0.00	\$605,990.41	107.95 %	(\$44,611.41)
<b>Total Beginning Cash</b>		<b>\$0.00</b>	<b>\$703,311.41</b>	<b>\$0.00</b>	<b>\$703,311.41</b>	<b>\$0.00</b>	<b>\$658,700.00</b>	<b>106.77 %</b>	<b>(\$44,611.41)</b>
<b>Intergovernmental Revenues</b>									
411-000-000-334-03-10-00	DOE Funding - Master Sewer Plan	\$12,965.36	\$50,326.90	\$12,965.36	\$50,326.90	\$12,965.36	\$50,326.90	21.32 %	\$185,673.10
<b>Total Intergovernmental Revenues</b>		<b>\$12,965.36</b>	<b>\$50,326.90</b>	<b>\$12,965.36</b>	<b>\$50,326.90</b>	<b>\$12,965.36</b>	<b>\$50,326.90</b>	<b>21.32 %</b>	<b>\$185,673.10</b>
<b>Sewer Services</b>									
411-000-000-343-50-10-01	Basic Charges - Sewer Revenue	\$65,143.45	\$451,879.47	\$65,143.45	\$451,879.47	\$65,143.45	\$451,879.47	55.79 %	\$358,120.53
411-000-000-343-50-10-02	Sewer Late Fees	\$463.62	\$2,515.06	\$463.62	\$2,515.06	\$463.62	\$2,515.06	83.84 %	\$484.94
411-000-000-343-50-10-03	Sewer Connection Charges	\$11,250.00	\$21,250.00	\$11,250.00	\$21,250.00	\$11,250.00	\$21,250.00	106.25 %	(\$1,250.00)
411-000-000-343-50-10-04	Idaho Sewer Charges	\$6,654.91	\$41,149.12	\$6,654.91	\$41,149.12	\$6,654.91	\$41,149.12	41.15 %	\$58,850.88
411-000-000-343-50-10-05	Sewer Equip Rental & Supplies	\$0.00	\$2,541.88	\$0.00	\$2,541.88	\$0.00	\$0.00	40.97 %	(\$2,541.88)
411-000-000-343-50-20-02	Metered Sewer Overage	\$16,772.26	\$89,320.42	\$16,772.26	\$89,320.42	\$16,772.26	\$89,320.42	56.80 %	\$128,679.58
411-000-000-343-50-40-00	Auditor Filing/Recording Fees Sewer	\$0.00	\$284.00	\$0.00	\$284.00	\$0.00	\$500.00	30.60 %	\$216.00
411-000-000-343-50-40-01	City Treasurer Admin Fees Sewer	\$0.00	\$153.00	\$0.00	\$153.00	\$0.00	\$500.00	30.60 %	\$347.00
411-000-000-343-50-41-00	Septic/Sludge Haulers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
411-000-000-343-50-41-01	Raw Influent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Sewer Services</b>		<b>\$100,284.24</b>	<b>\$609,092.95</b>	<b>\$100,284.24</b>	<b>\$609,092.95</b>	<b>\$100,284.24</b>	<b>\$1,152,000.00</b>	<b>52.87 %</b>	<b>\$542,907.05</b>
<b>Miscellaneous Revenue</b>									
411-000-000-361-10-00-00	Investment Interest Sewer	\$622.18	\$1,561.86	\$622.18	\$1,561.86	\$622.18	\$1,000.00	156.19 %	(\$561.86)
411-000-000-367-00-00-00	30% WBSD Portion of Debt Svc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,800.00	0.00 %	\$27,800.00
411-000-000-369-10-00-02	Sale of Surplus Property Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
411-000-000-369-91-00-00	Misc Revenue Sewer	\$0.00	\$207.41	\$0.00	\$207.41	\$0.00	\$0.00		(\$207.41)
<b>Total Miscellaneous Revenue</b>		<b>\$622.18</b>	<b>\$1,769.27</b>	<b>\$622.18</b>	<b>\$1,769.27</b>	<b>\$622.18</b>	<b>\$28,800.00</b>	<b>6.14 %</b>	<b>\$27,030.73</b>
<b>Other Financing Sources</b>									
411-000-000-395-20-00-00	Loss of Cap Assets - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
411-000-000-395-20-00-01	Loss of Cap Assets - Insur	\$0.00	\$2,729.12	\$0.00	\$2,729.12	\$0.00	\$0.00		(\$2,729.12)
<b>Transfer In</b>									
411-000-000-397-35-00-00	Sewer Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
411-000-000-397-35-00-01	LTGO Bond Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
411-000-000-397-35-00-02	Covid 19 TI WWTP R&M	\$217,223.00	\$217,223.00	\$217,223.00	\$217,223.00	\$217,223.00	\$216,923.00	100.14 %	(\$300.00)

Total Transfer In	\$217,223.00	\$217,223.00	\$216,923.00	100.14 %	(\$300.00)
Total Other Financing Sources	\$217,223.00	\$219,952.12	\$216,923.00	101.40 %	(\$3,029.12)
Total Revenue	\$331,094.78	\$1,584,452.65	\$2,292,423.00	69.12 %	\$707,970.35
Total Sewer Fund	\$331,094.78	\$1,584,452.65	\$2,292,423.00	69.12 %	\$707,970.35
<b>South Bench Water Reservoir Project</b>					
Revenue					
Beginning Fund Bal			\$0.00		\$0.00
412-000-000-308-31-00-00 Beginning Restricted Balance	\$0.00	\$0.00	\$0.00		\$0.00
Total Beginning Fund Bal	\$0.00	\$0.00	\$0.00		\$0.00
<b>Intergovernmental Revenues</b>					
Indirect Federal Grants					
412-000-000-333-10-00-00 USDA/RUS Loan	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-333-14-22-80 CDBG (HUD) Grant	\$0.00	\$0.00	\$0.00		\$0.00
Total Indirect Federal Grants	\$0.00	\$0.00	\$0.00		\$0.00
Total Intergovernmental Revenues	\$0.00	\$0.00	\$0.00		\$0.00
<b>Other Financing Sources</b>					
412-000-000-391-70-00-00 Other Notes/Contracts- MWB	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-391-80-00-00 USDA Loan A CFDA 10.760	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-391-80-00-01 USDA Loan B CFDA 10.760	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-397-00-00-01 City Match T/I Water	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Financing Sources	\$0.00	\$0.00	\$0.00		\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00		\$0.00
Total South Bench Water Reservoir Project	\$0.00	\$0.00	\$0.00		\$0.00
<b>State and Local Clearing Fund</b>					
Revenue					
633-000-000-308-31-00-00 Beginning Restricted Balance	\$0.00	\$38.00	\$0.00		(\$38.00)
633-000-000-389-30-00-01 State Building Code Remit	\$44.50	\$172.50	\$0.00		(\$172.50)
633-000-000-389-30-00-02 State/County/City Reimbursement	\$2,649.45	\$16,017.88	\$0.00		(\$16,017.88)
633-000-000-389-30-00-03 Leasehold Excise Tax Remit	\$0.00	\$112.35	\$0.00		(\$112.35)
Total Revenue	\$2,693.95	\$16,340.73	\$0.00		(\$16,340.73)
Total State and Local Clearing Fund	\$2,693.95	\$16,340.73	\$0.00		(\$16,340.73)
<b>Grand Totals</b>	<b>\$1,015,108.80</b>	<b>\$6,568,672.87</b>	<b>\$8,835,049.00</b>	<b>74.35 %</b>	<b>\$2,266,376.13</b>

# Totals By Fund

Fund Account	Title	Period	Placed	Number	% of Total	Amount
001-000-000-000-00-00	Current Expense	\$450,550.02	\$2,356,020.98	\$2,993,423.00	78.71 %	\$637,402.02
101-000-000-000-00-00	Street Fund	\$27,132.11	\$785,670.16	\$1,131,000.00	69.47 %	\$345,329.84
103-000-000-000-00-00	Real Estate Excise Tax	\$13,505.39	\$220,473.92	\$253,500.00	86.97 %	\$33,026.08
109-000-000-000-00-00	Tourism Promotion	\$1,735.99	\$65,116.76	\$78,500.00	82.95 %	\$13,383.24
410-000-000-000-00-00	Water Fund	\$188,396.56	\$1,540,597.67	\$2,086,203.00	73.85 %	\$545,605.33
411-000-000-000-00-00	Sewer Fund	\$331,094.78	\$1,584,452.65	\$2,292,423.00	69.12 %	\$707,970.35
412-000-000-000-00-00	South Bench Water Reservoir Project	\$0.00	\$0.00	\$0.00		\$0.00
633-000-000-000-00-00	State and Local Clearing Fund	\$2,693.95	\$16,340.73	\$0.00		(\$16,340.73)
	<b>Grand Totals</b>	<b>\$1,015,108.80</b>	<b>\$6,568,672.87</b>	<b>\$8,835,049.00</b>	<b>74.35 %</b>	<b>\$2,266,376.13</b>



# Expenditure

Starting Account Number: 001-000-000-508-91-00-00 Ending Unassigned Balance  
 Ending Account Number: 633-000-000-589-40-00-00 Found Property Clearing Fund  
 Period: 2022 - July

Account Number	Description	Amount	Percentage	Balance
<b>Current Expense</b>				
<b>Expenditure</b>				
001-000-000-508-91-00-00	Ending Unassigned Balance	\$0.00	0.00 %	\$578,200.00
001-000-000-508-91-00-01	Ending Unassigned Balance Reserve	\$0.00	0.00 %	\$396,000.00
<b>General Government Services</b>				
<b>Legislative</b>				
001-000-000-511-30-41-00	Advertising	\$0.00	15.26 %	\$847.40
001-000-000-511-60-10-00	Council Salaries	\$3,843.00	32.03 %	\$8,157.00
001-000-000-511-60-20-00	Personnel Benefits	\$314.21	31.42 %	\$685.79
001-000-000-511-60-31-00	Office & Operating Supplies	\$154.30	5.14 %	\$2,845.70
001-000-000-511-60-43-00	Travel	\$0.00	0.00 %	\$2,000.00
001-000-000-511-60-49-00	Miscellaneous Expenditure	\$379.70	12.66 %	\$2,620.30
<b>Total Legislative</b>		<b>\$571.01</b>	<b>22.02 %</b>	<b>\$17,156.19</b>
<b>Judicial</b>				
001-000-000-512-50-41-00	Public Defenders	\$23,300.00	51.78 %	\$21,700.00
001-000-000-512-50-41-01	Public Def Conflict of Interest	\$0.00		\$0.00
001-000-000-512-50-41-02	Advertising	\$0.00	0.00 %	\$500.00
001-000-000-512-50-49-00	District Court Fees	\$5,770.00	33.94 %	\$11,230.00
001-000-000-512-50-49-01	Extraordinary Costs Judicial	\$0.00	0.00 %	\$5,000.00
<b>Total Judicial</b>		<b>\$5,570.00</b>	<b>43.07 %</b>	<b>\$38,430.00</b>
<b>Executive</b>				
001-000-000-513-10-10-00	Salaries-Mayor	\$834.00	53.63 %	\$5,101.00
001-000-000-513-10-10-03	Salaries-City Admin. 25%	\$1,991.52	55.34 %	\$11,164.61
001-000-000-513-10-20-00	Personnel Benefits	\$6,106.02	40.71 %	\$8,893.98
001-000-000-513-10-31-00	Office & Operating Supplies	\$27.95	11.40 %	\$2,214.88
001-000-000-513-10-41-00	Advertising	\$0.00		\$0.00
001-000-000-513-10-42-00	Communications	\$112.26	27.42 %	\$1,451.65
001-000-000-513-10-43-00	Travel	\$776.56	36.28 %	\$1,911.66
001-000-000-513-10-46-00	Liability Insurance	\$0.00	6.00 %	\$9,400.00
001-000-000-513-10-47-00	Utilities	\$287.68	51.57 %	\$3,874.51
001-000-000-513-10-48-00	Repair & Maintenance	\$599.01	61.61 %	\$575.89
001-000-000-513-10-48-01	Maintenance Copier	\$73.52	50.16 %	\$498.36
001-000-000-513-10-48-02	Maintenance Computer Software	\$0.00	90.81 %	\$275.80
001-000-000-513-10-49-00	Miscellaneous Expenditures	\$1,374.90	55.00 %	\$1,125.10
<b>Total Executive</b>		<b>\$5,576.37</b>	<b>44.99 %</b>	<b>\$46,487.44</b>
<b>Financial and Records Services</b>				
001-000-000-514-20-10-10	Clerk/Treasurer 29%	\$2,001.00	53.87 %	\$11,992.97
001-000-000-514-20-10-20	Deputy Clerk/Treasurer 27%	\$1,353.78	47.00 %	\$10,599.15

001-000-000-514-20-15-00	Overtime	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
001-000-000-514-20-20-00	Personnel Benefits	\$1,390.78	\$9,726.71	\$20,000.00	48.63 %	\$10,273.29
001-000-000-514-20-31-00	Office & Operating Supplies	\$99.68	\$684.88	\$3,500.00	19.57 %	\$2,815.12
001-000-000-514-20-41-00	Professional Services	\$133.50	\$1,013.42	\$5,000.00	20.27 %	\$3,986.58
001-000-000-514-20-41-02	Prof. Services- Audit Fees	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
001-000-000-514-20-42-00	Communications	\$502.73	\$2,249.32	\$4,000.00	56.23 %	\$1,750.68
001-000-000-514-20-43-00	Travel	\$0.00	\$0.00	\$2,500.00	0.00 %	\$2,500.00
001-000-000-514-20-49-00	Miscellaneous Expenditure	\$0.00	\$165.00	\$1,500.00	11.00 %	\$1,335.00
001-000-000-514-20-49-10	Dues & Subscriptions	\$0.00	\$370.00	\$1,500.00	24.67 %	\$1,130.00
001-000-000-514-20-49-20	Banking/Investment Charges	\$212.28	\$1,864.35	\$4,000.00	46.61 %	\$2,135.65
001-000-000-514-20-49-30	Payments to Claimants	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
001-000-000-514-40-41-00	Election Services	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
001-000-000-514-90-41-00	Voter Registration	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
	<b>Total Financial and Records Services</b>	<b>\$5,693.75</b>	<b>\$39,481.56</b>	<b>\$115,500.00</b>	<b>34.18 %</b>	<b>\$76,018.44</b>
	<b>Legal</b>					
001-000-000-515-41-41-00	City Attorney 40%	\$900.00	\$6,300.00	\$11,000.00	57.27 %	\$4,700.00
001-000-000-515-41-41-01	Pros Atty - Prof Svc	\$3,000.00	\$21,000.00	\$36,000.00	58.33 %	\$15,000.00
001-000-000-515-41-41-02	Advertising	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
001-000-000-515-41-41-03	Conflict of Interest	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
001-000-000-515-41-43-00	Travel New	\$0.00	\$0.00	\$1,500.00	0.00 %	\$1,500.00
001-000-000-515-41-49-00	Miscellaneous Expenditure	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
	<b>Total Legal</b>	<b>\$3,900.00</b>	<b>\$27,300.00</b>	<b>\$59,500.00</b>	<b>45.88 %</b>	<b>\$32,200.00</b>
	<b>Property Management</b>					
001-000-000-518-20-46-00	Facility Lease Insurance	\$0.00	\$0.00	\$6,500.00	0.00 %	\$6,500.00
001-000-000-518-20-47-00	Facility Lease Utilities	\$164.97	\$2,017.78	\$3,500.00	57.65 %	\$1,482.22
001-000-000-518-20-48-00	Facility Lease Rep & Maint	\$0.00	\$1,674.89	\$5,000.00	33.50 %	\$3,325.11
001-000-000-518-30-48-00	City Hall Repair & Maint	\$1,601.50	\$2,454.21	\$5,000.00	49.08 %	\$2,545.79
	<b>Total Property Management</b>	<b>\$1,766.47</b>	<b>\$6,146.88</b>	<b>\$20,000.00</b>	<b>30.73 %</b>	<b>\$13,853.12</b>
	<b>Total General Government Services</b>	<b>\$23,077.60</b>	<b>\$144,854.81</b>	<b>\$369,000.00</b>	<b>39.26 %</b>	<b>\$224,145.19</b>
	<b>Public Safety</b>					
	<b>Law Enforcement</b>					
	<b>Civil Service</b>					
001-000-000-521-10-31-00	Civil Service Supplies	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00
001-000-000-521-10-41-00	Civil Service Professional Services	\$0.00	\$0.00	\$3,000.00	0.00 %	\$3,000.00
001-000-000-521-10-41-01	Civil Service Advertising	\$0.00	\$143.60	\$1,000.00	14.36 %	\$856.40
001-000-000-521-10-42-00	Civil Service Communications	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00
001-000-000-521-10-43-00	Civil Service Travel	\$0.00	\$0.00	\$2,500.00	0.00 %	\$2,500.00
001-000-000-521-10-49-00	Civil Service Miscellaneous	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
	<b>Total Civil Service</b>	<b>\$0.00</b>	<b>\$143.60</b>	<b>\$7,500.00</b>	<b>1.91 %</b>	<b>\$7,356.40</b>
	<b>Police Operations</b>					
001-000-000-521-20-10-00	Salaries - Police Chief	\$7,532.00	\$52,426.00	\$91,000.00	57.61 %	\$38,574.00
001-000-000-521-20-10-05	Salaries - 3505	\$0.00	\$11,210.12	\$12,000.00	93.42 %	\$789.88
001-000-000-521-20-10-06	Salaries - 3506 (Sergeant)	\$6,752.67	\$43,993.17	\$73,000.00	60.26 %	\$29,006.83
001-000-000-521-20-10-07	Salaries - 3507	\$6,372.36	\$42,352.99	\$69,000.00	61.38 %	\$26,647.01

001-000-000-521-20-10-08	Salaries - 3508	\$5,970.15	\$11,737.50	\$57,000.00	20.59 %	\$45,262.50
001-000-000-521-20-10-09	Salaries - 3509	\$0.00	\$0.00	\$19,000.00	0.00 %	\$19,000.00
001-000-000-521-20-10-20	Salaries Dep Clerk 7%	\$350.99	\$2,437.34	\$5,000.00	48.75 %	\$2,562.66
001-000-000-521-20-15-00	Overtime	\$5,112.73	\$17,538.51	\$30,000.00	58.46 %	\$12,461.49
001-000-000-521-20-20-00	Benefits	\$11,951.16	\$66,548.44	\$150,000.00	44.37 %	\$83,451.56
001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$742.50	\$5,197.50	\$9,000.00	57.75 %	\$3,802.50
001-000-000-521-20-20-04	Leoff I Long Term Care Insur.	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
001-000-000-521-20-20-05	Leoff I Medical Costs	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
001-000-000-521-20-31-00	Office & Operating Supplies	\$2,959.53	\$9,551.55	\$15,000.00	63.68 %	\$5,448.45
001-000-000-521-20-31-01	Clothing/Uniforms	\$0.00	\$1,920.41	\$5,000.00	38.41 %	\$3,079.59
001-000-000-521-20-32-00	Fuel	\$1,469.61	\$5,850.45	\$15,000.00	39.00 %	\$9,149.55
001-000-000-521-20-41-00	Professional Services	\$5,318.37	\$18,977.65	\$32,000.00	59.31 %	\$13,022.35
001-000-000-521-20-41-01	Advertising	\$0.00	\$703.00	\$1,000.00	70.30 %	\$297.00
001-000-000-521-20-41-03	Sheriff Services (Dispatch)	\$4,729.17	\$33,104.19	\$57,000.00	58.08 %	\$23,895.81
001-000-000-521-20-42-00	Communications	\$429.94	\$2,177.53	\$6,000.00	36.29 %	\$3,822.47
001-000-000-521-20-43-00	Travel	\$58.50	\$115.59	\$2,000.00	5.78 %	\$1,884.41
001-000-000-521-20-46-00	Liability Insurance	\$0.00	\$0.00	\$15,000.00	0.00 %	\$15,000.00
001-000-000-521-20-47-00	Utilities	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-521-20-48-00	Repair & Maintenance Equipment	\$1,468.18	\$11,609.69	\$15,000.00	77.40 %	\$3,390.31
001-000-000-521-20-49-00	Miscellaneous Expenditure	\$61.75	\$825.00	\$2,000.00	41.25 %	\$1,175.00
	<b>Total Police Operations</b>	<b>\$61,279.61</b>	<b>\$338,276.63</b>	<b>\$691,000.00</b>	<b>48.95 %</b>	<b>\$352,723.37</b>
	<b>Total Law Enforcement</b>	<b>\$61,279.61</b>	<b>\$338,420.23</b>	<b>\$698,500.00</b>	<b>48.45 %</b>	<b>\$360,079.77</b>
	<b>Fire Control</b>					
001-000-000-522-10-20-00	Personnel Benefits	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-10-31-00	Office & Operating Supplies	\$0.00	\$180.77	\$3,000.00	6.03 %	\$2,819.23
001-000-000-522-10-32-00	Fuel Consumed	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-10-41-00	Advertising	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-10-42-00	Communications	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
001-000-000-522-10-43-00	Travel	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-10-46-00	Liability Insurance	\$0.00	\$867.92	\$15,000.00	5.79 %	\$14,132.08
001-000-000-522-10-49-00	Miscellaneous Expenditures	\$0.00	\$61.25	\$1,000.00	6.13 %	\$938.75
001-000-000-522-20-41-00	Prof. Services- Firemen (FD4)	\$2,500.00	\$17,500.00	\$30,000.00	58.33 %	\$12,500.00
001-000-000-522-20-41-01	Prof Services- Medical	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-45-49-00	Fire Department Training	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-522-50-47-10	Utilities	\$164.97	\$2,017.79	\$3,000.00	67.26 %	\$982.21
001-000-000-522-50-48-00	Repair & Maintenance	\$44.51	\$11,191.71	\$15,000.00	74.61 %	\$3,808.29
	<b>Total Fire Control</b>	<b>\$2,709.48</b>	<b>\$31,819.44</b>	<b>\$67,500.00</b>	<b>47.14 %</b>	<b>\$35,680.56</b>
	<b>Detention and/or Correction</b>					
001-000-000-523-60-41-00	Prisoner Room & Board	\$5,388.75	\$37,721.25	\$65,000.00	58.03 %	\$27,278.75
001-000-000-523-60-41-01	Prisoner Medical Costs	\$0.00	\$1,912.46	\$5,000.00	38.25 %	\$3,087.54
	<b>Total Detention and/or Correction</b>	<b>\$5,388.75</b>	<b>\$39,633.71</b>	<b>\$70,000.00</b>	<b>56.62 %</b>	<b>\$30,366.29</b>
	<b>Code Enforcement</b>					
001-000-000-524-60-10-00	Salaries - Community Res Officer - C11	\$4,262.00	\$29,022.00	\$52,000.00	55.81 %	\$22,978.00
001-000-000-524-60-10-07	C7 Street Maint Journey 3%	\$146.95	\$1,012.73	\$2,000.00	50.64 %	\$987.27
001-000-000-524-60-15-00	CRO Overtime	\$63.16	\$70.03	\$1,000.00	7.00 %	\$929.97

001-000-000-524-60-20-00	CRO Benefits	\$1,966.11	\$13,519.37	\$23,000.00	58.78 %	\$9,480.63
001-000-000-524-60-31-00	CRO Supplies	\$616.80	\$1,554.91	\$4,000.00	38.87 %	\$2,445.09
001-000-000-524-60-31-01	CRO Clothing	\$0.00	\$197.09	\$1,000.00	19.71 %	\$802.91
001-000-000-524-60-32-00	CRO Fuel	\$0.00	\$237.07	\$1,500.00	15.80 %	\$1,262.93
001-000-000-524-60-41-00	CRO Prof Services	\$1,025.75	\$3,077.25	\$3,500.00	87.92 %	\$422.75
001-000-000-524-60-41-02	CRO Advertising	\$215.27	\$543.87	\$1,000.00	54.39 %	\$456.13
001-000-000-524-60-42-00	CRO Communications	\$90.79	\$719.89	\$1,500.00	47.99 %	\$780.11
001-000-000-524-60-43-00	CRO Travel	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
001-000-000-524-60-46-00	CRO Liability Insur	\$0.00	\$0.00	\$7,000.00	0.00 %	\$7,000.00
001-000-000-524-60-47-00	CRO Utilities	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-524-60-48-00	CRO Repair & Maint	\$0.00	(\$35.82)	\$1,000.00	-3.58 %	\$1,035.82
001-000-000-524-60-49-00	CRO Miscellaneous	\$0.00	\$50.00	\$500.00	10.00 %	\$450.00
001-000-000-524-60-49-01	CRO Training	\$0.00	\$190.00	\$500.00	38.00 %	\$310.00
	<b>Total Code Enforcement</b>	<b>\$8,386.83</b>	<b>\$50,158.39</b>	<b>\$100,000.00</b>	<b>50.16 %</b>	<b>\$49,841.61</b>
	<b>Total Public Safety</b>	<b>\$77,764.67</b>	<b>\$460,031.77</b>	<b>\$936,000.00</b>	<b>49.15 %</b>	<b>\$475,968.23</b>
	<b>Planning and Community Development</b>					
001-000-000-558-50-10-00	Clerk/Treasurer 7%	\$483.00	\$3,380.98	\$6,000.00	56.35 %	\$2,619.02
001-000-000-558-50-10-01	Accounting Clerk 4%	\$175.92	\$1,224.30	\$3,000.00	40.81 %	\$1,775.70
001-000-000-558-50-15-00	Overtime	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-558-50-20-00	Benefits	\$246.92	\$1,726.08	\$4,000.00	43.15 %	\$2,273.92
001-000-000-558-50-31-00	Office & Operating Supplies	\$58.15	\$58.15	\$2,000.00	2.91 %	\$1,941.85
001-000-000-558-50-41-00	Professional Services	\$5,045.36	\$103,972.21	\$100,000.00	103.97 %	(\$3,972.21)
001-000-000-558-50-41-02	CERB Feasibility Study	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-558-50-41-03	Feasibility Study Match	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-558-50-41-04	Advertising	\$107.50	\$1,636.10	\$5,000.00	32.72 %	\$3,363.90
001-000-000-558-50-42-00	Communications	\$0.00	\$500.00	\$1,000.00	50.00 %	\$500.00
001-000-000-558-50-43-00	Travel	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
001-000-000-558-50-49-00	Miscellaneous	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
001-000-000-558-50-49-01	Dues & Subscriptions	\$0.00	\$95.00	\$500.00	19.00 %	\$405.00
001-000-000-558-50-49-02	Printing & Binding	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
	<b>Total Planning and Community Development</b>	<b>\$6,116.85</b>	<b>\$112,592.82</b>	<b>\$124,500.00</b>	<b>90.44 %</b>	<b>\$11,907.18</b>
	<b>Mental and Physical Health</b>					
001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$0.00	\$352.79	\$1,000.00	35.28 %	\$647.21
	<b>Total Mental and Physical Health</b>	<b>\$0.00</b>	<b>\$352.79</b>	<b>\$1,000.00</b>	<b>35.28 %</b>	<b>\$647.21</b>
	<b>Libraries</b>					
001-000-000-572-50-46-00	Insurance	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
001-000-000-572-50-48-00	Repair & Maintenance	\$0.00	\$47.66	\$8,000.00	0.60 %	\$7,952.34
	<b>Total Libraries</b>	<b>\$0.00</b>	<b>\$47.66</b>	<b>\$18,000.00</b>	<b>0.26 %</b>	<b>\$17,952.34</b>
	<b>Spectator and Community Events</b>					
001-000-000-573-90-41-00	Other Comm Expenditures	\$237.11	\$268.88	\$5,000.00	5.38 %	\$4,731.12
	<b>Total Spectator and Community Events</b>	<b>\$237.11</b>	<b>\$268.88</b>	<b>\$5,000.00</b>	<b>5.38 %</b>	<b>\$4,731.12</b>
	<b>Park Facilities</b>					
001-000-000-576-80-10-03	PW Supervisor C3 - 5%	\$351.00	\$2,456.15	\$4,500.00	54.58 %	\$2,043.85
001-000-000-576-80-10-04	Utility Maintenance Worker C7 -44%	\$2,155.12	\$14,853.49	\$27,000.00	55.01 %	\$12,146.51

001-000-000-576-80-10-05	WWTP/WTP Supervisor C6 - 0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-576-80-10-08	Water Operator C8 - 0%	\$0.01	\$0.06	\$0.00	(\$0.06)	
001-000-000-576-80-10-09	Street Maint Journey C9 - 53%	\$2,467.67	\$17,273.69	\$30,000.00	\$12,726.31	57.58 %
001-000-000-576-80-10-11	Street Maint Journey C4 -0%	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-576-80-15-00	Parks Maintenance Overtime	\$24.84	\$125.37	\$1,000.00	\$874.63	12.54 %
001-000-000-576-80-20-00	Personnel Benefits	\$2,806.27	\$19,784.44	\$37,000.00	\$17,215.56	53.47 %
001-000-000-576-80-31-00	Operating Supplies	\$156.22	\$576.51	\$10,000.00	\$9,423.49	5.77 %
001-000-000-576-80-41-00	Advertising	\$0.00	\$107.50	\$500.00	\$392.50	21.50 %
001-000-000-576-80-41-01	Professional Services	\$3,067.50	\$13,565.46	\$20,000.00	\$6,434.54	67.83 %
001-000-000-576-80-42-00	Communications	\$24.98	\$24.98	\$1,000.00	\$975.02	2.50 %
001-000-000-576-80-43-00	Travel	\$0.00	\$0.00	\$500.00	\$500.00	0.00 %
001-000-000-576-80-46-00	Liability Insurance	\$0.00	\$23.50	\$10,000.00	\$9,976.50	0.24 %
001-000-000-576-80-47-00	Utilities	\$512.11	\$4,620.47	\$9,000.00	\$4,379.53	51.34 %
001-000-000-576-80-48-00	Repair & Maintenance	\$996.59	\$11,835.47	\$20,000.00	\$8,164.53	59.18 %
001-000-000-576-80-49-00	Miscellaneous	\$32.66	\$1,423.22	\$2,000.00	\$576.78	71.16 %
	<b>Total Park Facilities</b>	<b>\$12,594.97</b>	<b>\$86,670.31</b>	<b>\$172,500.00</b>	<b>\$85,829.69</b>	<b>50.24 %</b>
	<b>Total Operating Expenditures</b>	<b>\$119,791.20</b>	<b>\$804,819.04</b>	<b>\$1,626,000.00</b>	<b>\$821,180.96</b>	<b>49.50 %</b>
	<b>Nonexpenditures</b>					
001-000-000-582-10-00-00	Park Deposit Refund	\$100.00	\$540.00	\$1,000.00	\$460.00	54.00 %
	<b>Total Nonexpenditures</b>	<b>\$100.00</b>	<b>\$540.00</b>	<b>\$1,000.00</b>	<b>\$460.00</b>	<b>54.00 %</b>
001-000-000-591-21-70-00	Police Vehicle LTGO Bond Principal	\$0.00	\$7,169.48	\$7,200.00	\$30.52	99.58 %
001-000-000-591-76-70-00	JD Equip Lease Principal - 1/4	\$0.00	\$0.00	\$11,100.00	\$11,100.00	0.00 %
001-000-000-592-21-80-00	Police Vehicle LTGO Bond Interest	\$0.00	\$2,234.37	\$2,300.00	\$65.63	97.15 %
001-000-000-592-76-80-00	JD Equip Lease Interest - 1/4	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00 %
	<b>Capital Expenditures</b>					
001-000-000-594-21-60-00	Police Vehicle and Equipment	\$52,360.45	\$52,360.45	\$52,500.00	\$139.55	99.73 %
001-000-000-594-76-60-00	Cap Outlay - Parks	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-594-76-60-02	RV Park	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Capital Expenditures</b>	<b>\$52,360.45</b>	<b>\$52,360.45</b>	<b>\$52,500.00</b>	<b>\$139.55</b>	<b>99.73 %</b>
001-000-000-597-00-00-00	Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-597-00-02-00	TO Covid 19 to W&S	\$307,223.00	\$307,223.00	\$306,923.00	(\$300.00)	100.10 %
001-000-000-597-00-03-00	TO Covid 19 to Water (County)	\$0.00	\$19,633.71	\$0.00	(\$19,633.71)	
001-000-000-597-22-00-00	City Fire Hydrant Fee T/O	\$0.00	\$0.00	\$11,000.00	\$11,000.00	0.00 %
	<b>Total Expenditure</b>	<b>\$479,474.65</b>	<b>\$1,193,980.05</b>	<b>\$2,993,423.00</b>	<b>\$1,799,442.95</b>	<b>39.89 %</b>
	<b>Total Current Expense</b>	<b>\$479,474.65</b>	<b>\$1,193,980.05</b>	<b>\$2,993,423.00</b>	<b>\$1,799,442.95</b>	<b>39.89 %</b>
	<b>Street Fund</b>					
	<b>Expenditure</b>					
101-000-000-508-51-00-00	Ending Assigned Balance	\$0.00	\$0.00	\$256,200.00	\$256,200.00	0.00 %
101-000-000-508-51-00-01	Ending Assigned Balance Reserve	\$0.00	\$0.00	\$248,000.00	\$248,000.00	0.00 %
	<b>Transportation</b>					
101-000-000-542-30-31-00	Street Maintenance	\$0.00	\$20,304.34	\$41,000.00	\$20,695.66	49.52 %
101-000-000-542-61-41-00	Maintenance of Sidewalks	\$1,728.45	\$3,152.94	\$5,000.00	\$1,847.06	63.06 %

101-000-000-542-61-41-07	TIB Seal Coat Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-542-61-41-08	Match - TIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-542-61-41-09	TIB Pine Street Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-000-000-542-63-47-00	Street Lighting	\$1,202.06	\$12,013.21	\$20,000.00	\$20,000.00	60.07 %	\$7,986.79	\$7,986.79
101-000-000-542-63-48-00	Street Light Repair & Maint.	\$0.00	\$3,157.60	\$6,000.00	\$6,000.00	52.63 %	\$2,842.40	\$2,842.40
101-000-000-542-64-31-00	Traffic Control Devices	\$2,149.68	\$9,168.20	\$7,500.00	\$7,500.00	122.24 %	(\$1,668.20)	(\$1,668.20)
101-000-000-542-64-40-00	UTC Railroad Crossing Grant	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
101-000-000-542-66-31-00	Snow & Ice Control	\$0.00	\$1,853.12	\$5,000.00	\$5,000.00	37.06 %	\$3,146.88	\$3,146.88
101-000-000-543-10-10-01	Salaries City Admin. 25%	\$1,991.52	\$13,835.39	\$26,000.00	\$26,000.00	53.21 %	\$12,164.61	\$12,164.61
101-000-000-543-10-10-02	Salaries Clerk 20%	\$1,379.97	\$9,659.83	\$17,000.00	\$17,000.00	56.82 %	\$7,340.17	\$7,340.17
101-000-000-543-10-10-03	Salaries Deputy Clerk 19%	\$952.66	\$6,615.43	\$13,000.00	\$13,000.00	50.89 %	\$6,384.57	\$6,384.57
101-000-000-543-10-10-04	Summer Help - Streets	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
101-000-000-543-10-10-05	Salaries WWTP Maint Wrkr II C5 - 0%	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
101-000-000-543-10-10-06	Public Works Supervisor C3 - 65%	\$4,563.00	\$31,929.94	\$55,000.00	\$55,000.00	58.05 %	\$23,070.06	\$23,070.06
101-000-000-543-10-10-07	Utility Maint Worker C7 - 45%	\$2,204.09	\$15,191.12	\$27,000.00	\$27,000.00	56.26 %	\$11,808.88	\$11,808.88
101-000-000-543-10-10-08	Water Operator C8 - 1%	\$47.55	\$318.52	\$1,000.00	\$1,000.00	31.85 %	\$681.48	\$681.48
101-000-000-543-10-10-09	WWTP/WTP Supervisor C6 - 0%	\$0.03	\$0.06	\$0.00	\$0.00		(\$0.06)	(\$0.06)
101-000-000-543-10-10-10	WWTP Operator I C10 - 0%	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
101-000-000-543-10-10-11	Street Maint Journey C4 -98%	\$4,562.88	\$31,940.17	\$55,000.00	\$55,000.00	58.07 %	\$23,059.83	\$23,059.83
101-000-000-543-10-10-12	Street Maint Journey C9 - 47%	\$2,188.33	\$15,318.31	\$27,000.00	\$27,000.00	56.73 %	\$11,681.69	\$11,681.69
101-000-000-543-10-15-00	Overtime	\$25.71	\$140.13	\$5,000.00	\$5,000.00	2.80 %	\$4,859.87	\$4,859.87
101-000-000-543-10-20-00	Personnel Benefits	\$8,688.00	\$60,857.15	\$115,000.00	\$115,000.00	52.92 %	\$54,142.85	\$54,142.85
101-000-000-543-30-31-00	Operating Supplies	\$1,888.50	\$8,498.00	\$30,000.00	\$30,000.00	28.33 %	\$21,502.00	\$21,502.00
101-000-000-543-30-32-00	Fuel Consumed	\$1,356.01	\$9,294.92	\$15,000.00	\$15,000.00	61.97 %	\$5,705.08	\$5,705.08
101-000-000-543-30-41-00	Advertising	\$51.78	\$332.18	\$1,000.00	\$1,000.00	33.22 %	\$667.82	\$667.82
101-000-000-543-30-41-01	Prof. Services- Audit Fees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00 %	\$5,000.00	\$5,000.00
101-000-000-543-30-41-02	Professional Services	\$133.50	\$1,534.84	\$5,000.00	\$5,000.00	30.70 %	\$3,465.16	\$3,465.16
101-000-000-543-30-41-03	Computer Software Maintenance	\$0.00	\$2,462.67	\$3,000.00	\$3,000.00	82.09 %	\$537.33	\$537.33
101-000-000-543-30-42-00	Communications	\$613.78	\$2,717.42	\$5,500.00	\$5,500.00	49.41 %	\$2,782.58	\$2,782.58
101-000-000-543-30-43-00	Travel	\$0.00	\$147.19	\$1,000.00	\$1,000.00	14.72 %	\$852.81	\$852.81
101-000-000-543-30-46-00	Liability Insurance	\$0.00	\$250.00	\$35,000.00	\$35,000.00	0.71 %	\$34,750.00	\$34,750.00
101-000-000-543-30-47-01	Water - Public Works Shop	\$166.39	\$1,090.27	\$3,000.00	\$3,000.00	36.34 %	\$1,909.73	\$1,909.73
101-000-000-543-30-48-00	Equipment Maintenance	\$1,465.34	\$16,416.18	\$50,000.00	\$50,000.00	32.83 %	\$33,583.82	\$33,583.82
101-000-000-543-30-49-00	Miscellaneous Expenditures	\$67.30	\$1,516.00	\$3,000.00	\$3,000.00	50.53 %	\$1,484.00	\$1,484.00
101-000-000-543-30-49-01	Payments to Claimants	\$0.00	\$78.15	\$8,500.00	\$8,500.00	0.92 %	\$8,421.85	\$8,421.85
101-000-000-543-50-48-00	Maintenance of Facilities	\$0.00	\$550.82	\$5,000.00	\$5,000.00	11.02 %	\$4,449.18	\$4,449.18
<b>Total Transportation</b>		<b>\$37,426.53</b>	<b>\$280,344.10</b>	<b>\$595,500.00</b>	<b>\$595,500.00</b>	<b>47.08 %</b>	<b>\$315,155.90</b>	<b>\$315,155.90</b>
<b>Total Operating Expenditures</b>		<b>\$37,426.53</b>	<b>\$280,344.10</b>	<b>\$595,500.00</b>	<b>\$595,500.00</b>	<b>47.08 %</b>	<b>\$315,155.90</b>	<b>\$315,155.90</b>
101-000-000-591-47-70-00	JD Equip Lease Principal - 1/4	\$0.00	\$0.00	\$11,100.00	\$11,100.00	0.00 %	\$11,100.00	\$11,100.00
101-000-000-591-48-70-01	Zipper LTGO Bonds Principal	\$0.00	\$14,338.96	\$14,500.00	\$14,500.00	98.89 %	\$161.04	\$161.04
101-000-000-592-47-80-00	JD Equip Lease Interest - 1/4	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00 %	\$1,200.00	\$1,200.00
101-000-000-592-48-80-01	Zipper LTGO Bonds Interest	\$0.00	\$4,468.75	\$4,500.00	\$4,500.00	99.31 %	\$31.25	\$31.25
<b>Capital Expenditures</b>								

101-000-000-594-42-60-01	Cap Outlay - Streets	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Capital Expenditures</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Expenditure</b>		<b>\$37,426.53</b>	<b>\$299,151.81</b>	<b>\$1,131,000.00</b>	<b>26.45 %</b>
<b>Total Street Fund</b>		<b>\$37,426.53</b>	<b>\$299,151.81</b>	<b>\$1,131,000.00</b>	<b>26.45 %</b>

<b>Real Estate Excise Tax</b>					
<b>Expenditure</b>					
103-000-000-508-51-00-01	Ending Assigned Bal REET 1	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-508-51-00-02	Ending Assigned Bal REET 2	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-20-62-01	Law Enforcement Facility	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-34-60-01	Water System	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-34-60-02	Water System	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-35-63-01	Sewer System	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-35-63-02	Sewer System	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-42-60-01	Street Ordinary Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-42-60-02	Street Ordinary Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-76-60-01	Park Facilities	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-594-76-60-02	Park Facilities	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-30-00-01	Roadway Construction	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-30-00-02	Roadway Construction	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-61-00-01	Sidewalks	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-61-00-02	Sidewalks	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-63-00-01	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-63-00-02	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-64-00-01	Traffic Control	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-64-00-02	Traffic Control	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-65-00-01	Parking	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-65-00-02	Parking	\$0.00	\$0.00	\$0.00	\$0.00
103-000-000-595-70-60-01	Reet 1 Capital Projects	\$0.00	\$0.00	\$178,750.00	0.00 %
103-000-000-595-70-60-02	Reet 2 Cap Facility Plan	\$0.00	\$0.00	\$74,750.00	0.00 %
103-000-000-597-00-00-03	Transfer Out to Fund 101	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$253,500.00</b>	<b>0.00 %</b>
<b>Total Real Estate Excise Tax</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$253,500.00</b>	<b>0.00 %</b>

<b>Tourism Promotion</b>					
<b>Expenditure</b>					
109-000-000-508-51-00-00	Ending Assigned Balance	\$0.00	\$0.00	\$49,000.00	0.00 %
109-000-000-573-90-41-00	Tri County Econ Dev (TEDD)	\$0.00	\$1,500.00	\$1,500.00	100.00 %
109-000-000-573-90-41-01	PO CO EDC New	\$0.00	\$0.00	\$1,500.00	0.00 %
109-000-000-573-90-49-00	Spectator & Community Events	\$0.00	\$874.00	\$20,000.00	4.37 %
109-000-000-573-90-49-01	Centennial Plaza Improvement Assoc	\$0.00	\$340.38	\$3,000.00	11.35 %
109-000-000-573-90-49-02	PO Historical Society	\$0.00	\$0.00	\$1,500.00	0.00 %
109-000-000-573-90-49-03	Chamber of Commerce	\$0.00	\$150.00	\$2,000.00	7.50 %
<b>Total Operating Expenditures</b>		<b>\$0.00</b>	<b>\$2,864.38</b>	<b>\$29,500.00</b>	<b>9.71 %</b>

**Total Real Estate Excise Tax      \$0.00      \$0.00      \$253,500.00      0.00 %**

**Total Operating Expenditures      \$2,864.38      \$29,500.00      9.71 %**

	\$0.00	\$2,864.38	\$78,500.00	3.65 %	\$75,635.62
<b>Total Expenditure</b>	<b>\$0.00</b>	<b>\$2,864.38</b>	<b>\$78,500.00</b>	<b>3.65 %</b>	<b>\$75,635.62</b>
<b>Total Tourism Promotion</b>	<b>\$0.00</b>	<b>\$2,864.38</b>	<b>\$78,500.00</b>	<b>3.65 %</b>	<b>\$75,635.62</b>
<b>Water Fund</b>					
<b>Expenditure</b>					
<b>Ending Cash</b>					
410-000-000-508-31-00-00	\$0.00	\$0.00	\$126,680.00	0.00 %	\$126,680.00
410-000-000-508-51-00-00	\$0.00	\$0.00	\$338,123.00	0.00 %	\$338,123.00
410-000-000-508-51-00-01	\$0.00	\$0.00	\$536,000.00	0.00 %	\$536,000.00
<b>Total Ending Cash</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000,803.00</b>	<b>0.00 %</b>	<b>\$1,000,803.00</b>
<b>Utilities and Environment</b>					
<b>Water Utilities</b>					
410-000-000-534-34-10-01	\$1,203.36	\$8,356.27	\$16,000.00	52.23 %	\$7,643.73
410-000-000-534-34-10-02	\$1,449.01	\$10,143.04	\$19,000.00	53.38 %	\$8,856.96
410-000-000-534-34-10-03	\$1,991.52	\$13,835.39	\$26,000.00	53.21 %	\$12,164.61
410-000-000-534-34-10-04	\$493.21	\$3,333.97	\$7,000.00	47.63 %	\$3,666.03
410-000-000-534-34-10-05	\$2,588.03	\$18,429.78	\$33,000.00	55.85 %	\$14,570.22
410-000-000-534-34-10-06	\$1,333.78	\$9,333.25	\$17,000.00	54.90 %	\$7,666.75
410-000-000-534-34-10-07	\$2,111.04	\$14,691.85	\$27,000.00	54.41 %	\$12,308.15
410-000-000-534-34-10-08	\$4,707.32	\$31,483.66	\$56,000.00	56.22 %	\$24,516.34
410-000-000-534-34-10-09	\$0.00	\$0.00	\$0.00		\$0.00
410-000-000-534-34-10-10	\$391.83	\$2,617.55	\$6,000.00	43.63 %	\$3,382.45
410-000-000-534-34-10-11	\$93.12	\$651.83	\$3,000.00	21.73 %	\$2,348.17
410-000-000-534-34-10-12	\$573.50	\$3,861.46	\$8,000.00	48.27 %	\$4,138.54
410-000-000-534-34-15-00	\$730.67	\$5,262.39	\$9,000.00	58.47 %	\$3,737.61
410-000-000-534-34-20-00	\$7,498.97	\$52,264.57	\$98,500.00	53.06 %	\$46,235.43
410-000-000-534-34-31-00	\$1,804.41	\$18,409.48	\$45,000.00	40.91 %	\$26,590.52
410-000-000-534-34-32-00	\$693.08	\$1,850.48	\$3,000.00	61.68 %	\$1,149.52
410-000-000-534-34-41-00	\$655.66	\$10,165.74	\$35,000.00	29.04 %	\$24,834.26
410-000-000-534-34-41-01	\$675.00	\$4,725.00	\$8,500.00	55.59 %	\$3,775.00
410-000-000-534-34-41-02	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
410-000-000-534-34-41-03	\$52.85	\$318.40	\$2,000.00	15.92 %	\$1,681.60
410-000-000-534-34-41-04	\$0.00	\$58,557.67	\$60,000.00	97.60 %	\$1,442.33
410-000-000-534-34-41-05	\$0.00	\$29,278.83	\$30,000.00	97.60 %	\$721.17
410-000-000-534-34-42-00	\$1,017.49	\$5,937.28	\$10,000.00	59.37 %	\$4,062.72
410-000-000-534-34-43-00	\$0.00	\$68.44	\$2,000.00	3.42 %	\$1,931.56
410-000-000-534-34-44-00	\$3,893.65	\$21,397.25	\$41,000.00	52.19 %	\$19,602.75
410-000-000-534-34-46-00	\$0.00	\$391.00	\$35,000.00	1.12 %	\$34,609.00
410-000-000-534-34-47-00	\$1,811.61	\$15,830.74	\$34,000.00	46.56 %	\$18,169.26
410-000-000-534-34-47-01	\$166.40	\$1,090.28	\$2,000.00	54.51 %	\$909.72
410-000-000-534-34-48-00	\$7,133.91	\$24,120.30	\$40,000.00	60.30 %	\$15,879.70
410-000-000-534-34-49-00	\$346.14	\$2,442.68	\$4,000.00	61.07 %	\$1,557.32
410-000-000-534-34-49-01	\$0.00	\$4,384.44	\$6,000.00	73.07 %	\$1,615.56
410-000-000-534-34-49-03	\$73.50	\$501.50	\$1,000.00	50.15 %	\$498.50
410-000-000-534-34-49-04	\$0.00	\$1,626.10	\$2,000.00	81.31 %	\$373.90
410-000-000-534-34-49-05	\$467.02	\$2,988.50	\$5,500.00	54.34 %	\$2,511.50



Account	Period	Amount	% of Total
410-000-000-534-34-49-06	Payments To Claimants	\$0.00	0.00 %
410-000-000-534-34-49-10	Training	\$633.23	31.66 %
<b>Total Water Utilities</b>		<b>\$713,500.00</b>	<b>53.12 %</b>
<b>Total Utilities and Environment</b>		<b>\$713,500.00</b>	<b>53.12 %</b>
<b>Total Operating Expenditures</b>		<b>\$713,500.00</b>	<b>53.12 %</b>
410-000-000-582-10-00-00	Hydrant Meter Rental Refund	\$0.00	0.00 %
<b>Debt Repayment</b>			
410-000-000-591-34-70-00	JD Equip Lease Principal - 1/4	\$0.00	0.00 %
410-000-000-591-34-72-00	Spruce Street Bond Principal	\$0.00	0.00 %
410-000-000-591-34-72-01	South Bench Bond A Principal	\$0.00	0.00 %
410-000-000-591-34-72-02	South Bench Bond B Principal	\$0.00	0.00 %
<b>Total Debt Repayment</b>		<b>\$0.00</b>	<b>0.00 %</b>
<b>Interest and Other Debt Services</b>			
410-000-000-592-34-80-00	JD Equip Lease Interest - 1/4	\$0.00	0.00 %
410-000-000-592-34-83-00	Spruce Street Bond Interest	\$0.00	0.00 %
410-000-000-592-34-83-01	South Bench Bond A Interest	\$0.00	0.00 %
410-000-000-592-34-83-02	South Bench Bond B Interest	\$0.00	0.00 %
<b>Total Interest and Other Debt Services</b>		<b>\$0.00</b>	<b>0.00 %</b>
<b>Capital Expenditures</b>			
410-000-000-594-34-60-00	Cap Outlay-Water	\$0.00	
410-000-000-594-34-60-01	Cap Outlay - COVID19 Water	\$20,064.51	55.36 %
410-000-000-594-34-63-03	Capital Outlay - Well Maint.	\$24,803.31	104.40 %
<b>Total Capital Expenditures</b>		<b>\$44,867.82</b>	<b>74.78 %</b>
<b>Transfer Out</b>			
410-000-000-597-34-00-00	Water Transfer Out	\$0.00	\$0.00
410-000-000-597-34-00-01	Water Office Space Lease T/O	\$3,600.00	100.00 %
410-000-000-597-34-00-02	Water Util Tax T/O to CE 18%	\$84,545.27	47.50 %
<b>Total Transfer Out</b>		<b>\$88,145.27</b>	<b>48.54 %</b>
<b>Total Expenditure</b>		<b>\$2,086,203.00</b>	<b>24.54 %</b>
<b>Total Water Fund</b>		<b>\$2,086,203.00</b>	<b>24.54 %</b>
<b>Sewer Fund</b>			
<b>Ending Cash</b>			
411-000-000-508-31-00-00	Ending Restricted Bal Sewer	\$0.00	0.00 %
411-000-000-508-51-00-00	Ending Assigned Bal Sewer	\$0.00	0.00 %
411-000-000-508-51-00-01	Ending Assigned Bal Sewer Reserve	\$0.00	0.00 %
<b>Total Ending Cash</b>		<b>\$0.00</b>	<b>0.00 %</b>
<b>Expenditure</b>			
<b>Utilities &amp; Environment</b>			
<b>Sewer Utilities</b>			
411-000-100-535-35-10-00	Salaries Summer Help	\$0.00	\$0.00
411-000-100-535-35-10-01	Salaries-Dep Clerk/Treas 23%	\$1,153.21	53.39 %
		\$15,000.00	\$6,991.89
		\$0.00	\$0.00
		\$15,000.00	\$6,991.89

Expenditure

411-000-100-535-35-10-02	Salaries-City Clerk/Treas 23%	\$1,587.02	\$11,109.12	\$21,000.00	52.90 %	\$9,890.88
411-000-100-535-35-10-03	Salaries-City Admin 25%	\$1,991.44	\$13,834.83	\$26,000.00	53.21 %	\$12,165.17
411-000-100-535-35-10-04	WWTP Operator C2 - 100%	\$0.00	\$0.00	\$25,000.00	0.00 %	\$25,000.00
411-000-100-535-35-10-06	WWTP Operator II C5 -91%	\$4,986.79	\$33,560.01	\$60,000.00	55.93 %	\$26,439.99
411-000-100-535-35-10-07	Salaries-Accounting Clerk 48%	\$2,111.04	\$14,691.85	\$27,000.00	54.41 %	\$12,308.15
411-000-100-535-35-10-08	Water Operator C8 - 0%	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-535-35-10-09	WWTP Operator I C10 - 87%	\$3,838.11	\$25,488.57	\$47,000.00	54.23 %	\$21,511.43
411-000-100-535-35-10-10	Street Maint Journey C9 - 0%	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-535-35-10-11	WWTP/WTP Supervisor C6 -58%	\$3,573.95	\$25,450.60	\$45,000.00	56.56 %	\$19,549.40
411-000-100-535-35-10-12	Street Maint Journey C4 - 0%	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-535-35-10-13	Public Works Director C3 - 11%	\$772.22	\$4,047.10	\$7,500.00	53.96 %	\$3,452.90
411-000-100-535-35-15-00	Salaries - Overtime	\$1,369.73	\$11,786.13	\$15,000.00	78.57 %	\$3,213.87
411-000-100-535-35-20-00	Personnel Benefits	\$9,438.23	\$65,969.94	\$139,245.00	47.38 %	\$73,275.06
411-000-100-535-35-31-00	Office & Operating Supplies	\$814.83	\$16,422.41	\$25,000.00	65.69 %	\$8,577.59
411-000-100-535-35-32-00	Fuel Consumed	\$1,095.16	\$5,614.64	\$10,000.00	56.15 %	\$4,385.36
411-000-100-535-35-41-00	Payments to Claimants	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
411-000-100-535-35-41-01	Prof Services City Attorney 30%	\$675.00	\$4,725.00	\$8,500.00	55.59 %	\$3,775.00
411-000-100-535-35-41-02	Prof Services Audit Fees	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
411-000-100-535-35-41-03	Prof Services Sludge Hauling	\$0.00	\$11,555.56	\$25,000.00	46.22 %	\$13,444.44
411-000-100-535-35-41-04	Professional Services	\$137.37	\$5,941.72	\$10,000.00	59.42 %	\$4,058.28
411-000-100-535-35-41-05	Advertising	\$52.85	\$160.35	\$1,500.00	10.69 %	\$1,339.65
411-000-100-535-35-41-06	DOE Funding - Sewer Master Plan	\$0.00	\$30,869.24	\$216,500.00	14.26 %	\$185,630.76
411-000-100-535-35-42-00	Communications	\$1,087.60	\$5,545.05	\$10,000.00	55.45 %	\$4,454.95
411-000-100-535-35-43-00	Travel	\$0.00	\$489.94	\$2,000.00	24.50 %	\$1,510.06
411-000-100-535-35-44-00	Utility B&O Tax	\$1,481.97	\$9,521.04	\$15,000.00	63.47 %	\$5,478.96
411-000-100-535-35-46-00	Liability Insurance	\$0.00	\$0.00	\$25,000.00	0.00 %	\$25,000.00
411-000-100-535-35-47-00	Public Utilities	\$2,471.16	\$37,471.47	\$70,000.00	53.53 %	\$32,528.53
411-000-100-535-35-47-01	Public Utilities - Water	\$3,099.77	\$8,474.92	\$15,000.00	56.50 %	\$6,525.08
411-000-100-535-35-48-00	Repair & Maintenance	\$1,603.55	\$24,789.87	\$48,000.00	51.65 %	\$23,210.13
411-000-100-535-35-49-00	Miscellaneous Expenditures	\$62.20	\$5,033.41	\$10,000.00	50.33 %	\$4,966.59
411-000-100-535-35-49-01	Maint Agreement - Computer	\$0.00	\$3,736.44	\$5,000.00	74.73 %	\$1,263.56
411-000-100-535-35-49-02	WBSD 30% Septic/Sludge Rec	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-535-35-49-03	Maint Agrmt. - Copy Machine	\$73.49	\$501.50	\$1,000.00	50.15 %	\$498.50
411-000-100-535-35-49-04	DOE Permits	\$0.00	\$4,414.59	\$5,000.00	88.29 %	\$585.41
411-000-100-535-35-49-05	Invoice Cloud Fees - Sewer	\$467.03	\$2,988.52	\$5,000.00	59.77 %	\$2,011.48
<b>Total Sewer Utilities</b>		<b>\$43,943.72</b>	<b>\$392,201.93</b>	<b>\$945,245.00</b>	<b>41.49 %</b>	<b>\$553,043.07</b>
<b>Total Utilities &amp; Environment</b>		<b>\$43,943.72</b>	<b>\$392,201.93</b>	<b>\$945,245.00</b>	<b>41.49 %</b>	<b>\$553,043.07</b>
<b>Total Operating Expenditures</b>		<b>\$43,943.72</b>	<b>\$392,201.93</b>	<b>\$945,245.00</b>	<b>41.49 %</b>	<b>\$553,043.07</b>
<b>Redemption of Long Term Debt Governmental Funds</b>						
411-000-100-591-35-70-00	WWTP Svc Truck LTGO Principal	\$0.00	\$7,169.48	\$7,200.00	99.58 %	\$30.52
411-000-100-591-35-70-01	JD Equip Lease Principal - 1/4	\$0.00	\$0.00	\$11,100.00	0.00 %	\$11,100.00
411-000-100-591-35-72-00	2004 Princ Series A Bond	\$0.00	\$0.00	\$23,000.00	0.00 %	\$23,000.00
411-000-100-591-35-72-01	2004 Princ Series B Bond	\$0.00	\$0.00	\$12,000.00	0.00 %	\$12,000.00

411-000-100-591-35-72-02	Spruce Street Bond Principal	\$0.00	\$0.00	\$1,900.00	0.00 %	\$1,900.00
	<b>Total Redemption of Long Term Debt Governmental Funds</b>	<b>\$0.00</b>	<b>\$7,169.48</b>	<b>\$55,200.00</b>	<b>12.99 %</b>	<b>\$48,030.52</b>
	<b>Interest &amp; Other Debs Service Costs</b>					
411-000-100-592-35-80-00	WWTP Svc Truck LTGO Interest	\$0.00	\$2,234.37	\$2,300.00	97.15 %	\$65.63
411-000-100-592-35-80-01	JD Equip Lease Interest - 1/4	\$0.00	\$0.00	\$1,200.00	0.00 %	\$1,200.00
411-000-100-592-35-83-00	2004 Interest Series A Bond	\$0.00	\$0.00	\$40,000.00	0.00 %	\$40,000.00
411-000-100-592-35-83-01	2004 Interest Series B Bond	\$0.00	\$0.00	\$20,000.00	0.00 %	\$20,000.00
411-000-100-592-35-83-02	Spruce Street Bond Interest	\$0.00	\$0.00	\$2,600.00	0.00 %	\$2,600.00
	<b>Total Interest &amp; Other Debs Service Costs</b>	<b>\$0.00</b>	<b>\$2,234.37</b>	<b>\$66,100.00</b>	<b>3.38 %</b>	<b>\$63,865.63</b>
	<b>Capital Expenditures</b>					
411-000-100-594-35-60-01	Cap Outlay Covid 19 Sewer	\$0.00	\$46,670.89	\$317,678.00	14.69 %	\$271,007.11
411-000-100-594-35-60-02	Cap Outlay - Sewer	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-594-35-60-03	Cap Outlay - Lift Station Maint	\$0.00	\$0.00	\$0.00		\$0.00
411-000-100-594-35-63-00	Cap Outlay - Sewer Sys Maint.	\$0.00	\$0.00	\$0.00		\$0.00
	<b>Total Capital Expenditures</b>	<b>\$0.00</b>	<b>\$46,670.89</b>	<b>\$317,678.00</b>	<b>14.69 %</b>	<b>\$271,007.11</b>
	<b>Transfer Out</b>					
411-000-100-597-35-00-01	Sewer Office Space Lease T/O to CE	\$0.00	\$3,600.00	\$3,600.00	100.00 %	\$0.00
411-000-100-597-35-00-02	Sewer Util Tax T/O to CE 16%	\$13,180.69	\$86,994.38	\$169,000.00	51.48 %	\$82,005.62
	<b>Total Transfer Out</b>	<b>\$13,180.69</b>	<b>\$90,594.38</b>	<b>\$172,600.00</b>	<b>52.49 %</b>	<b>\$82,005.62</b>
	<b>Total Expenditure</b>	<b>\$57,124.41</b>	<b>\$538,871.05</b>	<b>\$1,556,823.00</b>	<b>34.61 %</b>	<b>\$1,017,951.95</b>
	<b>Total Sewer Fund</b>	<b>\$57,124.41</b>	<b>\$538,871.05</b>	<b>\$2,292,423.00</b>	<b>23.51 %</b>	<b>\$1,753,551.95</b>
	<b>South Bench Water Reservoir Project</b>					
	<b>Expenditure</b>					
	<b>Ending Net Cash And Investments</b>					
412-000-000-508-31-00-00	Ending Restricted Balance	\$0.00	\$0.00	\$0.00		\$0.00
	<b>Total Ending Net Cash And Investments</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
	<b>Debt Service</b>					
412-000-000-594-34-00-01	CDBG Contingency	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-594-34-40-00	CDBG Engineering/Admin	\$0.00	\$0.00	\$0.00		\$0.00
412-000-000-594-34-60-00	CDBG Construction	\$0.00	\$0.00	\$0.00		\$0.00
	<b>Total Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
	<b>Total Expenditure</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
	<b>Expenditure</b>					
	<b>Debt Service</b>					
412-000-100-591-34-70-00	MWB Interim Financing A Payoff Principal	\$0.00	\$0.00	\$0.00		\$0.00
412-000-100-591-34-70-01	MWB Interim Financing B Principal Payoff	\$0.00	\$0.00	\$0.00		\$0.00
412-000-100-591-34-80-00	MWB Interim Financing A Payoff Interest	\$0.00	\$0.00	\$0.00		\$0.00
412-000-100-591-34-80-01	MWB Interim Financing B Payoff Interest	\$0.00	\$0.00	\$0.00		\$0.00
412-000-100-592-34-80-00	USDA Interim Financing Water Construction	\$0.00	\$0.00	\$0.00		\$0.00

412-000-100-594-15-40-00	USDA Bond Council Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-100-594-34-40-00	USDA Engineering Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-100-594-34-40-01	USDA Project Administration Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-100-594-34-60-00	USDA Construction Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-100-594-34-60-01	USDA Contingency Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Construction</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Expenditure</b>						
<b>Debt Service</b>						
412-000-200-594-10-00-01	MATCH Engineering (water)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-200-594-34-00-00	MATCH Construction (water)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412-000-200-594-34-00-01	MATCH Contingency (water)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total South Bench Water Reservoir Project</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>State and Local Clearing Fund</b>						
633-000-000-586-12-00-00	County Clearing Fund	\$1,010.94	\$4,420.49	\$0.00	\$0.00	(\$4,420.49)
633-000-000-586-12-00-01	State Clearing Fund	\$1,517.89	\$7,383.42	\$0.00	\$0.00	(\$7,383.42)
633-000-000-586-58-00-00	State Building Code Remit	\$19.50	\$141.00	\$0.00	\$0.00	(\$141.00)
633-000-000-586-76-00-00	City Clearing Fund	\$120.62	\$4,213.97	\$0.00	\$0.00	(\$4,213.97)
633-000-000-589-30-00-00	Leasehold Excise Tax Clearing Fund	\$67.41	\$112.35	\$0.00	\$0.00	(\$112.35)
633-000-000-589-40-00-00	Found Property Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total State and Local Clearing Fund</b>		<b>\$2,736.36</b>	<b>\$16,271.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$16,271.23)</b>

**Grand Totals**      \$662,986.71      \$2,563,133.96      \$8,835,049.00      29.01 %      \$6,271,915.04

Account	Title	Period	Fiscal	Quarter	% of Total	Total
001-000-000-000-00-00-00	Current Expense	\$479,474.65	\$1,193,980.05	\$2,993,423.00	39.89 %	\$1,799,442.95
101-000-000-000-00-00-00	Street Fund	\$37,426.53	\$299,151.81	\$1,131,000.00	26.45 %	\$831,848.19
103-000-000-000-00-00-00	Real Estate Excise Tax	\$0.00	\$0.00	\$253,500.00	0.00 %	\$253,500.00
109-000-000-000-00-00-00	Tourism Promotion	\$0.00	\$2,864.38	\$78,500.00	3.65 %	\$75,635.62
410-000-000-000-00-00-00	Water Fund	\$86,224.76	\$511,995.44	\$2,086,203.00	24.54 %	\$1,574,207.56
411-000-000-000-00-00-00	Sewer Fund	\$57,124.41	\$538,871.05	\$2,292,423.00	23.51 %	\$1,753,551.95
412-000-000-000-00-00-00	South Bench Water Reservoir Project	\$0.00	\$0.00	\$0.00		\$0.00
633-000-000-000-00-00-00	State and Local Clearing Fund	\$2,736.36	\$16,271.23	\$0.00		(\$16,271.23)
	<b>Grand Totals</b>	<b>\$662,986.71</b>	<b>\$2,563,133.96</b>	<b>\$8,835,049.00</b>	<b>29.01 %</b>	<b>\$6,271,915.04</b>

**AGREEMENT TO PROVIDE  
INTERIM CITY ATTORNEY SERVICES**

This Agreement to Provide Interim City Attorney Services (the “Agreement”) sets forth the mutual understanding of the City of Newport, Washington (the “City”) and Thrive Law PLLC, (“Thrive Law”) on this the 15<sup>th</sup> day of August, 2022, for the provision of interim city attorney services as more fully set forth below.

**RECITALS:**

Thrive Law possesses a high degree of professional skill and experience and is a unique provider of city attorney services, due in part to Kendel Froese’s prior experience as assistant city attorney for the City; and

The City desires to retain Thrive Law to perform legal services because of its professional skill and experience on an interim basis as specified herein.

**NOW, THEREFORE,** in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the City and Thrive Law, intending to be legally bound, do hereby agree as follows:

1. **SERVICES.** Legal services to be provided by Thrive Law under this Agreement shall generally include, but not be limited to, the following: drafting and review of all City ordinances, resolutions, contracts, and other related legal documents; legal opinions and memorandums; ensuring compliance with the Public Records Act; land use issues; purchasing and procurement; employment matters, and certain other limited legal services as designated by the Mayor of the City (together referred to as the “Services”). Thrive Law shall attend all City Council meetings during the Term of this Agreement, and all other meetings as requested by the Mayor or City Administrator.
2. **TERM.** Thrive Law’s engagement and provision of Services will commence on September 1, 2022, and will terminate December 31, 2022 (the “Term”) unless earlier terminated as provided in Section 5 below.
3. **FEE; BILLING AND PAYMENT.** In consideration for providing the Services, the City agrees to pay Thrive Law a fee of Two Hundred Dollars (\$200.00) per hour, plus appropriate reimbursable expenses paid by Thrive Law on behalf of the City. Thrive Law shall submit monthly invoices to the City for the payment of the Services, which shall contain an itemized billing of the Services rendered each month. The City agrees to pay each monthly invoice by the 30<sup>th</sup> day after being timely received.
4. **EFFORT AND OUTCOME.** Thrive Law shall use best efforts in its representation of the City. The City acknowledges that Thrive Law can provide no guarantees with respect to the outcome of a matter.

5. **TERMINATION.**

- A. **By Thrive Law.** Thrive Law reserves the right to terminate this Agreement upon thirty (30) days' notice to the City if the City fails to perform as outlined herein or for any reason as permitted or required under the Washington Rules of Professional Conduct or as permitted by the Court Rules or Judicial Decisions of the State of Washington. Thrive Law also reserves the right to terminate this Agreement without cause upon sixty (60) days' notice to the City. Notification of withdrawal shall be made in writing to the City. In the event of Thrive Law's termination of this Agreement, the City agrees to promptly pay Thrive Law for all Services rendered including all fees, charges, and expenses incurred pursuant to this Agreement prior to the effective date of the termination.
- B. **By the City.** The City reserves the right to terminate this Agreement with or without cause upon thirty (30) days' notice to Thrive Law. Thrive Law may, however, agree to a shorter notice period upon agreement with the City in writing (email is sufficient). In the event of the City's termination of this Agreement, Thrive Law shall deliver all files as requested by the City, provided, that the City shall promptly reimburse Thrive Law all outstanding fees, charges and expenses incurred pursuant to this Agreement, as well as any applicable copying charges for reproduction of any produced files.

6. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

**City:**

City of Newport  
Attn: City Administrator  
200 S. Washington Ave.  
Newport, WA 99156

Phone: 509.447.6496  
Email: cityofnewport@newport-wa.org

**Thrive Law:**

Thrive Law  
Attn: Kendel Froese  
25 W. Main Ave, Suite 300  
Spokane, WA 99201

Phone: 509.514.5317  
Email: kendel@thrivelawpllc.com

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (A) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (B) if personally delivered, on the actual date of delivery, (C) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (D) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5:00 p.m. Pacific Time, and on the next business day if sent after such time.

7. **INDEMNIFICATION.** In accordance with the provisions of Newport Municipal Code Chapter 2.52, the City shall indemnify Thrive Law and hold Thrive Law harmless from any and all claims arising out of the good faith performance of the Services provided within the scope of this Agreement, within the confines of applicable ethical rules and in compliance with existing law. Indemnity will not be provided for acts performed outside the scope of the requested Services, or for any acts of misconduct or alleged violations of existing law.
8. **CONFIDENTIALITY.** Thrive Law agrees to keep all of the information provided by the City in the context of this Agreement confidential for the term of this Agreement and thereafter, unless the Attorney-Client Privilege is specifically waived, in writing, by an individual authorized to waive this privilege. This applies to all information and communications, including electronic communications, unless available to the public through a public records request and otherwise not subject to a specific exemption.
9. **INDEPENDENT CONTRACTOR.** Thrive Law is an independent contractor and is not an employee of the City. Thrive Law is responsible for paying its own federal income tax withholding and other taxes, fees or other charges imposed by law upon independent contractors from the compensation paid to Thrive Law by the City. Thrive Law is not entitled to any benefits such as sick leave, vacation, unemployment insurance, worker's compensation, PERS, overtime, compensatory time or any other benefit not specifically addressed and provided for in this Agreement.
10. **STANDARD TERMS.**
  - A. **Applicable Laws:** This Agreement shall be construed under the laws of Washington State. Any action at law, suit in equity or judicial proceedings regarding this Agreement shall be instituted only in courts of competent jurisdiction within Pend Oreille County, Washington.
  - B. **Insurance:** During the term of the Agreement, Thrive Law will maintain in force at its sole expense Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage without sixty (60) days written notice from Thrive Law or its insurer(s) to the City.
  - C. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.
  - D. **Entire Agreement:** This Agreement, together with any exhibits or duly authorized written amendments hereto, constitutes the entire agreement of the Parties, as a



complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the Parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.

- E. **Further Assurances:** Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- F. **Force Majeure:** Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- G. **Amendment in Writing:** This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of Thrive Law and the City.
- H. **Binding Effect:** This Agreement will bind the Parties hereto and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- I. **Captions:** The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.
- J. **Construction:** This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- K. **Prohibition on Assignment:** No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.
- L. **Waiver:** Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.

- M. **Counterparts:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument.
  
- N. **Nondiscrimination:** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Parties agree to comply with, and to require that all subcontractors comply with, federal, state and local nondiscrimination laws, including but not limited to: the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, and the Americans With Disabilities Act, to the extent those laws are applicable.
  
- O. **Anti-Kickback:** No officer or employee of the City or Thrive Law, having the power or duty to perform an official act or action related to this Agreement, shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Agreement.

IN WITNESS WHEREOF, the City and Thrive Law have caused this Agreement to be executed by their duly authorized officers to be effective as of September 1, 2022.

**CITY OF NEWPORT**

**THRIVE LAW PLLC**

\_\_\_\_\_  
Keith Campbell, Mayor

\_\_\_\_\_  
Kendel Froese, Owner/Attorney

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Nickole North, City Clerk/Treasurer



## CITY OF NEWPORT, WASHINGTON

August 15, 2022

RE: Letter of Commitment for 2022 TIB Preservation Application

To Whom It May Concern:

The City of Newport is committed to improving it's roads and pedestrian amenities. The City Council supports the application being submitted and are committing the 5% match for the project and the amount will be adopted in the 2023 Newport Budget. This motion was passed on August 15, 2022. Any questions regarding this can be directed to the City Administrator Abby Gribi at [agribi@newport-wa.org](mailto:agribi@newport-wa.org) or 509.447.6496

Respectfully,

Abby Gribi  
City of Newport  
City Administrator

## City of Newport Job Description

Job Title: Deputy Clerk / Treasurer  
Department: Financial  
Reports To: Clerk / Treasurer  
FLSA Status: Non-Exempt  
Revised Date: ~~April 30, 2019~~ August 15, 2022

### SUMMARY:

This position performs a variety of professional, administrative, and technical accounting and clerical functions for the City of Newport.

### REPRESENTATIVE DUTIES AND RESPONSIBILITIES:

- Primarily responsible for answering phone in administrative area.
- Responsible for the accounts payable functions including using the budgetary software system, MS Word and Excel software and other computer software as needed.
- Wait on and/or collect money from customers for water and sewer payments, building permits, dog licenses, traffic tickets, selling of city maps and answer questions as required in the absence of the Accounting Clerk.
- Responsible for creating and maintaining the City's web page and email domain as well as social media.
- Serves as backup to Clerk/Treasurer and Accounting Clerk in all aspects of their positions in their absence to include Planning Commission and Council Meetings as well as payroll and utility bills.
- Primarily responsible for land use, planning and building permit questions and compliance.
- Audits water and sewer records, postings, and accounts as an internal control over the Accounting Clerk position.
- Process daily deposits from cash register.
- Compiles and sorts documents, such as invoices and checks, substantiating business transactions and process vouchers for City Clerk/Treasurer's review for council meetings.
- Posts all Interfund Transfers and investments purchased and sold after the approval of the City Clerk/Treasurer.

- Responsible for issuance of city credit cards and fuel cards.
- Responsible for updating and maintaining the Small Works Roster and Vendor List and Professional Services and Engineering roster, making sure the city is in compliance.
- Maintains the Newport Records Management Program. Scanning documents, creating back-ups of essential records for disaster recovery, handles state retention requirements, destruction and periodic transfer to the State Archives. Acts as the City Public Records Officer.
- Acts as the City Public Records Officer for the City. Handles requests for public record requests and reports. Works with Police Clerk (CRO) who will primarily process Law Enforcement public record requests for police reports.
- Processes monthly excise tax report and submits it in a timely manner on-line to the State of Washington for Department of Revenue.
- Downloads Department of Revenue sales tax reports for review and compliance.
- ~~Secretary of volunteer firefighter's relief and pension boards. Prepares minutes for the fire department meetings. Inputs fire reports into Fire RMS software. Uploads to FEMA quarterly.~~
- Prepares monthly cash and expenditure reports and balances these funds with checkbook. Provides reports and records to City Clerk for end of month balancing of cash. Provides month-end reports to other Department Heads as required.
- Serves as the primary purchasing agent for the City with all capital purchases being administered through them.
- ~~Serves as the Police Clerk for the Newport Police Department. Provides clerical, customer service and record keeping duties for the Police Department. Assist in case and ticket filings with the Prosecutor and the Courts. Process required Uniform Crime Reporting for the Department and other duties as necessary and assigned by the Police Chief.~~
- Responsible for processing and recording of all claims filed against the City as well as any accidents involving City property damage. Coordinates with Department Heads for investigative and incidence reports, prepares necessary documents, sets up files, forwards all pertinent information to the insurance company. Follows up to ensure the claims are solved in appropriate, timely manner.
- ~~Serves as Secretary/Chief Examiner for Civil Service Commission. Responsible for preparing agendas, minutes, reports, and records of meetings to the City Administrator, Chief of Police, and Civil Service Commission. Attends all regular and special Civil Service Meetings, ensures an accurate recording of the proceedings. Preparation of the minutes using proper legislative terminology, recording, indexing and filing for the public record; copies and distributes information as required and/or requested. Ensures~~

~~that the original copy of any documentation and lists which require signatures are signed by the relevant signing authority, published in the paper if required, and that the original copy is properly organized and filed. Responsible for preparing job descriptions, position requirements, and scheduling and conducting application reviews, oral interviews and physical exams for candidates testing for police officer lists. Prepares and updates current lists for current civil service related police department positions.~~

~~➤~~

- Provides Payment Card Industry (PCI) Data Security Standard (PCI DSS) for the City. compliance responsibilities include annual reports for banking services and credit card companies. Provides quarterly scans of the City's computer systems to the necessary vendors for PCI compliance.
- Maintains the City's annual SAMS.gov federal registration for DUNS, UEI, and compliance for Excluded Parties List System (EPLS).
- Works closely with City Administrator and City Clerk/Treasurer on grants and other funding sources for the City. Performs grant writing, clerical support and administrative duties as required.
- Administrator grants and prepare spreadsheets to monitor grant funds received and spent as well as ensure grant compliance.
- Responsible for compiling, processing and tracking business registrations.
- Assist with emergency management
- ~~Downloads Department of Revenue sales tax reports for review and compliance.~~
  
- Performs all other duties as assigned.

#### SUPERVISORY RESPONSIBILITIES:

This position has no supervisory responsibilities.

#### QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### EDUCATION and/or EXPERIENCE:

~~Bachelor's degree (B.A.) from a four-year college or university in business or accounting and two years related experience~~ ~~or~~ Associate's degree (A.A.) or equivalent from a two-year college ~~and~~

~~four years related experience and/or training~~; or equivalent combination of education and/or experience to satisfy a total of six years.

#### **LANGUAGE SKILLS:**

Ability to read and interpret documents such as accounting, policy and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

#### **MATHEMATICAL SKILLS:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Proficiency in computerized bookkeeping programs (i.e. BARS, etc.) and Chart of Accounts.

#### **REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to stand, walk, climb, or balance; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required for this job include close vision, distance vision, color vision, peripheral vision, and ability to adjust focus.

#### **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts. The noise level in the work environment is usually moderate.

CITY OF NEWPORT  
VOUCHER REPORT

DATE: 8/15/2022

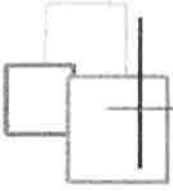
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

<b>Checks 65106-65143</b>	<b>\$173,950.45</b>
<b>EFT 8/10/2022 Run 1-7</b>	<b>\$19,420.06</b>
<b>Direct Pay 8/10/2022 Run 1-7</b>	<b>\$7,800.00</b>

**Grand Total of all Claims**      **\$201,170.51**

City Clerk/Treasurer:  \_\_\_\_\_





# Fund Transaction Summary

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Transaction Type: Invoice  
Fiscal: 2022 - August - 2nd Council Meeting

<b>Fund Number</b>	<b>Description</b>	<b>Amount</b>
001	Current Expense	\$33,768.34
101	Street Fund	\$5,499.26
410	Water Fund	\$141,444.32
411	Sewer Fund	\$20,274.84
633	State and Local Clearing Fund	\$183.75
	<b>Count: 5</b>	<b>\$201,170.51</b>

# Register

Fiscal: 2022  
 Deposit Period: 2022 - August  
 Check Period: 2022 - August - 2nd Council Meeting

Check	Number	Name	Print Date	Clearing Date	Amount
	<b>Mountain West</b>				
	<b>51040005632</b>				
65106		Action Auto Supply, Inc.	8/15/2022		\$1,611.76
65107		Anatek Labs, Inc.	8/15/2022		\$115.00
65108		Aramark	8/15/2022		\$162.32
65109		Association of Public Treasurers - US & Canada	8/15/2022		\$159.00
65110		Barr Tech LLC	8/15/2022		\$4,500.43
65111		Canon Solutions America	8/15/2022		\$175.92
65112		CEC	8/15/2022		\$4,130.33
65113		Cities Insurance Assn. of Washington	8/15/2022		\$800.21
65114		CO-Energy	8/15/2022		\$76.86
65115		Conifer Electric Inc.	8/15/2022		\$4,846.50
65116		Consolidated Supply Co	8/15/2022		\$3,341.06
65117		Copper State Bolt & Nut	8/15/2022		\$1,038.95
65118		Country Lane	8/15/2022		\$10.77
65119		Dept of Ecology	8/15/2022		\$1,642.68
65120		Eiter, McMahon, Lamberson, Van Wert, Oreskovich PC	8/15/2022		\$175.00
65121		Exbablyon Physical Security	8/15/2022		\$156.17
65122		Ferguson Waterworks	8/15/2022		\$4,791.57
65123		Franklin Park Urgent Care	8/15/2022		\$140.00
65124		Galls, LLC	8/15/2022		\$860.72
65125		Granich Engineered Products	8/15/2022		\$4,887.30
65126		Howard, Josh	8/15/2022		\$85.00
65127		J.A. Sewell & Assoc., LLC	8/15/2022		\$3,584.09
65128		Life Flight Network	8/15/2022		\$16.25
65129		O'Reilly Auto Parts	8/15/2022		\$997.58
65130		Panhead Hill Cycle Supply	8/15/2022		\$49.91
65131		Baumgardner, Lorida	8/15/2022		\$50.00
65132		Marsura, Teresa	8/15/2022		\$50.00
65133		Stewart, Kelli	8/15/2022		\$50.00
65134		Pend Oreille Fire Dist. #4	8/15/2022		\$2,500.00
65135		PO CO Dispatch Center	8/15/2022		\$4,729.17
65136		PO CO Jail	8/15/2022		\$5,388.75
65137		Red Rose Carpet Cleaning	8/15/2022		\$600.00
65138		RWC Group	8/15/2022		\$942.94
65139		Selkirk Supply, Inc.	8/15/2022		\$1,239.45

Number	Name	Print Date	Clearing Date	Amount
65140	The Beacon	8/15/2022		\$60.40
65141	Uline	8/15/2022		\$256.01
65142	Utilities Underground Location Center	8/15/2022		\$9.03
65143	Water Recovery Services Inc.	8/15/2022		\$119,719.32
	Direct Pay Payment 8/10/2022 10:55:12 AM Courtney, Shea	8/15/2022		\$50.00
-1	Direct Pay Payment 8/10/2022 10:55:12 AM Law Offices of Joshua Maurer, PLLC	8/15/2022		\$3,000.00
-2	Direct Pay Payment 8/10/2022 10:55:12 AM McAloon Law, PLLC	8/15/2022		\$2,250.00
-3	Direct Pay Payment 8/10/2022 10:55:12 AM North, David	8/15/2022		\$50.00
-4	Direct Pay Payment 8/10/2022 10:55:12 AM North, Nickole	8/15/2022		\$50.00
-5	Direct Pay Payment 8/10/2022 10:55:12 AM Reid Legal Office, PLLC	8/15/2022		\$1,200.00
-6	Direct Pay Payment 8/10/2022 10:55:12 AM Van Valkenburg Law PS	8/15/2022		\$1,200.00
-7	EFT Payment 8/10/2022 10:49:17 AM - 1 AT&T Mobility	8/15/2022		\$838.90
	EFT Payment 8/10/2022 10:49:17 AM - 2 City Service	8/15/2022		\$3,042.42
	EFT Payment 8/10/2022 10:49:17 AM - 3 Public Utility District	8/15/2022		\$6,887.84
	EFT Payment 8/10/2022 10:49:17 AM - 4 State of WA - DOR	8/15/2022		\$6,110.22
	EFT Payment 8/10/2022 10:49:17 AM - 5 US Bank	8/15/2022		\$1,832.96
	EFT Payment 8/10/2022 10:49:17 AM - 6 Ziplly Fiber	8/15/2022		\$592.51
	EFT Payment 8/10/2022 10:49:17 AM - 7 Ziplly Fiber	8/15/2022		\$115.21
	<b>Total</b>		<b>Check</b>	<b>\$201,170.51</b>
	<b>Total</b>		<b>51040005632</b>	<b>\$201,170.51</b>
	<b>Grand Total</b>			<b>\$201,170.51</b>

# Voucher Directory

Fiscal: : 2022 - August  
 Council Date: : 2022 - August - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
<b>Action Auto Supply, Inc.</b>	<b>65106</b>				
		<b>07/2022 Action Auto Statement</b>		<b>2022 - August - 2nd Council Meeting</b>	
		101-000-000-543-30-48-00		Equipment Maintenance	\$561.76
		410-000-000-534-34-48-00		Repair & Maintenance	\$525.00
		411-000-100-535-35-48-00		Repair & Maintenance	\$525.00
		<b>Total 07/2022 Action Auto Statement</b>			<b>\$1,611.76</b>
<b>Total Action Auto Supply, Inc.</b>	<b>65106</b>				<b>\$1,611.76</b>
<b>Anatek Labs, Inc.</b>	<b>65107</b>				
		<b>2213037 Coliform Tests</b>		<b>2022 - August - 2nd Council Meeting</b>	
		410-000-000-534-34-41-00		Professional Services	\$70.00
		<b>Total 2213037 Coliform Tests</b>			<b>\$70.00</b>
		<b>2213278 Metal Tests</b>			
		410-000-000-534-34-41-00		Professional Services	\$45.00
		<b>Total 2213278 Metal Tests</b>			<b>\$45.00</b>
<b>Total Anatek Labs, Inc.</b>	<b>65107</b>				<b>\$115.00</b>
<b>Aramark</b>	<b>65108</b>				
		<b>07/2022 Aramark Uniform Statement</b>		<b>2022 - August - 2nd Council Meeting</b>	
		001-000-000-576-80-49-00		Miscellaneous	\$32.48
		101-000-000-543-30-49-00		Miscellaneous Expenditures	\$53.84
		410-000-000-534-34-49-00		Miscellaneous Expenditures	\$26.24
		411-000-100-535-35-49-00		Miscellaneous Expenditures	\$49.76
		<b>Total 07/2022 Aramark Uniform Statement</b>			<b>\$162.32</b>
<b>Total Aramark</b>	<b>65108</b>				<b>\$162.32</b>

Vendor	Number	Reference	Account Number	Description	Amount
Association of Public Treasurers - US & Canada	65109				
		2022-2023 North APTUSC Membership		2022 - August - 2nd Council Meeting	
		001-000-000-514-20-49-00		Miscellaneous Expenditure	\$159.00
		Total 2022-2023 North APTUSC Membership			\$159.00
Total 65109					\$159.00
Total Association of Public Treasurers - US & Canada					
AT&T Mobility					
		EFT Payment 8/10/2022 10:49:17 AM - 1		2022 - August - 2nd Council Meeting	
		07/2022 AT&T Services			
		001-000-000-513-10-42-00		Communications	\$91.12
		001-000-000-521-20-42-00		Communications	\$388.39
		001-000-000-524-60-42-00		CRO Communications	\$85.60
		101-000-000-543-30-42-00		Communications	\$136.68
		411-000-100-535-35-42-00		Communications	\$137.11
		Total 07/2022 AT&T Services			\$838.90
Total EFT Payment 8/10/2022 10:49:17 AM - 1					\$838.90
Total AT&T Mobility					\$838.90
Barr Tech LLC	65110				
		8130 Biosolids Processed		2022 - August - 2nd Council Meeting	
		22.99 Tons			
		411-000-100-535-35-41-03		Prof Services Sludge Hauling	\$1,612.52
Total 8130 Biosolids Processed					\$1,612.52
8205 Biosolids Processed					
		31.03 Tons			
		411-000-100-535-35-41-03		Prof Services Sludge Hauling	\$2,887.91
Total 8205 Biosolids Processed					\$2,887.91
Total 65110					\$4,500.43
Total Barr Tech LLC					\$4,500.43
Canon Solutions America	65111				
		08/2022 Copier Maintc		2022 - August - 2nd Council Meeting	
		001-000-000-513-10-48-01		Maintenance Copier	\$58.65
		410-000-000-534-34-49-03		Maint. Agrmt-Copy Machine	\$58.63
		411-000-100-535-35-49-03		Maint Agrmt. - Copy Machine	\$58.64
Total 08/2022 Copier Maintc					\$175.92
Total 65111					\$175.92
Total Canon Solutions America					\$175.92

<b>65112</b>	<b>07/2022 CED Statement</b>	<b>2022 - August - 2nd Council Meeting</b>		
	001-000-000-576-80-31-00	Operating Supplies		\$3,746.49
		Rodeo & Concessions sups		
	001-000-000-576-80-31-00	Operating Supplies		\$383.84
		RV Park		
	RV Park outlets			
<b>Total 65112</b>	<b>Total 07/2022 CED Statement</b>			<b>\$4,130.33</b>
				<b>\$4,130.33</b>
				<b>\$4,130.33</b>
<b>Cities Insurance Assn. of Washington</b>		<b>2022 - August - 2nd Council Meeting</b>		
<b>65113</b>	<b>2022-34543-0692-2 3501 Pickup</b>			
	001-000-000-521-20-46-00	Liability Insurance		\$800.21
<b>Total 2022-34543-0692-2 3501 Pickup</b>				<b>\$800.21</b>
<b>Total 65113</b>				<b>\$800.21</b>
<b>Total Cities Insurance Assn. of Washington</b>				<b>\$800.21</b>
<b>City Service</b>		<b>2022 - August - 2nd Council Meeting</b>		
	<b>EFT Payment 8/10/2022 10:49:17 AM - 2</b>			
	<b>07/2022 City Service Fuel</b>			
	001-000-000-521-20-32-00	Fuel		\$1,126.83
	001-000-000-524-60-32-00	CRO Fuel		\$95.13
	101-000-000-543-30-32-00	Fuel Consumed		\$800.74
	410-000-000-534-34-32-00	Fuel Consumed		\$279.65
	411-000-100-535-35-32-00	Fuel Consumed		\$740.07
<b>Total 07/2022 City Service Fuel</b>				<b>\$3,042.42</b>
<b>Total EFT Payment 8/10/2022 10:49:17 AM - 2</b>				<b>\$3,042.42</b>
<b>Total City Service</b>				<b>\$3,042.42</b>
<b>CO-Energy</b>		<b>2022 - August - 2nd Council Meeting</b>		
<b>65114</b>	<b>0421242-IN</b>			
	<b>Hyd Oil</b>			
	411-000-100-535-35-48-00	Repair & Maintenance		\$76.86
<b>Total 0421242-IN</b>				<b>\$76.86</b>
<b>Total 65114</b>				<b>\$76.86</b>
<b>Total CO-Energy</b>				<b>\$76.86</b>
<b>Conifer Electric Inc.</b>		<b>2022 - August - 2nd Council Meeting</b>		
<b>65115</b>	<b>1302 Run timers for lift stations</b>			
	411-000-100-535-35-48-00	Repair & Maintenance		\$646.20
<b>Total 1302 Run timers for lift stations</b>				<b>\$646.20</b>

Vendor Number	Reference	Account Number	Description	Amount
	1303 VFD unit for wells M&N	410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$4,200.30
<b>Total 65115</b>				<b>\$4,200.30</b>
<b>Total Conifer Electric Inc.</b>				<b>\$4,846.50</b>
	<b>Total 1303 VFD unit for wells M&amp;N</b>			<b>\$4,846.50</b>
<b>Consolidated Supply Co</b>				
<b>65116</b>				
			<b>2022 - August - 2nd Council Meeting</b>	
	<b>07/2022 Consolidated Supply Statement</b>			
	<b>Meters &amp; parts</b>			
	001-000-000-576-80-48-00		Repair & Maintenance	\$312.05
	410-000-000-534-34-48-00		Repair & Maintenance	\$3,029.01
	<b>Total 07/2022 Consolidated Supply Statement</b>			<b>\$3,341.06</b>
<b>Total 65116</b>				<b>\$3,341.06</b>
<b>Total Consolidated Supply Co</b>				<b>\$3,341.06</b>
<b>Copper State Bolt &amp; Nut</b>				
<b>65117</b>				
			<b>2022 - August - 2nd Council Meeting</b>	
	<b>07/2022 Copper State &amp; Bolt Statement</b>			
	101-000-000-543-30-31-00		Operating Supplies	\$1,038.95
	<b>Total 07/2022 Copper State &amp; Bolt Statement</b>			<b>\$1,038.95</b>
<b>Total 65117</b>				<b>\$1,038.95</b>
<b>Total Copper State Bolt &amp; Nut</b>				<b>\$1,038.95</b>
<b>Country Lane</b>				
<b>65118</b>				
			<b>2022 - August - 2nd Council Meeting</b>	
	<b>08318 Acctg Clerk Name Plate</b>			
	410-000-000-534-34-31-00		Office & Operating Supplies	\$5.39
	411-000-100-535-35-31-00		Office & Operating Supplies	\$5.38
	<b>Total 08318 Acctg Clerk Name Plate</b>			<b>\$10.77</b>
<b>Total 65118</b>				<b>\$10.77</b>
<b>Total Country Lane</b>				<b>\$10.77</b>
<b>Courtney, Shea</b>				
	<b>Direct Pay Payment 8/10/2022 10:55:12 AM - 1</b>		<b>2022 - August - 2nd Council Meeting</b>	
	<b>08/2022 Courtney Cell Services</b>			
	410-000-000-534-34-42-00		Communications	\$50.00
	<b>Total 08/2022 Courtney Cell Services</b>			<b>\$50.00</b>
	<b>Total Direct Pay Payment 8/10/2022 10:55:12 AM - 1</b>			<b>\$50.00</b>
<b>Total Courtney, Shea</b>				<b>\$50.00</b>

Vendor Number	Reference	Account Number	Description	Amount
Dept of Ecology	65119		2022 - August - 2nd Council Meeting	
		23-WA0022322-1	Water Quality Permit	
		411-000-100-535-35-49-04	DOE Permits	\$1,642.68
		Total 23-WA0022322-1	Water Quality Permit	\$1,642.68
Total Dept of Ecology	Total 65119			\$1,642.68
Etter, McMahon, Lamberson, Van Wert, Oreskovich PC	65120		2022 - August - 2nd Council Meeting	
		7/2022 #5 Quiet Title Service		
		410-000-000-534-34-41-00	Professional Services	\$175.00
		Total 7/2022 #5 Quiet Title Service		\$175.00
Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC	Total 65120			\$175.00
Exbabylon Physical Security	65121		2022 - August - 2nd Council Meeting	
		96413 Alarm Services		
		001-000-000-514-20-42-00	Communications	\$15.62
		001-000-000-521-20-42-00	Communications	\$15.62
		101-000-000-543-30-42-00	Communications	\$15.62
		410-000-000-534-34-42-00	Communications	\$54.66
		411-000-100-535-35-42-00	Communications	\$54.65
		Total 96413 Alarm Services		\$156.17
Total Exbabylon Physical Security	Total 65121			\$156.17
Ferguson Waterworks	65122		2022 - August - 2nd Council Meeting	
		07/2022 Ferguson Statement		
		Meters & parts		
		410-000-000-534-34-48-00	Repair & Maintenance	\$4,791.57
		Total 07/2022 Ferguson Statement		\$4,791.57
Total Ferguson Waterworks	Total 65122			\$4,791.57
Franklin Park Urgent Care	65123		2022 - August - 2nd Council Meeting	
		07/2022 Perry CDL Physical		
		101-000-000-543-30-41-02	Professional Services	\$140.00
		Total 07/2022 Perry CDL Physical		\$140.00
Total Franklin Park Urgent Care	Total 65123			\$140.00



Vendor	Number	Reference	Account Number	Description	Amount	
Galls, LLC	65124	021604205	3506	2022 - August - 2nd Council Meeting		
				001-000-000-521-20-31-01	Clothing/Uniforms	\$860.72
				Total 021604205 3506 Jumpsuit		\$860.72
Total Galls, LLC	Total 65124				\$860.72	
Granich Engineered Products	65125	B-0251075		2022 - August - 2nd Council Meeting		
				Polymer Pump for Batcher		
				SEEPEX Rebuild	Repair & Maintenance	\$4,887.30
			411-000-100-535-35-48-00		\$4,887.30	
		Total B-0251075		Polymer Pump for Batcher	\$4,887.30	
Total Granich Engineered Products	Total 65125				\$4,887.30	
Howard, Josh	65126	08/2022		2022 - August - 2nd Council Meeting		
				Medical Card Claim		
				411-000-100-535-35-41-04	Professional Services	\$85.00
		Total 08/2022		Medical Card Claim	\$85.00	
Total Howard, Josh	Total 65126				\$85.00	
J.A. Sewell & Assoc., LLC	65127	22NP07		2022 - August - 2nd Council Meeting		
				Building Services		
				001-000-000-558-50-41-00	Professional Services	\$3,584.09
		Total 22NP07		Building Services	\$3,584.09	
Total J.A. Sewell & Assoc., LLC	Total 65127				\$3,584.09	
Law Offices of Joshua Maurer, PLLC		Direct Pay Payment 8/10/2022 10:55:12 AM - 2		2022 - August - 2nd Council Meeting		
				08/2022 PA Fees		
				001-000-000-515-41-41-01	Pros Atty - Prof Svc	\$3,000.00
		Total 08/2022		PA Fees	\$3,000.00	
		Total Direct Pay Payment 8/10/2022 10:55:12 AM - 2			\$3,000.00	
Total Law Offices of Joshua Maurer, PLLC					\$3,000.00	
Life Flight Network	65128	08/2022		2022 - August - 2nd Council Meeting		
				Halcro Membership		
				Lyndsie Halcro		
				410-000-000-534-34-20-00	Personnel Benefits	\$8.13

Vendor Number	Reference	Account Number	Description	Amount
		411-000-100-535-35-20-00	Personnel Benefits	\$8.12
<b>Total 65128</b>	<b>Total 08/2022 Halcro Membership</b>			<b>\$16.25</b>
<b>Total Life Flight Network</b>				<b>\$16.25</b>
<b>McAloon Law, PLLC</b>				
	<b>Direct Pay Payment 8/10/2022 10:55:12 AM - 3</b>	<b>2022 - August - 2nd Council Meeting</b>		
	08/2022 Legal Services			
	001-000-000-515-41-41-00	City Attorney 40%		\$900.00
	410-000-000-534-34-41-01	Prof Svc City Atty 30%		\$675.00
	411-000-100-535-35-41-01	Prof Services City Attorney 30%		\$675.00
	<b>Total 08/2022 Legal Services</b>			<b>\$2,250.00</b>
<b>Total McAloon Law, PLLC</b>	<b>Total Direct Pay Payment 8/10/2022 10:55:12 AM - 3</b>			<b>\$2,250.00</b>
<b>North, David</b>				
	<b>Direct Pay Payment 8/10/2022 10:55:12 AM - 4</b>	<b>2022 - August - 2nd Council Meeting</b>		
	08/2022 D North Cell Services			
	410-000-000-534-34-42-00	Communications		\$50.00
<b>Total 08/2022 D North Cell Services</b>				<b>\$50.00</b>
<b>Total Direct Pay Payment 8/10/2022 10:55:12 AM - 4</b>				<b>\$50.00</b>
<b>Total North, David</b>				<b>\$50.00</b>
<b>North, Nickole</b>				
	<b>Direct Pay Payment 8/10/2022 10:55:12 AM - 5</b>	<b>2022 - August - 2nd Council Meeting</b>		
	08/2022 N North Cell Services			
	001-000-000-514-20-42-00	Communications		\$50.00
<b>Total 08/2022 N North Cell Services</b>				<b>\$50.00</b>
<b>Total Direct Pay Payment 8/10/2022 10:55:12 AM - 5</b>				<b>\$50.00</b>
<b>Total North, Nickole</b>				<b>\$50.00</b>
<b>O'Reilly Auto Parts</b>				
65129	<b>07/2022 O'Reilly Auto Statement</b>	<b>2022 - August - 2nd Council Meeting</b>		
	Parts & charger			
	001-000-000-521-20-48-00	Repair & Maintenance Equipment		\$10.59
	101-000-000-543-30-31-00	Operating Supplies		\$122.95
	101-000-000-543-30-48-00	Equipment Maintenance		\$521.90
	410-000-000-534-34-48-00	Repair & Maintenance		\$171.07

Vendor Number	Reference	Account Number	Description	Amount
Total 65129				\$171.07
Total O'Reilly Auto Parts				\$997.58
	Total 07/2022	O'Reilly Auto Statement	Repair & Maintenance	\$997.58
Panhead Hill Cycle Supply				\$997.58
65130				
		2022 - August - 2nd Council Meeting		
	12412	CO2O Gas		\$49.91
		410-000-000-534-34-31-00	Office & Operating Supplies	\$49.91
Total 12412		CO2O Gas		\$49.91
Total Panhead Hill Cycle Supply				\$49.91
65131				
		2022 - August - 2nd Council Meeting		
	07/2022	Baumgardner Park Refund	Lorinda Baumgardner	
		rental 7-30-2022		
		001-000-000-582-10-00-00	Park Deposit Refund	\$50.00
Total 07/2022		Baumgardner Park Refund		\$50.00
65132				\$50.00
		2022 - August - 2nd Council Meeting		
	08/2022	Marsura Park Refund	Teresa Marsura	
		rental 8-6-2022		
		001-000-000-582-10-00-00	Park Deposit Refund	\$50.00
Total 08/2022		Marsura Park Refund		\$50.00
65133				\$50.00
		2022 - August - 2nd Council Meeting		
	08/2022	Stewart Park Refund	Kelli Stewart	
		rental 8-05-2022		
		001-000-000-582-10-00-00	Park Deposit Refund	\$50.00
Total 08/2022		Stewart Park Refund		\$50.00
65134				\$150.00
		2022 - August - 2nd Council Meeting		
	08/2022	Fire Services	Prof. Services- Firemen (FD4)	\$2,500.00
		001-000-000-522-20-41-00		\$2,500.00
Total 08/2022		Fire Services		\$2,500.00
Total Pend Oreille Fire Dist. #4				\$2,500.00

Vendor Number	Reference	Account Number	Description	Amount
PO CO Dispatch Center 65135				
	08/2022 Dispatch Services	2022 - August - 2nd Council Meeting		
	001-000-000-521-20-41-03		Sheriff Services (Dispatch)	\$4,729.17
	<b>Total 08/2022 Dispatch Services</b>			<b>\$4,729.17</b>
<b>Total PO CO Dispatch Center</b>				<b>\$4,729.17</b>
PO CO Jail 65136				
	08/2022 Jail Services	2022 - August - 2nd Council Meeting		
	001-000-000-523-60-41-00		Prisoner Room & Board	\$5,388.75
	<b>Total 08/2022 Jail Services</b>			<b>\$5,388.75</b>
<b>Total PO CO Jail</b>				<b>\$5,388.75</b>
Public Utility District				
	EFT Payment 8/10/2022 10:49:17 AM - 3	2022 - August - 2nd Council Meeting		
	07/2022 PUD Bills			
	001-000-000-513-10-47-00		Utilities	\$190.84
	001-000-000-518-20-47-00		Facility Lease Utilities	\$95.42
	001-000-000-522-50-47-10		Utilities	\$95.42
	001-000-000-576-80-47-00		Utilities	\$758.31
	101-000-000-542-63-47-00		Street Lighting	\$1,243.78
	410-000-000-534-34-47-00		Public Utilities	\$2,062.28
	411-000-100-535-35-47-00		Public Utilities	\$2,258.04
	633-000-000-586-76-00-00		City Clearing Fund	\$183.75
	<b>Total 07/2022 PUD Bills</b>			<b>\$6,887.84</b>
<b>Total EFT Payment 8/10/2022 10:49:17 AM - 3</b>				<b>\$6,887.84</b>
<b>Total Public Utility District</b>				<b>\$6,887.84</b>
Red Rose Carpet Cleaning 65137				
	08/2022 Cleaning Services	2022 - August - 2nd Council Meeting		
	001-000-000-514-20-41-00		Professional Services	\$125.00
	001-000-000-521-20-41-00		Professional Services	\$100.00
	101-000-000-543-30-41-02		Professional Services	\$125.00
	410-000-000-534-34-41-00		Professional Services	\$125.00
	411-000-100-535-35-41-04		Professional Services	\$125.00
	<b>Total 08/2022 Cleaning Services</b>			<b>\$600.00</b>
<b>Total 65137</b>				<b>\$600.00</b>
<b>Total Red Rose Carpet Cleaning</b>				<b>\$600.00</b>

Journal Number Reference Account Number Description Amount

Reid Legal Office, PLLC  
 Direct Pay Payment 8/10/2022 10:55:12 AM - 6 2022 - August - 2nd Council Meeting  
 08/2022 PD R Fees 001-000-000-512-50-41-00 Public Defenders \$1,200.00  
 Total 08/2022 PD R Fees \$1,200.00  
 Total Direct Pay Payment 8/10/2022 10:55:12 AM - 6 \$1,200.00  
 Total Reid Legal Office, PLLC \$1,200.00

RWC Group 65138 XA106037046:01 2022 - August - 2nd Council Meeting  
 Vac Truck Air Compressor unit  
 101-000-000-543-30-48-00 Equipment Maintenance \$314.31  
 410-000-000-534-34-48-00 Repair & Maintenance \$314.31  
 411-000-100-535-35-48-00 Repair & Maintenance \$314.32  
 Total XA106037046:01 \$942.94  
 Total RWC Group 65138 \$942.94

Selkirk Supply, Inc. 65139 07/2022 Selkirk Supply Statement 2022 - August - 2nd Council Meeting  
 Parts & supplies  
 001-000-000-576-80-31-00 Operating Supplies \$886.09  
 101-000-000-543-30-31-00 Operating Supplies \$65.01  
 410-000-000-534-34-31-00 Office & Operating Supplies \$60.73  
 411-000-100-535-35-31-00 Office & Operating Supplies \$104.08  
 411-000-100-535-35-48-00 Repair & Maintenance \$123.54  
 Total 07/2022 Selkirk Supply Statement \$1,239.45  
 Total Selkirk Supply, Inc. 65139 \$1,239.45

State of WA - DOR EFT Payment 8/10/2022 10:49:17 AM - 4 2022 - August - 2nd Council Meeting  
 07/2022 DOR Excise Taxes  
 410-000-000-534-34-44-00 B&O Utility Tax \$4,343.55  
 411-000-100-535-35-44-00 Utility B&O Tax \$1,766.67  
 Total 07/2022 DOR Excise Taxes \$6,110.22  
 Total EFT Payment 8/10/2022 10:49:17 AM - 4 \$6,110.22  
 Total State of WA - DOR 65140 \$6,110.22

The Beacon 3714 Beacon Ads 2022 - August - 2nd Council Meeting  
 001-000-000-558-50-41-04 Advertising \$30.20  
 410-000-000-534-34-41-03 Advertising \$15.10

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-41-05	Advertising	\$15.10
<b>Total The Beacon</b>	<b>Total 65140</b>	<b>Total 3714 Beacon Ads</b>			<b>\$60.40</b>
					<b>\$60.40</b>
					<b>\$60.40</b>
<b>Uline</b>	<b>65141</b>				
				<b>2022 - August - 2nd Council Meeting</b>	
		<b>73777128 Gloves</b>	411-000-100-535-35-31-00	Office & Operating Supplies	\$256.01
		<b>Total 73777128 Gloves</b>			<b>\$256.01</b>
<b>Total Uline</b>	<b>Total 65141</b>				<b>\$256.01</b>
<b>US Bank</b>					
		<b>EFT Payment 8/10/2022 10:49:17 AM - 5</b>			
		<b>07/2022 US Bank VISA Statement</b>			
				<b>Supplies, travel &amp; repairs</b>	
			001-000-000-511-60-31-00	Office & Operating Supplies	\$159.90
			Retreat food		
			001-000-000-511-60-49-00	Miscellaneous Expenditure	\$16.14
			Zoom		
			001-000-000-514-20-31-00	Office & Operating Supplies	\$40.92
			001-000-000-514-20-49-00	Miscellaneous Expenditure	\$96.87
			Adobe Sub		
			001-000-000-521-20-31-00	Office & Operating Supplies	\$36.93
			001-000-000-521-20-49-00	Miscellaneous Expenditure	\$96.87
			Adobe Sub		
			001-000-000-524-60-31-00	CRO Supplies	\$6.95
			101-000-000-543-30-42-00	Communications	\$37.48
			101-000-000-543-30-43-00	Travel	\$152.53
			Gen trip		
			101-000-000-543-30-48-00	Equipment Maintenance	\$20.59
			410-000-000-534-34-31-00	Office & Operating Supplies	\$86.27
			410-000-000-534-34-42-00	Communications	\$127.43
			410-000-000-534-34-43-00	Travel	\$152.53
			Gen trip		
			410-000-000-534-34-48-00	Repair & Maintenance	\$20.59
			411-000-100-535-35-31-00	Office & Operating Supplies	\$125.68
			411-000-100-535-35-42-00	Communications	\$69.95
			411-000-100-535-35-43-00	Travel	\$564.74
			Crawford training & gen trip		

Vendor Number	Reference	Account Number	Description	Amount
	Total 07/2022 US Bank VISA Statement	411-000-100-535-35-48-00	Repair & Maintenance	\$20.59
Total US Bank	Total EFT Payment 8/10/2022 10:49:17 AM - 5			\$1,832.96
				\$1,832.96
Utilities Underground Location Center				
65142				
	2070196 Locates			
			2022 - August - 2nd Council Meeting	
		410-000-000-534-34-41-00	Professional Services	\$4.52
		411-000-100-535-35-41-04	Professional Services	\$4.51
	Total 2070196 Locates			\$9.03
Total 65142				\$9.03
Total Utilities Underground Location Center				\$9.03
Van Valkenburg Law PS				
	Direct Pay Payment 8/10/2022 10:55:12 AM - 7		2022 - August - 2nd Council Meeting	
	08/2022 PD V Fees			
		001-000-000-512-50-41-00	Public Defenders	\$1,200.00
	Total 08/2022 PD V Fees			\$1,200.00
Total Direct Pay Payment 8/10/2022 10:55:12 AM - 7				\$1,200.00
Total Van Valkenburg Law PS				\$1,200.00
Water Recovery Services Inc.				
65143				
	10217 Well H Aqua Freed Treatment		2022 - August - 2nd Council Meeting	
		410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$24,803.31
Total 10217 Well H Aqua Freed Treatment				\$24,803.31
10218 Well N Aqua Freed Treatment				
		410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$25,524.90
Total 10218 Well N Aqua Freed Treatment				\$25,524.90
10219 Well M Aqua Freed Treatment				
		410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$19,633.71
Total 10219 Well M Aqua Freed Treatment				\$19,633.71
10220 Well F Aqua Freed Treatment				
		410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$24,232.50
Total 10220 Well F Aqua Freed Treatment				\$24,232.50

Vendor Number	Reference	Account Number	Description	Amount
	10221 Well G Aqua Freed Treatment	410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$25,524.90
	Total 10221 Well G Aqua Freed Treatment			\$25,524.90
	Total Water Recovery Services Inc.			\$119,719.32
	Total 10221 Well G Aqua Freed Treatment			\$119,719.32
ZiPLY Fiber	EFT Payment 8/10/2022 10:49:17 AM - 6	2022 - August - 2nd Council Meeting		
	07/2022 ZiPLY Telephone Services			
		001-000-000-514-20-42-00	Communications	\$148.13
		101-000-000-543-30-42-00	Communications	\$148.12
		410-000-000-534-34-42-00	Communications	\$148.13
		411-000-100-535-35-42-00	Communications	\$148.13
	Total 07/2022 ZiPLY Telephone Services			\$592.51
	Total EFT Payment 8/10/2022 10:49:17 AM - 6			\$592.51
	EFT Payment 8/10/2022 10:49:17 AM - 7	2022 - August - 2nd Council Meeting		
	08/2022 ZiPLY Auto Dialer			
		411-000-100-535-35-42-00	Communications	\$115.21
	Total 08/2022 ZiPLY Auto Dialer			\$115.21
	Total EFT Payment 8/10/2022 10:49:17 AM - 7			\$115.21
Total ZiPLY Fiber				\$707.72
Grand Total	Vendor Count	49		\$201,170.51



CITY OF NEWPORT  
PAYROLL CHECK REGISTER  
PAYDAY: August 10, 2022

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1290 through No. 1296 as well as the direct deposit run 08/03/2022 for employees are approved for payment in the amount of \$84,141.34 this 15<sup>th</sup> day of August 2022.

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

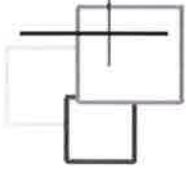
Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

City Clerk/Treasurer  \_\_\_\_\_

# Register



Number	Name	Fiscal Description	Cleared	Amount
1290	Dept of Labor & Industry	2022 - August - 1st Council Meeting		\$1,783.09
1291	Dept of Retirement - Def Comp	2022 - August - 1st Council Meeting		\$1,885.00
1292	Dept of Retirement Systems	2022 - August - 1st Council Meeting		\$7,453.30
1293	EFTPS	2022 - August - 1st Council Meeting		\$12,121.33
1294	Employment Security	2022 - August - 1st Council Meeting		\$101.20
1295	Employment Security - PMFL	2022 - August - 1st Council Meeting		\$226.56
1296	Vimly Benefit Solutions, Inc.	2022 - August - 1st Council Meeting		\$23,872.46
	Payroll Vendor	2022 - August - 1st Council Meeting		\$36,698.40
	<u>Direct Deposit Run -</u>			
	<u>8/3/2022</u>			<b>\$84,141.34</b>

City of Newport  
Request for Qualifications  
For City Attorney Legal Services

I. Purpose

The City of Newport is a Washington optional municipal code city, with a population of approximately 2,175. It provides a wide variety of services to citizens and visitors in the Newport area. These include public safety, building inspections, code enforcement and an array of other services. It is imperative this governance relies on quality legal services. This scope of services will include the appointment of one individual or law firm to serve in the position of City Attorney.

The City of Newport (the "City") is soliciting sealed Requests for Qualifications (RFQ) from an individual attorney, or an attorney firm, to provide City Attorney services. Attorneys are invited to submit qualifications for the provision of these services. In order to be considered, responses must address each of the requests for information included in this RFQ. In addition, information regarding rates and fees must be submitted on the Proposed Fees sheet included in this Request for Qualifications (RFQ). The sheet must be submitted in a separate sealed envelope titled "Proposed Fees".

Any questions regarding the RFQ should be addressed to Nickole North, Clerk Treasurer, at [clerk@newport-wa.org](mailto:clerk@newport-wa.org). Sealed responses will be accepted by Cindy Endahl, Deputy Clerk, and/or Nickole North, Clerk Treasurer, at 200 S. Washington Ave, Newport, WA 99156, opened until filled.

The City Attorney Services contract will be awarded by the City Council. The City of Newport reserves the right to reject any and all proposals, waive technicalities or irregularities, and to accept any proposal if such action is believed to be in the best interest of the City.

The scope of services for which fees and rates are requested is divided into three categories: general representation, special projects, and litigation. These categories are more fully described in Section III.

The firm will be required to provide a detailed, itemized billing for each category (including general representation) on a monthly basis.

II. Minimum Qualifications

A. Each attorney who would provide services must possess a Juris Doctorate degree from a law school accredited by the American Bar Association.

B. Each attorney who would provide services in the proposed team must be licensed to practice law in the State of Washington and be a member in good standing of the Washington State Bar Association.

C. The proposed designated City Attorney must have a minimum of three (3) years full-time experience in the field of municipal law, with particular experience in public records, land use, public works construction, and employment law.

### III. Professional Credentialing and Legal Services Required

The City requires a full array of Municipal City Attorney services, including, but not limited to:

#### A. Basic Legal Services

1. Reviewing and drafting agreements, contracts, deeds, easements, ordinances, and resolutions.
2. Reviewing agendas and supporting materials for the City Council meetings, furnishing legal advice, attending regular City Council meetings, generally held on the 1st and 3rd Monday of each month, and special City Council Meetings on an "as-needed" basis, as requested by the City Administrator or City Mayor.
3. Providing timely counsel and advice to the Mayor, City Council and city staff which may take place via telephone during normal business hours, or at meetings that may take place after hours. Such counsel will generally focus on government operations, open meetings, public records, city ordinances, State law, personnel matters, property matters, and real estate matters including annexation, zoning, and condemnation.
4. Familiarity with the City's Code of Ordinances, applicable State and Federal laws, and other applicable City policies (such as City Personnel Policies and Procedures, code enforcement process, etc.)
5. Drafting and negotiating contracts as well as assisting with contract disputes.
6. Knowledge of laws and methods to facilitate effective code enforcement to improve deteriorating areas of the City, including demolition procedures and property maintenance code provision.
7. Knowledge of the Washington Public Records Act and Open Public Meetings Act.

B. Special Projects This category includes any unusually large projects, defined as projects that will require twenty (20) hours or more of attorney time to handle. Examples of these special projects may include, but are not limited to, assistance in development of special purpose agreements or legal assistance to a City Council appointed board, committee, or commission.

C. Litigation This category includes representation of the City either as plaintiff or defendant in litigation, and representation of the City in administrative proceedings before the City or other governmental units or agencies. This work includes both preparation for trial, and actual courtroom time, for all litigation filed by or against the City, and condemnation proceedings and other litigation which may arise.

### IV. Proposal Requirements Each RFQ must include the following information:

- A. Individual or firm name, including the address of office in which the work will be performed.
- B. Number of years the individual or firm has been in business (in the case of a firm, include a list of principals in the firm); a biographical sketch with education, years of legal experience, and years of municipal law. A statement identifying the principal anticipated to be the attorney with responsibility for providing the City of Newport with City Attorney Services.

C. In the case of a firm, a list of supporting attorneys who will provide legal services to the City of Newport, named in rank order; any attorney anticipated to represent the City of Newport, complete with educational and credentialing information, years of legal experience, and years of municipal legal experience; and information of any areas of specialty within the field of municipal law.

D. Summary of qualifications, specializations, experience, professional affiliations, special training, and a license to practice law in the State of Washington. A member in good standing of the Washington Bar with experience in Washington municipalities and knowledge of municipal law, municipal finance, personnel law, land use, or other related fields.

E. Number of staff, by discipline, in your law office and copies of their resumes.

F. List a minimum of five (5) professional references, including current municipal clients that you or your firm has represented in the past five (5) years. List a contact person for each client with a telephone number for the contact person.

G. Please provide a list of any clients that you currently represent that could cause a conflict of interest with responsibilities for the City of Newport. Describe how you would be willing to resolve these or any future conflicts of interest.

H. If your firm has filed any litigation in the past five (5) years in which either the City of Newport or one of its employees was named as a defendant. Please describe the case(s).

I. If you have filed any litigation in the past five (5) years in which a municipality was defendant, please describe the case(s).

J. Any other documentation which the firm/individual deems necessary which will detail the firm's or individual's professional experience. Each submittal should provide a summary detailing the experience and understanding of the role of providing consulting legal services as a City Attorney.

#### V. Proposed Fees.

The fee schedule shall be completed and provided. Proposed Fees for City Attorney Services for the City of Newport.

The following rates are proposed by the firm or individual of \_\_\_\_\_ for City Attorney services to the City of Newport.

1. General Representation, Monthly Retainer \$ \_\_\_\_\_
2. Special Projects, Hourly Rate \$ \_\_\_\_\_
3. Litigation, Preparation Time – Hourly Rate \$ \_\_\_\_\_
4. Litigation, Court Room Time – Hourly Rate \$ \_\_\_\_\_

#### VI. Evaluation Process.

After the deadline for receipt of RFQs, the Administrator shall review the proposals and may invite the most qualified firms to an interview. Such interview may include an interview before

the City Council. The Mayor shall have the power of appointment, subject to confirmation by a majority vote of the City Council.

#### VII. Contract Award.

The contract may be awarded for an initial period that harmonizes with the City's Fiscal Year and may then be renewed unless terminated by either party. However, the City Attorney shall work at the pleasure of the Mayor and nothing herein shall limit the City's ability to terminate the contract at will without penalty.

**BASIS OF AWARD** The City of Newport will make its selection based on the following:

- Demonstrated competence, experience, knowledge and qualifications.
- Availability, references, and billing rates of person or persons serving as the City's attorney.

All costs, directly or indirectly, related to the preparation of a response to this RFQ for any oral presentation required to supplement and/or clarify the RFQ which may be required shall be the sole responsibility of, and shall be borne by, the attorney or attorneys.

Six (6) originals of proposal must be sealed and returned to the City of Newport, Attention: Nickole North, Clerk Treasurer, 200 S. Washington Ave, Newport, WA 99156. All proposals must be plainly marked with "City Attorney Services RFQ". One (1) digital copy shall be provided to the Clerk/Treasurer at [clerk@newport-wa.org](mailto:clerk@newport-wa.org). All proposals submitted become the property of the City and are subject to the Public Records Act, Ch. 42.56, Revised Code of Washington (RCW).

The applicant is responsible for delivery of RFQ response by the date and time set for the closing of the proposal acceptance. Responses received after the date and time set for the closing will not be considered. The City of Newport reserves the right to reject any and all proposals and waive informalities in proposals received.

Any questions regarding this RFQ should be addressed in writing as follows: Nickole North [clerk@newport-wa.org](mailto:clerk@newport-wa.org)

Responses must be delivered to the following.

Address: City of Newport, Clerk Treasurer 200 S. Washington Ave., Newport, WA 99156