

NEWPORT CITY COUNCIL AGENDA

September 06, 2022 AT 6:00 P.M.

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL
COUNCILMEMBER KENNETH SMITH
COUNCILMEMBER JORDAN BOWMAN

COUNCILMEMBER JAMI SEARS
MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER NATHAN LONGLY

CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE
AMENDMENTS & APPROVAL OF AGENDA &
08/15/2022 COUNCIL MEETING MINUTES

MAYOR & COUNCIL COMMENTS:

AUDIENCE PARTICIPATION:

CITY ADMINSTRATOR COMMENTS:

NEW BUSINESS:

Motion to accept, reject or geographically modify the proposed Quail Annexation per the staff report and RCW 35A.14.420-.450 - Abby Gribi, City Administrator & Rachel Granrath, Planning Consultant

Motion to allow Mayor Campbell to appoint Carla Aannerud to Planning Commission Position No. 4 to expire 01/02/2027 – Mayor Campbell

Centennial Plaza Update – Sue Mauro

Pend Oreille Valley Relay for Life update – Terri Ivie, Chair Pend Oreille Valley Relay for Life

BILLS & PAYROLL:

CLAIMS CHECKS 65144-65169	\$82,970.68
CLAIMS EFT 08/30/2022 Run 1-3	\$4,802.98
PAYROLL EFTS 1297-1301 & DIRECT DEPOSIT 08/17/2022	\$58,541.59

ADJOURNMENT:

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON

August 15, 2022

A regular meeting of the Newport City Council was held on August 15, 2022, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
	Kendel Froese	City Attorney
Kenneth Smith		Councilmember
Jordan Bowman		Councilmember
Jami Sears		Councilmember (Absent)
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

Mayor Campbell called the meeting to order at 6:00 PM. This was followed by roll call and the pledge of allegiance. Councilmember Smith moved to excuse Councilmember Sears' absence; Councilmember Longly seconded. Motion carried.

APPROVAL OF AGENDA & MINUTES:

Councilmember Longly moved to approve the agenda and the minutes from the August 01, 2022, Council Meeting; Councilmember Bowman seconded. Motion carried.

MAYOR & COUNCIL COMMENTS:

Mayor Campbell explained the traffic revision at the corner of Walnut and Washington Avenue. He stated that the City had asked for a revision at that intersection and it was approved but that is not what the State Department of Transportation changed and implemented at the intersection. This is being worked on and hopefully will be resolved soon.

Councilmember Longly tried out the police simulator and found it to be very interesting. He stated that it was a cool experience and a great opportunity and well worth taking the time to participate. He thanked the police force for what they do and for making this available for the Council to experience.

Councilmember Zorica stated that higher powers may need to get involved to improve the traffic situation at the corner of Walnut and Washington Avenue.

AUDIENCE PARTICIPATION:

Pend Oreille County Commissioner Robert Rosencrantz residing at 615 W. Pine Street #14, Newport, WA stated that he had received the ARPA grant request and he was appreciative that everything he had asked for was addressed in the application. He told City Administrator Well Done!

CITY ADMINISTRATOR COMMENTS:

City Administrator Gribi stated that she had submitted the application to the County for ARPA support for the rehab of the wells. She is currently working on a Transportation Improvement Board application as well and will submit that later this week. There is a contract being worked on with the County for using the zipper and sweeper. There is a draft of the South Bench Study that she will be attending a meeting with Economic Development Council to review. The curbing is done at the RV Park and they are looking at expanding the curbs throughout the RV park. It looks really nice and she encouraged the Council to go take a look at it. Ms. Gribi has been contacted by a potential buyer who is interested in the City lot at the corner of Spruce and Washington. He is interested in developing the lot with vehicle charging stations. The Council agreed to discuss this further at a future meeting and were open to exploring this option.

STAFF COMMENTS:

Police Chief Duxbury stated that there were 178 law enforcement calls in the City of Newport in July. He has submitted the order for a vehicle to be paid out of the 2023 budget which was approved by Council previously. The final paperwork has been done with Washington State Patrol on the purchase of a used Explorer and the vehicle is less money than expected. Chief Duxbury stated that the simulator was here and two councilmembers showed up.

Public Works Director David North gave a public works update. He gave an update on the wells and stated that he is working on retrofitting the sprinkler system. He and his crew have been busy hauling topsoil that was free to the RV Park and stockpiling it at the Shop. He stated that the RV Park is looking awesome. His crew is working on trees downtown and they are looking at placing chips around the play areas to be in compliance with insurance requirements.

Fire District 4 Chief Webber stated that they had been dispatched to 30 calls within the city limits. They have completed 207 hours of training in July.

Clerk/Treasurer North gave a financial update. Cash and Investments as of July 31, 2022, was \$4,005,539 million. Ms. North stated that this was due to ARPA funds received and largely earmarked for wastewater. Sales tax in July was \$66,353 which is around \$11,272 more than last year at this time. Property tax in July was \$3,505 which is around \$952 less than last year at this time. There are currently 8 delinquent water/sewer accounts equating to \$4,001 which is down from \$4,686 delinquent last month. Ms. North stated that there was someone new in the front office and welcomed Lyndsie Halcro as the new Accounting Clerk.

NEW BUSINESS:

Councilmember Longly moved to approve Agreement NP2022-19 to provide interim city attorney services with Thrive Law PLLC; Councilmember Smith seconded. Motion carried.

Ray Hanson, Newport Rodeo President gave a recap of the Newport Rodeo and Rough Stock events.

Councilmember Bowman moved to allow the City Administrator to submit a letter of commitment for a 2022 TIB Preservation Application committing to a 5% match in the 2023 budget; Councilmember Longly seconded. Motion carried.

Councilmember Smith moved to approve an updated job description for the Deputy Clerk/Treasurer position; Councilmember Longly seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Bowman moved to approve the bills and payroll; Councilmember Longly seconded. Motion carried.

CLAIMS CHECKS 65106-65143	\$173,950.45
CLAIMS EFT 08/10/2022 RUN 1-7	\$19,420.06
CLAIMS DIRECT PAY 08/10/2022 RUN 1-7	\$7,800.00
PAYROLL EFTS 1290-1296: Dir Deposit Run 08/03/2022	\$84,141.34

WORKSHOP:

The sewer code revision was discussed and whether or not check valves should be required.

The (RFQ) Request for Qualifications for Attorney services were reviewed.

ADJOURNMENT:

The meeting was adjourned at 6:43 PM.

Attest: _____
Nickole North, MMC, CPFA
Clerk/Treasurer

By: _____
Keith Campbell
Mayor



City Of Newport

Established 1903

TO: City of Newport Planning Commission
FROM: Abby Gribi, City Administrator & Rachel Granrath, Planning Consultant
MEETING DATE: September 6, 2022
REQUEST: Area-wide Annexation and Zoning (Quail Annexation)

1. GENERAL INFORMATION

The City of Newport has received numerous petitions to annex 7.67 acres of properties contiguous to the City of Newport, Washington within the City's Urban Growth Area (UGA). Each of these property owners have been contacted by the city and have supported their interest and participation with an area wide annexation effort. The city has received notice from property owners of not less than 10% of the acreage proposed to be annexed, described in Exhibit A, Site Map. The properties are proposed to be zoned R-2, Medium Residential Zone.

The city is utilizing the annexation procedure outlined in RCW 35A.14.420-.450 et seq., and any amendments thereto of the State of Washington. The first step of this annexation procedure is out letter to City Council to set a date for discussing the annexation, which will commence the process and proposed area of annexation.

The area wide annexation parcels are described in the following table:

Parcel Number	(Applicant) Owner Name	Acreage
453113430004	Scott and William Slusser	1.09
453113430002	Real Life Ministries	4.31
453113510055	Lisa Tania Kirkham	0.5088
453113510054	Steven and Hannah Hirst	1.5236
453113510053	Karr Living Trust	3.0972
453113510051	J Scott Easton	0.2479
453113510052	Ardean and Tamara Cummings	0.2479
453113620057	Robert Taftzon	0.2357
453113620056	Hicks Frazer Family Trust	0.2357
453113510060	Christopher and Sarah Thomas	0.2221
453113510059	Mcarthur Living Trust	0.2204
453113510058	Mcarthur Living Trust	0.4593
453113510061	Carrie-Anne Mckinley	1.0646
453113510062	Richard and Jill Monroe	0.8815
453113510044	ALUVUS CO	0.5508
453113510064	ALUVUS CO	0.8667
453113420002	ALUVUS CO	2.2500
453113420001	ALUVUS CO	0.7500
	Total acreage	7.67

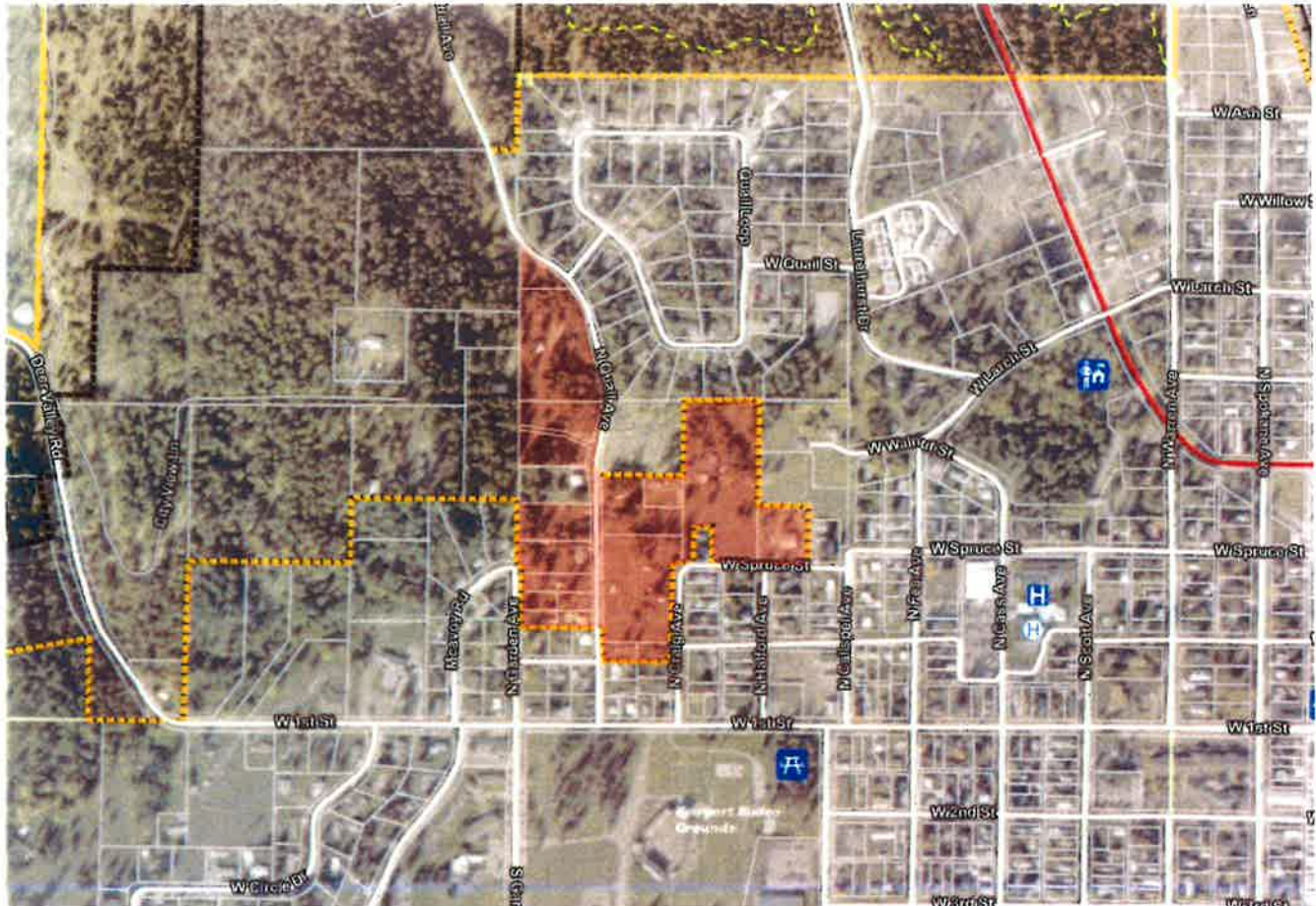


Figure 1: Vicinity Map: Annexation area subject properties

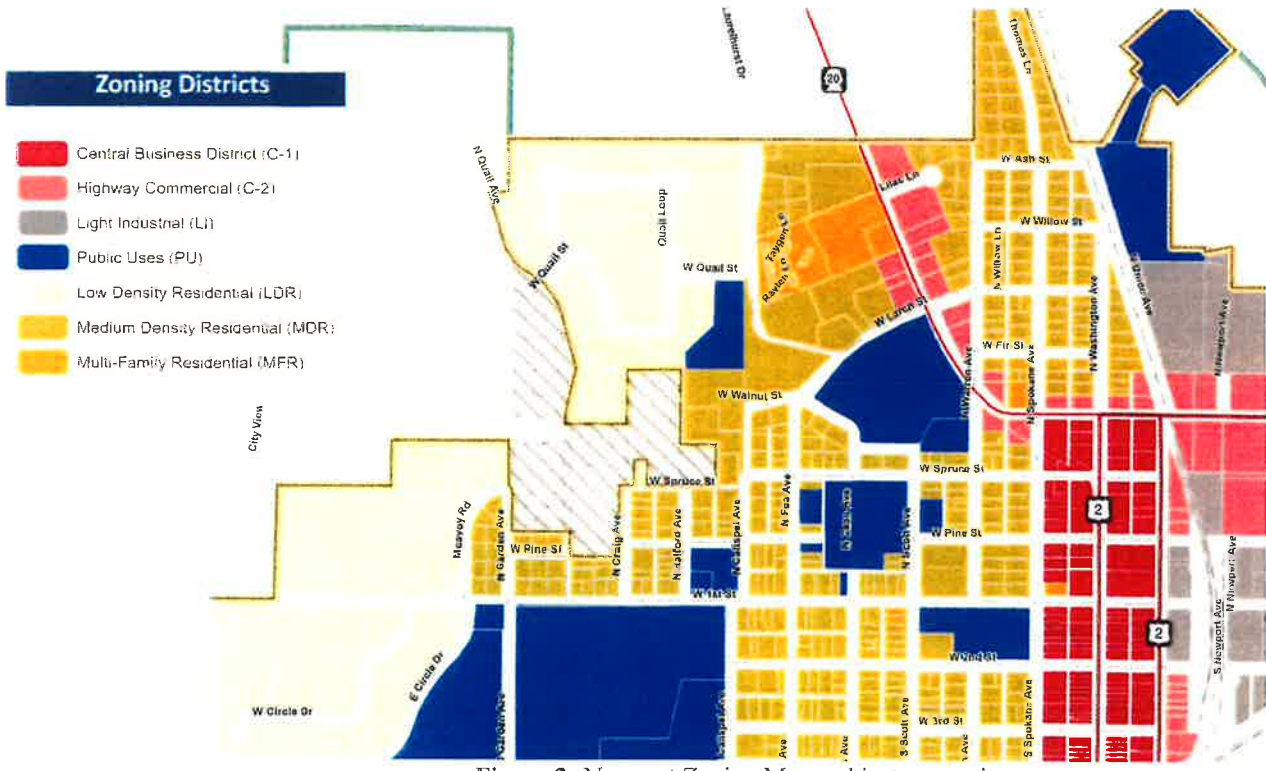


Figure 2: Newport Zoning Map: subject properties

Annexation Process:

The City of Newport is following the alternative direct petition method in RCW 35A.14.420 - .450 for annexation in the State of Washington. The process for this area wide annexation includes the following steps:

- 1) The owners of not less than 10% of the acreage proposed to be annexed notify the City Council in writing of their intent to start annexation proceedings.
- 2) City Council sets a date, usually just a Council meeting agenda item, with the initiating parties and consider the matter. The meeting must take place not later than 60 days after the city received the written notice of intent to start annexation proceedings.
- 3) At the meeting, Council can ask questions of the initiating parties, staff can make recommendations and Council can take comment from other persons. Council then considers proposed annexation idea, and takes action to either accept, reject or geographically modify the proposed area of annexation. Council also decides whether it will assign a pre-zone designation (see NMC 17.01.050) and whether it will require the property owners to assume all, some or none of the City's existing debt.
- 4) Only if Council authorizes the filing of an annexation petition and defines the area and conditions for annexation, then the initiating parties can start the petition process and gathering signatures. The petition needs to include all of the criteria the City Council has adopted and have a legal description of the area to be annexed, plus a drawing showing the boundaries and proposed zoning. The petition must be signed by both a majority of the owners of the proposed acreage to be annexed and a majority of the registered voters residing in the proposed area. If there are no residents, then only the owners need to sign.
- 5) When the petition is filed and staff confirms the requirements for the petition content and signatures have been met, the City Council, by motion or resolution, sets a public hearing date and the city publishes notice of the hearing and petition in the paper and posts it in at least public places within the proposed area.
- 6) Council holds public hearing (quasi-judicial).
- 7) Annexation Ordinance: If Council decides to go forward with annexation of all or some of the area described in the petition, it adopts an ordinance with the legal description and map, debt assumption conditions (or none) and zoning. That ordinance must be filed with the Board of County Commissioners. The ordinance also sets the date on which the annexation is effective and from that date forward.

The September 6th 2022 meeting is to decide items 1-3 listed above. The decision of the council whether to "accept" the proposed annexation is entirely within the council's discretion. By accepting the proposed annexation, the council is not committing itself to ultimately annexing the territory proposed when a sufficient petition is presented to it. The decision to accept merely allows the annexation to go forward procedurally. If the council rejects the proposed annexation, the initiating parties have no right of appeal.

2. ABILITY TO PROVIDE SERVICES - INITIAL ANALYSIS

Land Use/Capacity

The proposed land use will determine impacts this annexation will have on the city's infrastructure. The proposed R-2 Zone allows for a maximum density of 8-10 units per acre. The zone is described as:

The purpose of the R-2 Zone is to provide for higher intensity, less restrictive single, double-family residences, as well as cluster housing, 4-plexes and others as identified in the permitted use table. This area is encouraged to develop at a medium density (net 8-10 units per acre).

The existing Pend Oreille County Zoning for this property is R10, described as follows:

Rural 10 (R10) - This zoning district includes parcels with frontage on maintained County roads with adequate access. Further subdividing of R5 parcels must result in lots that are a minimum of 10 acres.

Comprehensive Plan Level of Service (LOS) Standards

The Newport Comprehensive Plan outlines the level of service standards associated with Capital facilities planning as follows. This shall be referenced and evaluated in agency and department review if the Council chooses to move the application forward.

- a. Fire: 5-minute response time.
- b. Law Enforcement: 5-minute response time for emergency calls.
- c. Highways (US 2, SR 20): LOS D.
- d. City Arterials: LOS D.
- e. City Access Roads: LOS E.
- f. Water: 110 gallons/person/day.

Emergency Services

1. Police service will be minimally impacted. Law Enforcement would go from Sheriff's Department to Newport Police. The Annexation would have little impact on the Law Enforcement Services.
2. Fire Services would remain with Newport Fire Department.

Water/Sewer

1. The city has adequate infrastructure for water and sewer to service the development at R-2 density and has forecasted the annexation as part of the Urban Growth Area (UGA) planning.
2. The purpose of this area wide annexation is to adequately plan partnerships with development infrastructure.
3. Storm sewer will be determined in development design.

Transportation

Transportation and roadway design will be improved upon platting, infrastructure hook up and development proposals. The city will evaluate the needs as part of this area wide annexation. Level of service and concurrency will be met.

Other

School District will be impacted based on the use with increased enrollment.

City of Newport Comprehensive Plan Applicable Comprehensive Plan Goals & Policies:

Land Use Goal #3: Maintain a high standard for new development consistent with Newport's vision.

Land Use Goal #4: Plan for the orderly growth and development of the City.

Land Use Policy #4.3: Only properties within the Newport Urban Growth Area may be annexed into the City.

Land Use Policy #4.4: The provision of City water and sewer service in the Newport Urban Growth Area should be conditioned on annexation, or the execution of an annexation agreement, provided that:

- a. The rates for City utilities provided in areas outside of the City limits may be up to 150% of the rates charged for services inside the City limits, in accordance with the provisions of state law.

Land Use Policy #4.5: City water and sewer service should not be extended to properties that are outside the Newport Urban Growth Area.

Housing Goal #1: Support an adequate supply of housing by promoting a sufficient supply of land and infrastructure capacity for a variety of residential types and uses.

Transportation Goal #2: Maintain, if not improve, current transportation level of service standards.

Capital Facilities Goal #1: Maintain public services at the adopted level-of-service (LOS) standards in a cost-effective and efficient manner.

Environmental Review

Upon initial review of critical areas such as wetlands, shorelines of the state, floodplain, geological hazards, the site does not appear to have environmental designations prohibiting development or incorporation to the city. This will be reviewed further if the city decides to accept the annexation petition.

TABLE 1: INITIAL ANNEXATION REVIEW CRITERIA (RCW 35A.14.420-.450)

	Criteria	Staff Analysis
1	Whether the city will accept, reject, or geographically modify the proposed annexation;	The property is located in the Urban Growth Area (UGA) and has been accounted for with the future development of the City in the Comprehensive Plan.
2	Whether it will require the simultaneous adoption of a comprehensive plan, if such a plan has been prepared and filed as provided for in RCW 35.13.177 and 35.13.178; and	N/A. The Comprehensive Plan is consistent with future land use designation of Residential as well as the property located within the UGA. Thus, no comprehensive plan amendment or adoption is necessary at this time.
3	Whether it will require the assumption of all or any portion of existing city indebtedness by the area to be annexed.	The city will outline all taxes or assessments through a development agreement at the time of public hearing on the annexation and zoning of this property. The city will not incur additional debt due to this annexation.

Recommendation

Based on a preliminary review of the proposed annexation, staff recommends commencing further study and investigation to include review of concurrency, Level of Service (LOS) study, agency review, and other studies deemed necessary. Staff recommends Council move forward accepting the initial petition and proceed with the annexation process. Meeting minutes shall reflect all recommendations and analysis outlined in meeting discussions.

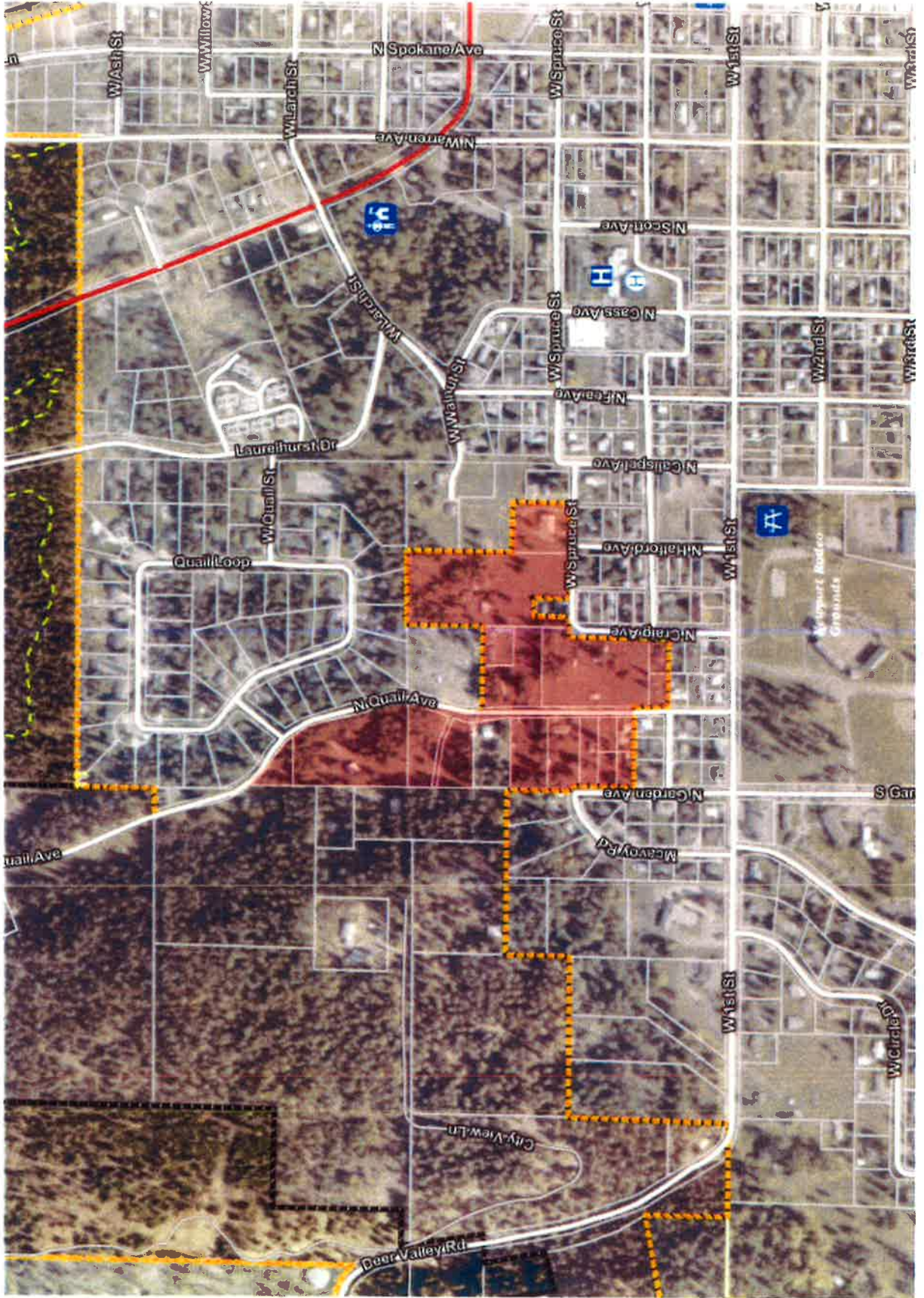
City Council Decision

City Council shall accept, reject, or geographically modify the proposed annexation per this staff report and RCW 35A.14.420-.450.

Exhibits

- Exhibit A: Site Map
- Exhibit B: Annexation Letters
- Exhibit C: Parcel Assessor Information

Exhibit A: Site Map





CITY OF NEWPORT, WASHINGTON
RECEIVED

JUL 27 2022

CITY OF NEWPORT
NEWPORT, WA

QUAIL AVENUE LETTER INITIATING ANNEXATION

TO: Newport City Council:
200 S. Washington Avenue
Newport, WA 99156

As owners of not less than 10% of the acreage proposed to be annexed, we, the undersigned, of the real property described in *Exhibit A, Site Map*, attached hereto, lying contiguous to the City of Newport, Washington, do hereby petition that such territory be annexed and made a part of the City of Newport under provisions of RCW 35A.14.420-450 et seq., and any amendments thereto of the State of Washington. The first step of this annexation procedure is out letter to City Council to set a date for discussing the annexation, which will commence the process and proposed area of annexation.

There is a total of 7.67 acres to be annexed in this request. We have attached a site map as part of this request. The following property owners and associated acreage are included below to initiate the annexation process:

All property owners need to sign, if a trust or company please show your owners with documentation.

Aluvus CO

Mailing address 12171 Highway 211, Usk, WA 99180-8727
Total acres of owned property in annexation area: **9.04 acres**
Parcel Numbers: 453113510044; 453113510064; 453113420002; 453113420001; 453113510053; 453113510054

Signature *Nancy B. Christ* Date: *7-27-2022*
President

Signature _____ Date: _____

Signature _____ Date: _____

Signature _____ Date: _____

Signature _____ Date: _____

RECEIVED

JUL 20 2022

CITY OF NEWPORT
NEWPORT, WA



QUAIL AVENUE LETTER INITIATING ANNEXATION

TO: Newport City Council:

200 S. Washington Avenue

Newport, WA 99156

As owners of not less than 10% of the acreage proposed to be annexed, we, the undersigned, of the real property described in *Exhibit A, Site Map*, attached hereto, lying contiguous to the City of Newport, Washington, do hereby petition that such territory be annexed and made a part of the City of Newport under provisions of RCW 35A.14.420-.450 et seq., and any amendments thereto of the State of Washington. The first step of this annexation procedure is out letter to City Council to set a date for discussing the annexation, which will commence the process and proposed area of annexation.

There is a total of 7.67 acres to be annexed in this request. We have attached a site map as part of this request. The following property owners and associated acreage are included below to initiate the annexation process:


All property owners need to sign, if a trust or company please show your owners with documentation.

Christopher and Sarah Thomas

Mailing address 205 Laurelhurst Dr Newport, WA

Total acres of owned property in annexation area: **0.22 acres**

Parcel Numbers: 453113510060

Signature  Date: 7.18.22

Signature  Date: 7/18/22



QUAIL AVENUE LETTER INITIATING ANNEXATION

TO: Newport City Council:
200 S. Washington Avenue
Newport, WA 99156

As owners of not less than 10% of the acreage proposed to be annexed, we, the undersigned, of the real property described in *Exhibit A, Site Map*, attached hereto, lying contiguous to the City of Newport, Washington, do hereby petition that such territory be annexed and made a part of the City of Newport under provisions of RCW 35A.14.420-.450 et seq., and any amendments thereto of the State of Washington. The first step of this annexation procedure is out letter to City Council to set a date for discussing the annexation, which will commence the process and proposed area of annexation.

There is a total of 7.67 acres to be annexed in this request. We have attached a site map as part of this request. The following property owners and associated acreage are included below to initiate the annexation process:

All property owners need to sign, if a trust or company please show your owners with documentation.

J Scott Easton
Mailing address PO Box 84, Newport, WA
Total acres of owned property in annexation area: 0.25 acres
Parcel Numbers: 453113510051

Signature

Jared Horton

Brian Monk

Date: 07-28-2022

7/28/22

RECEIVED

JUL 28 2022

CITY OF NEWPORT
NEWPORT, WA

**RESOLUTION OF INCORPORATION
OF
REAL LIFE MINISTRIES NEWPORT, INC.**

The undersigned, acting as the incorporator of a corporation under the provisions of the Washington Nonprofit Corporation Act (Chapter 24.03 of the Revised Code of Washington), hereby adopts, signs and verifies the following **RESOLUTION** to the Articles of Incorporation for such corporation.

At a meeting on January 13, 2022 by a unanimous decision, The Eldership Team agrees to allow two appointed Elders from the registered list of "Governors" on the Washington State Corporations and Charities System list to execute all documents necessary, on behalf of **REAL LIFE MINISTRIES NEWPORT, INC.**, for the purpose of purchasing, selling, encumbering and improving property on behalf of the of the Corporation.

We, Jared Horton, Brian Monk and Donovan Ketzler of **REAL LIFE MINISTRIES NEWPORT, INC.** do hereby certify that the foregoing is true and complete copy of resolution adopted by the **REAL LIFE MINISTRIES NEWPORT, INC.**, Eldership Team.

REAL LIFE MINISTRIES NEWPORT, INC.

By: ^{Authentic} Jared Horton - Elder 01/13/22
Jared Horton - Elder

By: ^{Authentic} BRIAN MONK 01/13/22
Brian Monk - Elder

By: ^{Authentic} Donovan Ketzler 01/13/22
Donovan Ketzler - Deacon

Exhibit C

Quail Annexation Properties: R-2 Zoning

Parcel	Name	Acreage	Address	Value
453113430004	Scott and William Slusser	1.09	C/O Anna Slusser PO Box 1352 Newport	\$ 93,084
453113430002	Real Life Ministries	4.31	PO BOX 1709, Newport WA	\$ 239,855
453113510055	Lisa Tania Kirkham	0.5088	13320 Hwy 99 Unit 107 Everett WA 98204	\$ 116,476
453113510054	Steven and Hannah Hirst	1.5236	PO Box 1315 Priest River ID 83856	\$ 130,811
453113510053	Karr Living Trust	3.0972	205 N Craig Ave Newport	\$ 172,010
453113510051	J Scott Easton	0.2479	PO Box 841 Newport	\$ 35,807
453113510052	Ardean and Tamara Cummings	0.2479	605 Broadway St Apt 353 Longview WA 98632	\$ 28,648
453113620057	Robert Taftezon	0.2357	PO Box 385 Newport	\$ 120,110
453113620056	Hicks Frazer Family Trust	0.2357	PO Box 1797 Newport	\$ 27,400
453113510060	Christopher and Sarah Thomas	0.2221	205 Laurelhurst Dr Newport	\$ 25,000
453113510059	Mcarthur Living Trust	0.2204	PO Box 1557 Newport	\$ 25,000
453113510058	Mcarthur Living Trust	0.4593	PO Box 1557 Newport	\$ 50,664
453113510061	Carrie-Anne Mckinley	1.0646	201 N Quail Ave Newport	\$ 187,978
453113510062	Richard and Jill Monroe	0.8815	309 N Quail Ave Newport	\$ 111,146
453113510044	ALUVUS CO	0.5508	12171 HIGHWAY 211, USK, WA 99180-8727	\$ 16,000
453113510064	ALUVUS CO	0.8667	12171 HIGHWAY 211, USK, WA 99180-8727	\$ 18,000
453113420002	ALUVUS CO	2.2500	12171 HIGHWAY 211, USK, WA 99180-8727	\$ 231,708
453113420001	ALUVUS CO	0.7500	12171 HIGHWAY 211, USK, WA 99180-8727	\$ 15,000

RECEIVED

AUG 24 2022

CITY OF NEWPORT
NEWPORT, WA

City of Newport
200 S Washington Ave
Newport, WA 99156
(509) 447-5611

City of Newport Application for Planning Commission

Thank you for applying for a position on the Planning Commission. In order to learn a little more about you and your reasons for applying for this position, the Mayor and City Council would like you to complete the following information:

Name: Carla Aannerud Date: 8/22/22

Mailing Address: 122 E. Circle Dr Newport, Wa 99156

Physical Address: 122 E. Circle Dr. Newport, Wa 99156

Email Address: Carlaaannerud@gmail.com

Telephone: (Work) 9078841229 (Home) 9078841229

EMPLOYMENT HISTORY:

Current or Last Employer: Newport School District Position Held: Para Educator

QUESTIONS:

1. Why are you interested in becoming a member of the Newport Planning Commission?
In order to serve my community.

2. What do you feel is the City's most pressing need or problem?
Newport's most pressing need is to grow the city in order to provide great job opportunities for our citizens.

3. If you are selected for this position, what do you feel your major responsibilities will be?
Engaging in planning discussions and regulations to recommend to the Newport City Council.

4. How do you see your role as Commissioner in relation to the City Council?

My role will be to work as a team member of the planning commission that recommends items to the City Council.

5. How would you rate our City government?

- Great
 Good
 Fair
 Poor

Please explain your rating:

We are headed in a positive direction with the current city council.

6. Do you have any previous experience on Boards, Commissions, & Committee?

Yes No

If yes, please list:

Employee representative committee, Annual Ceramic Show committee, and previous small business owner.

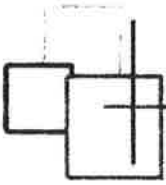
7. List any other involvement that you have had in the community aside from Boards, Commissions, or Committees.

I was a soccer coach for PoySA for several years. I volunteer for school/sport related activities.

8. List anything else that you feel would assist us in determining if you are the best suited applicant for this position.

I am a (previous) small business owner, which will allow me to understand both the small business owner and the city regarding various issues.

Please return to City Hall. Thank you very much for your interest!



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2022 - September - 1st Council Meeting

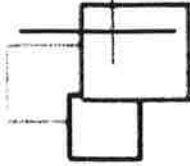
Fund Number	Description	Amount
001	Current Expense	\$7,842.66
101	Street Fund	\$1,908.96
109	Tourism Promotion	\$298.33
410	Water Fund	\$16,360.15
411	Sewer Fund	\$60,188.09
633	State and Local Clearing Fund	\$1,175.47
	Count: 6	\$87,773.66

Register

Fiscal: 2022
 Deposit Period: 2022 - September
 Check Period: 2022 - September - 1st Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West				
51040005632				
65144	Albani Falls Building Supply	9/6/2022		\$549.63
65145	Anatek Labs, Inc.	9/6/2022		\$1,445.00
65146	Barr Tech LLC	9/6/2022		\$5,587.06
65147	Centennial Plaza Imp Assoc.	9/6/2022		\$298.33
65148	Century West Engineering Corp	9/6/2022		\$2,148.07
65149	Conifer Electric Inc.	9/6/2022		\$10,405.65
65150	Exbabylon	9/6/2022		\$931.61
65151	Garza, Jessica	9/6/2022		\$50.40
65152	JUB Engineers	9/6/2022		\$48,963.30
65153	Newport Miner	9/6/2022		\$305.20
65154	Panhead Hill Cycle Supply	9/6/2022		\$24.95
65155	Calvert, Susie	9/6/2022		\$50.00
65156	Roche, Diane	9/6/2022		\$50.00
65157	West, Laura	9/6/2022		\$50.00
65158	Peak Sand & Gravel	9/6/2022		\$629.12
65159	PO CO Counseling Services	9/6/2022		\$68.62
65160	PO CO Jail	9/6/2022		\$583.30
65161	PO CO Solid Waste Div.	9/6/2022		\$84.90
65162	PO CO Treasurer	9/6/2022		\$471.03
65163	SCJ Alliance	9/6/2022		\$3,943.02
65164	SiteOne Landscape Supply	9/6/2022		\$935.07
65165	State Treasurer	9/6/2022		\$704.44
65166	TMG Services	9/6/2022		\$1,832.78
65167	Western Systems	9/6/2022		\$675.60
65168	White Block Co.	9/6/2022		\$529.49
65169	Zenner USA	9/6/2022		\$1,654.11
EFT Payment 8/30/2022 11:30:56 AM - 1	Avista Utilities	9/6/2022		\$13.73
EFT Payment 8/30/2022 11:30:56 AM - 2	City Of Newport Water & Sewer (EFT)	9/6/2022		\$4,046.75
EFT Payment 8/30/2022 11:30:56 AM - 3	Vimly Benefit Solutions, Inc.	9/6/2022		\$742.50
	Total		Check	\$87,773.66
	Total		51040005632	\$87,773.66
	Grand Total			\$87,773.66

Voucher Directory



Fiscal: : 2022 - September
 Council Date: : 2022 - September - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Albeni Falls Building Supply	65144				
		08/2022	Albeni Falls Statement	2022 - September - 1st Council Meeting	
			Tools & parts		
			001-000-000-576-80-31-00	Operating Supplies	\$16.63
			001-000-000-576-80-48-00	Repair & Maintenance	\$52.31
			101-000-000-543-30-31-00	Operating Supplies	\$379.58
			410-000-000-534-34-31-00	Office & Operating Supplies	\$91.80
			411-000-100-535-35-31-00	Office & Operating Supplies	\$9.31
			Total 08/2022 Albeni Falls Statement		\$549.63
			Total 65144		\$549.63
Total Albeni Falls Building Supply					\$549.63
Anatek Labs, Inc.	65145				
				2022 - September - 1st Council Meeting	
			2213654 VOCs, Nitrate & Metal tests		
			410-000-000-534-34-41-00	Professional Services	\$1,375.00
			Total 2213654 VOCs, Nitrate & Metal tests		\$1,375.00
			2214216 Coliform tests		
			410-000-000-534-34-41-00	Professional Services	\$70.00
			Total 2214216 Coliform tests		\$70.00
			Total 65145		\$1,445.00
Total Anatek Labs, Inc.					\$1,445.00
Avista Utilities					
				2022 - September - 1st Council Meeting	
			EFT Payment 8/30/2022 11:30:56 AM - 1		
			08/2022 Avista Flow Meter		
			411-000-100-535-35-47-00	Public Utilities	\$13.73
			Total 08/2022 Avista Flow Meter		\$13.73
			Total EFT Payment 8/30/2022 11:30:56 AM - 1		\$13.73
			Total Avista Utilities		\$13.73

Vendor Number	Reference	Account Number	Description	Amount
Barr Tech LLC	65146			
	8239 Biosolids		2022 - September - 1st Council Meeting	
		61.16 Tons		\$5,587.06
		411-000-100-535-35-41-03	Prof Services Sludge Hauling	\$5,587.06
	Total 8239 Biosolids			\$5,587.06
Total Barr Tech LLC	Total 65146			
Centennial Plaza Imp Assoc.	65147			
	07/2022 Glass Replacement		2022 - September - 1st Council Meeting	
	Gazebo			\$298.33
	109-000-000-573-90-49-01		Centennial Plaza Improvement Assoc	\$298.33
	Total 07/2022 Glass Replacement			\$298.33
Total Centennial Plaza Imp Assoc.	Total 65147			\$298.33
Century West Engineering Corp	65148			
	245123 PR #6, Match #7		2022 - September - 1st Council Meeting	
		410-000-000-534-34-41-04	Water Plan Update Match	\$1,432.05
			Water Plan Update 2021	
		PR #6		
		410-000-000-534-34-41-05	CDBG Water Plan Update	\$716.02
			Water Plan Update 2021	
	Total 245123 PR #6, Match #7			\$2,148.07
Total Century West Engineering Corp	Total 65148			\$2,148.07
City Of Newport Water & Sewer (EFT)				
	EFT Payment 8/30/2022 11:30:56 AM - 2		2022 - September - 1st Council Meeting	
	08/2022 Water & Sewer Bills			\$156.30
		001-000-000-513-10-47-00	Utilities	\$61.62
		001-000-000-518-20-47-00	Facility Lease Utilities	\$61.63
		001-000-000-522-50-47-10	Utilities	\$166.39
		101-000-000-543-30-47-01	Water - Public Works Shop	\$166.40
		410-000-000-534-34-47-01	Public Utilities - Water	\$3,434.41
		411-000-100-535-35-47-01	Public Utilities - Water	\$4,046.75
	Total 08/2022 Water & Sewer Bills			\$4,046.75
Total City Of Newport Water & Sewer (EFT)	Total EFT Payment 8/30/2022 11:30:56 AM - 2			\$4,046.75

Vendor	Number	Reference	Account Number	Description	Amount
Conifer Electric Inc.	65149				
				2022 - September - 1st Council Meeting	
		1309 I Well Control & Motor Repairs	410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$2,291.23
		Total 1309 I Well Control & Motor Repairs			\$2,291.23
		1314 G Well Pump Controller & SCADA Repairs	410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$4,111.06
		Total 1314 G Well Pump Controller & SCADA Repairs			\$4,111.06
		1315 F Well VFD & SCADA Repairs	410-000-000-594-34-60-01	Cap Outlay - COVID19 Water ARPA	\$4,003.36
		Total 1315 F Well VFD & SCADA Repairs			\$4,003.36
		Total 65149			\$10,405.65
Total Conifer Electric Inc.					\$10,405.65
Exbabylon	65150				
				2022 - September - 1st Council Meeting	
		96783 Domain, Emails, & Office License Services		Miscellaneous Expenditure Communications	\$21.54
			001-000-000-511-60-49-00	Communications	\$26.93
			001-000-000-513-10-42-00	Communications	\$79.81
			001-000-000-514-20-42-00	Communications	\$52.90
			001-000-000-521-20-42-00	CRO Communications	\$5.39
			001-000-000-524-60-42-00	Communications	\$58.27
			101-000-000-543-30-42-00	Professional Services	\$204.33
			410-000-000-534-34-41-00	Communications	\$219.84
			411-000-100-535-35-41-04	Professional Services	\$204.33
			411-000-100-535-35-42-00	Communications	\$58.27
		Total 96783 Domain, Emails, & Office License Services			\$931.61
		Total 65150			\$931.61
Total Exbabylon					\$931.61
Garza, Jessica	65151				
				2022 - September - 1st Council Meeting	
		08/2022 Garza Fuel Claim		Travel	\$50.40
			001-000-000-521-20-43-00		\$50.40
		Total 08/2022 Garza Fuel Claim			\$50.40
Total Garza, Jessica					\$50.40

Vendor	Number	Reference	Account Number	Description	Amount
JUB Engineers	65152	0155119 PR#14, Pmt #7	411-000-100-535-35-41-06	2022 - September - 1st Council Meeting DOE Funding - Sewer Master Plan Waste Water Sewer Plan	\$48,963.30
Total JUB Engineers	Total 65152	Total 0155119 PR#14, Pmt #7			\$48,963.30
Newport Miner	65153	2022225 CT Property Annex Legal	001-000-000-558-50-41-04	2022 - September - 1st Council Meeting Advertising	\$305.20
Total Newport Miner	Total 65153	Total 2022225 CT Property Annex Legal			\$305.20
Panhead Hill Cycle Supply	65154	12423 CO2 Gas	410-000-000-534-34-31-00	2022 - September - 1st Council Meeting Office & Operating Supplies	\$24.95
Total Panhead Hill Cycle Supply	Total 65154	Total 12423 CO2 Gas			\$24.95
Park Deposit Refunds	65155	08/2022 Calvert Deposit Refund		2022 - September - 1st Council Meeting Susie Calvert	\$50.00
Total Park Deposit Refunds	Total 65155	Rental 8/28/2022 001-000-000-582-10-00-00		Park Deposit Refund	\$50.00
	65156	08/2022 Roche Deposit Refund		2022 - September - 1st Council Meeting Diane Roche	\$50.00
Total 65156	Total 65156	Rental 8/19/2022 001-000-000-582-10-00-00		Park Deposit Refund	\$50.00
	65157	08/2022 West Deposit Refund		2022 - September - 1st Council Meeting Laura West	\$50.00
Total 65157	Total 65157	Rental 8/27/2022 001-000-000-582-10-00-00		Park Deposit Refund	\$50.00
Total Park Deposit Refunds	Total 65157	Total 08/2022 West Deposit Refund			\$150.00

Vendor Number	Reference	Account Number	Description	Amount
Peak Sand & Gravel	65158			
	83991	Gravel	2022 - September - 1st Council Meeting	
		101-000-000-542-30-31-00	Street Maintenance	\$482.73
	Total 83991	Gravel		\$482.73
	84050	Gravel		
		101-000-000-542-30-31-00	Street Maintenance	\$146.39
	Total 84050	Gravel		\$146.39
Total Peak Sand & Gravel	Total 65158			\$629.12
PO CO Counseling Services	65159			
	07/2022	Liquor Excise Taxes	2022 - September - 1st Council Meeting	
		001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$68.62
	Total 07/2022	Liquor Excise Taxes		\$68.62
Total PO CO Counseling Services	Total 65159			\$68.62
PO CO Jail	65160			
	03/2022	Mitchell Medical Services	2022 - September - 1st Council Meeting	
		Reimburse County for Hospital Bill		\$583.30
		001-000-000-523-60-41-01	Prisoner Medical Costs	\$583.30
	Total 03/2022	Mitchell Medical Services		\$583.30
Total PO CO Jail	Total 65160			\$583.30
PO CO Solid Waste Div.	65161			
	07/2022	Garbage Dump Fees	2022 - September - 1st Council Meeting	
		411-000-100-535-35-47-00	Public Utilities	\$84.90
	Total 07/2022	Garbage Dump Fees		\$84.90
Total PO CO Solid Waste Div.	Total 65161			\$84.90
PO CO Treasurer	65162			
	07/2022	Court Remit	2022 - September - 1st Council Meeting	
		633-000-000-586-12-00-00	County Clearing Fund	\$471.03
	Total 07/2022	Court Remit		\$471.03
Total PO CO Treasurer	Total 65162			\$471.03

Vendor	Number	Reference	Account Number	Description	Amount
SCJ Alliance	65163			2022 - September - 1st Council Meeting	
		07/2022 Planning Services			\$3,943.02
			001-000-000-558-50-41-00	Professional Services	\$3,943.02
		Total 07/2022 Planning Services			\$3,943.02
Total SCJ Alliance	Total 65163				\$3,943.02
SiteOne Landscape Supply	65164			2022 - September - 1st Council Meeting	
		122447401-001			\$935.07
				Sprinkler controls & parts	\$935.07
			001-000-000-576-80-31-00	Operating Supplies	\$935.07
		Total 122447401-001			\$935.07
Total SiteOne Landscape Supply	Total 65164				\$935.07
State Treasurer	65165			2022 - September - 1st Council Meeting	
		07/2022 State Remit			\$659.94
			633-000-000-586-12-00-01	State Clearing Fund	\$44.50
			633-000-000-586-58-00-00	State Building Code Remit	\$704.44
		Total 07/2022 State Remit			\$704.44
Total State Treasurer	Total 65165				\$704.44
TMG Services	65166			2022 - September - 1st Council Meeting	
		0048706-IN Chlorine Room Service Call			\$1,832.78
			411-000-100-535-35-48-00	Repair & Maintenance	\$1,832.78
		Total 0048706-IN Chlorine Room Service Call			\$1,832.78
Total TMG Services	Total 65166				\$1,832.78
Vimly Benefit Solutions, Inc.				2022 - September - 1st Council Meeting	
		EFT Payment 8/30/2022 11:30:56 AM - 3			\$742.50
		09/2022 Vimly Ins. Pmt			\$742.50
			001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$742.50
		Total 09/2022 Vimly Ins. Pmt			\$742.50
		Total EFT Payment 8/30/2022 11:30:56 AM - 3			\$742.50
Total Vimly Benefit Solutions, Inc.					\$742.50

Vendor Number	Reference	Account Number	Description	Amount
Western Systems	65167			
	37088		2022 - September - 1st Council Meeting	
			Sweeper Strips & Parts	\$675.60
		101-000-000-543-30-48-00	Equipment Maintenance	\$675.60
			Total 37088 Sweeper Strips & Parts	\$675.60
Total Western Systems				\$675.60
White Block Co.	65168			
	0301629	-IN	2022 - September - 1st Council Meeting	
			Garbage can mounts	\$529.49
		001-000-000-576-80-31-00	Operating Supplies	\$529.49
			Total 0301629-IN	\$529.49
Total White Block Co.				\$529.49
Zenner USA	65169			
	0070331	-IN	2022 - September - 1st Council Meeting	
			Water Meters	\$1,654.11
		410-000-000-534-34-48-00	Repair & Maintenance	\$1,654.11
			Total 0070331-IN Water Meters	\$1,654.11
Total Zenner USA				\$1,654.11
Grand Total			Vendor Count	\$87,773.66
			27	

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: August 25, 2022

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1297 through No. 1301 as well as the direct deposit run 08/17/2022 for employees are approved for payment in the amount of \$58,541.59 this 6th day of September 2022.

Councilmember _____

Councilmember _____

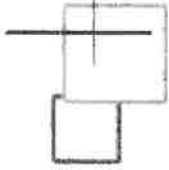
Councilmember _____

Councilmember _____

Councilmember _____

City Clerk/Treasurer  _____

Register



TranScriber	Name	Fiscal Description	Cleared	Amount
1297	Dept of Labor & Industry	2022 - August - 2nd Council Meeting		\$2,112.96
1298	Dept of Retirement Systems	2022 - August - 2nd Council Meeting		\$7,581.34
1299	EFTPS	2022 - August - 2nd Council Meeting		\$11,659.31
1300	Employment Security	2022 - August - 2nd Council Meeting		\$96.21
1301	Employment Security - PMFL	2022 - August - 2nd Council Meeting		\$214.26
Direct Deposit Run -	Payroll Vendor	2022 - August - 2nd Council Meeting		\$36,877.51
8/17/2022				\$58,541.59