

**NEWPORT CITY COUNCIL AGENDA**

*April 01, 2024 AT 6:00 P.M.*

**INTRODUCTION**

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

**YOUR ELECTED OFFICIALS**

|                                |                             |
|--------------------------------|-----------------------------|
| MAYOR KEITH CAMPBELL           | COUNCILMEMBER JAMI SEARS    |
| COUNCILMEMBER KENNETH SMITH    | MAYOR PRO TEM MARK ZORICA   |
| COUNCILMEMBER ELIZABETH SPRING | COUNCILMEMBER NATHAN LONGLY |
| *****                          |                             |

**CALL TO ORDER**

ROLL CALL  
PLEDGE OF ALLEGIANCE  
AMENDMENTS & APPROVAL OF AGENDA &  
03/18/24 COUNCIL MEETING MINUTES

**MAYOR & COUNCIL COMMENTS:**

**AUDIENCE PARTICIPATION:**

**CITY ADMINISTRATOR COMMENTS:**

**NEW BUSINESS:**

Motion to approve the On Call Background Investigator job description – Abby Gribi, City Administrator

Motion to approve the updated Entry Level Police Officer job description – Abby Gribi, City Administrator

Motion to approve Resolution 20240401 declaring certain property surplus and authorizing the means of disposal – Abby Gribi, City Administrator

Motion to approve Washington State Transportation Improvement Board Grant Agreement 2-E-892(007)-1 in the amount of up to \$125,000 for the 2024 Chip Seal, Multiple Locations Project with a match of up to \$6,579 – Abby Gribi, City Administrator

**BILLS & PAYROLL:**

|  |              |
|--|--------------|
| CLAIMS CHECKS 66174-66189                          | \$112,496.28 |
| CLAIMS EFT 03/22/2024 Run 1-8                      | \$16,819.15  |
| DIRECT PAY 03/22/2024 Run 1                        | \$2,325.68   |
| PAYROLL EFTS 1612-1620 & DIRECT DEPOSIT 03/18/2024 | \$82,358.01  |

**ADJOURNMENT:**

**MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON**  
**March 18, 2024**

A meeting of the Newport City Council was held on March 18, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

|                  |                |                    |
|------------------|----------------|--------------------|
|                  | Keith Campbell | Mayor              |
|                  | Abby Gribi     | City Administrator |
|                  | Nickole North  | Clerk/Treasurer    |
| Kenneth Smith    |                | Councilmember      |
| Elizabeth Spring |                | Councilmember      |
| Jami Sears       |                | Councilmember      |
| Mark Zorica      |                | Mayor Pro Tem      |
| Nathan Longly    |                | Councilmember      |

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At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

**APPROVAL OF AGENDA & MINUTES:**

Councilmember Zorica moved to approve the agenda and the minutes from the March 4<sup>th</sup>, 2024 Council Meeting; Councilmember Sears seconded. Motion carried.

**MAYOR AND COUNCIL COMMENTS:**

Mayor Campbell let the citizens know that street sweeping will be starting and to be aware of keeping their vehicles off the road. He also stated that the Chamber Gala was well attended and they were able to raise some funds. The Newport Rodeo Banquet is coming up next Saturday.

Councilmember Longly reminded everyone that the annual Easter Egg Hunt will be next weekend and begins at 10:00 AM.

Councilmember Smith stated that he was driving around on Sunday and the Newport City Park was full of citizens enjoying the park and the sunshine.

**AUDIENCE PARTICIPATION:**

Curt Holmes, Vice Chairman and General Manager Public & Governmental Affairs of the Kalispel Tribe presented Mayor Campbell with a check for \$10,000 to assist with building pickle ball courts at Little People's Park.

**CITY ADMINISTRATOR COMMENTS:**

City Administrator Gribi attended a National Risk & Health Pool conference in Nashville where she learned about mitigating risk and insurance.

Administrator Gribi met with SPOFR and gathered a list of improvements to be made. She is working on getting quotes. Construction should begin in May. The Fire Hall will be manned 24/7 beginning in early April. During construction SPOFR may need to reside in an RV in the RV Park and Administrator Gribi is hopeful that the Council would entertain waiving the rental fees during that time. She will bring this back before Council should the need arise.

Transportation Improvement Board (TIB) will be announcing if the City will be awarded funds for the Out of Call project for street improvements this Friday.

An RCO grant to design and construct a BMX Park was submitted last week. This is a 100% grant with no match requirement. \$450,000 is being requested.

Administrator Gribi met with the new Manger of PUD and feels it was very positive.

Building code updates will be brought before the Council at the next meeting.

Three applications were received for the Lateral Police Officer position to establish a list. Oral boards will be on the 26<sup>th</sup>.

An on call Background Services Agreement will be coming before the Council at the next meeting for approval. Mark Duxbury has agreed to provide this service to the City.

A draft agreement with the Library has been received and is currently being reviewed by the City Attorney. The Library is requesting a 10 year term.

A phone conversion will be taking place on April 2<sup>nd</sup>.

A safety assessment for Safe Streets to Schools is being worked on. RTPO & TEDD have funding available. Administrator Gribi has met with Public Director North and Police Chief Nelson to see what areas need improved safety measures.

The Mayor and Administrator Gribi met with Catholic Charities regarding a housing project today and possible available property in the City.

The Creative District has chosen to work with Ione and Chewelah. They agreed to work together and support each other. Their next meeting will be at noon at the Hospitality House.

A new server will be purchased this year and is within budget. Because the City moved their Microsoft licenses to Vision, it reduced the monthly charge for the server to be hosted by the Cloud. The cost will be \$3,100 per year and will be a long term solution.

Councilmember Zorica moved to allow Administrator Gribi to purchase a piece of equipment for the Wastewater Treatment Plant in an amount up to \$10,000 to move the bio solids trailer; Councilmember Longly seconded. Motion carried.

**NEW BUSINESS:**

Councilmember Sears moved to allow Administrator Gribi to sign a letter committing the City of Newport to partner in the update to the Pend Oreille County Hazard Mitigation Plan and apply her time working on the plan as part of the in-kind local match to the grant that is funding the project; Councilmember Spring seconded. Motion carried.

Councilmember Sears moved to approve Task Order 2024-01 with J-U-B Engineers, Inc., for professional services to finalize the RV Park Binding Site Plan on a lump basis of \$6,000.00; Councilmember Longly seconded. Motion carried.

A law enforcement report was given to the Council for their review.

**BILLS & PAYROLL:**

Councilmember Spring moved to approve the bills and payroll; Councilmember Smith seconded. Motion carried.

|  |             |
|--|-------------|
| 2024 CLAIMS CHECKS 66145-66173                         | \$69,823.65 |
| 2024 CLAIMS EFT 03/11/2024 Run 1-10                    | \$32,348.39 |
| 2024 CLAIMS DIRECT PAY 03/11/2024 Run 1-7              | \$5,807.40  |
| PAYROLL E-CHECKS 1603-1611; Dir Deposit Run 03/04/2024 | \$78,927.43 |

**ADJOURNMENT:**

The meeting was adjourned at 6:35 PM.

Attest: \_\_\_\_\_  
Nickole North, MMC, CPFA  
Clerk/Treasurer

By: \_\_\_\_\_  
Keith Campbell  
Mayor

## City of Newport Job Description

**Job Title:** On Call Background Investigator  
**Department:** Police  
**Reports To:** Police Chief  
**FLSA Status:** Non-Exempt \* Non Benefited Employee\*  
**Wage** \$40 per hour  
**Hours** as needed  
**Established Date:** April 1, 2024

### SUMMARY:

This position is primarily responsible for performing background investigations for new offers of employment within the Police Department.

**ESSENTIAL DUTIES AND REPSONSIBILITIES** include the following and any other duties that may be assigned:

- Acts as a team player by interacting in a courteous, efficient and helpful manner.
- Coordinate appointments with former employers, friends and neighbors.
- Evaluate information from prior employment of applicants.
- Complete interviews of any party needed to complete investigations.
- Write reports and summaries of information found and submit to Police Chief.
- Maintain security of records and files.
- Performs related duties as assigned.

### SUPERVISORY RESPONSIBILITIES:

This position has no supervisory responsibilities.

### QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Must be able to keep sensitive investigation matters confidential.

Must be a citizen of the United States of America who is proficient in understanding and communicating the English language clearly, concisely and effectively both orally and in written form.

Have not been convicted under the laws of Washington State or any other state within the United States of any felony.

Have not been convicted of any crime of “domestic violence” as per Federal and State law.

Have not been convicted of a gross misdemeanor and/or any crime involving moral turpitude within five (5) years of the date of application.

Ability to conduct a thorough background investigation of police candidates and prepare a satisfactory background investigation report to be submitted to the Police Chief, Polygraph Examiner, Psychologist.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

- Must possess a current Washington or Idaho State Driver’s License
- Be able to pass background, fingerprinting and CJIS Security Awareness Training

#### **EDUCATION and/or EXPERIENCE:**

- High school diploma or general education degree (GED).
- History and professional training in performing background investigations.
- Prefer a minimum of three (3) years supervisory/administrative experience with a federal, state, or local law enforcement agency.

#### **LANGUAGE SKILLS:**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write comprehensive reports for professional review. Ability to interview prior employers and review prior personnel files. Ability to keep all information confidential during and after investigation.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk, drive and sit. Specific vision abilities required by this job include close vision.

#### **WORK ENVIRONMENT:**

While performing the duties of this job, the noise level in the work environment is usually moderate.

## City of Newport Job Description

**Job Title:** Entry Level Police Officer  
**Department:** Law Enforcement  
**Reports To:** Chief of Police  
**FLSA Status:** Non-Exempt  
**Prepared By:** City Clerk/Treasurer  
**Approved:** April 01, 2024

### SUMMARY:

As an entry level Police Officer, you will be required to perform a variety of law enforcement duties under the direct supervision of the Chief of Police. These duties include the protection of life and property, enforcement of laws and municipal codes, investigating crimes, and maintaining civil order within the community. The employee will need to be able to work independently at times being able to exercise good judgment and decision-making skills. There will be times that the employee will be required to work in hazardous conditions that will require mental and physical fortitude. The employee will be assigned to shift work and may be required to work other than a normal work week.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following and other duties that may be assigned:

- Patrol the city of Newport within a patrol vehicle and/or on foot to deter and discover crime, conduct on-scene investigations at crime scenes, aid persons in trouble, and render other public services, as needed.
- Enforce traffic and parking laws/codes; investigate accidents; operate a radar unit to discover speed violations; issue citations to violators; serve warrants of arrest, arrest persons, and secure their custody; complete necessary reports concerning alleged crimes, circumstances of arrest, evidence discovered, and witness interactions.
- Respond to reports of possible crime and take action as the situation requires to secure the scene; interview victims, witnesses, and suspects; gather evidence, locate, interview, and arrest suspects; investigate persons suspected of being engaged in crime; locate and secure evidence pertaining to alleged crime; arrest suspects based on a probable cause standard.
- Report to scenes of accidents; administer first aid and summon aid and other patrol units for assistance in treating injured persons and controlling the scene; make general drawings of accident scenes; complete standard accident reports; make arrests as the situation warrants.
- Provide information to the public concerning laws and ordinances.



- Develop community contacts to obtain information about crimes and issues affecting the community; maintain contact with the public to promote the community policing philosophy of the Agency.
- Complete additional investigations as determined necessary by prosecution; be prepared when interviewed by the defense or other investigators regarding investigations; testify in court.
- Respond to potentially violent events where a physical encounter may occur and/or where citizens may become violent towards the responding officer, which may necessitate the use of force.
- Assist with on-the-job training and education of external agency peers, coworkers, and supervisors; instruct in-service or specialty training sessions in specialized discipline, such as criminal procedures, reality-based training, defensive tactics, firearms, emergency vehicle operations, etc.
- Maintain personal hygiene and appearance in a manner that projects a professional image appropriate for the Agency and assignment in accordance with Agency policy.
- Learn to exercise powers of arrest and control, learn to defend self and use force and deadly force, enforces motor vehicle laws; operates vehicle under emergency conditions and provides emergency assistance; responds to crime scenes and performs criminal investigations; participates in special operations.
- Performs related duties as required.

#### **SUPERVISORY RESPONSIBILITIES:**

This job has no supervisory responsibilities.

#### **QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be a citizen of the United States or a lawful permanent resident who can read and write the English language.
- Must be a minimum age of 21 at the time of appointment; however, may test at age 20, as long as applicant turns 21 during the life of the eligibility list.
- Must have a current valid driver's license.
- Must not have been convicted under the laws of the state, another state, or the U.S. of a felony. Must not have been convicted of a gross misdemeanor or any crime involving state or the U.S. of a turpitude within five (5) years of the date of application.
- Physical requirements for this position, including eyesight, hearing, and other physical abilities are consistent with state law and guidelines.

- A thorough background investigation will be conducted which requires a satisfactory background investigation, polygraph examination, psychological examination, and a physician's examination with drug testing.
- Must meet a sixty (60) minute response time to Newport city limits from their residence.

#### EDUCATION and/or EXPERIENCE:

- Must possess a high school diploma or GED that qualify under the Washington Criminal Justice Training Commission's Standards for attendance at commission sponsored schools.
- Applicant must successfully complete the Washington State Basic Police Academy within one year of employment.

#### LANGUAGE SKILLS:

- Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents.
- Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.
- Ability to write speeches and articles for publication that conform to prescribed style and format.
- Ability to effectively present information to top management, public groups, and/or boards of directors.
- Ability to obtain information through interrogation and observation and ability to remember names, faces, and details of incidents.

#### MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

#### REASONING ABILITY:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to understand and carry out oral and written instructions and to prepare clear, accurate, and comprehensive reports.
- Ability to deal courteously, but firmly, with the public.

#### PHYSICAL DEMANDS:

All applicants must pass the physical ability test (PAT).

- 20 pushups in 90 seconds

- 25 sit-ups in 90 seconds
- 35 Squat Thrusts in 3 minutes

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- The employee frequently is required to stand, walk and at times run.
- The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.
- The employee must have enough body movement to move quickly with force such as to physically restrain or subdue suspects.
- The employee must have enough manual strength and dexterity to load, operate, and fire a variety of firearms.
- The employee must occasionally lift and/or move up to 100 pounds.

#### WORK ENVIRONMENT:

- While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions, outside weather conditions, extreme cold, and extreme heat.
- The employee is occasionally exposed to moving mechanical parts; high, precarious places; and fumes or airborne particles.
- The noise level in the work environment is usually moderate.

RESOLUTION NO. 20240401

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND OREILLE COUNTY, WASHINGTON, DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF NEWPORT TO BE EXCESS AND SURPLUS PROPERTY AND AUTHORIZING THE MEANS OF DISPOSAL.

WHEREAS, the CITY ACCOUNTING CLERK has been appointed as the Fixed Asset Manager for the City of Newport; and,

WHEREAS, the CITY ADMINISTRATOR determined these items as obsolete and,

WHEREAS, the CITY ACCOUNTING CLERK following City Resolution NO. 50712 has listed out property owned by the City of Newport (the “City”), identified as:

| Tag #           | Description                     | Serial Number   |
|-----------------|---------------------------------|-----------------|
| Not taggable- W | Handheld – Archer 2 – Route 1   | 161259          |
| Not taggable- W | Handheld – Archer 2 – Route 2   | 161194          |
| 1385-CH         | 23” Acer Montior                | G236HL          |
| 1449-CH         | Brother Printer                 | U64641H7J149145 |
| 1012-PW         | DeWalt Reciprocating Saw        | 058137/200306DB |
| 1201-PW         | Speed Air Compressor            | 2762018744      |
| 923-PW          | 2 Ton Floor Jack                |                 |
| 1026-PW         | Stihl Chainsaw Model 361        | 264269596       |
| 283-PW          | Briggs & Stratton 8HP Generator | HN0220488       |
| 1327-PW         | Portable Air Compressor         | 2503002143      |
| 1121-PW         | INF155 Scout 1-I.R. Thermometer |                 |
| 1343-PW         | Rigid See Snake Micro           |                 |
| 1392-PW         | Floor Fan Chicago Electric 24”  |                 |
| 1473-WW         | HP multi-function               | VNBL9M6HN       |
| 1402-WW         | Napa Automatic                  | 85-001          |
| 839-WW          | Fryite cl2 tester               |                 |
| 1495-WW         | Hp Laser Jet Pro Printer        | VNbkn5c288      |
| 985-F           | CPU- Dell                       | GWSNG21         |
| 1356-F          | HP Printer                      | CN9BHD7155      |
| 313-F           | Jose reds Carb Cutter           | 546091133       |
| 1207-F          | Stihl Chainsaw MS -260p         | 270658817       |
|                 |                                 |                 |
|                 |                                 |                 |

hereafter being referred to as the “Equipment”, that is no longer needed for City purposes; and,

WHEREAS, the CITY ACCOUNTING CLERK intends that the City shall receive fair market value for the Equipment; and,

WHEREAS, the CITY COUNCIL believes it to be in the best interests of the City to dispose of the Equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEWPORT, WASHINGTON, as follows:

Section 1. The Equipment is declared excess and surplus to the current and future needs of the City of Newport.

Section 2. The appropriate City staff are authorized to dispose of the Equipment by direct sale to the public, via public auction.

PASSED AND APPROVED this 1st day of April 2024.

CITY OF NEWPORT, WASHINGTON

\_\_\_\_\_  
Mayor Keith Campbell

ATTEST:

\_\_\_\_\_  
City Clerk/Treasurer Nickole North



City of Newport  
2-E-892(007)-1  
2024 Chip Seal  
Multiple Locations

STATE OF WASHINGTON  
TRANSPORTATION IMPROVEMENT BOARD  
AND  
City of Newport  
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 2024 Chip Seal, Multiple Locations (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Newport, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 95.0000 percent of approved eligible project costs up to the amount of \$125,000, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW and/or chapter 47.04 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT'S Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT'S submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as



often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

#### 5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

#### 6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

#### 7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

#### 8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

#### 9.0 DEFAULT AND TERMINATION

##### 9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

##### 9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:



- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

### 9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

### 9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

## 10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue and other revenue sources. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

## 11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.





#### 12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

#### 13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

#### 14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington and/or 47.04 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form  
Attorney General

By:

Signature on file

\_\_\_\_\_  
Guy Bowman  
Assistant Attorney General

Lead Agency

Transportation Improvement Board

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name



Transportation Improvement Board

# Project Funding Status Form

Agency Name: **NEWPORT**  
Project Name: **2024 Chip Seal**  
**Multiple Locations**

TIB Project Number: **2-E-892(007)-1**

Verify the information below and revise if necessary.  
Submit by emailing this completed form to your TIB Region Engineer.

## PROJECT SCHEDULE

| Target Dates          |                    |                     |
|-----------------------|--------------------|---------------------|
| Construction Approval | Contract Bid Award | Contract Completion |
|                       |                    |                     |

## PROJECT FUNDING PARTNERS

List additional funding partners and amount.

| Funding Partners         | Amount       | Revised Funding |
|--------------------------|--------------|-----------------|
| NEWPORT                  | 6,579        |                 |
| WSDOT                    | 0            |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
|                          |              |                 |
| <b>TOTAL LOCAL FUNDS</b> | <b>6,579</b> |                 |

Signatures are required from two different agency officials. Return the originally signed form to the TIB office.

### Mayor or Public Works Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

### Financial Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

CITY OF NEWPORT  
VOUCHER REPORT

DATE: April 1, 2024 (First Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

|                                  |                          |
|----------------------------------|--------------------------|
| <b>Claims Checks 66174-66189</b> | <b>\$112,496.28</b>      |
| <b>EFT 3/22/2024: 1-8</b>        | <b>\$16,819.15</b>       |
| <b>Direct Pay 3/22/2024: 1</b>   | <b><u>\$2,325.68</u></b> |
| <b>Grand Total of all Claims</b> | <b>\$131,641.11</b>      |

Deputy City Clerk/Treasurer: 

# Voucher Directory

Fiscal : 2024 - April  
 Council Date : 2024 - April - 1st Council Meeting

| Vendor              | Number | Reference                             | Account Number                     | Description                      | Amount     |
|---------------------|--------|---------------------------------------|------------------------------------|----------------------------------|------------|
| Albeni Machine Shop | 66174  |                                       |                                    |                                  |            |
|                     |        | Invoice - 22163                       | 2024 - April - 1st Council Meeting |                                  |            |
|                     |        |                                       | 410-000-000-534-34-31-00           | Office & Operating Supplies      | \$627.16   |
|                     |        |                                       |                                    | Metal for racks for wwp pickup   | \$627.16   |
|                     |        | Total Invoice - 22163                 |                                    |                                  | \$376.08   |
|                     |        | Invoice - 22164                       |                                    |                                  | \$376.08   |
|                     |        |                                       | 001-000-000-576-80-31-00           | Operating Supplies               | \$376.08   |
|                     |        |                                       |                                    | Metal for racks for Dave's truck | \$376.08   |
|                     |        |                                       | 101-000-000-543-30-31-00           | Operating Supplies               | \$376.08   |
|                     |        |                                       |                                    | Metal for racks for Dave's truck | \$376.08   |
|                     |        |                                       | 410-000-000-534-34-31-00           | Office & Operating Supplies      | \$376.08   |
|                     |        |                                       |                                    | Metal for racks for Dave's truck | \$1,128.24 |
|                     |        | Total Invoice - 22164                 |                                    |                                  | \$448.85   |
|                     |        | Invoice - 22165                       |                                    |                                  | \$448.85   |
|                     |        |                                       | 101-000-000-542-63-48-00           | Street Light Repair & Maint.     | \$600.00   |
|                     |        |                                       |                                    | Water truck repairs              | \$448.85   |
|                     |        | Total Invoice - 22165                 |                                    |                                  | \$600.00   |
|                     |        | Invoice - 22166                       |                                    |                                  | \$600.00   |
|                     |        |                                       | 101-000-000-542-63-48-00           | Street Light Repair & Maint.     | \$282.11   |
|                     |        |                                       |                                    | Repair State Sign Post           | \$600.00   |
|                     |        | Total Invoice - 22166                 |                                    |                                  | \$282.11   |
|                     |        | Invoice - 22167                       |                                    |                                  | \$282.11   |
|                     |        |                                       | 101-000-000-543-30-31-00           | Operating Supplies               | \$1,050.00 |
|                     |        |                                       |                                    | dump/chip spreader hitch         | \$1,050.00 |
|                     |        | Total Invoice - 22167                 |                                    |                                  | \$1,050.00 |
|                     |        | Invoice - 22168                       |                                    |                                  | \$1,050.00 |
|                     |        |                                       | 101-000-000-542-63-48-00           | Street Light Repair & Maint.     | \$1,050.00 |
|                     |        |                                       |                                    | Repair 3 light posts             | \$1,050.00 |
|                     |        | Total Invoice - 22168                 |                                    |                                  | \$4,136.36 |
|                     |        |                                       |                                    |                                  | \$4,136.36 |
|                     |        | Total 66174                           |                                    |                                  | \$4,136.36 |
|                     |        | Total Albeni Machine Shop             |                                    |                                  | \$91.50    |
|                     |        | AT&T Mobility - AUTO PAY              |                                    |                                  |            |
|                     |        | EFT Payment 3/22/2024 11:34:40 AM - 1 | 2024 - April - 1st Council Meeting |                                  |            |
|                     |        | 02/26/2024 AT&T Statement             |                                    |                                  |            |
|                     |        |                                       | 001-000-000-513-10-42-00           | Communications                   | \$91.50    |

| Vendor                        | Number | Reference                             | Account Number           | Description  | Amount            |
|-------------------------------|--------|---------------------------------------|--------------------------|--|-------------------|
|                               |        |                                       | 001-000-000-521-20-42-00 | Communications                                     | \$85.79           |
|                               |        |                                       | 001-000-000-521-20-42-00 | SRO Expenses                                       | \$484.82          |
|                               |        |                                       | 001-000-000-576-80-42-00 | Communications                                     | \$45.75           |
|                               |        |                                       | 101-000-000-543-30-42-00 | Communications                                     | \$91.50           |
|                               |        |                                       | 410-000-000-534-34-42-00 | Communications                                     | \$101.62          |
|                               |        |                                       | 411-000-100-535-35-42-00 | Communications                                     | \$137.25          |
|                               |        |                                       |                          | <b>Total 02/26/2024 AT&amp;T Statement</b>         | <b>\$1,038.23</b> |
|                               |        |                                       |                          | <b>Total EFT Payment 3/22/2024 11:34:40 AM - 1</b> | <b>\$1,038.23</b> |
|                               |        |                                       |                          | <b>Total AT&amp;T Mobility - AUTO PAY</b>          | <b>\$1,038.23</b> |
| Barr Tech LLC                 | 66175  |                                       |                          | <b>2024 - April - 1st Council Meeting</b>          |                   |
|                               |        | Invoice - 9433                        | 411-000-100-535-35-41-03 | Prof Services Sludge Hauling                       | \$3,200.95        |
|                               |        |                                       |                          | Sludge Hauling and trailer rental                  |                   |
|                               |        | <b>Total Invoice - 9433</b>           |                          |  | <b>\$3,200.95</b> |
|                               |        |                                       |                          | <b>Total 66175</b>                                 | <b>\$3,200.95</b> |
| Total Barr Tech LLC           |        |                                       |                          |  | <b>\$3,200.95</b> |
| Canon Solutions America       | 66176  |                                       |                          | <b>2024 - April - 1st Council Meeting</b>          |                   |
|                               |        | Invoice - 32247020                    | 001-000-000-513-10-48-01 | Maintenance Copier                                 | \$30.38           |
|                               |        |                                       | 001-000-000-521-20-48-01 | Maintenance Copier                                 | \$29.23           |
|                               |        |                                       | 001-000-000-591-18-70-01 | 1/4 Copier Lease                                   | \$69.90           |
|                               |        |                                       | 001-000-000-591-21-70-02 | Police Copier Lease                                | \$124.06          |
|                               |        |                                       | 101-000-000-543-30-48-01 | Maintenance Copier                                 | \$30.38           |
|                               |        |                                       | 101-000-000-591-47-70-01 | 1/4 Copier Lease                                   | \$69.89           |
|                               |        |                                       | 410-000-000-534-34-49-03 | Maint. Agrmt- Copier Machine                       | \$30.38           |
|                               |        |                                       | 410-000-000-591-34-70-01 | 1/4 Copier Lease                                   | \$69.89           |
|                               |        |                                       | 411-000-100-535-35-49-03 | Maint Agrmt. - Copier Machine                      | \$30.38           |
|                               |        |                                       | 411-000-100-591-35-70-01 | 1/4 Copier Lease                                   | \$69.89           |
|                               |        | <b>Total Invoice - 32247020</b>       |                          |  | <b>\$554.38</b>   |
|                               |        |                                       |                          |  | <b>\$554.38</b>   |
|                               |        |                                       |                          |  | <b>\$554.38</b>   |
| Total Canon Solutions America |        |                                       |                          |  | <b>\$554.38</b>   |
| Dept of Ecology               | 66177  |                                       |                          | <b>2024 - April - 1st Council Meeting</b>          |                   |
|                               |        | Invoice - 2024-BA0022322              | 411-000-100-535-35-49-04 | DOE Permits  | \$1,591.15        |
|                               |        |                                       |                          | Biosolids Annual Permit fee                        |                   |
|                               |        | <b>Total Invoice - 2024-BA0022322</b> |                          |  | <b>\$1,591.15</b> |
|                               |        | Invoice - LAU-WA-W473-24              | 411-000-100-535-35-49-04 | DOE Permits  | \$600.00          |
|                               |        |                                       |                          |  |                   |

| Vendor   | Number      | Reference  | Account Number           | Description                                | Amount     |
|--|-------------|--|--------------------------|--|------------|
|  |             |  |                          | Lab Accreditation Fees 3/25/2024-3/24/2025 |            |
|  |             | <b>Total Invoice - LAU-WA-W473-24</b>              |                          |  |            |
| Total Dept of Ecology  | Total 66177 |  |                          |  | \$600.00   |
|  |             |  |                          |  | \$2,191.15 |
|  |             |  |                          |  | \$2,191.15 |
| Dr. Locksmith LLC  | 66178       |  |                          |  |            |
|  |             |  |                          | <b>2024 - April - 1st Council Meeting</b>  |            |
|  |             | Invoice - 10507                                    | 101-000-000-542-63-48-00 | Street Light Repair & Maint.               | \$217.54   |
|  |             |  |                          | Re-keyed locks                             | \$217.54   |
|  |             |  |                          |  | \$217.54   |
|  |             | <b>Total Invoice - 10507</b>                       |                          |  |            |
| Total Dr. Locksmith LLC  | Total 66178 |  |                          |  | \$627.10   |
|  |             |  |                          |  | \$627.10   |
|  |             |  |                          |  | \$627.10   |
| Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT       |             |  |                          |  |            |
|  |             |  |                          | <b>2024 - April - 1st Council Meeting</b>  |            |
|  |             | EFT Payment 3/22/2024 11:34:40 AM - 2              | 001-000-000-515-41-41-00 | Prof Services - City Attorney              | \$627.10   |
|  |             | 02/29/2024 Atty Statement                          |                          |  | \$627.10   |
|  |             |  |                          |  | \$627.10   |
|  |             | <b>Total 02/29/2024 Atty Statement</b>             |                          |  |            |
|  |             |  |                          |  | \$627.10   |
|  |             | <b>Total EFT Payment 3/22/2024 11:34:40 AM - 2</b> |                          |  |            |
| Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT |             |  |                          |  | \$627.10   |
| Exbabylon - EFT  |             |  |                          |  |            |
|  |             |  |                          | <b>2024 - April - 1st Council Meeting</b>  |            |
|  |             | EFT Payment 3/22/2024 11:34:40 AM - 3              | 001-000-000-511-30-41-00 | Professional Service                       | \$32.31    |
|  |             | Invoice - 200737                                   |                          |  | \$32.31    |
|  |             |  |                          |  | \$32.31    |
|  |             | <b>Total Invoice - 200737</b>                      |                          |  |            |
|  |             |  |                          |  | \$32.31    |
|  |             | <b>Total EFT Payment 3/22/2024 11:34:40 AM - 3</b> |                          |  |            |
| Total Exbabylon - EFT  |             |  |                          |  | \$32.31    |
| Exbabylon Physical Security                                    | 66179       |  |                          |  |            |
|  |             |  |                          | <b>2024 - April - 1st Council Meeting</b>  |            |
|  |             | Invoice - 200293                                   | 001-000-000-514-20-42-00 | Communications                             | \$15.62    |
|  |             |  | 001-000-000-521-20-42-00 | Communications                             | \$15.62    |
|  |             |  | 101-000-000-543-30-42-00 | Communications                             | \$15.62    |
|  |             |  | 410-000-000-534-34-42-00 | Communications                             | \$54.66    |
|  |             |  | 411-000-100-535-35-42-00 | Communications                             | \$54.66    |
|  |             |  |                          |  | \$156.17   |
|  |             | <b>Total Invoice - 200293</b>                      |                          |  |            |
|  |             |  |                          |  | \$156.17   |
|  |             | <b>Total 66179</b>                                 |                          |  |            |
| Total Exbabylon Physical Security                              |             |  |                          |  | \$156.17   |

| Vendor                                    | Number | Reference   | Account Number                     | Description                               | Amount          |
|---|--------|---|------------------------------------|---|-----------------|
| Excess Portable Toilets, LLC<br>66180     |        |   |                                    | <b>2024 - April - 1st Council Meeting</b> |                 |
|   |        | 02/28/2024 Excess Portable Statement              | 410-000-000-534-34-41-00           | Professional Services                     | \$200.00        |
|   |        |   |                                    | WTP Toilet Jan and Feb                    | \$200.00        |
|   |        | <b>Total 02/28/2024 Excess Portable Statement</b> |                                    |   | <b>\$200.00</b> |
| <b>Total Excess Portable Toilets, LLC</b> |        |   |                                    |   |                 |
| Grainger<br>66181                         |        |   |                                    | <b>2024 - April - 1st Council Meeting</b> |                 |
|   |        | Invoice - 9048695069                              | 411-000-100-535-35-48-00           | Repair & Maintenance                      | \$24.75         |
|   |        | <b>Total Invoice - 9048695069</b>                 |                                    | Lab sink parts                            | <b>\$24.75</b>  |
| <b>Total Grainger</b>                     |        |   |                                    |   | <b>\$24.75</b>  |
| Howe, Kelly<br>66182                      |        |   |                                    | <b>2024 - April - 1st Council Meeting</b> |                 |
|   |        | Park Deposit Refund Kelly Howe                    | 001-000-000-582-10-00-00           | Park Deposit Refund                       | \$50.00         |
|   |        | <b>Total Park Deposit Refund Kelly Howe</b>       | 3/16/24 Park rental deposit refund |   | <b>\$50.00</b>  |
| <b>Total Howe, Kelly</b>                  |        |   |                                    |   | <b>\$50.00</b>  |
| Idaho Rigging, Inc.<br>66183              |        |   |                                    | <b>2024 - April - 1st Council Meeting</b> |                 |
|   |        | 02/29/2024 Idaho Rigging Statement                | 001-000-000-576-80-48-00           | Repair & Maintenance                      | \$182.59        |
|   |        |   | 101-000-000-543-30-48-00           | Equipment Maintenance                     | \$182.60        |
|   |        |   | 410-000-000-534-34-48-00           | Repair & Maintenance                      | \$182.59        |
|   |        | <b>Total 02/29/2024 Idaho Rigging Statement</b>   |                                    | Loader repairs                            | <b>\$547.78</b> |
| <b>Total Idaho Rigging, Inc.</b>          |        |   |                                    |   | <b>\$547.78</b> |
| J.A. Sewell & Assoc., LLC<br>66184        |        |   |                                    | <b>2024 - April - 1st Council Meeting</b> |                 |
|   |        | Invoice - 24NP02                                  | 001-000-000-558-50-41-00           | Professional Services                     | \$3,614.41      |



| Vendor | Number | Reference | Account Number | Description | Amount |
|--------|--------|-----------|----------------|-------------|--------|
|--------|--------|-----------|----------------|-------------|--------|

**Total Invoice - 24NP02**  
**\$3,614.41**  
**\$3,614.41**  
**\$3,614.41**

Building Permit Services

**Total 66184**  
**Total J.A. Sewell & Assoc., LLC**

**Pitney Bowes Bank Reserve Account - AUTO PAY**  
**EFT Payment 3/22/2024 11:34:40 AM - 4**  
**02/29/2024 Pitney Bowes Statement**  
 001-000-000-514-20-42-00      **2024 - April - 1st Council Meeting**  
 101-000-000-543-30-42-00      Communications  
 410-000-000-534-34-42-00      Communications  
 411-000-100-535-35-42-00      Communications  
**Total 02/29/2024 Pitney Bowes Statement**  
**Total EFT Payment 3/22/2024 11:34:40 AM - 4**  
**Total Pitney Bowes Bank Reserve Account - AUTO PAY**  
**\$1,000.00**  
**\$1,000.00**  
**\$1,000.00**

**Pitney-Bowes -AUTO PAY**  
**EFT Payment 3/22/2024 11:34:40 AM - 5**  
**Invoice - 3/22/2024 8:44:11 AM**  
 001-000-000-514-20-31-00      **2024 - April - 1st Council Meeting**  
    postage meter ink      Office & Operating Supplies  
 101-000-000-543-30-31-00      Operating Supplies  
 410-000-000-534-34-31-00      postage meter ink      Office & Operating Supplies  
 410-000-000-534-34-31-00      postage meter ink      Office & Operating Supplies  
**Total Invoice - 3/22/2024 8:44:11 AM**  
**Total EFT Payment 3/22/2024 11:34:40 AM - 5**  
**Total Pitney-Bowes -AUTO PAY**  
**\$50.16**  
**\$50.15**  
**\$50.15**  
**\$50.15**  
**\$200.61**  
**\$200.61**  
**\$200.61**

**PO CO Corrections**  
**66185**  
**2024 - April - 1st Council Meeting**  
**January 2024 Prisoner Meds**  
 001-000-000-523-60-41-01      Prisoner Medical Costs  
**Total January 2024 Prisoner Meds**  
**Total 66185**  
**Total PO CO Corrections**  
**\$70.00**  
**\$70.00**  
**\$70.00**

| Vendor   | Number                   | Reference | Account Number | Description   | Amount      |
|--|--------------------------|-----------|----------------|---|-------------|
| <b>Public Utility District -AUTO PAY</b>           |                          |           |                |   |             |
| <b>EFT Payment 3/22/2024 11:34:40 AM - 6</b>       |                          |           |                |   |             |
| <b>02/29/2024 PUD Statement</b>                    |                          |           |                |   |             |
|  | 001-000-000-513-10-47-00 |           |                | Utilities   | \$147.30    |
|  | 001-000-000-521-20-47-00 |           |                | Utilities   | \$436.18    |
|  | 001-000-000-522-50-47-10 |           |                | Utilities   | \$436.18    |
|  | 001-000-000-576-80-47-00 |           |                | Fire Department SPOFR                                     | \$189.40    |
|  |                          |           |                | RV Park   |             |
|  | 001-000-000-576-80-47-00 |           |                | Utilities   | \$537.09    |
|  | 101-000-000-542-63-47-00 |           |                | Street Lighting   | \$1,899.68  |
|  | 410-000-000-534-34-47-00 |           |                | Public Utilities  | \$2,895.23  |
|  | 411-000-100-535-35-47-00 |           |                | Public Utilities  | \$5,830.52  |
|  |                          |           |                |   | \$12,371.58 |
|  |                          |           |                |   | \$12,371.58 |
|  |                          |           |                |   | \$12,371.58 |
| <b>Total 02/29/2024 PUD Statement</b>              |                          |           |                |   |             |
| <b>Total EFT Payment 3/22/2024 11:34:40 AM - 6</b> |                          |           |                |   |             |
| <b>Total Public Utility District -AUTO PAY</b>     |                          |           |                |   |             |
| <b>Reiner Pump Systems</b>                         |                          |           |                |   |             |
|  | 66186                    |           |                |   |             |
|  |                          |           |                | <b>2024 - April - 1st Council Meeting</b>                 |             |
|  |                          |           |                | Invoice - CRW141WA  |             |
|  |                          |           |                | 411-000-100-594-35-60-01                                  | \$96,374.27 |
|  |                          |           |                | Cap Outlay Covid 19 Sewer ARPA                            |             |
|  |                          |           |                | Rigerflow variable speed water booster system             |             |
|  |                          |           |                | <b>Total Invoice - CRW141WA</b>                           | \$96,374.27 |
| <b>Total Reiner Pump Systems</b>                   |                          |           |                |   |             |
|  |                          |           |                |   | \$96,374.27 |
|  |                          |           |                |   | \$96,374.27 |
| <b>SCJ Alliance - DIRECT PAY</b>                   |                          |           |                |   |             |
|  |                          |           |                | <b>2024 - April - 1st Council Meeting</b>                 |             |
|  |                          |           |                | Direct Pay Payment 3/22/2024 11:32:14 AM - 1              |             |
|  |                          |           |                | Invoice - 75839   |             |
|  |                          |           |                | 001-000-000-558-50-41-00                                  | \$1,898.68  |
|  |                          |           |                | General Planning  |             |
|  |                          |           |                | Professional Services                                     | \$1,898.68  |
|  |                          |           |                | <b>Total Invoice - 75839</b>                              | \$1,898.68  |
|  |                          |           |                | Invoice - 75840   |             |
|  |                          |           |                | 001-000-000-558-50-41-00                                  | \$427.00    |
|  |                          |           |                | Engineering on-call services                              |             |
|  |                          |           |                | Professional Services                                     | \$427.00    |
|  |                          |           |                | <b>Total Invoice - 75840</b>                              | \$427.00    |
|  |                          |           |                | <b>Total Direct Pay Payment 3/22/2024 11:32:14 AM - 1</b> | \$2,325.68  |
| <b>Total SCJ Alliance - DIRECT PAY</b>             |                          |           |                |   |             |
|  |                          |           |                |   | \$2,325.68  |
| <b>Smith &amp; Loveless, Inc</b>                   |                          |           |                |   |             |
|  | 66187                    |           |                |   |             |
|  |                          |           |                | <b>2024 - April - 1st Council Meeting</b>                 |             |
|  |                          |           |                | Invoice - 175662  |             |
|  |                          |           |                | 411-000-100-535-35-48-00                                  | \$613.59    |
|  |                          |           |                | Repair & Maintenance                                      |             |

| Vendor                                    | Number | Reference  | Account Number           | Description                                 | Amount     |
|---|--------|--|--------------------------|---|------------|
|   |        | <b>Total Invoice - 175662</b>                      |                          | Parts for grit pump                         |            |
| Total Smith & Loveless, Inc               | 66187  |  |                          |   | \$613.59   |
|   |        |  |                          |   | \$613.59   |
|   |        |  |                          |   | \$613.59   |
| Spokane House of Hose Inc                 | 66188  |  |                          |   |            |
|   |        | <b>Invoice - 1048366</b>                           |                          | <b>2024 - April - 1st Council Meeting</b>   |            |
|   |        |  | 101-000-000-543-30-48-00 | Equipment Maintenance                       | \$511.20   |
|   |        |  |                          | Water Truck parts for repair                | \$511.20   |
|   |        | <b>Total Invoice - 1048366</b>                     |                          |   | \$511.20   |
| Total Spokane House of Hose Inc           | 66188  |  |                          |   |            |
| USA Bluebook                              | 66189  |  |                          |   |            |
|   |        | <b>Invoice - 290085</b>                            |                          | <b>2024 - April - 1st Council Meeting</b>   |            |
|   |        |  | 411-000-100-535-35-31-00 | Office & Operating Supplies                 | \$33.73    |
|   |        | <b>Total Invoice - 290085</b>                      |                          |   | \$33.73    |
| Total USA Bluebook                        | 66189  |  |                          |   | \$33.73    |
| Vimly Benefit Solutions, Inc. - EFT       |        |  |                          |   |            |
|   |        | <b>EFT Payment 3/22/2024 11:34:40 AM - 7</b>       |                          | <b>2024 - April - 1st Council Meeting</b>   |            |
|   |        | <b>April 2024 LEOFF1</b>                           |                          |   |            |
|   |        |  | 001-000-000-521-20-20-00 | Benefits                                    | \$0.02     |
|   |        |  |                          | rounding adjustment correction October 2023 |            |
|   |        |  | 001-000-000-521-20-20-00 | Benefits                                    | \$724.20   |
|   |        |  |                          | KBowman 2nd half of March                   |            |
|   |        |  | 001-000-000-521-20-20-00 | Benefits                                    | (\$0.04)   |
|   |        |  |                          | rounding adjustment correction March 2024   |            |
|   |        |  | 001-000-000-521-20-20-03 | Leoff I Med Insurr/LifeFlight               | \$775.14   |
|   |        | <b>Total April 2024 LEOFF1</b>                     |                          |   | \$1,499.32 |
|   |        | <b>Total EFT Payment 3/22/2024 11:34:40 AM - 7</b> |                          |   | \$1,499.32 |
| Total Vimly Benefit Solutions, Inc. - EFT |        |  |                          |   | \$1,499.32 |

Vendor Number Reference Account Number Description Amount

WA State - DRS/DCP - EFT  
 EFT Payment 3/22/2024 11:34:40 AM - 8  
 DCP KBowman March 2024  
 001-000-000-521-20-20-00 Benefits  
 1st Half March DCP K Bowman  
 Total DCP KBowman March 2024  
 Total EFT Payment 3/22/2024 11:34:40 AM - 8  
 Total WA State - DRS/DCP - EFT

\$50.00  
 \$50.00  
 \$50.00

*JH*  
 \$131,641.11

Grand Total Vendor Count 25

CITY OF NEWPORT  
PAYROLL CHECK REGISTER  
PAYDAY: March 25, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1612 through No. 1620 as well as the Direct Deposit run 3/18/2024 for employees are approved for payment in the amount of \$82,358.01 this 1st day of April, 2024.

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

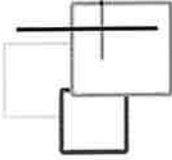
Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

City Deputy Clerk/Treasurer 7. Hansen 3/18/24

# Register



| Number | Name                                | Fiscal Description                 | Cleared | Amount             |
|--------|-------------------------------------|------------------------------------|---------|--------------------|
| 1612   | Dept of Labor & Industry            | 2024 - March - 2nd Council Meeting |         | \$3,306.47         |
| 1613   | Dept of Retirement - Def Comp       | 2024 - March - 2nd Council Meeting |         | \$877.50           |
| 1614   | Dept of Retirement Systems          | 2024 - March - 2nd Council Meeting |         | \$8,051.83         |
| 1615   | EFTPS                               | 2024 - March - 2nd Council Meeting |         | \$13,577.62        |
| 1616   | Employment Security                 | 2024 - March - 2nd Council Meeting |         | \$113.27           |
| 1617   | Employment Security - LTC           | 2024 - March - 2nd Council Meeting |         | \$239.37           |
| 1618   | Employment Security - PMFL          | 2024 - March - 2nd Council Meeting |         | \$303.99           |
| 1619   | Idaho State Tax                     | 2024 - March - 2nd Council Meeting |         | \$576.00           |
| 1620   | Vimly Benefit Solutions, Inc. - EFT | 2024 - March - 2nd Council Meeting |         | \$14,115.88        |
|        | Payroll Vendor                      | 2024 - March - 2nd Council Meeting |         | \$41,196.08        |
|        | <b>Direct Deposit Run -</b>         |                                    |         |                    |
|        | <b>3/18/2024</b>                    |                                    |         | <b>\$82,358.01</b> |