

NEWPORT CITY COUNCIL AGENDA

May 06, 2024 AT 6:00 P.M.

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL
COUNCILMEMBER KENNETH SMITH
COUNCILMEMBER ELIZABETH SPRING
COUNCILMEMBER JAMI SEARS
MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER NATHAN LONGLY

CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE
AMENDMENTS & APPROVAL OF AGENDA &
03/18/24 COUNCIL MEETING MINUTES

MAYOR & COUNCIL COMMENTS:

Motion to authorize Mayor Campbell to appoint Chris Thomas to the Planning Commission, Position No. 1 to expire 01/02/2025 – Mayor Campbell

AUDIENCE PARTICIPATION:

CITY ADMINISTRATOR COMMENTS:

NEW BUSINESS:

Motion to approve Agreement NP2024-05 Interlocal Cooperation Agreement between the Pend Oreille County Library District and the City of Newport, Washington for the purpose of providing access to the land needed to move forward with construction of a new library facility located at Geographic ID 453124130001 utilizing up to 65,000 square feet – Abby Gribi, City Administrator

Motion to approve the annual report for submittal to the Washington State Auditor’s Office – Nickole North, Clerk/Treasurer

Motion to approve Resolution 20240506 revoking all prior fee resolutions and adopting a new fee schedule – Abby Gribi, City Administrator

BILLS & PAYROLL:

CLAIMS CHECKS 66223-66242	\$39,791.93
CLAIMS EFT 04/29/2024 Run 1, 3-4*	\$2,343.27
*EFT 2 replaced by Check 66242	
DIRECT PAY 04/29/2024 Run 1	\$3,167.00
PAYROLL EFTS 1630-1638 & DIRECT DEPOSIT 04/18/2024	\$81,313.08

ADJOURNMENT:

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON
April 15, 2024

A meeting of the Newport City Council was held on April 15, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

APPROVAL OF AGENDA & MINUTES:

Councilmember Zorica moved to approve the agenda and the minutes from the April 1st, 2024 Council Meeting; Councilmember Spring seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Councilmember Zorica moved to authorize Mayor Campbell to appoint Allison Zimmerman to the Planning Commission Position #4 to expire 01/02/2027; Councilmember Longly seconded. Motion carried. Mayor Campbell appointed Allison Zimmerman to the Planning Commission Position #4 to expire 01/02/2027.

Councilmember Zorica asked for an update on the Lime Scooters. City Administrator Gribi let him know that she has a call set up with them and will report back to him.

Councilmember Zorica let everyone know that the Kalispel Tribe will be having a 3 on 3 basketball tournament June 22nd and 23rd. The event is free and is for 6 year olds up to adults. It will take place in the Kalispel Casino parking lot.

AUDIENCE PARTICIPATION:

Randy Pymm residing at 421 S. Newport Avenue, Newport asked the Council if they could assist with a wire fence that is between his fence and the Little People's Park. He feels that it is a liability for anyone using the park. Councilmember Zorica moved to assist with the removal of the hazardous barbed wire fence from the Little People's Park; Councilmember Longly seconded. Motion carried.

STAFF COMMENTS:

Police Chief Nelson gave a law enforcement update. The Department has been assisting the County with calls to back them up. The Police Department is down one officer. They will be moving to the Public Safety Building in another two weeks. When everything is in order, he invited the Council to come and see the new Department. Chief Nelson believes that 99% of the users of the Lime Scooters are juveniles. No adults are using them. The Lime Scooters create calls for service for the Department. He would mitigate for them to go away. The School Resource Officer has been handling between 30-40 calls per month that the Department would have to handle if he was not in that position. SRO Officer Aannerud has been teaching awareness classes and is heading up a safety plan for the school.

Public Works Director North gave a public works update. The first spring read for the new Meter Reader is taking place currently. The parks are open and the bathrooms operational. The water truck is done and works great for future street projects. Director North took the sweeper and swept the Usk Bridge for the County. He is getting everything ready for the chip seal project later this year. Tomorrow he will be starting the Pickle Ball Courts. Asphalt will be coming in May and he hopes to have the courts completed in June. He is working with the Wastewater Treatment Plant crew on fixing the gear box from the Plant.

WWTP/WTP Superintendent Howard gave a plant and collection system update. A new booster skid was installed last week. This will save money due to less domestic water being used. Clarifier #2 has been taken down and he invited everyone to come down and see why an upgrade is needed. Outfall meters needs maintenance and the Water Treatment Plant had an issue that was reprogrammed and is running normal. Public Works Director North will be working on the Wastewater Treatment Plant shoreline this Fall and next year to keep it from eroding into the river.

Clerk/Treasurer North gave a financial update. Cash and Investments as of the end of March 2024 was \$4,552,504. Sales tax for the first quarter of the year has increased by \$21,261 from last year and the property tax for the first quarter of the year has increased by \$13,356 from last year. There are 11 delinquent accounts in the amount of \$7,620. Four of these are off with liens filed. Six have since paid their past due balance. A pre-lien letter has been sent on one account. There are no current payment plans.

CITY ADMINISTRATOR COMMENTS:

City Administrator Gribi stated that she has met with RCAC to do a water rate study at no cost to the city.

May 9th is the AWC Small City Connector in Medical Lake from 5:30-7:00PM. Mayor Campbell and Councilmember Zorica would like to attend the meeting with her.

The phones are operational and working well. There is a phone tree installed to allow citizens to select which department they would like to speak with.

She has met with the citizen interested in leasing the RV Park. They will be scoping something and getting back to her. In the meantime, a park host has been hired. The RV Park will be opened May 1st.

Administrator Gribi attended the SPOFR breakfast and it was well attended. They have three new hires on board and have one opening for a full-time EMT.

Councilmember Longly moved to have the City Administrator, Mayor Pro Tem and the Deputy Clerk/Treasurer review the annual report prior to bringing it to Council for approval; Councilmember Smith seconded. Motion carried.

Councilmember Longly moved to allow the City Administrator and Police Chief to set the academy starting pay for an entry level police officer at \$5,000 monthly until completion of the academy and then they will be moved to Step 1 of the current Police Officer Wage Scale; Councilmember Spring seconded. Motion carried.

NEW BUSINESS:

Councilmember Spring moved to approve the hotel/motel tax request in the amount of \$1,000.00 for the 17th Annual Newport Autumn Bloom 5K/10K; Councilmember Zorica seconded. Motion carried.

Councilmember Longly moved to approve Interagency Data Sharing Agreement “Agency DSA 22-01” with the Office of the Washington State Auditor; Councilmember Smith seconded. Motion carried.

Councilmember Zorica moved to approve Resolution 20240415 declaring 2014 Ford Explorer Serial Number 1FM5K8ATIEGB80224 owned by the City of Newport to be excess and surplus property and authorizing to dispose of the equipment by direct sale to the public via public auction; Councilmember Longly seconded. Motion carried.

Councilmember Smith moved to approve Resolution 20240416 declaring the Mitel Phone System surplus to the current and future needs of the City of Newport and authorizing to dispose of the equipment at the nearest sanitary landfill; Councilmember Longly seconded. Motion carried.

Councilmember Longly moved to approve Ordinance 2119 amending Chapter 15.04 of the Newport Municipal Code for the City of Newport; Councilmember Zorica seconded. Motion carried.

Councilmember Zorica moved to approve Resolution 20240417 adopting a construction permit fee schedule based upon square foot construction costs and updating the fee schedule to reflect the amounts outlined in the new resolution; Councilmember Spring seconded. Councilmember Sears wants to see examples of the old rates vs the new rates so she was opposed. Motion carried.

Councilmember Longly moved to approve the RCAC Environmental Department Community Work Plan to complete a water rate study for the City of Newport; Councilmember Zorica seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Sears moved to approve the bills and payroll; Councilmember Smith seconded. Motion carried.

2024 CLAIMS CHECKS 66190-66221	\$38,679.77
2024 CLAIMS EFT 04/08/2024 2:14PM Run 1-13	\$37,571.15
2024 CLAIMS EFT 04/08/2024 2:16PM Run 1	\$1,551.22
2024 CLAIMS DIRECT PAY 04/08/2024 Run 1-6	\$5,712.00
PAYROLL E-CHECKS 1621-1629; Dir Deposit Run 04/04/2024	\$76,012.50

ADJOURNMENT:

The meeting was adjourned at 7:18 PM.

WORKSHOP:

A workshop was opened at 7:20 PM to discuss code updates. City Administrator Gribi reviewed code updates that she has been working on for the sewer system policy and city road excavations. The Council was asked to review the updates and let her know if they have any questions or changes. The workshop was closed at 7:37 PM.

Attest: _____
Nickole North, MMC, CPFA
Clerk/Treasurer

By: _____
Keith Campbell
Mayor

Interlocal Cooperation Agreement
Between the Pend Oreille County Library District
and
the City of Newport, Washington

This Interlocal Cooperation Agreement (the "Agreement") is entered into by and between the Pend Oreille County Library District (the "District") and the City of Newport, Washington (the "City") as of May 06, 2024. The District and the City are hereinafter sometimes referred to individually as the Party and, collectively, as the Parties.

WHEREAS, the District is a municipal corporation duly organized and existing under and by virtue of the laws of the State of Washington and is authorized to provide library services pursuant to chapter 27.12 RCW;

WHEREAS, the City is a municipal corporation duly organized under and by virtue of the laws of the State of Washington and is authorized to provide library services pursuant to RCW 27.12.025;

WHEREAS, chapter 39.34 RCW authorizes public agencies to enter into agreements to jointly and cooperatively provide services that each is separately authorized to provide;

WHEREAS, the District has proposed, and the City has agreed, that the District will seek the funds to support the construction of a new library facility within the boundaries of the City and on city property;

WHEREAS, the District and the City are each desirous of entering into this interlocal cooperation agreement (the "Agreement") to provide for such acquisition and construction;

NOW, THEREFORE, THE DISTRICT AND THE CITY DO HEREBY AGREE AND CONTRACT, as follows:

Section 1. PURPOSE

The purpose of this Agreement is to provide for access to the land needed to move forward with construction of a new library facility located at Geographic ID 453124130001 utilizing up to 65,000 sq. ft.

Section 2. DESCRIPTION OF PROJECT

The new library facility (the "Library") shall be constructed, equipped and owned by the District. The Library will be constructed on City-owned property, at a location mutually agreed upon by the Parties. This is hereinafter referred to as the "Project".

Section 3. PAYMENT OF COSTS OF THE PROJECT

In order to provide for payment of the construction and equipping of the Project, the District shall explore all avenues open to them. All permitting and development costs will be borne by the District. Maintenance and operation costs of providing library services within the City shall be paid from other legally available money by the District.

Section 4. GENERAL CONDITIONS

The facilities to be constructed, including all equipment, fixtures, furnishings and appurtenances thereto, shall be owned by the District. The City shall lease the real property on which the Library is located to the District under terms and conditions to be mutually agreed upon by the Parties.

The City agrees that all policies, regulations, and procedures for use of the Library and its collection shall be set by the District. Library services offered under this Agreement shall be available to residents of the City on the same basis as to residents of the District.

Section 5. DISTRICT RESPONSIBILITIES

The District shall make available to the City residents the resources and library services generally available throughout the District to the extent deemed reasonable and equitable by the District's Board of Trustees in view of its District-wide service responsibilities.

The District shall determine staffing levels required to operate the Library. All staff hired to operate the Library shall be employees of the District, subject to personnel policies and regulations of the District, and shall not be considered employees or agents of the City.

In the provision of books and other non-print materials by the District, the collection for the Library shall be determined by the population served, shelf space available, the use made of the materials, and the funds available in the District-wide materials budget.

The District shall have the responsibility for the selection and maintenance of such materials and, should this Agreement be terminated, those materials shall remain the property of the District.

The District shall make all decisions regarding the addition of gift materials to the Library collection.

Section 6. CITY RESPONSIBILITIES

The City shall provide the ability for the District to build on the mutually agreed upon land for a period of ten (10) years, subject to the terms and conditions of a mutually-agreeable lease agreement. This time period may be extended upon the mutual agreement of the parties.

The City will assist the District with the submission of grant applications exclusively available to the City. The City will not be responsible for any match resulting from or required by any grant application submitted by or awarded to the District for the Project.

Section 7. HOURS OF SERVICE

Regular hours of service shall be determined by the District based upon available funding and its District-wide service responsibilities.

Section 8. TERMINATION

This Agreement may be terminated by either Party at the end of any calendar year upon written notice delivered to the other Party at least 90 days prior to the end of the calendar year.

Section 9. INSURANCE AND MUTUAL RELEASE

A. Liability and Property Damage Insurance: The District agrees to maintain at its expense such liability insurance and property damage insurance upon its own real and personal property and equipment in such amounts as the District deems proper.

The City agrees to maintain at its expense such liability insurance and property damage insurance on City-owned property in such amounts as the City deems proper. In no event, however, shall the City be obligated to purchase or maintain insurance for the real or personal property of the District.

B. Additional Insurance: Both parties reserve the right to purchase such additional insurance as, in their sole discretion, is necessary to protect against claims arising out of or in connection with this Agreement. Such reserved right shall not diminish either Party's obligation to carry insurance as specified herein.

C. Mutual Release: The City and the District mutually agree to release and hold harmless each other from any responsibility and liability for loss or damage arising out of or in connection with this Agreement or maintenance and operation of the Library. It is the intent of the Parties that the Parties shall protect their respective property and their respective interests through carrying adequate property damage insurance. It is the intent of the Parties that neither Party shall be liable to the other Party and there shall be no right of subrogation through either or against the other for damage from any cause whatsoever to the property of the other Party.

Section 10. AMENDMENTS TO INTERLOCAL AGREEMENT

This Agreement may be amended only in writing by mutual agreement of the Parties.

Section 11. TERM

This Agreement shall be for a term of 10 years, and shall be renegotiated prior to the start of construction unless either Party otherwise terminates this Agreement pursuant to Section 8.

Section 12. HOLD HARMLESS PROVISION

The District agrees to hold harmless the City for any and all negligence claims or demands relating to injury or damage resulting of from acts, omissions, or negligence of the City and its employees in the performance of this Agreement.

The City agrees to hold harmless the District for any and all negligence claims or demands relating to injury or damage resulting of from acts, omissions, or negligence of the District and its employees in the performance of this Agreement.

Section 13. FILING

The District shall file, or cause to be filed, this Agreement with the Secretary of State of the State of Washington and with the Pend Oreille County Auditor.

Section 14. REPEALER

All prior agreements/contracts pertaining to the land specified in Section 1, in conflict herewith are hereby repealed to the extent of such conflict.

Section 15. EFFECTIVE DATE

This agreement shall go into effect when filed pursuant to Section 13.

KEITH CAMPBELL, MAYOR

CITY OF NEWPORT

PEND OREILLE COUNTY LIBRARY DISTRICT

CITY OF NEWPORT
ANNUAL REPORT APPROVAL TO SUBMIT
MAY 06, 2024

I, the undersigned Mayor of the City of Newport, Washington, do hereby certify that the 2023 Annual Report has been reviewed pursuant to City Council directive that the Deputy Clerk/Treasurer, City Administrator and the Mayor Pro Tem review the report before the report is submitted and that the report is approved for submittal to the Washington State Auditor's Office this 6th day of May, 2024.

Mayor Keith Campbell _____

RESOLUTION NO. 20240506

**A RESOLUTION OF THE CITY OF NEWPORT REVOKING ALL PRIOR
FEE RESOLUTIONS AND ADOPTING A NEW FEE SCHEDULE.**

WHEREAS, the City of Newport has adopted a fee schedule, and

WHEREAS, it is deemed necessary to update the fee schedule,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF NEWPORT, WASHINGTON as follows:

SECTION 1: All prior fee resolutions are hereby revoked.

SECTION 2: The following schedule of fees is hereby adopted effective May 06,2024 and shall remain in effect until amended or superseded by resolution of the Newport City Council.

SECTION 3. The City Administrator shall be authorized to make such interpretations as may be necessary to effectively administer the processing of permits in the City and may determine the fee for permits not specified in the following schedule.

CITY OF NEWPORT, WA FEE SCHEDULE

BUILDING, CONSTRUCTION, DEVELOPMENT AND ZONING FEES

Building Permit Fee *	See Resolution 20240417
Plan Review	65% of Bldg Permit Fee
New Build Mechanical	15% of building permit
New Build Plumbing	15% of building permit
Mechanical Permit Fee	\$165.00
Plumbing Permit Fee	\$165.00
Mobile Home Installation Permit (Per Section)	\$100.00
Certificate of Occupancy/Zoning Compliance*	\$75.00
Fence Permit	\$25.00
Clearing and Grading Permit*	\$25.00
Code Enforcement Action*	\$500/day
Code Interpretation*	\$75.00
Comprehensive Plan Amendment*	\$500.00
Conditional Use Permit Application *	\$400.00

Demolition Permit	\$25.00
Development Code Amendment*	\$400.00
Fuel Tank Fee (installation of fuel storage tanks)	\$100.00
Future Land Use Map Amendment*	\$400.00
Environmental Impact Statement Fee (EIS) *	Actual Cost
Planned Development Approval (Preliminary and Final)*	\$1,500.00
Plat Approval (10 or more lots) (Preliminary and Final)*	\$1,500.00
Plat Filing Time Extension *	\$250.00
Short Plat Application *	\$400.00
Plat Vacation or Alteration*	\$400.00
Pre Application Meeting*	\$500.00
Lot Line Adjustment *	\$50.00
Annexation Petition Fee *	\$600.00
Binding Site Plan Approval (Preliminary and Final)*	\$400.00
Portable Stove Permit Fee (wood & pellet)	\$115.00
Reasonable Use Exception*	\$400.00
Site Specific Rezone Application *	\$400.00
RV Parks*	\$400.00
SEPA Checklist/Threshold Determination*	\$350.00
Shoreline Conditional Use Permit*	\$250.00
Shoreline Substantial Development Permit*	\$250.00
Shoreline Variance*	\$250.00
Shoreline Authorization*	\$75.00
Site Plan Review*	\$300.00
Street Vacations**	\$200.00
Temporary Use Permit*	\$20.00 per month
Variance Request Application *	\$350.00
Investigation Fees ***	\$ Equal to the amount of the permit fee
Notice Boards	\$50.00 refundable if returned

* Plus actual costs incurred by City, such as plan review, notices, hearing examiner ,advertising, mailings engineering services, and recordings will be the responsibility of the applicant. Building Permits are valid for one year from issue date and may be renewed for \$55.00 per year for a total of four additional times (maximum five years).

** Plus compensation as determined by the City Council pursuant to RCW 35.79.030.

*** 1. Investigation: Whenever any work for which a permit is required by the City of Newport Building Code has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

*** 2. Fee: An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in this resolution. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

NOTE – There will be deposits collected for Master Land Use Applications. This is in addition to actual fees– (See application for list of deposits. Any deposits not used will be refunded to applicant)

--FEE REFUNDS-- - The Building Official may authorize the refunding of any fee paid hereunder, which was erroneously paid or collected.

FALSE ALARM PENALTIES

1 ST response	Warning
2 nd response	\$50.00
3 rd response	\$100.00
4 th + response	\$150.00

(If not paid within 60 days there will be a 50% increase and the balance will be sent to collections.)

CODE ENFORCEMENT FEES

Dog Licenses – Spayed or Neutered	\$10.00	(Ord. #1079)
Dog Licenses – Not Altered	\$50.00	(Ord. #1079)
Dog Licenses Late Penalty (purchased after Feb. 28)	\$10.00	(Ord. #928)
Dog Impound	\$25.00	(Ord. #928)
Dog Boarding Costs per Day (City)	\$5.00	(Ord. #928)

Parking Penalties:

Overtime/Overlimit – as otherwise legally park	\$20.00
Overtime/Overlimit of city-wide 48 hour parking limit	\$40.00
No Parking Zone/Spaces	\$40.00
Other Parking Zones/Loading Zone Violations	\$30.00
Failure to Display Disable Placard	\$10.00

Right of Way Obstruction \$85.00 + Restitution (Ord. #1073)

BUSINESS LICENSE FEES:

General & Home Business License Fee \$20.00

Non-Resident Business License:

- Under \$2,000.00 Annual Gross Revenue Within City Limits \$0.00
- Over \$2,000.00 Annual Gross Revenue Within City Limits \$20.00

COPYING, MAPS AND OTHER MISC. FEES

Photo Copying per Page	\$0.15
Envelope for Mailing	Actual Cost
Mailed Copies Postage	Actual Cost
Copy of Annual Budget	Actual Cost
Copy of Comprehensive Plan	Actual Cost
Copies per Page (outside printer)	Actual Cost
Police / Fire Reports per Page	\$0.15
Public Disclosure Request Copies per Page	\$0.15
Video Tape	Actual Cost
Audio Tape per Meeting	Actual Cost
Audio Tape (outside vendor)	Actual Cost
Fax per Page	\$1.00
NSF Check Return Charge	\$35.00
Lien Filing Fee per lien	Actual cost plus \$25.00
Maps – City 8 ½” by 11”	\$0.15
Maps – Cit 11” x 17”	\$1.00
Maps – City 20” x 30”	Actual Cost
Maps – City 3’ x 5’	Actual Cost
Flood Zone Maps – Small	\$1.50
Zoning Maps – Small 11” x 17”	\$1.00
Zoning Maps – Large 20” x 30”	Actual Cost

RENTAL OF CITY PARK AND OTHER FEES

Reservation Fee per Pre-Scheduled Reserved Small Event \$35.00

Small Event Clean-Up Deposit (refundable if cleaned)	\$50.00
Special Event Reservation Fee Large Event (without electricity)	\$75.00 per day
Special Event Reservation Fee Large Event (with electricity)	\$100.00 per day
Special Event Damage Deposit (refundable)	\$250.00
RV Park Fee Per Night	\$40.00
RV Dump Site Fee	\$10.00

UTILITY BUSINESS AND OCCUPATION TAX LEVIED

Telephone	6% of gross sales
Electricity & Electrical Energy	6% of gross sales
Natural, manufactured or mixed gas	6% of gross sales
Solid Waste	10% of gross sales
Franchise Fee (Concept Communications)	5% of gross sales

WATER AND SEWER FEES

Water (no tax on installation charges)	18% of gross sales (4% = fire protection)
Sewer (no tax on installation charges)	16% of gross sales
Monthly outside residential water	Base water rate + 25%
Monthly outside residential sewer	Base sewer rate + 25%

Water Overage Rate –

- Tier 1 – Base Water Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Water Rate per 1000 gallons + 150% for add'l 50,000 gallons after 30,000+ allowed gallons
- Tier 3 – Base Water Rate per 1000 gallons + 250% for additional gallons after 80,000+ allowed gallons

Sewer Overage Rate

- Tier 1 – Base Sewer Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Sewer Rate per 1000 gallons + 150% for additional gallons after 30,000+ allowed gallons

Water Late Fee	\$5.00
Sewer Late Fee	\$5.00

Shutoff fee for voluntary water turnoff	\$20.00
Door Shut Off Notice Fee	\$20.00
Disconnect fee for nonpayment	\$30.00
Adjustment on leaks	25% of water and sewer overage amount
Water & Sewer Annual Payment	5% discount
Standby Water Fee (Fire Protection Devices)	\$5.00
City Fire Hydrant Fee	\$10.00
Privately Owned Unmetered Fire Hydrants	\$10.00
(mFC)-06 – Fecal Coliform – per test	\$45.00
Office Rent (Water)	\$500.00 Month
Office Rent (Sewer)	\$500.00 Month
Water Meter Testing	Actual Cost
Water Meter & Parts	Cost plus 25%
Bulk Water Daily Fixed Charge	\$25.00
Bulk Water Weekly Fixed Charge	\$100.00
Bulk Water Monthly Fixed Charge	\$250.00
Bulk Water Fee (up to 10,000 gallons)	Minimum Cost of Water
Bulk Water Fee (over 10,000 gallons)	Water Overage Rate Tier 1-3
Bulk Water Hydrant fee Deposit	\$1,500.00
Flat Water Rate	Base plus 10% of water connection size

WATER AND SEWER CONNECTION CHARGES

Residential Water Connection Charge ¾" **	\$3,000.00
Commercial Water Connection Charge ¾" **	\$3,000.00
Commercial Water Connection Charge 1" **	\$4,000.00
Commercial Water Connection Charge 1 ½ " **	\$6,000.00
Commercial Water Connection Charge 2" **	\$8,000.00
Commercial Water Connection Charge 3" **	\$12,000.00
Commercial Water Connection Charge 4" **	\$16,000.00
Commercial Water Connection Charge 6" **	\$24,000.00
Residential Sewer Connection Charge ¾" **	\$5,000.00
Commercial Sewer Connection Charge ¾" **	\$5,000.00

Commercial Sewer Connection Charge 1" **	\$7,000.00
Commercial Sewer Connection Charge 1 ½" **	\$10,000.00
Commercial Sewer Connection Charge 2" **	\$13,000.00
Commercial Sewer Connection Charge 3" **	\$20,000.00
Commercial Sewer Connection Charge 4" **	\$27,000.00
Commercial Sewer Connection Charge 6" **	\$40,000.00

**Connection charges must be paid at the time of connection to our service and do not include the actual costs for meters, material, labor and administration which will be added to the connection fees set forth above. The meter must be paid for before the meter will be installed.

Penalty for violating any ordinance of the City except in cases where a different punishment is prescribed by any ordinance of the city is a fine not to exceed \$500.00 or by imprisonment not to exceed 30 days or both.

APPROVED AND ADOPTED THIS 6th Day of May, 2024.

BY: _____
 Keith Campbell, Mayor

ATTEST: _____
 Nickole North, Clerk/Treasurer

By: _____
 Approved as to form:
 Megan Clark, City Attorney

CITY OF NEWPORT
VOUCHER REPORT

DATE: May 6, 2024 (First Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

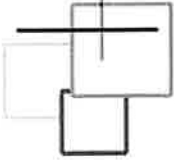
Claims Checks 66223-66242	\$39,791.93
EFT 4/29/2024: 1, 3-4*	\$2,343.27
Direct Pay 4/29/2024: 1	<u>\$ 3,167.00</u>
Grand Total of all Claims	\$45,302.20

*EFT 2 replaced by Check 66242

Deputy City Clerk/Treasurer: _____

J. Hansen

Voucher Directory



Fiscal : 2024 - May
 Council Date : 2024 - May - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Albeni Falls Building Supply					
	66223				
		04/25/2024	Albeni Falls Statement		
			001-000-000-521-20-31-00	Office & Operating Supplies	\$31.76
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	\$154.32
			001-000-000-576-80-31-00	Operating Supplies	\$55.70
			001-000-000-576-80-48-00	Repair & Maintenance	\$392.19
			101-000-000-543-30-31-00	Operating Supplies	\$277.62
			410-000-000-534-34-31-00	Office & Operating Supplies	\$201.97
			411-000-100-535-35-31-00	Office & Operating Supplies	\$123.55
			411-000-100-535-35-48-00	Repair & Maintenance	\$97.33
					\$1,334.44
					\$1,334.44
					\$1,334.44
Total 66223					
Total Albeni Falls Building Supply					
AT&T Mobility - AUTO PAY					
		EFT Payment 4/29/2024 10:59:55 AM - 1			
		03/26/2024	AT&T Statement		
			001-000-000-513-10-42-00	Communications	\$91.50
			001-000-000-521-20-42-00	Communications	\$484.82
			001-000-000-521-20-42-00	Communications	\$85.79
				SRO Expenses	
			001-000-000-576-80-42-00	Communications	\$45.75
			101-000-000-543-30-42-00	Communications	\$91.50
			410-000-000-534-34-42-00	Communications	\$101.62
			411-000-100-535-35-42-00	Communications	\$137.25
					\$1,038.23
					\$1,038.23
					\$1,038.23
Total 03/26/2024 AT&T Statement					
Total EFT Payment 4/29/2024 10:59:55 AM - 1					
Total AT&T Mobility - AUTO PAY					
Barr Tech LLC					
	66224				
		Invoice - 9494			
			411-000-100-535-35-41-03	Prof Services Sludge Hauling	\$5,467.70
					\$5,467.70
					\$5,467.70
					\$5,467.70
Total 66224					
Total Barr Tech LLC					

Canon Solutions America 66225

Invoice - 4/22/2024 2:51:10 PM		2024 - May - 1st Council Meeting	
001-000-000-513-10-48-01	Maintenance Copier		\$24.38
001-000-000-521-20-48-01	Maintenance Copier		\$21.11
001-000-000-591-18-70-01	1/4 Copier Lease		\$69.89
001-000-000-591-21-70-02	Police Copier Lease		\$94.83
101-000-000-543-30-48-01	Maintenance Copier		\$24.37
101-000-000-591-47-70-01	1/4 Copier Lease		\$69.89
410-000-000-534-34-49-03	Maint. Agrmt- Copier Machine		\$24.37
410-000-000-591-34-70-01	1/4 Copier Lease		\$69.89
411-000-100-535-35-49-03	Maint Agrmt. - Copier Machine		\$24.37
411-000-100-591-35-70-01	1/4 Copier Lease		\$69.89
Total Invoice - 4/22/2024 2:51:10 PM			\$492.99
Total Canon Solutions America			\$492.99

Continuum Office Environments, LLC 66226

Invoice - 3823		2024 - May - 1st Council Meeting	
001-000-000-521-20-31-00	Office & Operating Supplies		\$1,585.34
	Desk for police clerk		
Total Invoice - 3823			\$1,585.34
Total Continuum Office Environments, LLC			\$1,585.34

DOL 66242

WWTP Vehicle		2024 - May - 1st Council Meeting	
411-000-100-535-35-49-00	Miscellaneous Expenditures		\$781.25
	2002 Intl Truck for WWTP Tax, Fees and Registration		
Total WWTP Vehicle			\$781.25
Total DOL			\$781.25

E & L Service 66227

WWTP Truck Repair		2024 - May - 1st Council Meeting	
411-000-100-535-35-48-00	Repair & Maintenance		\$108.78
	Ford F250 fuse repair		
Total WWTP Truck Repair			\$108.78
Total E & L Service			\$108.78

Vendor	Number	Reference	Account Number	Description	Amount
Excess Portable Toilets, LLC	66228	03312024 Excess Portable Toilets Statement	001-000-000-576-80-41-01	2024 - May - 1st Council Meeting	
				Professional Services	\$240.00
				Easter egg hunt event	\$100.00
			410-000-000-534-34-41-00	Professional Services	\$340.00
			WTP Toilet		\$340.00
				Total 03312024 Excess Portable Toilets Statement	\$340.00
				Total 66228	\$340.00
				Total Excess Portable Toilets, LLC	\$340.00
Hanson's Powerstroke Repair	66229	Invoice - 720344	001-000-000-576-80-48-00	2024 - May - 1st Council Meeting	
				Repair & Maintenance	\$83.99
				Equipment Maintenance	\$83.98
			101-000-000-543-30-48-00	Repair F550 Daves Truck	\$83.98
			410-000-000-534-34-48-00	Repair & Maintenance	\$251.95
				Total Invoice - 720344	\$251.95
				Total Hanson's Powerstroke Repair	\$251.95
Northwest Fire Services, Inc.	66230	Invoice - 4/18/2024 3:29:35 PM	001-000-000-522-50-48-00	2024 - May - 1st Council Meeting	
				Repair & Maintenance	\$4,089.60
				Fire Department SPOFR	
				Waterous Primer valve repair Firetruck 1	\$4,089.60
				Total Invoice - 4/18/2024 3:29:35 PM	\$4,089.60
				Total Northwest Fire Services, Inc.	\$4,089.60
Pane in the Glass	66231	Invoice - 71478	001-000-000-518-30-48-00	2024 - May - 1st Council Meeting	
				Cleaning windows	\$345.00
				City Hall Repair & Maint	
				Total Invoice - 71478	\$345.00
				Total Pane in the Glass	\$345.00
Park Deposit Refunds	66232	Deposit Refund Newport Creative District	001-000-000-582-10-00-00	2024 - May - 1st Council Meeting	
				Newport Creative District	\$50.00
				Park Deposit Refund	
				Total Invoice - 66232	\$50.00

Vendor	Number	Reference	Account Number	Description	Amount
			TJ Kelly 4/20/2024		
				Total Deposit Refund Newport Creative District	
	Total 66232				\$50.00
	66233				\$50.00
				2024 - May - 1st Council Meeting	
				Parkside Church	
			001-000-000-582-10-00-00	Park Deposit Refund	\$50.00
			City Park 3/31/204		
				Total Deposit Refund Parkside Church	
	Total 66233				\$50.00
	Total Park Deposit Refunds				\$50.00
					\$100.00
				2024 - May - 1st Council Meeting	
				CT Property Partner	
			001-000-000-582-10-00-02	Planning Permit Deposit Refund	\$1,286.00
			Project Withdrawn		
				Total Deposit refund Clark short plat	
	Total 66234				\$1,286.00
	Total Permit Deposit Refunds				\$1,286.00
					\$1,286.00
				2024 - May - 1st Council Meeting	
				Pitney-Bowes -AUTO PAY	
				EFT Payment 4/29/2024 10:59:55 AM - 3	
				Invoice - 3318899000	
			001-000-000-591-18-70-02	1/4 Postage Machine Lease	\$132.48
			101-000-000-591-47-70-02	1/4 Postage Lease	\$132.48
			410-000-000-591-34-70-02	1/4 Postage Machine Lease	\$132.48
			411-000-100-591-35-70-02	1/4 Postage Machine Lease	\$132.46
				Total Invoice - 3318899000	\$529.90
				Total EFT Payment 4/29/2024 10:59:55 AM - 3	\$529.90
				Total Pitney-Bowes -AUTO PAY	\$529.90
				PO CO Corrections	
				2024 - May - 1st Council Meeting	
				February 2024 Prisoner Meds	
			001-000-000-523-60-41-01	Prisoner Medical Costs	\$49.83
				Total February 2024 Prisoner Meds	\$49.83
				Total PO CO Corrections	\$49.83

Vendor	Number	Reference	Account Number	Description	Amount
PO CO IT Services	66236				
		Invoice - ITS20240401GS02		2024 - May - 1st Council Meeting	
			001-000-000-521-20-41-00	Professional Services	\$5,128.75
				IT support	
			001-000-000-521-20-41-00	Professional Services	\$1,025.75
				SRO Expenses	
				IT support	
		Total Invoice - ITS20240401GS02			\$6,154.50
Total PO CO IT Services	Total 66236				\$6,154.50
Reiner Pump Systems	66237				
		Invoice - CRW141-1WA		2024 - May - 1st Council Meeting	
			411-000-100-535-35-41-04	Professional Services	\$9,519.48
			411-000-100-594-35-60-01	Cap Outlay Covid 19 Sewer	\$6,635.52
				Installation of reclaim pump	
		Total Invoice - CRW141-1WA			\$16,155.00
Total Reiner Pump Systems	Total 66237				\$16,155.00
Rochek, Edward	66238				
		Reimbursement for cable purchase		2024 - May - 1st Council Meeting	
			001-000-000-513-10-31-00	Office & Operating Supplies	\$32.68
				Cables for OWL for council chambers	
		Total Reimbursement for cable purchase			\$32.68
Total Rochek, Edward	Total 66238				\$32.68
SCJ Alliance - DIRECT PAY					
		Direct Pay Payment 4/29/2024 10:59:19 AM - 1		2024 - May - 1st Council Meeting	
				General planning	
			001-000-000-558-50-41-00	Professional Services	\$2,122.50
		Total Invoice - 76142			\$2,122.50
		Invoice - 76148			
			001-000-000-558-50-41-00	Professional Services	\$1,044.50
				Engineering on call services	
		Total Invoice - 76148			\$1,044.50
Total Direct Pay Payment 4/29/2024 10:59:19 AM - 1	Total 66238				\$3,167.00
Total SCJ Alliance - DIRECT PAY					\$3,167.00

Vendor	Number	Reference	Account Number	Description	Amount		
Spokane House of Hose Inc 66239		Invoice - 1053684	101-000-000-543-30-48-00	2024 - May - 1st Council Meeting	\$165.41		
				Water Truck parts			
				Equipment Maintenance			
				Total Invoice - 1053684	\$165.41		
				Invoice - 1054267	001-000-000-576-80-31-00	Operating Supplies	\$24.12
					101-000-000-543-30-31-00	Operating Supplies	\$24.12
					Parts for the shop		
					410-000-000-534-34-31-00	Office & Operating Supplies	\$24.12
				Total Invoice - 1054267		\$72.36	
				Total Invoice - 1054267		\$237.77	
Total Invoice - 1054267		\$237.77					
Total Spokane House of Hose Inc							
The Bunker 66240		Invoice - INV-5650	001-000-000-521-20-31-01	2024 - May - 1st Council Meeting	\$77.93		
				Uniform alterations			
				Clothing/Uniforms			
Total Invoice - INV-5650		\$77.93					
Total The Bunker					\$77.93		
Uline 66241		Invoice - 176498455	411-000-100-535-35-31-00	2024 - May - 1st Council Meeting	\$901.17		
				refill bags			
				Office & Operating Supplies			
Total Invoice - 176498455		\$901.17					
Total Uline					\$901.17		
Vimly Benefit Solutions, Inc. - EFT EFT Payment 4/29/2024 10:59:55 AM - 4 May 2024 LEOFF1		EFT Payment 4/29/2024 10:59:55 AM - 4 May 2024 LEOFF1	001-000-000-521-20-20-03	2024 - May - 1st Council Meeting	\$775.14		
				Leoff I Med Insur/LifeFlight			
				Total May 2024 LEOFF1	\$775.14		
				Total EFT Payment 4/29/2024 10:59:55 AM - 4	\$775.14		
Total Vimly Benefit Solutions, Inc. - EFT					\$775.14		
Grand Total		Vendor Count	23		\$45,302.20		

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: April 25, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1630 through No. 1638 as well as the Direct Deposit run 4/18/2024 for employees are approved for payment in the amount of \$81,313.08 this 6th day of May, 2024.

Councilmember _____

Councilmember _____

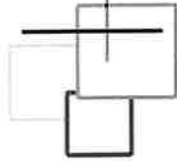
Councilmember _____

Councilmember _____

Councilmember _____

City Deputy Clerk/Treasurer J. Hansen 4/18/24

Register



Number	Name	Fiscal Description	Cleared	Amount
1630	Dept of Labor & Industry	2024 - April - 2nd Council Meeting		\$3,220.40
1631	Dept of Retirement - Def Comp	2024 - April - 2nd Council Meeting		\$927.50
1632	Dept of Retirement Systems	2024 - April - 2nd Council Meeting		\$8,490.57
1633	EFTPS	2024 - April - 2nd Council Meeting		\$12,899.85
1634	Employment Security	2024 - April - 2nd Council Meeting		\$109.75
1635	Employment Security - LTC	2024 - April - 2nd Council Meeting		\$208.16
1636	Employment Security - PMFL	2024 - April - 2nd Council Meeting		\$296.92
1637	Idaho State Tax	2024 - April - 2nd Council Meeting		\$658.00
1638	Vimly Benefit Solutions, Inc. - EFT	2024 - April - 2nd Council Meeting		\$14,339.89
	Payroll Vendor	2024 - April - 2nd Council Meeting		\$40,162.04
	Direct Deposit Run -			
	4/18/2024			\$81,313.08