

# CITY OF NEWPORT

200 S. Newport, WA 99156, Phone: (509) 447-5611, Email: [accounting@newport-wa.org](mailto:accounting@newport-wa.org)

## DEMOLITION PERMIT APPLICATION PROCEDURES

### STEP #1

#### **Planning & Zoning Requirements:**

1. A copy of your recorded warranty deed, or lease agreement showing your name and legal description included with your application.
2. Complete a Site Plan showing existing structures, sewer, any water lines, or other major physical features that the City should be aware of.

### STEP #2

#### **Building & Safety Requirements:**

1. Make sure all areas on the application are complete and provide clear directions to the building site.
2. After reading the notice at the bottom of the page, please print your name legibly, sign your name, and date the application.
3. Contractors must have a License number and active City business license. Contractors report local tax to the City of Newport using Code: 2605.
4. Check to see if the building has asbestos and follow proper guidelines. All demolitions that have asbestos must have clearance documentation and work with the Solid Waste Department to properly dispose of materials.
5. Your application will be reviewed for compliance with Local, State, and Federal Codes. (Corrections may need to be completed prior to final approval).
6. All Applications must be filled out, signed, and submitted with required approvals and information to the City of Newport.

**\*\*\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\*\*\***

### STEP#4

#### **STATE REQUIREMENTS:**

1. A State Electrical permit may be required.
2. For more information contact the Washington Department of Labor & Industries: (509) 324-2600 to purchase permit online visit: [www.lni.wa.gov](http://www.lni.wa.gov) (trades & licensing, electrical, permit fees & inspections).

Phone (509) 447-5611

City of Newport, 200 S. Washington Ave, Newport, WA 99156

Phone (208) 263-4160

James A. Sewell & Associates, LLC, 1319 N. Division Ave., Sandpoint, ID 83864



# City of Newport

200 S Washington Avenue  
Newport, WA 99156  
Phone: (509) 447-5611  
cityofnewport@newport-wa.org

## DEMOLITION & RELOCATION PERMIT

### PROJECT INFORMATION

**Type of Structure(s)**

- Commercial                       Multi-Family                       Single Family Residence

Job site address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

**Scope of Work:**

\_\_\_\_\_

Upon completion, will there be any remaining impervious surfaces (e.g. foundation, paved driveway, outbuildings?)

- Yes     No

Do buildings being demolished have **ASBESTOS** containing materials? (WAC 296-155-775)

- Yes     No

**OWNER****CONTRACTOR****Name:****Company Name:****Address:****Address:****City:****City:****State:****Zip:****State:****Zip:****Phone:****Phone:****Email:****Email:****License #:****WATER SERVICE**

Is the water service turned off?     Yes     No

Is the water service capped?     Yes     No

**SEWER SERVICE**

Is the sewer service capped?     Yes     No

**APPLICANT (check one)**     Owner     Contractor

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city ordinances and state laws relating to building construction and hereby authorize representatives of the city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property or an authorized contractor for the work as signified above and am acting with the owner's/contractor's full knowledge and consent.

**SIGNATURE****PRINT NAME****DATE**



**VALUATION OF PROPOSED PROJECT**

**For other than new construction, i.e., remodels, signs,  
change of use, roof over modular homes and additions.**

**Applicant Name:** \_\_\_\_\_

**Project:** \_\_\_\_\_

**Applicant Telephone No.:** \_\_\_\_\_

To Whom It May Concern:

The project valuation for the proposed project listed above is \$ \_\_\_\_\_.  
(For value of actual work being done.)

Sincerely,

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date