NEWPORT CITY COUNCIL AGENDA
September 15, 2025 AT 6:00 PM

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 forty-eight (48) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL	COUNCILMEMBER JAMI SEARS
COUNCILMEMBER KENNETH SMITH	MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER ELIZABETH SPRING	COUNCILMEMBER NATHAN LONGLY

* *

CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE
AMENDMENTS & APPROVAL OF AGENDA & MINUTES

MAYOR & COUNCIL COMMENTS:

CITY ADMINISTRATOR COMMENTS:

AUDIENCE PARTICIPATION:

NEW BUSINESS:

Greater Newport Area Chamber of Commerce Update – Madi Campbell, President

Newport Water Rate Study Presentation – Samuel Rodriguez, RCAC/Community & Environmental Services Small Utility Consultant

BILLS & PAYROLL:

2025 CLAIMS CHECKS 67105-67137	$52,060.01
2025 CLAIMS EFT 2025 Sept 2nd Mtg: Run 1-14	$33,169.21
2025 CLAIMS DIRECT PAY 2025 Sept 2nd Mtg: Run 1-7	$4,096.93
PAYROLL EFT 2025 Sept 1st PR 1-10; Dir Deposit Run 09/03/2025	$92,967.71

ADJOURNMENT:

WORKSHOP:

Discussion of the Draft Pend Oreille County Emergency Medical Services District No. 1 EMS District Bylaws

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON
September 02, 2025

A meeting of the Newport City Council was held on September 02, 2025, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember (Absent)
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance. Councilmember Sears moved to excuse Councilmember Spring's absence; Councilmember Longly seconded. Motion carried.

APPROVAL OF AGENDA & MINUTES:

The Pend Oreille Valley Relay for Life recap was moved to the first item under New Business. Councilmember Zorica moved to approve the agenda as amended and the minutes from the August 18, 2025 Council Meeting; Councilmember Longly seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Mayor Campbell reminded everyone in the audience that they will need to sign in on the form on the door to Council Chambers if they are not on the agenda and wish to speak moving forward unless they are attending via Zoom and they will be able to raise their hand to speak. He further stated that school has started and to watch out for the kiddos.

Councilmember Longly has been approached by many citizens that are thankful that the splash pad is still open. Bob's Car show was this past Monday and it had an excellent turnout. He thanked Public Works Director North for assisting with the bathrooms during the event.

CITY ADMINISTRATOR COMMENTS:

Lift station cleaning is tentatively scheduled for next week. Streets will be swept next week with the final chip seal later this week and the sweeping for those streets will occur two weeks after that. The Splash Pad will remain open until Monday unless there is a water shortage and it will be closed sooner. The EDAC meeting will be taking place permanently at the Usk Community Hall. Administrator Gribi has been emailing stakeholders regarding the Comprehensive Plan regarding capital improvements so that they can have more in depth meetings moving forward with the update to the plan. Councilmember Zorica asked if citizens would be notified of the upcoming street projects. Administrator Gribi stated that it should not be an issue but if needed there would be door/vehicle notices and an outreach would be done.

NEW BUSINESS:

Terri Ivie, Pend Oreille Valley Relay for Life Co-Chair gave a recap of the 2025 Pend Oreille Valley Relay for Life event. This year was the 40th anniversary of Relay for Life and the 20th year that the event has taken place in Newport. Fifty cancer survivors were honored. Ms. Ivie was very thankful to the Newport Wrestling Team for helping them with the setup and take down of the event. They raised almost $12,000 to support the Cancer Society.

Brian Smiley, Pend Oreille County Commissioner along with Jerad Anderson, Pend Oreille County Traffic Program Analyst presented having a county-wide Transportation Benefit District. All of the towns within the County are in favor of this and there was no opposition from the City Council either to move forward. This would be a .3% local sales tax increase that would be distributed by population to the County, City and Towns within the County. This would increase the County sales tax to 8%. They also spoke of a $20 increase to the vehicle tabs that could be implemented without a vote that could be earmarked for street/road maintenance.

Councilmember Zorica moved to approve Ordinance 2141 amending Newport Municipal Code Section 5.05.060(J), Business Licenses and Regulations to increase threshold for out-of-city businesses; Councilmember Longly seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Longly moved to approve the bills and payroll; Councilmember Sears seconded. Motion carried.

CLAIMS CHECKS 67082-67103 (67006 VOID)	$98,462.63
CLAIMS EFT 2025 Sept 1st Mtg; 1-3	$2,388.13
CLAIMS DIR PAY 2025 Sept 1st Mtg; 1-3	$5,741.46
PAYROLL EFT 2025 August 2nd PR: 1-9; Check 67081; Dir Deposit Run 08/19/2025	$94,813.58

ADJOURNMENT:

The meeting was adjourned at 6:53 PM.

WORKSHOP:

The Council went into a workshop at 6:53 PM to discuss the draft Pend Oreille County Emergency Medical Services District No. 1 EMS District Bylaws.

A list of items to be inserted in the Bylaws was presented to the Council for review and feedback. Administrator Gribi asked the Council to review the list and at the next meeting workshop a final list would be compiled to present to the Pend Oreille County Commissioners. She asked for any additional items to be brought to her at the next workshop as well. It was made clear for the record that the City of Newport does not agree with a county wide EMS District and does not want to move forward with this.

Councilmember Zorica asked Pend Oreille Commissioner Smiley where he stood on the matter after hearing from both Commissioner Gentle and Commissioner Rosencrantz. Commissioner Smiley stated that he had no appetite to shove this EMS District down anyone's throat. With that said, he does feel that the EMS District is a good idea. Right now, everything is functioning well but it might not be 10 -20 years from now because things could change within the fire districts. He has yet to see all of the fire districts work together for a long term solution. Everyone from the North part of the County is for the EMS District. After much discussion he agreed because things are working well now, it is currently not needed and he will take under consideration anything brought before him.

The workshop was adjourned at 7:27 PM.

Attest: ______________________ Nickole North Clerk/Treasurer

By: ______________________ Keith Campbell Mayor

City of Newport

Rate Study

Rural Community Assistance Corporation

RCAC
www.rcac.org

Created for the City of Newport
by Samuel Rodriguez &
Kathleen Strozyk

June 2025

This material was funded under
a grant from the Environmental
Protection Agency (EPA)

Table of Contents

Executive Summary

The City of Newport Proposed Rate Alternatives

Introduction

Idaho border, approximately 40 miles northeast of Spokane. Newport, Washington, became the Pend Oreille County seat in 1911. The current population of Newport, Washington, is approximately 2,200, with 1,089 drinking water connections. The City of Newport provides water and sewer utility service to residents within the city limits, and a few connections just outside the city limits. Newport realized they needed to conduct a rate study to continue to fund their reserve accounts and plan for future capital improvements for the aging infrastructure. Rural Community Assistance Corporation (RCAC) has been working with the City of Newport's City Administrator, City Treasurer, and Accounting Clerk to develop a rate structure that will meet the maintenance and reserve needs of the community, as well as budget for expected capital improvement projects. Below are three rate alternatives prepared for the City of Newport's drinking water system.

In a preliminary discussion with the City's Office Administrator, RCAC presented a couple of new rate options. The original alternatives included two models with a 4% increase each year to the base rate, new overage tiers, and increased overage tier breaks. The Office Administrator and accounting clerk were satisfied with increasing their rates and the affordability index but had concerns about the high cost for high consumption and the difficulty in adapting the new rate into the billing software. The City Administrator asked if we could leave the tier breaks the same and the customer classes the same, minus any meter sizes that don't exist in the system, so that the transition to a new rate would not be overwhelmingly difficult. The City Office Administrator asked to see rate increases at 2.5%, 3%, and 4% each year. A comparison of estimated monthly rates under each alternative for 9 selective customers/ meter size is shown in Appendix 6.4.

Alternative 1: Increasing Base and usage rate by 3% each year

In this rate alternative, the city of Newport would keep the 9 customer classes they are using now. Newport would increase the base rate by 3%, and the usage rate by 3% each year, while keeping the overage tiers the same. As shown below, this alternative generates a positive annual cash flow and meets the recommended reserve contributions in all 5 years forecasted. This alternative gives a first-year affordability index of 2.32% and increases yearly by 3% to show the communities' efforts to fund their reserves and maintain a reasonable affordability index for drinking water.

Alternative 2: Increasing the Base and Usage rate by 2.5% each year

In alternative 2, the city of Newport would keep the 9 customer classes they are using now. They would increase the base rate by 2.5% and the usage rate by 2.5% each year, while keeping the overage tier the same. As shown below, this alternative generates a positive annual cash flow and meets the recommended reserve contributions in all 5 years forecasted. This model has a first-year affordability index of 2.32%, and the increase in the affordability index is less of a gradual increase each year. However, it still shows the communities' efforts to fund their reserves and maintain a reasonable affordability index for drinking water.

Alternative 3: Increasing the Base and Usage rate by 4% each year

In alternative 3, the city of Newport would keep the 9 customer classes they are using now. They would increase the base and usage rate by 4%. Newport would keep the overage tier the same. As shown below, this alternative generates a positive annual cash flow and meets the recommended reserve contributions in all 5 years forecasted. This model has a first-year affordability index of 2.32%; however, the increase in the affordability index is more aggressive each year. This model still shows the communities' efforts to fund their reserves, maintain a reasonable affordability index for drinking water, and keep up with the 4% inflation expected on expenses.

Key Assumptions and Parameters of Note

- A small community growth factor of 0.3% was assumed to forecast future revenue.
- Newport asked to keep their rate structure the same. We eliminated a few customer classes to make fitting into the rate model easier for both parties. There are 9 customer classes represented in this report.
- The city currently has one bond for both drinking water and sewer. Only the drinking water portion (50%) of this bond was figured into this rate study.
- There are 2 USDA-RUS bonds for drinking water. The drinking water budget covers 100% of those annual payments.
- Only the base rates and usage rates were figured into the rate study. None of the extra fees was considered.
- An asset inventory was created to forecast future capital replacement needs.

1. Introduction

1.1 Introduction

1.1.1. RCAC

Founded in 1978, RCAC provides training, technical and financial resources, and advocacy so rural communities can achieve their goals. Since 1978, our dedicated staff and active board, coupled with our key values: leadership, collaboration, commitment, quality, and integrity, have helped effect positive change in rural communities across the West.

RCAC's work includes environmental infrastructure (water, wastewater, and solid waste facilities); affordable housing development; economic and leadership development; and community development finance. These services are available to communities with populations of fewer than 50,000, other nonprofit groups, Tribal organizations, farm workers, Colonias, and other specific populations. With headquarters in West Sacramento, California, RCAC's employees serve rural communities in 13 western states and the Pacific Islands.

1.1.2. Purpose of Financial Capacity Analysis

RCAC conducted this drinking water rate study on behalf of the City of Newport, Washington, located in Pend Oreille County, to determine an appropriate rate for customers of the City of Newport's drinking water system that covered current expenses and prepared the city for future capital improvement projects.

1.1.3. Board Responsibilities

All findings and conclusions of this rate study are RCAC's professional assessment and are not a directive for action to the city. Whereas RCAC strongly recommends its findings to the city, the board must act following applicable state laws and association practices to enact RCAC recommendations in whole or in part.

1.1.4. Guiding principles in a rate study

- System Sustainability

  Rates should cover the current and future costs of the system and allow it to provide drinking water services for the foreseeable future.

- Fairness to users

  Rates should be fair to all rate payers. The association should not charge more for collections than the cost to provide the service. However, the costs should include operations, repairs, interest, and all other costs related to the collection, treatment, and distribution of all treated drinking water now and in the foreseeable future.

- Justifiability

  Rates must be based on the actual needs of the enterprise system. Revenue generated from drinking water rates should not be used for anything other than to pay for the costs of producing, treating, and distributing the treated drinking water within its service area, plus any administrative costs.

Therefore, the proposed rates are based on the best available information provided by the system.

1.1.5. Disclaimer

The findings, recommendations, and conclusions contained in this financial analysis are based on financial information provided to RCAC by the City of Newport, WA. Although reasonable care was given to assure the reliability of this information, no warranty is expressed or implied as to the correctness, accuracy, or completeness of the information contained herein. Any action taken based on such findings, recommendations, or conclusions is undertaken at the discretion of Newport, WA. In no event will RCAC or its partners, employees, or agents be liable for any decision-making or action taken in reliance on the information contained in this analysis.

2. System Basic Statistics

2.1. Community

2.1.1. Location & maps

2.1.2. History

The City of Newport was officially incorporated on April 13, 1903. Early Newport residents had to get their water from wells or directly from the river. In 1904 and 1905, Dr. George Sutherland, a chiropractor, and G. T. Thomas organized the Newport Water Company to supply water to the City of Newport, part of which was in Idaho and part of which was in Washington. This was accomplished by diverting and impounding water from Kellogg Springs in Idaho and piping it roughly two miles to be distributed and sold to consumers in both Idaho and Washington.

The City of Newport, in association with the West Bonner Water District #1 (District), jointly purchased the water system from the Citizens' Utility Company of Greenwich, Connecticut, in 1953. This agreement stayed in place until 1975, when a more comprehensive agreement replaced it. In 2015, a third agreement replaced the 1975 agreement and positioned the city to rely principally on City-owned wells, all located in or near Newport, and for the city to purchase any additional water that it may require from the district through a metered intertie between the two water systems. An amendment to the 2015 agreement was executed in 2021 that outlined compensation for water the city may acquire from the district. Since then, the city has owned and operated its system.

2.1.3. Legal Entity

The inauguration meeting of the Newport Town Council was held on April 20, 1903. The City of Newport operates under the State of Washington's Mayor-Council form of government as adopted by the citizens of Newport.

Under this form of government, the mayor is elected at large, and he/she serves as the City's Chief Administrative Officer. The City Council is elected at large and is responsible for the legislative function of the City, such as establishing policy, passing local ordinances, approving budget appropriations, and developing an overall vision for the City. The city and the water system are governed by the mayor and a board of 5 elected officials. Each board member serves a four-year term of office.

2.1.4. Governing body/staff

Newport changed from a town to a city on January 7, 1970. The City of Newport, Washington, is currently a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day-to-day business within the State of Washington laws, RCW 35A, which governs optional municipal code cities. The Newport City Council is called to order by the mayor, and all business of the City is conducted following State of Washington laws and Newport Resolution number 8-1-94 City Council Rules of Conduct, adopted September 20, 1994, and Resolution number 2-20-01 adopted February 20, 2001.

2.1.5. MHI and % LMI

The MHI of Newport, WA is $41,733 per the 2023 US Census Data.

2.2. System Description

2.2.1. Service area

The service area for the Newport Water System is generally comprised of areas within the city limits of Newport, except for about 30 out-of-city water customers, all located within the UGA. Much of the service area within the City of Newport is centered near the intersection of US-2, SR 20, and SR 41.

2.2.2. System history

The Water System serves a population of more than 2,100 people. The city operates three reservoirs to serve the system: one 1.2-million-gallon reservoir, one 500,000-gallon reservoir, and one 900,000-gallon reservoir. The system maintains two pressure zones served by these reservoirs. The city currently owns 12 wells, 11 of which actively serve the system with various production levels. The twelfth is not included in the City's water rights because it is no longer used and is planned for decommissioning. Newport is expecting some growth in their service area and the expected expansion of the distribution line that would accompany the growth and development.

2.3. Customer Base Description

2.3.1. According to the customer data provided by the city, Newport has 943 active connections (750 residential and 193 commercial) serving 2,140 residents and has 1,098 approved connections.

2.4. Customer Water Use Statistics

2.4.1. Identification of the rate structure the system uses.

The city currently uses a base rate for all customer classes with different allowable usage based on the meter size of the connection. There are currently 16 different customer classes, all with different allowable usages, 3 overage tiers for inside city limit services with increasing rates for higher consumption, and 3 overage tiers for outside city limit services with increasing rates for higher consumption.

2.4.2 Current water rate structure

2.4.2.1. Inside rates

WATER & SEWER RATES

As of January 15, 2024

Basic Monthly Charges – Resolution (Fee Schedule) #20231122

Meter Size	Water	Sewer	18% Water Tax	16% Sewer Tax	Bill Total	Allowed Usage
Residential ¾"	$47.79	$62.96	$8.60	$10.07	**$129.42**	10,000 gallons
Commercial ¾"	$47.79	$62.96	$8.60	$10.07	**$129.42**	10,000 gallons
Commercial 1"	$62.12	$81.85	$11.18	$13.10	**$168.25**	13,000 gallons
Commercial 1 ½"	$95.57	$125.92	$17.20	$20.15	**$258.84**	20,000 gallons
Commercial 2"	$129.02	$169.98	$23.22	$27.20	**$349.42**	27,000 gallons
Commercial 3"	$191.14	$251.83	$34.41	$40.29	**$517.67**	40,000 gallons
Commercial 4"	$253.26	$333.68	$45.59	$53.39	**$685.92**	53,000 gallons
Commercial 6"	$382.28	$503.66	$68.81	$80.59	**$1,035.34**	80,000 gallons

Water Overage Rates:

Tier 1: Base water rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
$8.46 ($5.64 + 50% ($2.82) = $8.46)

Tier 2: Base water rate per 1000 gallons + 150% for next 50,000 gallons after Tier 1
$14.10 ($5.64 + 150% ($8.46) = $14.10)

Tier 3: Base water rate per 1000 gallons + 250% for additional after 50,000 allowed in Tier 2
$19.74 ($5.64 + 250% ($14.10) = $19.74)

Sewer Overage Rates:

Tier 1: Base sewer rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
$10.95 ($7.30 + 50% ($3.65) = $10.95)

Tier 2: Base sewer rate per 1000 gallons + 150% for additional after 30,000 allowed in Tier 1
$18.25 ($7.30 + 150% (10.95) = $18.25)

2.4.2.2. Outside Rates

OUTSIDE WATER & SEWER RATES
As of January 15, 2024

Meter Size	Water	Sewer	18% Water Tax	16% Sewer Tax	Bill Total	Allowed Usage
Residential ¾"	$59.74	$78.70	$10.75	$12.59	**$161.78**	10,000 gallons
Commercial ¾"	$59.74	$78.70	$10.75	$12.59	**$161.78**	10,000 gallons
Commercial 1"	$77.65	$102.31	$13.98	$16.37	**$210.31**	13,000 gallons
Commercial 1 ½"	$119.46	$157.40	$21.50	$25.18	**$323.54**	20,000 gallons
Commercial 2"	$161.28	$212.48	$29.03	$34.00	**$436.79**	27,000 gallons
Commercial 3"	$238.93	$314.79	$43.01	$50.37	**$647.10**	40,000 gallons
Commercial 4"	$316.58	$417.10	$56.98	$66.74	**$857.40**	53,000 gallons
Commercial 6"	$477.85	$629.58	$86.01	$100.73	**$1,294.17**	80,000 gallons

Water Overage Rates:

Tier 1: Base water rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
$10.58 ($7.05+ 50% ($3.53) = $10.58)

Tier 2: Base water rate per 1000 gallons + 150% for next 50,000 gallons after Tier 1
$17.63 ($7.05 + 150% ($10.58) = $17.63)

Tier 3: Base water rate per 1000 gallons + 250% for additional after 50,000 allowed in Tier 2
$24.68 ($7.05 + 250% ($17.63) = $24.68)

Sewer Overage Rates:

Tier 1: Base sewer rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
$13.68 ($9.12 + 50% ($4.56) = $13.68)

Tier 2: Base sewer rate per 1000 gallons + 150% for additional after 30,000 allowed in Tier 1
$22.80 ($9.12 + 150% (13.68) = $22.80)

2.5. Future population and usage projections

For the rate study, 6% per year of additional customers were considered.

Growth of Consumption over Base year	Year 1	Year 2	Year 3	Year 4	Year 5
Conservation Factor	0.3%	0.3%	0.3%	0.3%	0.3%
Community Growth Factor	0.3%	0.3%	0.3%	0.3%	0.3%
Total Consumption Adjustment	0.6%	0.6%	0.6%	0.6%	0.6%

With the inclusion of new customers, future drinking water consumption is expected to grow.

3. Current Financial condition and analysis

3.1. Current rate schedule/structure

3.1.1. Rate Description

The city currently uses a base rate for all customer classes with different allowable usage based on the size of the connection. There are currently 16 different customer classes, all with different allowable usages, 3 overage tiers for inside city limit services with increasing rates for higher consumption, and 3 separate overage tiers for outside city limit services with increasing rates for higher consumption.

3.1.1.1. Current customer classes used, rate structure, and rates

Customer type	No. of customers	Base rate	Gallons included	Overage tier 1	Overage tier 2	Overage tier 3
Inside 0.75	805	$47.79	10,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.
Outside 0.75	35	$59.74	10,000	$10.58/ 1,000 gal.	$17.63/ 1,000 gal.	$24.68/ 1,000 gal.
Inside 1.0	34	$62.12	13,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.
Outside 1.0	0	$77.65	13,000	$10.58/ 1,000 gal.	$17.63/ 1,000 gal.	$24.68/ 1,000 gal.
Inside 1.5	8	$95.57	20,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.
Outside 1.5	1	$119.46	20,000	$10.58/ 1,000 gal.	$17.63/ 1,000 gal.	$24.68/ 1,000 gal.
Inside 2.0	56	$129.02	27,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.
Inside 3.0	2	$191.14	40,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.
Inside 4.0	2	$253.26	53,000	$8.46/ 1,000 gal.	$14.10/ 1,000 gal.	$19.74/ 1,000 gal.

3.1.2. Analysis of current rate structure

The current rate structure is fair and equitable across all the customer classes, where the base rate for inside customers per 1,000 gallons of water is $5.64; the bigger the meter size, the larger the quantity of water is included in the base rate. The outside base rate is $7.05 per 1,000 gallons.

3.2. Current budget

3.2.1. Historical revenue and expenses (2-4 years)

The three most recent years' budgets were provided by the City of Newport staff to predict future expenses.

3.2.2. Recent noteworthy budget changes discussion.

In 2024, the reservoir was found to need substantial repairs. This project was included in the CIP tab of the rate study, and accounted for in the budget projections.

3.2.3. Uncollectable accounts (*express this as a % of sales)*

Uncollected accounts are not considered a major concern currently. City officials have not reported any issues with customers' failure to pay, and revenue is incurred from late fees.

3.3. Current dedicated reserves

3.3.1. Debt, Operating, and Emergency Reserves

Existing Reserves	Amount	
Debt Reserve	$115,384	As per lending agreement(s)
Operating Reserve	$808,000	Often in Checking Account
Emergency Reserve	$0	Often in Savings Account
Capital Reserve	$608,000	Mostly in CDs or other investments
Total	$1,531,384	

The city of Newport's water system reported a total of $1,531,384 in reserves and is accessible to city officials. This money is allocated as such and separated into the city's accounting system.

3.3.1.1. Capital improvement reserves

The city of Newport does have a 20-year Capital Improvement plan in its current Water System Plan. The rate study was considered only for the next 5 years concerning the Capital Improvement Plan. Newport does have the $608,000 allocated for capital improvements

3.3.1.2. It is recommended that any annual carryover be transferred into reserve funds.

3.3.1.3. All enterprise funds should be considered stand-alone departments, which are funded by fees collected by the utility. As such, each utility's funds should be accounted for separately and in separate accounts.

The city of Newport has both a drinking water and sewer utility. Each utility has separate accounts and reserves.

3.3.1.4. Analysis of Current Dedicated Reserves

Current reserves are a result of the excess revenue after expenses are placed into a reserve account each month. The reserves are segregated by purpose and are kept in separate accounts.

3.4. Analysis of current financial condition

3.4.1. Revenue sufficiency associated with current rates

As mentioned earlier in this document, Newport is currently able to meet its expenses, and excess revenue is transferred into dedicated reserve funds.

3.4.2. Rate equity and affordability criteria of current rates

The affordability index, which is the annual average residential customers' utility rate divided by the Median Household Income (MHI), is often one of the factors lenders use in evaluating the affordability of utility rates and how much they would increase in response to loan payments. Under the current rate model, in-town residential affordability is calculated at 2.32%

Keep in mind that no rate structure with a base rate and commodity or usage charge will be 100% equitable. This tool only highlights possible inequities that should be brought to the attention of the utility governing body.

4. Future Financial Condition and Analysis

4.1. Capital projects planned

4.1.1. Description

The City of Newport is currently in the process of rehabilitating its 900,000-gallon reservoir and working on a hydrogeologic study on its active CIP plan.

4.2. Suggested asset management plan/CIP/CRP, etc.

4.2.1. Long-term plan

The asset inventory collected for this rate study should serve as a basis for the capital improvement plan and should be updated as conditions change.

Quantity	Asset	Year Acquired	Unit Cost (Historic, Current or Future)	Cost Type (H, C, F)	% Belonging to Water	Estimated Historic Cost (Water only)	Normal Estimated Life	Current Age	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Replacement of Existing Capital Assets																
1	1.2 MILLION GAL WATER TANK	1983	4100000.00	C	100%	$916,167	50	42	4,100,000	8	30	13,297,930	5%	25%	70%	87,875	17,669
	0.9 MG reservoir rehabilitation					$814,865		1	844,420	-1		0	0%	0%	100%	0	0
												0	0%	0%	100%	0	0
												0	0%	0%	100%	0	0
1	B WELL	1974	20000.00	C	100%	$3,250	50	51	20,000	-1	10	29,605	80%	20%	0%	6,859	Not Cap.
1	C WELL	1973	20000.00	C	100%	$3,137	50	52	20,000	-2	0	20,000	100%	0%	0%	8,573	0
1	D WELL	1978	20000.00	C	100%	$3,748	50	47	20,000	3	10	29,605	80%	20%	0%	6,859	Not Cap.
1	E WELL	1974	20000.00	C	100%	$3,250	50	51	20,000	-1	20	43,822	80%	20%	0%	6,859	1,328
1	F WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	G WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	H WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	I WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	J WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	K WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	M WELL	2017	40000.00	C	100%	$30,080	50	8	40,000	42	10	59,210	80%	20%	0%	13,717	3,259
11	N WELL	2017	40000.00	C	100%	$330,881	50	8	440,000	42	10	651,307	10%	25%	65%	18,861	4,482
1	B WELL PUMP	2022	20000.00	C	100%	$17,973	25	3	20,000	22	25	53,317	80%	20%	0%	6,859	1,332
													0%	0%	100%	0	0
1	D WELL PUMP	2019	20000.00	C	100%	$16,151	25	6	20,000	19	25	0	100%	0%	0%	8,573	Not Cap.
1	E WELL PUMP	2010	20000.00	C	100%	$16,151	25	6	20,000	19	25	53,317	80%	20%	0%	6,859	1,332
1	F WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	G WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	H WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	I WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	J WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	K WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	M WELL	2017	40000.00	C	100%	$30,080	50	8	40,000	42	10	59,210	80%	20%	0%	13,717	3,259
11	N WELL	2017	40000.00	C	100%	$330,881	50	8	440,000	42	10	651,307	10%	25%	65%	18,861	4,482
1	B WELL PUMP	2022	20000.00	C	100%	$17,973	25	3	20,000	22	25	53,317	80%	20%	0%	6,859	1,332
													0%	0%	100%	0	0
1	D WELL PUMP	2019	20000.00	C	100%	$16,151	25	6	20,000	19	25	0	100%	0%	0%	8,573	Not Cap.
1	E WELL PUMP	2019	20000.00	C	100%	$16,151	25	6	20,000	19	25	53,317	80%	20%	0%	6,859	1,332
1	F WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	G WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	H WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	I WELL PUMP	2014	20000.00	C	100%	$13,515	25	11	20,000	14	25	53,317	80%	20%	0%	6,859	1,332
1	J WELL PUMP	2015	25000.00	C	100%	$17,507	25	10	25,000	15	25	66,646	80%	20%	0%	8,573	1,665
1	K WELL PUMP	2015	25000.00	C	100%	$17,507	25	10	25,000	15	25	66,646	80%	20%	0%	8,573	1,665
1	M WELL PUMP	2017	30000.00	C	100%	$22,560	25	8	30,000	17	25	79,975	80%	20%	0%	10,288	1,997
1	N WELL PUMP	2017	30000.00	C	100%	$22,560	25	8	30,000	17	25	79,975	80%	20%	0%	10,288	1,997
22	spruce street water valves 22	2013	10000.00	C	100%	$143,466	30	12	220,000	18	20	482,047	20%	40%	40%	18,861	3,652
8	calispel water valves 8	2009	10000.00	C	100%	$45,240	30	16	80,000	14	15	144,075	20%	40%	40%	6,859	1,397
22	downtown water valves	1996	10000.00	C	100%	$78,292	30	29	220,000	1	20	482,047	20%	40%	40%	18,861	3,652
23	high side pressure zone valves	1983	10000.00	C	100%	$51,508	30	42	230,000	-12	15	414,217	20%	40%	40%	19,718	4,018

1	all other valves	1950	10000.00	C	100%	$691	30	75	10,000	-45	10	14,802	100%	0%	0%	4,207	Not Cap.
39	high pressure zone valves	1983	10000.00	C	100%	$87,340	30	42	390,000	-12	10	577,295	10%	50%	40%	16,718	3,972
10	low pressure zone calispel valves	2009	10000.00	C	100%	$56,551	30	16	100,000	14	15	180,094	20%	40%	40%	8,573	1,747
18	low pressure spruce 18 valves	2013	10000.00	C	100%	$117,382	30	12	180,000	18	20	394,402	20%	40%	40%	15,432	2,988
69	low pressure zone 69 valves	1950	10000.00	C	100%	$47,687	30	75	690,000	-45	10	1,021,369	10%	50%	40%	29,578	7,028
1591	ac 4" water pipe	1950	150.00	C	100%	$16,493	50	75	238,660	-25	10	353,260	20%	40%	40%	20,460	4,862
37971	ac 6" water pipe	1950	150.00	C	100%	$393,633	50	75	5,695,650	-25	10	8,430,953	10%	50%	40%	244,150	58,015
8601	ac 8" water pipe	1950	150.00	C	100%	$89,164	50	75	1,290,150	-25	10	1,909,737	10%	50%	40%	55,304	13,141
10841	ac 10" water pipe	1950	150.00	C	100%	$112,385	50	75	1,626,150	-25	10	2,407,099	10%	50%	40%	69,707	16,564
251	galvanized iron pipe 1"	1950	120.00	C	100%	$2,082	60	75	30,120	-15	10	44,585	80%	20%	0%	10,329	2,454
3710	galvanized iron pipe 2"	1950	120.00	C	100%	$30,768	60	75	445,200	-15	10	659,005	10%	50%	40%	19,084	4,535
3107	pvc 4" water pipe	1983	140.00	C	100%	$97,413	100	42	434,980	58	1	452,379	20%	40%	40%	37,292	53,184
410	pvc 6" water pipe	1983	150.00	C	100%	$13,773	100	42	61,500	58	60	646,957	10%	50%	40%	2,636	883
28318	pvc 8" water pipe	1983	150.00	C	100%	$951,264	100	42	4,247,700	58	60	44,684,221	5%	50%	45%	91,041	30,505
3185	pvc 10" water pipe	1983	150.00	C	100%	$106,991	100	42	477,750	58	60	5,025,752	10%	50%	40%	20,479	6,862
1	2005 ford water truck	2005	65000.00	C	100%	$31,876	10	20	65,000	-10	5	79,082	80%	20%	0%	22,290	8,069
1	2018 ford f150 water truck	2018	55000.00	C	100%	$42,860	10	7	55,000	3	10	81,413	80%	20%	0%	18,861	4,482
1	2020 jd backhoe owned	2020	180000.00	C	33%	$50,205	20	5	59,954	15	15	108,046	20%	40%	40%	5,143	1,048
1	2020jd loader owned	2020	350000.00	C	33%	$97,620	20	5	116,655	15	15	210,089	20%	40%	40%	10,001	2,038
1	misc tooling	2012	10000.00	C	100%	$6,293	5	13	10,000	-8	10	14,802	100%	0%	0%	4,287	Not Cap.
1	water bldg at d&e wells	2023	10000.00	C	100%	$9,312	30	2	10,000	28	30	32,434	80%	20%	0%	3,429	690
1	water bldg at j&k well	2018	10000.00	C	100%	$7,793	30	7	10,000	23	30	32,434	80%	20%	0%	3,429	690
1	500000 Water Tank	2020	1400000.00	C	100%	$1,171,560	60	5	1,400,000	45	46	8,504,752	10%	50%	40%	60,012	15,185
1	Water Treatment Plant	2020	4300000.00	C	100%	$3,598,363	25	5	4,300,000	20	20	9,421,830	10%	50%	40%	184,324	35,694
1	C WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
					100%								0%	0%	100%	0	0
	Subtotal Replacement of Existing Capital Assets					$9,845,950			28,608,919			101,913,315	8%	49%	42%	1,313,062	341,043

Quantity	Asset	Year Acquired	Unit Cost (Current or Future)	Cost Type (C, F)	% Belonging to Water		Normal Estimated Life	Time to Complete	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Replacement of Funded Project Assets																
1	900000 GAL Water Tank Rehab	2024	844,420	C	100%		60	-1	844,420	49	10	1,249,948	1%	20%	79%	0	1,222
1	Hydrogeologic Study	2024	100,000	C	100%		10	-1	100,000	9	10	148,024	1%	20%	79%	0	145
					100%								1%	30%	69%	0	0
					100%								0%	0%	100%	0	0
	Subtotal Replacement of Existing Capital Assets					$9,845,950			28,608,919			101,913,315	8%	25%	66%	1,313,062	341,043

Quantity	Asset	Year to be Purchased	Unit Cost (Current or Future)	Cost Type (C, F)	% Belonging to Water		Normal Estimated Life	Years to save	Estimated Current Cost			Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Reserves for Additional Capital Assets																
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
	Subtotal Reserves for Additional Capital Assets								0			0	0%	0%	0%		0
												Enter Existing Reserves for Additional Capital Assets					
	Total Capital Reserves								29,563,339			103,311,287	8%	49%	43%	1,313,062	342,410

4.2.2. Short-term plan

The City of Newport has an established plan for short-term improvements that is working well for the city.

Suggested reserve funding

Existing Reserves	Amount	
Debt Reserve	$115,384	As per lending agreement(s)
Operating Reserve	$808,000	Often in Checking Account
Emergency Reserve	$0	Often in Savings Account
Capital Reserve	$608,000	Mostly in CDs or other investments
Total	$1,531,384	

Reserve Targets	Amount	Make Up Period	First Year Reserve Addition	Excess funds to be transfer to CIP
Debt Reserve	$115,384	See F20:F25	$0	$0
Operating Reserve	$102,938		$0	$705,062
Emergency Reserve	$50,000	5	$10,000	$0
Available for Capital Reserve	$1,313,062			

Operating reserve

The operating reserve is typically defined as at least 4 months' worth of expenses for a system. It is recommended that systems maintain the suggested amount, often in a checking account, to provide for fluctuations in revenue. The City of Newport has sufficient operating reserves.

4.2.3. Emergency reserve

An emergency reserve is typically defined as the cost of replacing the most expensive piece of critical equipment. This money is usually kept in a more accessible account, like a rainy-day fund. For the City of Newport, there was no specific emergency reserve. For Newport, the target was set at $50,000; the system currently has an excess in its operating reserve. A 2-year period to transfer the extra operating reserve to a separate emergency reserve was set in the rate model.

4.2.4. Capital Improvement Reserve

The capital improvement reserve is allocated for long-term, planned projects. Since these reserves are usually tied up in longer-term investments such as bonds or CDs, any system should meet its operational and emergency target reserves to meet more immediate needs. However, the system should feel comfortable that immediate needs have been met before putting any capital reserve monies in longer-term investments.

The City of Newport has already established a capital improvement reserve and is actively contributing to the account.

4.2.5. Debt reserve

Currently, the City of Newport has 3 loans. One USDA-RD loan for both water and wastewater, for which the drinking water budget covers 50% of the annual payment. And, 2 USDA-RUS loans, which the drinking water account covers 100% for each of those annual payments. The debt reserve is fully funded for all drinking water portions of the bonds.

4.2.5.1. Capitalization

The capitalization threshold is a dollar value that was set for the City of Newport at $30,000. The significance of this number is that this is the limit to what the system will assume that an asset can be replaced using the allocated operations and maintenance budget without having to draw upon reserves.

4.3. Projected 5-year budget

Table showing O&M expenses, reserves, debt, etc., with a total dollar amount or revenue requirement based on Alternative 1. The projected budget for Alternatives 2 and 3 is in the appendices.

Budget
City of Newport Water Utility

Date:	06/05/25
Inflation Factor (%):	4.00
Loan Interest Rate (%)	2.00
System Number:	59350

Exhibit 2

	EXPENSES AND SOURCES OF FUNDS	2022	2023	2024	% Belonging to Water	2025	2026	2027	2028	2029
	OPERATIONS & MAINTENANCE EXPENSES									
410-(	Salaries-Dep. Clerk/Treas (% of work done on water s	$ 10,733.80	$ 16,201.84	$ 14,711.93	100%	15,300	16,065	16,869	17,712	18,598
410-(	Salaries-Clerk/Treas (% of work done on water syster	$ 21,580.04	$ 17,388.05	$ 27,253.42	100%	28,344	29,761	31,249	32,811	34,452
410-(	Salaries-City Admin. (% of work done on water syster	$ 6,516.20	$ 24,000.01	$ 28,267.50	100%	29,398	30,868	32,412	34,032	35,734
410-(	WWTP Maint Worker II C5 - (% of work done on wate	$ 559.16	$ 5,876.97	$ 7,679.54	100%	7,987	8,386	8,805	9,246	9,708
410-(	WWTP/WTP Supervisor C6 - (% of work done on wat	$ 37,558.62	$ 31,369.99	$ 20,782.38	100%	21,614	22,694	23,829	25,021	26,272
410-(	Public Works Supervisor C3 -(% of work done on wat	$ 16,004.90	$ 16,002.10	$ 22,679.87	100%	23,587	24,766	26,005	27,305	28,670
410-(	Salaries-Accting Clerk (% of work done on water syst	$ 24,352.18	$ 23,355.12	$ 22,918.93	100%	23,836	25,027	26,279	27,593	28,972
410-(	Water Operator C8 - (% of work done on water syster	$ 38,611.60	$ 54,768.47	$ 45,973.60	100%	47,813	50,203	52,713	55,349	58,116
410-(	Street Maint Journey C9 - (% of work done on water s	$ -	$ -	$ 11,374.03	100%	11,829	12,420	13,041	13,694	14,378
410-(	Utility Maint Worker C7 (% of work done on water sys	$ 4,047.86	$ 3,580.27	$ 12,226.68	100%	12,716	13,352	14,019	14,720	15,456
410-(	Street Maint Journey C4 - (% of work done on water s	$ 1,680.48	$ 998.29	$ 8,287.49	100%	8,619	9,050	9,502	9,978	10,476
410-(	WWTP Maint Worker I C10 -(% of work done on wate	$ 3,053.61	$ 6,736.01	$ 3,845.40	100%	3,999	4,199	4,409	4,630	4,861
410-(	Janitor 1/6	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Salaries-Overtime	$ 5,805.63	$ 6,960.64	$ 3,874.52	100%	4,030	4,231	4,443	4,665	4,898
410-(	Personnel Benefits	$ 72,912.20	$ 90,242.04	$ 93,164.98	100%	96,892	101,736	106,823	112,164	117,772
410-(	Office & Operating Supplies	$ 40,796.68	$ 32,682.13	$ 58,453.04	100%	60,791	63,831	67,022	70,373	73,892
410-(	Fuel Consumed	$ 1,850.30	$ 5,108.57	$ 6,288.45	100%	6,540	6,867	7,210	7,571	7,949
410-(	Professional Services	$ 15,310.92	$ 21,737.94	$ 36,879.13	100%	38,354	40,272	42,286	44,400	46,620
410-(	Prof Svc City Atty	$ 8,100.00	$ 6,060.00	$ 1,006.95	100%	1,047	1,100	1,155	1,212	1,273
410-(	Prof Svc - Audit Fees	$ -	$ 3,950.31	$ 551.48	100%	574	602	632	664	697
410-(	Advertising	$ 1,139.38	$ 760.44	$ 423.55	100%	440	463	486	510	535
410-(	Water Plan Update Match	$ 462.25	$ 59,989.72	$ (5.15)	100%	-5	-6	-6	-6	-7
410-(	CDBG Water Plan Update	$ -	$ 29,994.85	$ 5.15	100%	5	6	6	6	7
410-(	Communications	$ 14,525.15	$ 9,824.25	$ 14,715.78	100%	15,304	16,070	16,873	17,717	18,603
410-(	Travel	$ 104.67	$ 810.15	$ 1,145.44	100%	1,191	1,251	1,313	1,379	1,448
410-(	B&O Utility Tax	$ 40,521.35	$ 48,037.04	$ 15,332.89	100%	15,946	16,744	17,581	18,460	19,383
410-(	Liability Insurance	$ 35,083.34	$ 62,104.20	$ 76,119.96	100%	79,165	83,123	87,279	91,643	96,225
410-(	Public Utilities	$ 25,280.21	$ 25,604.63	$ 29,505.28	100%	30,685	32,220	33,831	35,522	37,298
410-(	Public Utilities - Water	$ 1,331.85	$ 1,869.86	$ 1,916.72	100%	1,993	2,093	2,198	2,308	2,423
410-(	Garbage Utilities	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Repair & Maintenance	$ 32,297.33	$ 63,675.45	$ 18,736.95	100%	19,486	20,461	21,484	22,558	23,686
410-(	Miscellaneous Expenditures	$ 3,591.18	$ 2,822.40	$ 5,323.14	100%	5,536	5,813	6,104	6,409	6,729
410-(	Maint. Agrmt.-Computer/Handheld	$ 4,616.10	$ 4,384.44	$ 5,169.87	100%	5,377	5,645	5,928	6,224	6,535
410-(	Annual VCare Contract	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Maint. Agrmt- Copier Machine	$ 777.92	$ 912.40	$ 314.18	100%	327	343	360	378	397
410-(	DOH Permit	$ 1,626.10	$ 1,626.10	$ 1,626.10	100%	1,691	1,776	1,864	1,958	2,056
410-(	Invoice Cloud/CC Fees - Water	$ 3,937.88	$ 5,172.58	$ 8,529.25	100%	8,870	9,314	9,780	10,269	10,782
410-(	Payments To Claimants	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Training	$ 250.00	$ 1,552.73	$ 385.33	100%	401	421	442	464	487
					100%	0	0	0	0	0
410-(	Cap Outlay-Water	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Cap Outlay - COVID19 Water	$ 83,295.00	$204,287.19	$ -	100%	0	0	0	0	0
410-(	Capital Outlay Covid 19 County	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Capital Outlay - Well Maint.	$ -	$ 24,803.31	$ -	100%	0	0	0	0	0
					100%	0	0	0	0	0
410-(	Hydrant Meter Rental Refund	$ -	$ -	$ 1,500.00	100%	1,560	1,638	1,720	1,806	1,896
					100%	0	0	0	0	0
410-(	Water Transfer Out	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Water Office Space Lease T/O	$ 3,600.00	$ 3,600.00	$ 6,000.00	100%	6,240	6,552	6,880	7,224	7,585
410-(	Water Util Tax T/O to CE 18%	$ 97,526.64	$177,004.03	$178,868.02	100%	186,023	195,324	205,090	215,345	226,112
					100%	0	0	0	0	0
	Total Refurbishing and Rebuilding Cost					0	0	0	0	0
	Total Operation and Maintenance Expenses:	659,441	1,095,855	791,832		823,505	864,680	907,914	953,310	1,000,976
	GENERAL & ADMINISTRATIVE EXPENSES	2022	2023	2024	Water	2025	2026	2027	2028	2029
	Operating Reserve Funding					0	0	0	0	0
	Emergency Reserve Funding					10,000	10,000	10,000	10,000	10,000
	Debt Reserve Funding					0	0	0	0	0
	Replacement of Existing Capital Assets					341,043	288,764	288,764	288,764	288,764
	Replacement of Funded Project Assets					1,367	1,367	1,367	1,367	1,367
	Reserves for Additional Capital Assets					0	0	0	0	0
	Debt Service					127,884	119,624	119,624	119,624	119,624
410-(	1/4 Copier Lease	0	60	671	100%	698	726	755	785	816
410-(	1/4 Postage Machine Lease	0	0	291	100%	303	315	328	341	355
					100%	0	0	0	0	0
	Total General and Administrative Expenses:	0	50	963		481,295	420,796	420,837	420,881	420,926
	TOTAL EXPENSES	659,441	1,095,904	792,794		1,304,800	1,285,476	1,328,752	1,374,191	1,421,901

TOTAL EXPENSES		659,441	1,095,904	792,794		1,304,800	1,285,476	1,328,752	1,374,191	1,421,901
SOURCE OF FUNDS / REVENUES RECEIVED										
	Sales Revenue (Base + Usage)	$468,933.87	$614,743.11	$ 649,033		1,143,731	1,178,043	1,213,384	1,249,786	1,287,279
					100%	0	0	0	0	0
					100%	0	0	0	0	0
	Uncollectable Receivables				100%	-2,287	-2,356	-2,427	-2,500	-2,575
					100%	0	0	0	0	0
410-(	Water Late Charges	$ 493.82	$ 4,756.18	$ 5,309.05	100%	5,521	5,742	5,972	6,211	6,459
410-(	Water Connection Charges	$ 23,016.51	$ 37,092.14	$ 18,000.00	100%	18,720	19,469	20,248	21,057	21,900
410-(	Water Equip Rental & Supplies	$ -	$ 2,997.58	$ 1,626.43	100%	1,691	1,759	1,830	1,903	1,979
410-(	Metered Water Overage	$343,294.39	$353,489.86	$339,356.66	100%	352,931	367,048	381,730	396,999	412,879
410-(	Auditor Filing/Recording Fe	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	City Treasurer Admin Fees	$ -	$ 125.00	$ (50.00)	100%	-52	-54	-56	-58	-61
410-(	Water Turn On/Off Fee	$ 330.00	$ 995.45	$ 1,145.00	100%	1,191	1,238	1,288	1,339	1,393
410-(	Sale of Surplus Prop.-Water	$ 1,392.59	$ -	$ -	100%	0	0	0	0	0
410-(	Miscellaneous Revenue Water New	$ 33.00	$ -	$ 1,548.49	100%	1,610	1,675	1,742	1,812	1,884
410-(	Hydrant Meter Rental Deposit	$ -	$ 1,500.00	$ 1,500.00	100%	1,560	1,622	1,687	1,755	1,825
410-(	Opr. Transfer in	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Covid-19 TI for Water Plan/Wells				100%	0	0	0	0	0
410-(	Covid-19 T/I County				100%	0	0	0	0	0
410-(	T/I City Fire Hydrant Fees	$ 10,800.00	$ 11,160.00	$ 11,160.00	100%	11,606	12,071	12,553	13,056	13,578
410-(	Loss of Cap Assets - Other	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Loss of Cap Assets-Insurance	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Gifts/pledges/grants-Private	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Investment Interest Water	$ 891.96	$ 15,797.37	$ 55,774.61	100%	58,006	60,326	62,739	65,248	67,858
410-(	Beginning Restricted Balance Water	$115,384.00	$115,384.00	$115,384.00	100%	119,999	124,799	129,791	134,983	140,382
410-(	Beginning Assigned Bal Water	$655,019.14	$807,194.51	$823,965.43	100%	856,924	891,201	926,849	963,923	1,002,480
410-(	CDBG Planning Only Grant (HUD) - Water Plan Update				100%	0	0	0	0	0
TOTAL REVENUE		1,619,589	1,965,235	2,023,753		2,571,152	2,662,584	2,757,330	2,855,514	2,957,262
	NET LOSS OR GAIN:	960,149	869,331	1,230,959		1,268,352	1,377,108	1,428,578	1,481,323	1,535,360
	NET CASH FLOW (Contribution to Reserves)	960,149	869,331	1,230,959		1,618,763	1,677,238	1,728,709	1,781,454	1,835,491
Affordability assuming MHI of $41733 for residential meters.						2.32%	2.39%	2.46%	2.53%	2.61%
	Does the Budget Balance?					Yes	Yes	Yes	Yes	Yes
	Positive Annual Cash Flow?					Yes	Yes	Yes	Yes	Yes

4.4. Suggested rates

4.4.1. Proposed customer classes

In the current rate structure, the City of Newport reported 16 customer classes for the entire water system, with separate base rates for each class and 3 overage tiers for inside customers and 3 different overage tiers for outside customers. RCAC needed to condense the current customer classes to fit our rate model. RCAC was able to combine customer classes with the same base rate and overage tiers as follows.

	Name of Class	Rate Structure	Schedule
1	Res. /Comm. 3/4 Inside City	Tiered Block	A
2	Res. /Comm. 3/4 Outside City	Tiered Block	B
3	Commercial 1 Inside	Tiered Block	C
4	Commercial 1 Outside	Tiered Block	D
5	Commercial 1.5 Inside	Tiered Block	E
6	Commercial 1.5 Outside	Tiered Block	F
7	Commercial 2 Inside	Tiered Block	G
8	Commercial 3 Inside	Tiered Block	H
9	Commercial 4 Inside	Tiered Block	I
10			

4.4.2. Proposed rate structure

In the proposed rate structure, RCAC kept the 9 condensed used customer classes, and kept the rate structure the same. RCAC proposed 3 separate rate % increases.

4.4.3. Proposed rates

4.4.3.1. Alternative 1:
3% increase to the base rate and usage rate

Monthly Base Rate increases

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	56.39	58.08	59.82	61.62	63.47
2	Res./ Comm. ¾" outside city	70.49	72.60	74.78	77.03	79.34
3	Commercial 1" inside city	73.30	75.50	77.76	80.10	82.50
4	Commercial 1" outside city	91.63	94.38	97.21	100.13	103.13
5	Commercial 1.5" inside city	112.77	116.15	119.64	123.23	126.92
6	Commercial 1.5" outside city	140.96	145.19	149.54	154.03	158.65
7	Commercial 2" inside city	152.24	156.81	161.51	166.36	171.35
8	Commercial 3" inside city	225.55	232.32	239.29	246.46	253.83
9	Commercial 4" inside city	298.85	307.82	317.05	326.56	336.36

Usage Rate/ 1,000-gallon increases

Customer Class	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19
2	Res./ Comm. ¾" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.26 T1: 10.89 T2: 18.15 T3: 25.41	IN: 7.48 T1: 11.22 T2: 18.70 T3: 26.18	IN: 7.70 T1: 11.55 T2: 19.25 T3: 26.95	IN: 7.93 T1: 11.90 T2: 19.83 T3: 27.76
3	Commercial 1" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19
4	Commercial 1" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.26 T1: 10.89 T2: 18.15 T3: 25.41	IN: 7.48 T1: 11.22 T2: 18.70 T3: 26.18	IN: 7.70 T1: 11.55 T2: 19.25 T3: 26.95	IN: 7.93 T1: 11.90 T2: 19.83 T3: 27.76

5	Commercial 1.5" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19
6	Commercial 1.5" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.26 T1: 10.89 T2: 18.15 T3: 25.41	IN: 7.48 T1: 11.22 T2: 18.70 T3: 26.18	IN: 7.70 T1: 11.55 T2: 19.25 T3: 26.95	IN: 7.93 T1: 11.90 T2: 19.83 T3: 27.76
7	Commercial 2" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19
8	Commercial 3" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19
9	Commercial 4" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.81 T1: 8.72 T2: 14.53 T3: 20.33	IN: 5.98 T1: 8.97 T2: 14.95 T3: 20.93	IN: 6.16 T1: 9.24 T2: 15.40 T3: 21.56	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19

- IN = Included: allowed gallons.
- T1 = tier 1: for 30,000 after allowed gallons.
- T2 = tier 2: next 50,000 gallons after tier 1.
- T3 = tier 3: for additional after the 50,000 gallons in tier 2.

4.4.3.2. Alternative 2:

2.5% increases in the base rate and usage rate.

Monthly Base Rate increases

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	56.39	57.80	59.24	60.73	62.24
2	Res./ Comm. ¾" outside city	70.49	72.25	74.06	75.91	77.81
3	Commercial 1" inside city	73.30	75.13	77.01	78.94	80.91
4	Commercial 1" outside city	91.63	93.92	96.27	98.68	101.14
5	Commercial 1.5" inside city	112.77	115.59	118.48	121.44	124.48
6	Commercial 1.5" outside city	140.96	144.48	148.10	151.80	155.59
7	Commercial 2" inside city	152.24	156.05	159.95	163.95	168.04
8	Commercial 3" inside city	225.55	231.19	236.97	242.89	248.96
9	Commercial 4" inside city	298.85	306.32	313.98	321.83	329.87

Usage Rate/ 1,000-gallon increases

Customer Class	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77
2	Res./ Comm. ¾" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.23 T1: 10.85 T2: 18.08 T3: 25.31	IN: 7.41 T1: 11.12 T2: 18.53 T3: 25.94	IN: 7.60 T1: 11.40 T2: 19.00 T3: 26.60	IN: 7.79 T1: 11.69 T2: 19.18 T3: 26.52
3	Commercial 1" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77
4	Commercial 1" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.23 T1: 10.85 T2: 18.08 T3: 25.31	IN: 7.41 T1: 11.12 T2: 18.53 T3: 25.94	IN: 7.60 T1: 11.40 T2: 19.00 T3: 26.60	IN: 7.79 T1: 11.69 T2: 19.18 T3: 26.52
5	Commercial 1.5" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77
6	Commercial 1.5" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.23 T1: 10.85 T2: 18.08 T3: 25.31	IN: 7.41 T1: 11.12 T2: 18.53 T3: 25.94	IN: 7.60 T1: 11.40 T2: 19.00 T3: 26.60	IN: 7.79 T1: 11.69 T2: 19.18 T3: 26.52
7	Commercial 2" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77
8	Commercial 3" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77
9	Commercial 4" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.78 T1: 8.67 T2: 14.45 T3: 20.23	IN: 5.92 T1: 8.88 T2: 14.80 T3: 20.72	IN: 6.07 T1: 9.11 T2: 15.18 T3: 21.25	IN: 6.22 T1: 9.33 T2: 15.55 T3: 21.77

- IN = Included: allowed gallons.
- T1 = tier 1: for 30,000 after allowed gallons.
- T2 = tier 2: next 50,000 gallons after tier 1.
- T3 = tier 3: for additional after the 50,000 gallons in tier 2.

4.4.3.3. Alternative 3:

4% increases in the base rate and usage rate.

Monthly Base Rate increases

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	56.39	58.65	60.99	63.43	65.97
2	Res./ Comm. ¾" outside city	70.49	73.31	76.24	79.29	82.46
3	Commercial 1" inside city	73.30	76.23	79.28	82.45	85.75
4	Commercial 1" outside city	91.63	95.30	99.11	103.07	107.19
5	Commercial 1.5" inside city	112.77	117.28	121.97	126.85	131.92
6	Commercial 1.5" outside city	140.96	146.60	152.46	158.56	164.90
7	Commercial 2" inside city	152.24	158.33	164.66	171.25	178.10
8	Commercial 3" inside city	225.55	234.57	243.95	253.71	263.86
9	Commercial 4" inside city	298.85	310.80	323.24	336.17	349.61

Usage Rate/ 1,000-gallon increases

Customer Class	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.87 T1: 8.81 T2: 14.68 T3: 20.55	IN: 6.10 T1: 9.15 T2: 15.25 T3: 21.35	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19	IN: 6.59 T1: 9.89 T2: 16.48 T3: 23.07
2	Res./ Comm. ¾" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.33 T1: 11.00 T2: 17.63 T3: 24.68	IN: 7.62 T1: 11.43 T2: 19.05 T3: 26.67	IN: 7.92 T1: 11.88 T2: 19.80 T3: 26.97	IN: 8.24 T1: 12.36 T2: 20.60 T3: 28.84
3	Commercial 1" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.87 T1: 8.81 T2: 14.68 T3: 20.55	IN: 6.10 T1: 9.15 T2: 15.25 T3: 21.35	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19	IN: 6.59 T1: 9.89 T2: 16.48 T3: 23.07
4	Commercial 1" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.33 T1: 11.00 T2: 17.63 T3: 24.68	IN: 7.62 T1: 11.43 T2: 19.05 T3: 26.67	IN: 7.92 T1: 11.88 T2: 19.80 T3: 26.97	IN: 8.24 T1: 12.36 T2: 20.60 T3: 28.84
5	Commercial 1.5" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.87 T1: 8.81 T2: 14.68 T3: 20.55	IN: 6.10 T1: 9.15 T2: 15.25 T3: 21.35	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19	IN: 6.59 T1: 9.89 T2: 16.48 T3: 23.07
6	Commercial 1.5" outside city	IN: 7.05 T1: 10.57 T2: 17.62 T3: 24.67	IN: 7.33 T1: 11.00 T2: 17.63 T3: 24.68	IN: 7.62 T1: 11.43 T2: 19.05 T3: 26.67	IN: 7.92 T1: 11.88 T2: 19.80 T3: 26.97	IN: 8.24 T1: 12.36 T2: 20.60 T3: 28.84
7	Commercial 2" inside city	IN: 5.64 T1: 8.46 T2: 14.10	IN: 5.87 T1: 8.81 T2: 14.68	IN: 6.10 T1: 9.15 T2: 15.25	IN: 6.34 T1: 9.51 T2: 15.85	IN: 6.59 T1: 9.89 T2: 16.48

		T3: 19.74	T3: 20.55	T3: 21.35	T3: 22.19	T3: 23.07
8	Commercial 3" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.87 T1: 8.81 T2: 14.68 T3: 20.55	IN: 6.10 T1: 9.15 T2: 15.25 T3: 21.35	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19	IN: 6.59 T1: 9.89 T2: 16.48 T3: 23.07
9	Commercial 4" inside city	IN: 5.64 T1: 8.46 T2: 14.10 T3: 19.74	IN: 5.87 T1: 8.81 T2: 14.68 T3: 20.55	IN: 6.10 T1: 9.15 T2: 15.25 T3: 21.35	IN: 6.34 T1: 9.51 T2: 15.85 T3: 22.19	IN: 6.59 T1: 9.89 T2: 16.48 T3: 23.07

4.5. Impact of suggested rates on 5-year budget

Alternative 1 budget: 3% increase of base rate and usage rate

Growth Factor of Rates		Year 2	Year 3	Year 4	Year 5	
Base		3.00%	3.00%	3.00%	3.00%	
Usage		3.00%	3.00%	3.00%	3.00%	
Results of the new rates	**2025**	**2026**	**2027**	**2028**	**2029**	**5 Years**
TOTAL EXPENSES	$1,304,800	$1,285,476	$1,328,752	$1,374,191	$1,421,901	$6,715,120
TOTAL REVENUE	$2,571,152	$2,662,584	$2,757,330	$2,855,514	$2,957,262	$13,803,842
NET LOSS OR GAIN: (Short/Over to Reserves)	$1,266,352	$1,377,108	$1,428,578	$1,481,323	$1,535,360	$7,088,722
NET CASH FLOW (Contribution to Reserves)	$1,618,763	$1,677,238	$1,728,709	$1,781,454	$1,835,491	$8,641,655
Affordability assuming MHI of $41733 for residential meters.	2.32%	2.39%	2.46%	2.53%	2.61%	
Are you putting enough money in reserves?	Yes	Yes	Yes	Yes	Yes	
Positive Annual Cash Flow?	Yes	Yes	Yes	Yes	Yes	

Alternative 2 budget: 2.5% increase of base rate and usage rate

Growth Factor of Rates		Year 2	Year 3	Year 4	Year 5	
Base		2.50%	2.50%	2.50%	2.50%	
Usage		2.50%	2.50%	2.50%	2.50%	
Results of the new rates	**2025**	**2026**	**2027**	**2028**	**2029**	**5 Years**
TOTAL EXPENSES	$1,304,800	$1,285,476	$1,328,752	$1,374,191	$1,421,901	$6,715,120
TOTAL REVENUE	$2,575,301	$2,661,129	$2,749,961	$2,841,905	$2,937,076	$13,765,372
NET LOSS OR GAIN: (Short/Over to Reserves)	$1,270,501	$1,375,653	$1,421,209	$1,467,714	$1,515,175	$7,050,253
NET CASH FLOW (Contribution to Reserves)	$1,622,911	$1,675,784	$1,721,340	$1,767,845	$1,815,306	$8,603,185
Affordability assuming MHI of $41733 for residential meters.	2.32%	2.38%	2.44%	2.50%	2.56%	
Are you putting enough money in reserves?	Yes	Yes	Yes	Yes	Yes	
Positive Annual Cash Flow?	Yes	Yes	Yes	Yes	Yes	

Alternative 3 budget: 4% increase of the base rate and usage rate

Growth Factor of Rates		Year 2	Year 3	Year 4	Year 5
Base		4.00%	4.00%	4.00%	4.00%
Usage		4.00%	4.00%	4.00%	4.00%

Results of the new rates	2025	2026	2027	2028	2029	5 Years
TOTAL EXPENSES	$1,304,800	$1,285,476	$1,328,752	$1,374,191	$1,421,901	$6,715,120
TOTAL REVENUE	$2,571,152	$2,673,998	$2,780,958	$2,892,196	$3,007,884	$13,926,189
NET LOSS OR GAIN: (Short/Over to Reserves)	$1,266,352	$1,388,522	$1,452,206	$1,518,006	$1,585,983	$7,211,069
NET CASH FLOW (Contribution to Reserves)	$1,618,763	$1,688,653	$1,752,337	$1,818,136	$1,886,114	$8,764,002
Affordability assuming MHI of $41733 for residential meters.	2.32%	2.41%	2.51%	2.61%	2.71%	
Are you putting enough money in reserves?	Yes	Yes	Yes	Yes	Yes	
Positive Annual Cash Flow?	Yes	Yes	Yes	Yes	Yes	

The above tables show that all alternatives keep the reserves fully funded and show a positive cash flow while budgeting for their capital improvement projects.

4.6. Impact of suggested rates on Customer bills

4.6.1. Rate equity and affordability analysis

Rate scenario	2025	2026	2027	2028	2029
Alternative 1: Increase base and usage by 3%	2.32%	2.39%	2.46%	2.53%	2.61%
Alternative 2: increase base and usage by 2.5%	2.32%	2.38%	2.44%	2.50%	2.56%
Alternative 3: increase base and usage by 4%	2.32%	2.41%	2.51%	2.61%	2.71%

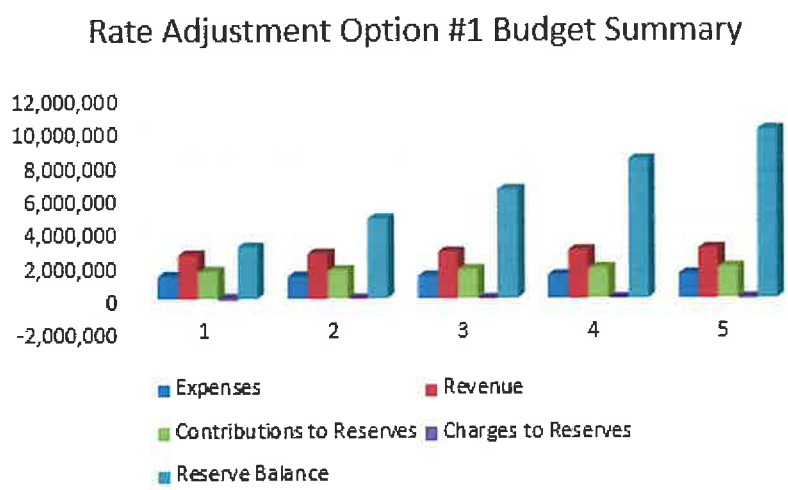
All alternatives show an increase in the affordability index over the current rates, but the proposed affordability indexes are still below the Federal recommendations of an affordability index below 4% per utility.

4.7. Impact of suggested rates on project financing

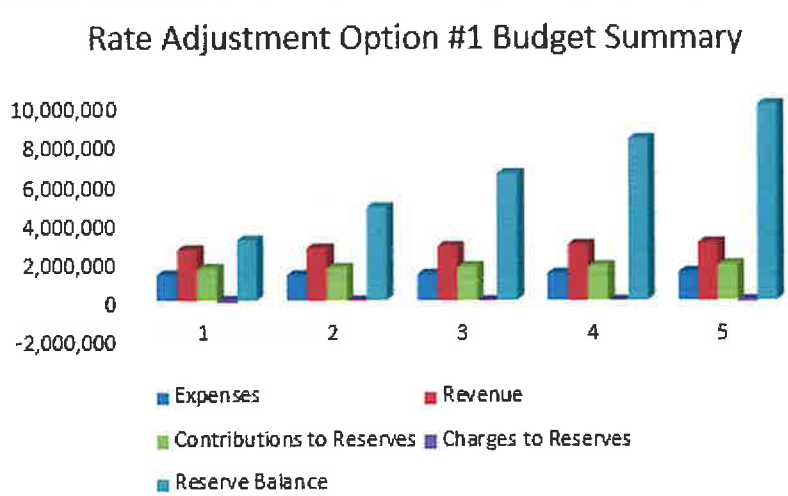
4.7.1. Different project funding options/scenarios

This rate model takes into consideration the current capital improvement projects, the 900,000-gallon water tank rehabilitation, and the hydrogeologic study being conducted. The following tables anticipate rate increases, hence increasing reserves. The purple shows expected drawdowns that would occur whether rates were raised or not. Since Newport has well-funded reserves currently, there are no expected negative balances in the next 5 years for the reserve accounts.

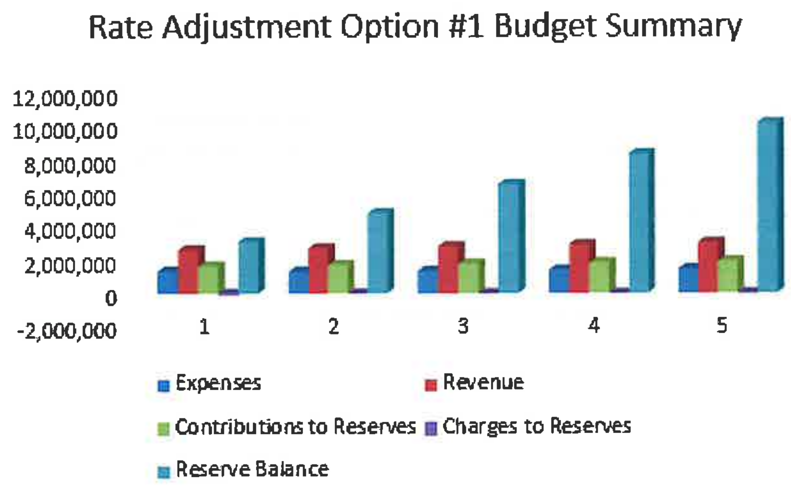
Alternative 1 budget: 3% increase to base rate and usage rate



Alternative 2 budget: 2.5% increase to base rate and usage rate



Alternative 3 budget: 4% increase to the base rate and usage rate



5. Recommendations

5.1. Summary of rates, reserve funding, and other recommendations

5.1.1. Recommendations for improving financial

The City of Newport is currently in a good financial position, meeting all expenses and contributing to its reserve accounts

5.1.2. Rates

The three final alternative rate structures provided, based on the Office Administrator's, Treasurer's, and Accounting Clerk's input, are all base rates separated by customer class with tiered overages. The difference between alternatives is the percentage rate increase over the next 5 years. None of the alternatives presented are too aggressive, and all alternatives cover expenses and fund reserve accounts. Regardless of the rate model chosen, the board should plan on increasing base and usage rates every year by 3% - 4% to keep up with inflationary pressures.

5.1.3. Reserve Funding

The rate model targets an annual reserve contribution to the emergency reserve for the first two years, so that there is an established emergency reserve. By the third year, the operating, emergency, and debt reserves will be fully funded. There would be continual contributions to the replacement of existing capital asset replacement.

5.1.3.1. What happens if no action is taken

If no action is taken, the city would likely be able to fund its current expenses. but the proposed rate structures show potential funders the water systems' attempts to raise their own funds for future infrastructure improvements, while maintaining an appropriate affordability.

5.1.3.2. Other alternatives

5.2. Implementation of rate adjustments

5.2.1. Board decision required

Any rate recommendations are based on the data provided and in consultation with local staff. No recommendation will become policy without formal action by the system's governing board. Any adjustments to the recommendation can change forecasts and affect future rate projections.

5.2.2. General implementation advice

If one of the rate scenarios is ultimately adopted by the city's board, it must be noted that future rate projections are based upon a full year of rate implementation. If the council adopts a new rate increase effectively in the middle of the fiscal year, any revenue forecast must be altered proportionally. Adoption of the five-year rate plan is strongly encouraged with an annual review. This sets expectations for rate payers and allows them to plan accordingly for future increases.

6. Appendix

6.1. Financial spreadsheet of historical, current, and future budgets (multi-year budget) for alternatives 2 and 3

Alternative 2 budget: 2.5% increases to base rate and usage rates

Budget
City of Newport Water Utility

Date: 06/05/25 Exhibit 2
Inflation Factor (%): 4.00
Loan Interest Rate (%) 2.00
System Number: 59350

EXPENSES AND SOURCES OF FUNDS	2022	2023	2024	% Belonging to Water	2025	2026	2027	2028	2029
OPERATIONS & MAINTENANCE EXPENSES									
410-(Salaries-Dep. Clerk/Treas (% of work done on water s	$ 10,733.80	$ 16,201.84	$ 14,711.93	100%	15,300	16,065	16,869	17,712	18,598
410-(Salaries-Clerk/Treas (% of work done on water syster	$ 21,580.04	$ 17,388.05	$ 27,253.42	100%	28,344	29,761	31,249	32,811	34,452
410-(Salaries-City Admin. (% of work done on water syster	$ 6,516.20	$ 24,000.01	$ 28,267.50	100%	29,398	30,868	32,412	34,032	35,734
410-(WWTP Maint Worker II C5 - (% of work done on wate	$ 559.16	$ 5,876.97	$ 7,679.54	100%	7,987	8,386	8,805	9,246	9,708
410-(WWTP/WTP Supervisor C6 - (% of work done on wat	$ 37,558.62	$ 31,369.99	$ 20,782.38	100%	21,614	22,694	23,829	25,021	26,272
410-(Public Works Supervisor C3 -(% of work done on wat	$ 16,004.90	$ 16,002.10	$ 22,679.87	100%	23,587	24,766	26,005	27,305	28,670
410-(Salaries-Accting Clerk (% of work done on water syst	$ 24,352.18	$ 23,355.12	$ 22,918.93	100%	23,836	25,027	26,279	27,593	28,972
410-(Water Operator C8 - (% of work done on water syster	$ 38,611.60	$ 54,768.47	$ 45,973.60	100%	47,813	50,203	52,713	55,349	58,116
410-(Street Maint Journey C9 - (% of work done on water s	$ -	$ -	$ 11,374.03	100%	11,829	12,420	13,041	13,694	14,378
410-(Utility Maint Worker C7 (% of work done on water sys	$ 4,047.86	$ 3,580.27	$ 12,226.68	100%	12,716	13,352	14,019	14,720	15,456
410-(Street Maint Journey C4 - (% of work done on water s	$ 1,680.48	$ 998.29	$ 8,287.49	100%	8,619	9,050	9,502	9,978	10,476
410-(WWTP Maint Worker I C10 -(% of work done on wate	$ 3,053.61	$ 6,736.01	$ 3,845.40	100%	3,999	4,199	4,409	4,630	4,861
410-(Janitor 1/6	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Salaries-Overtime	$ 5,805.63	$ 6,960.64	$ 3,874.52	100%	4,030	4,231	4,443	4,665	4,898
410-(Personnel Benefits	$ 72,912.20	$ 90,242.04	$ 93,164.98	100%	96,892	101,736	106,823	112,164	117,772
410-(Office & Operating Supplies	$ 40,796.68	$ 32,682.13	$ 58,453.04	100%	60,791	63,831	67,022	70,373	73,892
410-(Fuel Consumed	$ 1,850.30	$ 5,108.57	$ 6,288.45	100%	6,540	6,867	7,210	7,571	7,949
410-(Professional Services	$ 15,310.92	$ 21,737.94	$ 36,879.13	100%	38,354	40,272	42,286	44,400	46,620
410-(Prof Svc City Atty	$ 8,100.00	$ 6,060.00	$ 1,006.95	100%	1,047	1,100	1,155	1,212	1,273
410-(Prof Svc - Audit Fees	$ -	$ 3,950.31	$ 551.48	100%	574	602	632	664	697
410-(Advertising	$ 1,139.38	$ 760.44	$ 423.55	100%	440	463	486	510	535
410-(Water Plan Update Match	$ 462.25	$ 59,989.72	$ (5.15)	100%	-5	-6	-6	-6	-7
410-(CDBG Water Plan Update	$ -	$ 29,994.85	$ 5.15	100%	5	6	6	6	7
410-(Communications	$ 14,525.15	$ 9,824.25	$ 14,715.78	100%	15,304	16,070	16,873	17,717	18,603
410-(Travel	$ 104.67	$ 810.15	$ 1,145.44	100%	1,191	1,251	1,313	1,379	1,448
410-(B&O Utility Tax	$ 40,521.35	$ 48,037.04	$ 15,332.89	100%	15,946	16,744	17,581	18,460	19,383
410-(Liability Insurance	$ 35,083.34	$ 62,104.20	$ 76,119.96	100%	79,165	83,123	87,279	91,643	96,225
410-(Public Utilities	$ 25,280.21	$ 25,604.63	$ 29,505.28	100%	30,685	32,220	33,831	35,522	37,298
410-(Public Utilities - Water	$ 1,331.85	$ 1,869.86	$ 1,916.72	100%	1,993	2,093	2,198	2,308	2,423
410-(Garbage Utilities	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Repair & Maintenance	$ 32,297.33	$ 63,675.45	$ 18,736.95	100%	19,486	20,461	21,484	22,558	23,686
410-(Miscellaneous Expenditures	$ 3,591.18	$ 2,822.40	$ 5,323.14	100%	5,536	5,813	6,104	6,409	6,729
410-(Maint. Agrmt.-Computer/Handheld	$ 4,616.10	$ 4,384.44	$ 5,169.87	100%	5,377	5,645	5,928	6,224	6,535
410-(Annual VCare Contract	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Maint. Agrmt- Copier Machine	$ 777.92	$ 912.40	$ 314.18	100%	327	343	360	378	397
410-(DOH Permit	$ 1,626.10	$ 1,626.10	$ 1,626.10	100%	1,691	1,776	1,864	1,958	2,056
410-(Invoice Cloud/CC Fees - Water	$ 3,937.88	$ 5,172.58	$ 8,529.25	100%	8,870	9,314	9,780	10,269	10,782
410-(Payments To Claimants	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Training	$ 250.00	$ 1,552.73	$ 385.33	100%	401	421	442	464	487
				100%	0	0	0	0	0
410-(Cap Outlay-Water	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Cap Outlay - COVID19 Water	$ 83,295.00	$204,287.19	$ -	100%	0	0	0	0	0
410-(Capital Outlay Covid 19 County	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Capital Outlay - Well Maint.	$ -	$ 24,803.31	$ -	100%	0	0	0	0	0
				100%	0	0	0	0	0
410-(Hydrant Meter Rental Refund	$ -	$ -	$ 1,500.00	100%	1,560	1,638	1,720	1,806	1,896
				100%	0	0	0	0	0
410-(Water Transfer Out	$ -	$ -	$ -	100%	0	0	0	0	0
410-(Water Office Space Lease T/O	$ 3,600.00	$ 3,600.00	$ 6,000.00	100%	6,240	6,552	6,880	7,224	7,585
410-(Water Util Tax T/O to CE 18%	$ 97,526.64	$177,004.03	$178,868.02	100%	186,023	195,324	205,090	215,345	226,112
				100%	0	0	0	0	0
Total Refurbishing and Rebuilding Cost					0	0	0	0	0
Total Operation and Maintenance Expenses:	659,441	1,095,855	791,832		823,505	864,680	907,914	953,310	1,000,976

	GENERAL & ADMINISTRATIVE EXPENSES	2022	2023	2024	Water	2025	2026	2027	2028	2029
	Operating Reserve Funding					0	0	0	0	0
	Emergency Reserve Funding					10,000	10,000	10,000	10,000	10,000
	Debt Reserve Funding					0	0	0	0	0
	Replacement of Existing Capital Assets					341,043	288,764	288,764	288,764	288,764
	Replacement of Funded Project Assets					1,367	1,367	1,367	1,367	1,367
	Reserves for Additional Capital Assets					0	0	0	0	0
	Debt Service					127,884	119,624	119,624	119,624	119,624
410-(	1/4 Copier Lease	0	50	671	100%	698	726	755	785	816
410-(	1/4 Postage Machine Lease	0	0	291	100%	303	315	328	341	355
					100%	0	0	0	0	0
	Total General and Administrative Expenses:	0	50	963		481,295	420,796	420,837	420,881	420,926
TOTAL EXPENSES		659,441	1,095,904	792,794		1,304,800	1,285,476	1,328,752	1,374,191	1,421,901
SOURCE OF FUNDS / REVENUES RECEIVED										
	Sales Revenue (Base + Usage)	$468,933.87	$614,743.11	$ 649,033		1,147,888	1,176,585	1,206,000	1,236,150	1,267,054
					100%	0	0	0	0	0
					100%	0	0	0	0	0
	Uncollectable Receivables				100%	-2,296	-2,353	-2,412	-2,472	-2,534
					100%	0	0	0	0	0
410-(	Water Late Charges	$ 493.82	$ 4,756.18	$ 5,309.05	100%	5,521	5,742	5,972	6,211	6,459
410-(	Water Connection Charges	$ 23,016.51	$ 37,092.14	$ 18,000.00	100%	18,720	19,469	20,248	21,057	21,900
410-(	Water Equip Rental & Supplies	$ -	$ 2,997.58	$ 1,626.43	100%	1,691	1,759	1,830	1,903	1,979
410-(	Metered Water Overage	$343,294.39	$353,489.86	$339,356.66	100%	352,931	367,048	381,730	396,999	412,879
410-(	Auditor Filing/Recording Fees	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	City Treasurer Admin Fees	$ -	$ 125.00	$ (50.00)	100%	-52	-54	-56	-58	-61
410-(	Water Turn On/Off Fee	$ 330.00	$ 995.45	$ 1,145.00	100%	1,191	1,238	1,288	1,339	1,393
410-(	Sale of Surplus Prop.-Water	$ 1,392.59	$ -	$ -	100%	0	0	0	0	0
410-(	Miscellaneous Revenue Water New	$ 33.00	$ -	$ 1,548.49	100%	1,610	1,675	1,742	1,812	1,884
410-(	Hydrant Meter Rental Deposit	$ -	$ 1,500.00	$ 1,500.00	100%	1,560	1,622	1,687	1,755	1,825
410-(	Opr. Transfer in	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Covid-19 TI for Water Plan/Wells				100%	0	0	0	0	0
410-(	Covid-19 T/I County				100%	0	0	0	0	0
410-(	T/I City Fire Hydrant Fees	$ 10,800.00	$ 11,160.00	$ 11,160.00	100%	11,606	12,071	12,553	13,056	13,578
410-(	Loss of Cap Assets - Other	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Loss of Cap Assets-Insurance	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Gifts/pledges/grants-Private	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Investment Interest Water	$ 891.96	$ 15,797.37	$ 55,774.61	100%	58,006	60,326	62,739	65,248	67,858
410-(	Beginning Restricted Balance Water	$115,384.00	$115,384.00	$115,384.00	100%	119,999	124,799	129,791	134,983	140,382
410-(	Beginning Assigned Bal Water	$655,019.14	$807,194.51	$823,965.43	100%	856,924	891,201	926,849	963,923	1,002,480
410-(	CDBG Planning Only Grant (HUD) - Water Plan Update				100%	0	0	0	0	0
TOTAL REVENUE		1,619,589	1,965,235	2,023,753		2,575,301	2,661,129	2,749,961	2,841,905	2,937,076
	NET LOSS OR GAIN:	960,149	869,331	1,230,959		1,270,501	1,375,653	1,421,209	1,467,714	1,515,175
	NET CASH FLOW (Contribution to Reserves)	960,149	869,331	1,230,959		1,622,911	1,675,784	1,721,340	1,767,845	1,815,306
Affordability assuming MHI of $41733 for residential meters.						2.32%	2.38%	2.44%	2.50%	2.56%
	Does the Budget Balance?					Yes	Yes	Yes	Yes	Yes
	Positive Annual Cash Flow?					Yes	Yes	Yes	Yes	Yes

Alternative 3 budget: 4% increases to the base rate and usage rates

Budget
City of Newport Water Utility

Date: 06/05/25 — Exhibit 2
Inflation Factor (%): 4.00
Loan Interest Rate (%): 2.00
System Number: 59350

	EXPENSES AND SOURCES OF FUNDS	2022	2023	2024	% Belonging to Water	2025	2026	2027	2028	2029
OPERATIONS & MAINTENANCE EXPENSES										
410-(	Salaries-Dep. Clerk/Treas (% of work done on water s	$ 10,733.80	$ 16,201.84	$ 14,711.93	100%	15,300	16,065	16,869	17,712	18,598
410-(	Salaries-Clerk/Treas (% of work done on water syster	$ 21,580.04	$ 17,388.05	$ 27,253.42	100%	28,344	29,761	31,249	32,811	34,452
410-(	Salaries-City Admin. (% of work done on water syster	$ 6,516.20	$ 24,000.01	$ 28,267.50	100%	29,398	30,868	32,412	34,032	35,734
410-(	WWTP Maint Worker II C5 - (% of work done on wate	$ 559.16	$ 5,876.97	$ 7,679.54	100%	7,987	8,386	8,805	9,246	9,708
410-(	WWTP/WTP Supervisor C6 - (% of work done on wat	$ 37,558.62	$ 31,369.99	$ 20,782.38	100%	21,614	22,694	23,829	25,021	26,272
410-(	Public Works Supervisor C3 -(% of work done on wat	$ 16,004.90	$ 16,002.10	$ 22,679.87	100%	23,587	24,766	26,005	27,305	28,670
410-(	Salaries-Accting Clerk (% of work done on water syst	$ 24,352.18	$ 23,355.12	$ 22,918.93	100%	23,836	25,027	26,279	27,593	28,972
410-(	Water Operator C8 - (% of work done on water syster	$ 38,611.60	$ 54,768.47	$ 45,973.60	100%	47,813	50,203	52,713	55,349	58,116
410-(	Street Maint Journey C9 - (% of work done on water s	$ -	$ -	$ 11,374.03	100%	11,829	12,420	13,041	13,694	14,378
410-(	Utility Maint Worker C7 (% of work done on water sys	$ 4,047.86	$ 3,580.27	$ 12,226.68	100%	12,716	13,352	14,019	14,720	15,456
410-(	Street Maint Journey C4 - (% of work done on water s	$ 1,680.48	$ 998.29	$ 8,287.49	100%	8,619	9,050	9,502	9,978	10,476
410-(	WWTP Maint Worker I C10 -(% of work done on wate	$ 3,053.61	$ 6,736.01	$ 3,845.40	100%	3,999	4,199	4,409	4,630	4,861
410-(	Janitor 1/6	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Salaries-Overtime	$ 5,805.63	$ 6,960.64	$ 3,874.52	100%	4,030	4,231	4,443	4,665	4,898
410-(	Personnel Benefits	$ 72,912.20	$ 90,242.04	$ 93,164.98	100%	96,892	101,736	106,823	112,164	117,772
410-(	Office & Operating Supplies	$ 40,796.68	$ 32,682.13	$ 58,453.04	100%	60,791	63,831	67,022	70,373	73,892
410-(	Fuel Consumed	$ 1,850.30	$ 5,108.57	$ 6,288.45	100%	6,540	6,867	7,210	7,571	7,949
410-(	Professional Services	$ 15,310.92	$ 21,737.94	$ 36,879.13	100%	38,354	40,272	42,286	44,400	46,620
410-(	Prof Svc City Atty	$ 8,100.00	$ 6,060.00	$ 1,006.95	100%	1,047	1,100	1,155	1,212	1,273
410-(	Prof Svc - Audit Fees	$ -	$ 3,950.31	$ 551.48	100%	574	602	632	664	697
410-(	Advertising	$ 1,139.38	$ 760.44	$ 423.55	100%	440	463	486	510	535
410-(	Water Plan Update Match	$ 462.25	$ 59,989.72	$ (5.15)	100%	-5	-6	-6	-6	-7
410-(	CDBG Water Plan Update	$ -	$ 29,994.85	$ 5.15	100%	5	6	6	6	7
410-(	Communications	$ 14,525.15	$ 9,824.25	$ 14,715.78	100%	15,304	16,070	16,873	17,717	18,603
410-(	Travel	$ 104.67	$ 810.15	$ 1,145.44	100%	1,191	1,251	1,313	1,379	1,448
410-(	B&O Utility Tax	$ 40,521.35	$ 48,037.04	$ 15,332.89	100%	15,946	16,744	17,581	18,460	19,383
410-(	Liability Insurance	$ 35,083.34	$ 62,104.20	$ 76,119.96	100%	79,165	83,123	87,279	91,643	96,225
410-(	Public Utilities	$ 25,280.21	$ 25,604.63	$ 29,505.28	100%	30,685	32,220	33,831	35,522	37,298
410-(	Public Utilities - Water	$ 1,331.85	$ 1,869.86	$ 1,916.72	100%	1,993	2,093	2,198	2,308	2,423
410-(	Garbage Utilities	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Repair & Maintenance	$ 32,297.33	$ 63,675.45	$ 18,736.95	100%	19,486	20,461	21,484	22,558	23,686
410-(	Miscellaneous Expenditures	$ 3,591.18	$ 2,822.40	$ 5,323.14	100%	5,536	5,813	6,104	6,409	6,729
410-(	Maint. Agrmt.-Computer/Handheld	$ 4,616.10	$ 4,384.44	$ 5,169.87	100%	5,377	5,645	5,928	6,224	6,535
410-(	Annual VCare Contract	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Maint. Agrmt- Copier Machine	$ 777.92	$ 912.40	$ 314.18	100%	327	343	360	378	397
410-(	DOH Permit	$ 1,626.10	$ 1,626.10	$ 1,626.10	100%	1,691	1,776	1,864	1,958	2,056
410-(	Invoice Cloud/CC Fees - Water	$ 3,937.88	$ 5,172.58	$ 8,529.25	100%	8,870	9,314	9,780	10,269	10,782
410-(	Payments To Claimants	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Training	$ 250.00	$ 1,552.73	$ 385.33	100%	401	421	442	464	487
					100%	0	0	0	0	0
410-(	Cap Outlay-Water	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Cap Outlay - COVID19 Water	$ 83,295.00	$204,287.19	$ -	100%	0	0	0	0	0
410-(	Capital Outlay Covid 19 County	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Capital Outlay - Well Maint.	$ -	$ 24,803.31	$ -	100%	0	0	0	0	0
					100%	0	0	0	0	0
410-(	Hydrant Meter Rental Refund	$ -	$ -	$ 1,500.00	100%	1,560	1,638	1,720	1,806	1,896
					100%	0	0	0	0	0
410-(	Water Transfer Out	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Water Office Space Lease T/O	$ 3,600.00	$ 3,600.00	$ 6,000.00	100%	6,240	6,552	6,880	7,224	7,585
410-(	Water Util Tax T/O to CE 18%	$ 97,526.64	$177,004.03	$178,868.02	100%	186,023	195,324	205,090	215,345	226,112
					100%	0	0	0	0	0
	Total Refurbishing and Rebuilding Cost					0	0	0	0	0
	Total Operation and Maintenance Expenses:	659,441	1,095,855	791,832		823,505	864,680	907,914	953,310	1,000,976

	SOURCE OF FUNDS / REVENUES RECEIVED									
	Sales Revenue (Base + Usage)	$468,933.87	$614,743.11	$ 649,033		1,143,731	1,189,480	1,237,060	1,286,542	1,338,004
					100%	0	0	0	0	0
					100%	0	0	0	0	0
	Uncollectable Receivables				100%	-2,287	-2,379	-2,474	-2,573	-2,676
					100%	0	0	0	0	0
410-(	Water Late Charges	$ 493.82	$ 4,756.18	$ 5,309.05	100%	5,521	5,742	5,972	6,211	6,459
410-(	Water Connection Charges	$ 23,016.51	$ 37,092.14	$ 18,000.00	100%	18,720	19,469	20,248	21,057	21,900
410-(	Water Equip Rental & Supplies	$ -	$ 2,997.58	$ 1,626.43	100%	1,691	1,759	1,830	1,903	1,979
410-(	Metered Water Overage	$343,294.39	$353,489.86	$339,356.66	100%	352,931	367,048	381,730	396,999	412,879
410-(	Auditor Filing/Recording Fees	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	City Treasurer Admin Fees	$ -	$ 125.00	$ (50.00)	100%	-52	-54	-56	-58	-61
410-(	Water Turn On/Off Fee	$ 330.00	$ 995.45	$ 1,145.00	100%	1,191	1,238	1,288	1,339	1,393
410-(	Sale of Surplus Prop.-Water	$ 1,392.59	$ -	$ -	100%	0	0	0	0	0
410-(	Miscellaneous Revenue Water New	$ 33.00	$ -	$ 1,548.49	100%	1,610	1,675	1,742	1,812	1,884
410-(	Hydrant Meter Rental Deposit	$ -	$ 1,500.00	$ 1,500.00	100%	1,560	1,622	1,687	1,755	1,825
410-(	Opr. Transfer in	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Covid-19 TI for Water Plan/Wells				100%	0	0	0	0	0
410-(	Covid-19 T/I County				100%	0	0	0	0	0
410-(	T/I City Fire Hydrant Fees	$ 10,800.00	$ 11,160.00	$ 11,160.00	100%	11,606	12,071	12,553	13,056	13,578
410-(	Loss of Cap Assets - Other	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Loss of Cap Assets-Insurance	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Gifts/pledges/grants-Private	$ -	$ -	$ -	100%	0	0	0	0	0
410-(	Investment Interest Water	$ 891.96	$ 15,797.37	$ 55,774.61	100%	58,006	60,326	62,739	65,248	67,858
410-(	Beginning Restricted Balance Water	$115,384.00	$115,384.00	$115,384.00	100%	119,999	124,799	129,791	134,983	140,382
410-(	Beginning Assigned Bal Water	$655,019.14	$807,194.51	$823,965.43	100%	856,924	891,201	926,849	963,923	1,002,480
410-(	CDBG Planning Only Grant (HUD) - Water Plan Update				100%	0	0	0	0	0
TOTAL REVENUE		1,619,589	1,965,235	2,023,753		2,571,152	2,673,998	2,780,958	2,892,196	3,007,884
	NET LOSS OR GAIN:	960,149	869,331	1,230,959		1,266,352	1,388,522	1,452,206	1,518,006	1,585,983
	NET CASH FLOW (Contribution to Reserves)	960,149	869,331	1,230,959		1,618,763	1,688,653	1,752,337	1,818,136	1,886,114
Affordability assuming MHI of $41733 for residential meters.						2.32%	2.41%	2.51%	2.61%	2.71%
	Does the Budget Balance?					Yes	Yes	Yes	Yes	Yes
	Positive Annual Cash Flow?					Yes	Yes	Yes	Yes	Yes

6.2. Capital Replacement Plan (All Scenarios)

Capital Replacement Program
City of Newport Water Utility
AWWA Cash-Needs Approach

Exhibit 1
Date: 6/6/25
System Number: 59350
Service Connections: 933

Quantity	Asset	Year Acquired	Unit Cost (Historic, Current or Future)	Cost Type (H, C, F)	% Belonging to Water	Estimated Historic Cost (Water only)	Normal Estimated Life	Current Age	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Replacement of Existing Capital Assets																
1	1.2 MILLION GAL WATER TANK	1983	4100000.00	C	100%	$916,167	50	42	4,100,000	8	30	13,297,930	5%	25%	70%	87,875	17,669
	0.8 MG reservoir rehabilitation					$814,865		1	844,420	-1		0	0%	0%	100%	0	0
												0	0%	0%	100%	0	0
												0	0%	0%	100%	0	0
1	B WELL	1974	20000.00	C	100%	$3,250	50	51	20,000	-1	10	29,805	80%	20%	0%	6,859	Not Cap.
1	C WELL	1973	20000.00	C	100%	$3,137	50	52	20,000	-2	0	20,000	100%	0%	0%	8,573	0
1	D WELL	1978	20000.00	C	100%	$3,748	50	47	20,000	3	10	29,805	80%	20%	0%	6,859	Not Cap.
1	E WELL	1974	20000.00	C	100%	$3,250	50	51	20,000	-1	20	43,822	80%	20%	0%	6,859	1,328
1	F WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	G WELL	1990	20000.00	C	100%	$5,748	50	35	20,000	15	20	43,822	80%	20%	0%	6,859	1,328
1	H WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	I WELL	1995	20000.00	C	100%	$6,868	50	30	20,000	20	30	64,868	80%	20%	0%	6,859	1,379
1	J WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	K WELL	2015	30000.00	C	100%	$21,008	50	10	30,000	40	10	44,407	80%	20%	0%	10,288	2,445
1	M WELL	2017	40000.00	C	100%	$30,080	50	8	40,000	42	10	59,210	80%	20%	0%	13,717	3,259
11	N WELL	2017	40000.00	C	100%	$330,881	50	8	440,000	42	10	651,307	10%	25%	65%	18,861	4,482
1	B WELL PUMP	2022	20000.00	C	100%	$17,973	25	3	20,000	22	25	53,317	80%	20%	0%	6,859	1,332
													0%	0%	100%	0	0

1	D WELL PUMP	2019	20000.00	C	100%	$16,151	25	6	20,000	19	25	0	100%	0%	0%	8,573	Not Cap.
1	E WELL PUMP	2019	20000.00	C	100%	$16,151	25	6	20,000	19	25	53,317	80%	20%	0%	6,859	1,332
1	F WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	G WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	H WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
1	I WELL PUMP	2014	20000.00	C	100%	$13,515	25	11	20,000	14	25	53,317	80%	20%	0%	6,859	1,332
1	J WELL PUMP	2015	25000.00	C	100%	$17,507	25	10	25,000	15	25	66,646	80%	20%	0%	8,573	1,665
1	K WELL PUMP	2015	25000.00	C	100%	$17,507	25	10	25,000	15	25	66,646	80%	20%	0%	8,573	1,665
1	M WELL PUMP	2017	30000.00	C	100%	$22,560	25	8	30,000	17	25	79,975	80%	20%	0%	10,288	1,997
1	N WELL PUMP	2017	30000.00	C	100%	$22,560	25	8	30,000	17	25	79,975	80%	20%	0%	10,288	1,997
22	spruce street water valves 22	2013	10000.00	C	100%	$143,466	30	12	220,000	18	20	482,047	20%	40%	40%	18,861	3,652
8	calispel water valves 8	2009	10000.00	C	100%	$45,240	30	16	80,000	14	15	144,075	20%	40%	40%	6,859	1,397
22	downtown water valves	1996	10000.00	C	100%	$78,292	30	29	220,000	1	20	482,047	20%	40%	40%	18,861	3,652
23	high side pressure zone valves	1983	10000.00	C	100%	$51,508	30	42	230,000	-12	15	414,217	20%	40%	40%	19,718	4,018
1	all other valves	1950	10000.00	C	100%	$691	30	75	10,000	-45	10	14,802	100%	0%	0%	4,287	Not Cap.
39	high pressure zone valves	1983	10000.00	C	100%	$87,340	30	42	390,000	-12	10	577,295	10%	25%	65%	16,718	3,972
10	low pressure zone calispel valves	2009	10000.00	C	100%	$56,551	30	16	100,000	14	15	180,094	20%	40%	40%	8,573	1,747
18	low pressure spruce 18 valves	2013	10000.00	C	100%	$117,382	30	12	180,000	18	20	394,402	20%	40%	40%	15,432	2,988
69	low pressure zone 69 valves	1950	10000.00	C	100%	$47,687	30	75	690,000	-45	10	1,021,369	10%	25%	65%	29,578	7,028
1591	ac 4" water pipe	1950	150.00	C	100%	$16,493	50	75	238,650	-25	10	353,260	20%	40%	40%	20,460	4,862
37971	ac 6" water pipe	1950	150.00	C	100%	$393,633	50	75	5,695,650	-25	10	8,430,953	10%	25%	65%	244,150	58,015
8601	ac 8" water pipe	1950	150.00	C	100%	$89,164	50	75	1,290,150	-25	10	1,909,737	10%	25%	65%	55,304	13,141
10841	ac 10" water pipe	1950	150.00	C	100%	$112,385	50	75	1,626,150	-25	10	2,407,099	10%	25%	65%	69,707	16,564
251	galvanized iron pipe 1"	1950	120.00	C	100%	$2,082	60	75	30,120	-15	10	44,585	80%	20%	0%	10,329	2,454
3710	galvanized iron pipe 2"	1950	120.00	C	100%	$30,768	60	75	445,200	-15	10	659,005	10%	25%	65%	19,084	4,535
3107	pvc 4" water pipe	1983	140.00	C	100%	$97,413	100	42	434,980	58	1	452,379	20%	40%	40%	37,292	53,184
410	pvc 6" water pipe	1983	150.00	C	100%	$13,773	100	42	61,500	58	60	646,957	10%	25%	65%	2,636	883
28318	pvc 8" water pipe	1983	150.00	C	100%	$951,264	100	42	4,247,700	58	60	44,684,221	5%	25%	70%	91,041	30,505
3185	pvc 10" water pipe	1983	150.00	C	100%	$106,991	100	42	477,750	58	60	5,025,752	10%	25%	65%	20,479	6,882
1	2005 ford water truck	2005	65000.00	C	100%	$31,876	10	20	65,000	-10	5	79,082	80%	20%	0%	22,290	8,069
1	2018 ford f150 water truck	2018	55000.00	C	100%	$42,860	10	7	55,000	3	10	81,413	80%	20%	0%	18,861	4,482
1	2020 jd backhoe owned	2020	180000.00	C	33%	$50,205	20	5	59,994	15	15	108,046	20%	40%	40%	5,143	1,048
1	2020jd loader owned	2020	350000.00	C	33%	$97,620	20	5	116,655	15	15	210,089	20%	40%	40%	10,001	2,038
1	misc tooling	2012	10000.00	C	100%	$6,293	5	13	10,000	-8	10	14,802	100%	0%	0%	4,287	Not Cap.
1	water bldg at d&e wells	2023	10000.00	C	100%	$9,312	30	2	10,000	28	30	32,434	80%	20%	0%	3,429	690
1	water bldg at j&k well	2018	10000.00	C	100%	$7,793	30	7	10,000	23	30	32,434	80%	20%	0%	3,429	690
1	500000 Water Tank	2020	1400000.00	C	100%	$1,171,560	50	5	1,400,000	45	46	8,504,752	10%	25%	65%	60,012	15,185
1	Water Treatment Plant	2020	4300000.00	C	100%	$3,598,363	25	5	4,300,000	20	20	9,421,830	10%	25%	65%	184,324	35,694
1	C WELL PUMP	2021	20000.00	C	100%	$17,344	25	4	20,000	21	25	53,317	80%	20%	0%	6,859	1,332
	Subtotal Replacement of Existing Capital Assets					$9,845,950			28,608,919			101,913,315	8%	25%	66%	1,313,062	341,043

Quantity	Asset	Year Acquired	Unit Cost (Current or Future)	Cost Type (C, F)	% Belonging to Water		Normal Estimated Life	Time to Complete	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Replacement of Funded Project Assets																
1	900000 GAL Water Tank Rehab	2024	844,420	C	100%		50	-1	844,420	49	10	1,249,948	1%	20%	79%	0	1,222
1	Hydrogeologic Study	2024	100,000	C	100%		10	-1	100,000	9	10	148,024	1%	20%	79%	0	145
					100%								1%	30%	69%	0	0
					100%								0%	0%	0%	0	0
	Subtotal Replacement of Funded Project Assets								944,420			1,397,972	1%	20%	79%		1,367

Enter Existing Reserves for Replacement of Funded Project Assets

Quantity	Asset	Year to be Purchased	Unit Cost (Current or Future)	Cost Type (C, F)	% Belonging to Water		Normal Estimated Life	Years to save	Estimated Current Cost			Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Existing Reserves	Annual Reserve Required
	Reserves for Additional Capital Assets																
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
					100%								0%	0%	0%	0	
	Subtotal Reserves for Additional Capital Assets								0			0	0%	0%	0%		0

Enter Existing Reserves for Additional Capital Assets

	Total Capital Reserves								29,553,339			103,311,287	8%	25%	66%	1,313,062	342,410

6.3. Fixed Versus Variable Charges (All Scenarios)

Fixed vs Variable Expenses
City of Newport Water Utility

Exhibit 3

	5-Year Average	% Fixed	$ Fixed	$ Variable
OPERATIONS & MAINTENANCE EXPENSES				
Salaries-Dep. Clerk/Treas (% of work done o	16,909	33%	5,580	11,329
Salaries-Clerk/Treas (% of work done on wat	31,323	33%	10,337	20,987
Salaries-City Admin. (% of work done on wat	32,489	33%	10,721	21,767
WWTP Maint Worker II C5 - (% of work done	8,826	30%	2,648	6,178
WWTP/WTP Supervisor C6 - (% of work don	23,886	30%	7,166	16,720
Public Works Supervisor C3 -(% of work done	26,067	40%	10,427	15,640
Salaries-Accting Clerk (% of work done on wa	26,341	50%	13,171	13,171
Water Operator C8 - (% of work done on wat	52,839	95%	50,197	2,642
Street Maint Journey C9 - (% of work done o	13,073	30%	3,922	9,151
Utility Maint Worker C7 (% of work done on w	14,053	30%	4,216	9,837
Street Maint Journey C4 - (% of work done o	9,525	30%	2,858	6,668
WWTP Maint Worker I C10 -(% of work done	4,420	30%	1,326	3,094
Janitor 1/6	0	20%	0	0
Salaries-Overtime	4,453	50%	2,227	2,227
Personnel Benefits	107,077	50%	53,539	53,539
Office & Operating Supplies	67,182	100%	67,182	0
Hydrant Meter Rental Refund	1,724	100%	1,724	0
0	0	100%	0	0
Water Transfer Out	0	100%	0	0
Water Office Space Lease T/O	6,896	100%	6,896	0
Water Util Tax T/O to CE 18%	205,579	100%	205,579	0
0	0	100%	0	0
Total Refurbishing and Rebuilding Cost	0	100%	0	0
0	0	100%	0	0
0	0	100%	0	0
0	0	100%	0	0
0	0	100%	0	0
Total Operation and Maintenance Expenses:	652,661		459,713	192,948
GENERAL & ADMINISTRATIVE EXPENSES				
Operating Reserve Funding	0	100%	0	0
Emergency Reserve Funding	10,000	100%	10,000	0
Debt Reserve Funding	0	100%	0	0
Replacement of Existing Capital Assets	299,220	100%	299,220	0
Replacement of Funded Project Assets	1,367	100%	1,367	0
Reserves for Additional Capital Assets	0	100%	0	0
Debt Service	121,276	100%	121,276	0
1/4 Copier Lease	756	100%	756	0
1/4 Postage Machine Lease	328	100%	328	0
0	0	100%	0	0
0	0	100%	0	0
Total General and Administrative Expenses:	432,947		432,947	0
Total All Expenses	1,085,608		892,659	192,948
Fixed-Variable as % of all Expenses			82%	18%

6.4. Average monthly bill by meter size over 5 years.

6.4.1.

Alternative 1: 3% increase to base rate and usage rate

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	$81.11	$83.55	$86.05	$88.03	$91.29
2	Res./ Comm. ¾" outside city	$94.78	$97.62	$100.55	$103.57	$106.68
3	Commercial 1" inside city	$118.48	$122.04	$125.70	$129.47	$133.35
4	Commercial 1" outside city	$459.86	$473.65	$487.86	$502.50	$517.57
5	Commercial 1.5" inside city	$140.35	$144.56	$148.90	$153.37	$157.97
6	Commercial 1.5" outside city (base only)	$119.46	$123.04	$126.74	$130.54	$134.45
7	Commercial 2" inside city	$463.63	$477.54	$491.86	$506.62	$521.82
8	Commercial 3" inside city (base only)	$191.14	$196.87	$202.78	$208.86	$215.13
9	Commercial 4" inside city (base only)	$253.26	$260.86	$268.68	$276.74	$285.05

*No average data for Meter sizes: 1.5" outside, 3" inside, or 4" inside.

6.4.2.

Alternative 2: 2.5% increases to base rate and usage rate

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	$81.11	$83.14	$85.22	$87.35	$89.53
2	Res./ Comm. ¾" outside city	$94.78	$97.15	$99.58	$102.07	$104.62
3	Commercial 1" inside city	$118.48	$121.44	$124.48	$127.59	$130.78
4	Commercial 1" outside city	$459.86	$471.35	$483.14	$495.21	$507.60
5	Commercial 1.5" inside city	$140.35	$143.86	$147.46	$151.14	$154.92
6	Commercial 1.5" outside city (base only)	$119.46	$122.45	$125.51	$128.65	$131.86
7	Commercial 2" inside city	$463.63	$475.22	$487.10	$499.28	$511.76
8	Commercial 3" inside city (base only)	$161.14	$195.92	$200.82	$205.84	$210.98
9	Commercial 4" inside city (base only)	$253.26	$259.59	$266.08	$272.73	$279.55

*No average data for Meter sizes: 1.5" outside, 3" inside, or 4" inside.

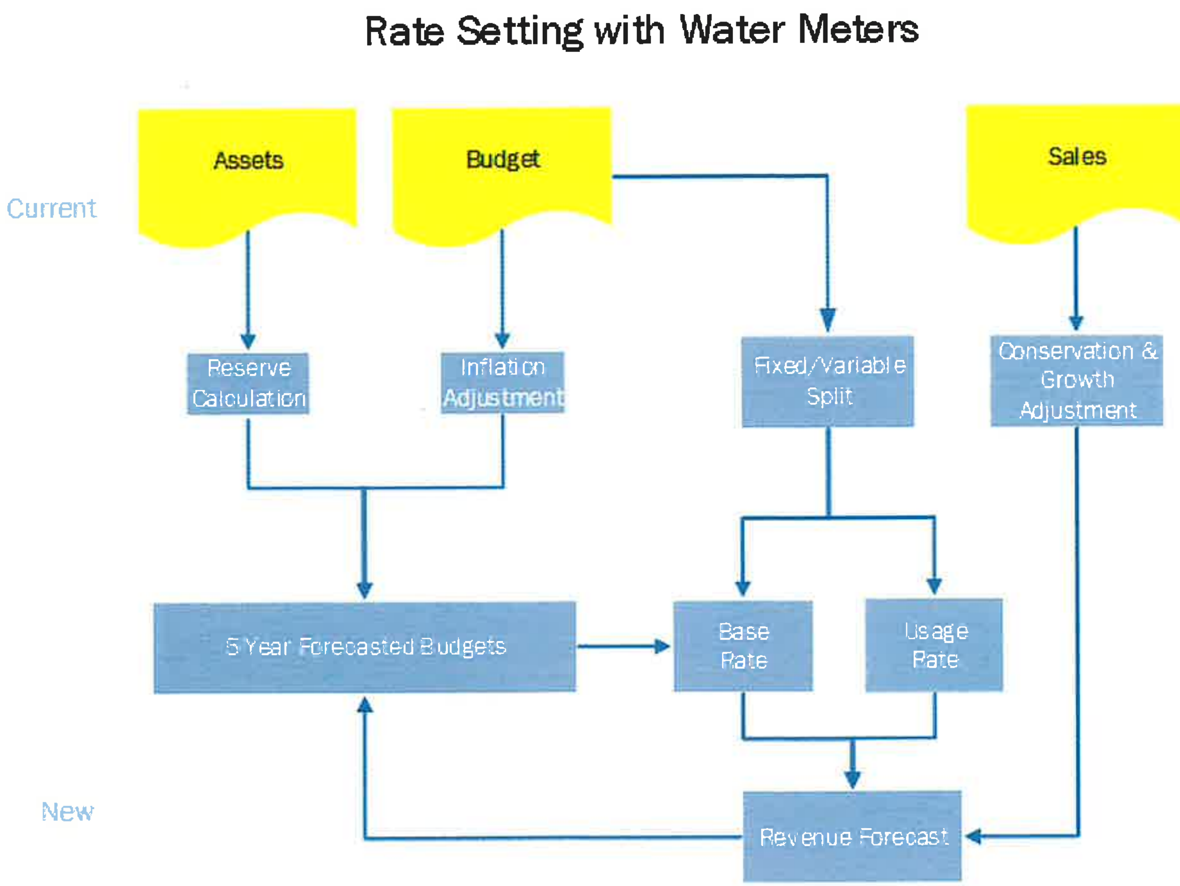
6.4.3.

Alternative 3: 4% increase to base rate and 0% increase to usage rate

Customer Class #	Customer Class Name	Year 1	Year 2	Year 3	Year 4	Year 5
1	Res./Comm. ¾" inside city	$81.11	$84.36	$87.73	$91.24	$94.89
2	Res./ Comm. ¾" outside city	$94.78	$98.57	$102.51	$106.61	$110.88
3	Commercial 1" inside city	$118.48	$123.22	$128.15	$133.28	$138.61
4	Commercial 1" outside city	$459.86	$478.25	$497.38	$517.28	$537.97
5	Commercial 1.5" inside city	$140.35	$145.97	$151.80	$157.88	$164.19
6	Commercial 1.5" outside city (base only)	$119.46	$124.24	$129.21	$134.38	$139.75
7	Commercial 2" inside city	$463.63	$482.17	$501.46	$521.52	$542.38
8	Commercial 3" inside city (base only)	$191.14	$198.79	$206.74	$215.01	$223.61
9	Commercial 4" inside city (base only)	$253.26	$263.39	$273.93	$284.88	$296.28

*No average data for Meter sizes: 1.5" outside, 3" inside, or 4" inside.

6.5. Methodology



CITY OF NEWPORT

VOUCHER REPORT

DATE: September 15th, 2025 (Second Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 67105-67137	**$52,060.01**
EFT 2025 Sept 2nd Mtg: 1-14	**$33,169.21**
Direct Pay 2025 Sept 2nd Mtg: 1-7	**$4,096.93**
Grand Total of all Claims	**$89,326.15**

Deputy City Clerk/Treasurer: T. Hansen 8/9/25

Register

Fiscal: 2025
Deposit Period: 2025 - September
Check Period: 2025 - September - 2nd Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West	**51040005632**			
Check				
67105	Action Auto Supply, Inc.	9/15/2025		$407.74
67106	Albeni Machine Shop	9/15/2025		$3,553.07
67107	Big John's Spraying	9/15/2025		$420.04
67108	Chris Bell	9/15/2025		$561.40
67109	Cities Insurance Assn. of Washington	9/15/2025		$500.00
67110	Copper State Bolt & Nut	9/15/2025		$445.80
67111	E & L Service	9/15/2025		$469.72
67112	Ergon Asphalt	9/15/2025		$3,492.48
67113	Exbabylon LLC	9/15/2025		$156.17
67114	Excess Inc	9/15/2025		$508.18
67115	G.R. Dohrn & Assoc.	9/15/2025		$770.00
67116	Greater Newport Area Chamber of Commerce	9/15/2025		$150.00
67117	IBS, Inc	9/15/2025		$1,217.65
67118	Intermountain Sign & Safety	9/15/2025		$791.60
67119	Intoximeters, Inc.	9/15/2025		$270.60
67120	Les Schwab Tires (PR)	9/15/2025		$83.98
67121	Newport Equipment	9/15/2025		$4,244.93
67122	Newport Miner	9/15/2025		$60.00
67123	O'Reilly Auto Parts	9/15/2025		$1,353.22
67124	Newport Creative Distict	9/15/2025		$250.00
67125	Johnson, Lisa	9/15/2025		$250.00
67126	Pend Oreille Valley Relay For Life	9/15/2025		$1,000.00
67127	PO CO Corrections	9/15/2025		$5,718.58
67128	PO CO Dispatch Center	9/15/2025		$5,018.67
67129	PO CO Solid Waste Div.	9/15/2025		$675.82
67130	PO CO Treasurer	9/15/2025		$1,011.45
67131	Premier Industries	9/15/2025		$267.00
67132	Seal Master Portland	9/15/2025		$197.79
67133	Selkirk Ace Hardware	9/15/2025		$1,719.37
67134	State Treasurer	9/15/2025		$2,057.78
67135	United Rentals	9/15/2025		$5,671.94
67136	Froehlich, Shelley	9/15/2025		$137.18
67137	Water Recovery Services Inc.	9/15/2025		$8,627.85
Direct Pay 2025 Sept 2nd Mtg - 1	Billingsley, Brett -DIRECT PAY	9/15/2025		$1,379.17
Direct Pay 2025 Sept 2nd Mtg - 2	North, David - DIRECT PAY	9/15/2025		$50.00

Number	Name	Print Date	Clearing Date	Amount
Direct Pay 2025 Sept 2nd Mtg - 3	North, Nickole - DIRECT PAY	9/15/2025		$50.00
Direct Pay 2025 Sept 2nd Mtg - 4	Reid Legal Office, PLLC - DIRECT PAY	9/15/2025		$1,273.08
Direct Pay 2025 Sept 2nd Mtg - 5	Utilities Underground Location Center-DIRECT PAY	9/15/2025		$21.60
Direct Pay 2025 Sept 2nd Mtg - 6	Van Valkenburg Law PS -DIRECT PAY	9/15/2025		$1,273.08
Direct Pay 2025 Sept 2nd Mtg - 7	VanEtten, Paul -DIRECT PAY	9/15/2025		$50.00
EFT 2025 Sept 2nd Mtg - 1	AT&T Mobility - AUTO PAY	9/15/2025		$1,034.20
EFT 2025 Sept 2nd Mtg - 10	State of WA - DOR EFT	9/15/2025		$10,560.72
EFT 2025 Sept 2nd Mtg - 11	US Bank - AUTO PAY	9/15/2025		$2,871.19
EFT 2025 Sept 2nd Mtg - 12	Vestis - AUTO PAY	9/15/2025		$191.36
EFT 2025 Sept 2nd Mtg - 13	Ziply Fiber - AUTO PAY	9/15/2025		$217.34
EFT 2025 Sept 2nd Mtg - 14	Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	9/15/2025		$969.00
EFT 2025 Sept 2nd Mtg - 2	Avista Utilities - AUTO PAY	9/15/2025		$20.76
EFT 2025 Sept 2nd Mtg - 3	City Of Newport Water & Sewer - AUTO PAY	9/15/2025		$2,351.36
EFT 2025 Sept 2nd Mtg - 4	CityServiceValcon, LLC - AUTO PAY	9/15/2025		$3,111.51
EFT 2025 Sept 2nd Mtg - 5	Consolidated Supply Co - EFT	9/15/2025		$943.85
EFT 2025 Sept 2nd Mtg - 6	Intermedia Cloud Communications America, Inc - AUTOPAY	9/15/2025		$394.82
EFT 2025 Sept 2nd Mtg - 7	Performance Systems Integration - EFT	9/15/2025		$1,608.04
EFT 2025 Sept 2nd Mtg - 8	Pitney Bowes Bank Reserve Account - AUTO PAY	9/15/2025		$1,000.00
EFT 2025 Sept 2nd Mtg - 9	Public Utility District - AUTOPAY	9/15/2025		$7,895.06
		Total	**Check**	**$89,326.15**
		Total	**51040005632**	**$89,326.15**
		Grand Total		**$89,326.15**

Voucher Directory

Fiscal: : 2025 - September
Council Date: : 2025 - September - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Action Auto Supply, Inc.					
	67105			**2025 - September - 2nd Council Meeting**	
		08/25/2025 Action Auto Statement			
			101-000-000-543-30-48-00	Equipment Repair & Maint	$355.64
				Grader/sweeper parts	
			411-000-100-535-35-48-00	Repair & Maintenance	$52.10
		Total 08/25/2025 Action Auto Statement			**$407.74**
	Total 67105				**$407.74**
Total Action Auto Supply, Inc.					**$407.74**
Albeni Machine Shop					
	67106			**2025 - September - 2nd Council Meeting**	
		Invoice - 22178			
			001-000-000-576-80-48-00	Repair & Maintenance	$32.51
			101-000-000-542-63-48-00	Street Light Repair & Maint.	$3,000.00
				Light pole repair	
			101-000-000-543-30-48-00	Equipment Repair & Maint	$32.51
				F550	
			101-000-000-543-30-48-00	Equipment Repair & Maint	$455.54
				Sweeper	
			410-000-000-534-34-48-00	Repair & Maintenance	$32.51
		Total Invoice - 22178			**$3,553.07**
	Total 67106				**$3,553.07**
Total Albeni Machine Shop					**$3,553.07**
AT&T Mobility - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 1			**2025 - September - 2nd Council Meeting**	
		08/26/2025 AT&T Statement			
			001-000-000-513-10-42-00	Communications	$90.56
			001-000-000-521-20-42-00	Communications	$532.08
			001-000-000-521-20-42-00	Communications	$50.32
				SRO Expenses	
			001-000-000-576-30-42-00	RV Park Communications	$48.30
				RV Park	
			001-000-000-576-80-42-00	Communications	$45.28
			101-000-000-543-30-42-00	Communications	$95.60
			410-000-000-534-34-42-00	Communications	$50.32

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-42-00	Communications	$135.84
		Total 08/26/2025 AT&T Statement			**$1,048.30**
		AT&T State Tax Credit July			
			001-000-000-513-10-42-00	Communications	($2.35)
				Adjustment taken by AT&T in July for State tax credit	
			001-000-000-521-20-42-00	Communications	($2.35)
			001-000-000-576-80-42-00	Communications	($2.35)
			101-000-000-543-30-42-00	Communications	($2.35)
			410-000-000-534-34-42-00	Communications	($2.35)
			411-000-100-535-35-42-00	Communications	($2.35)
		Total AT&T State Tax Credit July			**($14.10)**
	Total EFT 2025 Sept 2nd Mtg - 1				**$1,034.20**
Total AT&T Mobility - AUTO PAY					**$1,034.20**
Avista Utilities - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 2			**2025 - September - 2nd Council Meeting**	
		08/22/2025 Avista Statement			
			411-000-100-535-35-47-00	Public Utilities	$20.76
				Idaho Flow Meter	
		Total 08/22/2025 Avista Statement			**$20.76**
	Total EFT 2025 Sept 2nd Mtg - 2				**$20.76**
Total Avista Utilities - AUTO PAY					**$20.76**
Big John's Spraying					
	67107			**2025 - September - 2nd Council Meeting**	
		Invoice - 84857			
			001-000-000-576-80-41-01	Professional Services	$188.48
				Veterans memorial park	
		Total Invoice - 84857			**$188.48**
		Invoice - 84859			
			001-000-000-576-80-41-01	Professional Services	$231.56
				TJ Kelly	
		Total Invoice - 84859			**$231.56**
	Total 67107				**$420.04**
Total Big John's Spraying					**$420.04**
Billingsley, Brett -DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 1			**2025 - September - 2nd Council Meeting**	
		September 2025 B Billingsly PD Services			
			001-000-000-515-93-41-00	Public Defenders	$1,379.17
		Total September 2025 B Billingsly PD Services			**$1,379.17**
	Total Direct Pay 2025 Sept 2nd Mtg - 1				**$1,379.17**
Total Billingsley, Brett -DIRECT PAY					**$1,379.17**

Vendor	Number	Reference	Account Number	Description	Amount
Chris Bell					
	67108			**2025 - September - 2nd Council Meeting**	
		Reimbursement C. Bell Training mileage			
			001-000-000-521-20-43-00	Travel	$561.40
				SRO Expenses	
				C. Bell mileage reimbursement	
		Total Reimbursement C. Bell Training mileage			**$561.40**
	Total 67108				**$561.40**
Total Chris Bell					**$561.40**
Cities Insurance Assn. of Washington					
	67109			**2025 - September - 2nd Council Meeting**	
		Invoice - INV-02287			
			101-000-000-543-30-46-00	Liability Insurance	$250.00
				Deductible Claim C3220 tar on car	
		Total Invoice - INV-02287			**$250.00**
		Invoice - INV-02306			
			410-000-000-534-34-46-00	Liability Insurance	$250.00
				Deductible Claim C3204 water leak damage	
		Total Invoice - INV-02306			**$250.00**
	Total 67109				**$500.00**
Total Cities Insurance Assn. of Washington					**$500.00**
City Of Newport Water & Sewer - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 3			**2025 - September - 2nd Council Meeting**	
		08/27/2025 City of Newport W/S Statement			
			001-000-000-513-10-47-00	Utilities	$33.00
			001-000-000-521-20-47-00	Utilities	$66.00
			001-000-000-522-50-47-10	Utilities	$66.00
				Fire Department SPOFR	
			001-000-000-576-30-47-02	RV Park W/S Utilities	$1,374.56
				RV Park	
			001-000-000-576-80-47-00	Utilities	$118.80
			101-000-000-543-30-47-01	Water - Public Works Shop	$151.80
			410-000-000-534-34-47-01	Public Utilities - Water	$151.80
			411-000-100-535-35-47-01	Public Utilities - Water	$389.40
		Total 08/27/2025 City of Newport W/S Statement			**$2,351.36**
	Total EFT 2025 Sept 2nd Mtg - 3				**$2,351.36**
Total City Of Newport Water & Sewer - AUTO PAY					**$2,351.36**
CityServiceValcon, LLC - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 4			**2025 - September - 2nd Council Meeting**	
		Invoice - CL46681			
			001-000-000-521-20-32-00	Fuel	$628.94
			001-000-000-576-80-32-00	Fuel	$217.57
			101-000-000-543-30-32-00	Fuel Consumed	$1,768.44

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-534-34-32-00	Fuel Consumed	$224.14
			411-000-100-535-35-32-00	Fuel Consumed	$272.42
		Total Invoice - CL46681			**$3,111.51**
	Total EFT 2025 Sept 2nd Mtg - 4				**$3,111.51**
Total CityServiceValcon, LLC - AUTO PAY					**$3,111.51**
Consolidated Supply Co - EFT					
	EFT 2025 Sept 2nd Mtg - 5			**2025 - September - 2nd Council Meeting**	
		08/31/2025 Consolidated Supply Statement			
			410-000-000-534-34-31-00	Office & Operating Supplies	$943.85
		Total 08/31/2025 Consolidated Supply Statement			**$943.85**
	Total EFT 2025 Sept 2nd Mtg - 5				**$943.85**
Total Consolidated Supply Co - EFT					**$943.85**
Copper State Bolt & Nut					
	67110			**2025 - September - 2nd Council Meeting**	
		08/31/2025 Copper State Statement			
			001-000-000-576-80-31-00	Operating Supplies	$148.60
			101-000-000-543-30-31-00	Operating Supplies	$148.60
			410-000-000-534-34-31-00	Office & Operating Supplies	$148.60
		Total 08/31/2025 Copper State Statement			**$445.80**
	Total 67110				**$445.80**
Total Copper State Bolt & Nut					**$445.80**
E & L Service					
	67111			**2025 - September - 2nd Council Meeting**	
		Invoice - 08/26/2025 NPD			
			001-000-000-521-20-48-00	Repair & Maintenance Equipment SRO Expenses	$183.09
			65911D - C. Bell fuse repair		
		Total Invoice - 08/26/2025 NPD			**$183.09**
		Invoice - 08/27/2025 NPD			
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	$286.63
			65909D J. Delano A/C repair		
		Total Invoice - 08/27/2025 NPD			**$286.63**
	Total 67111				**$469.72**
Total E & L Service					**$469.72**
Ergon Asphalt					
	67112			**2025 - September - 2nd Council Meeting**	
		Invoice - 9403543289			
			101-000-000-542-61-41-05	TIB Chip Seal Project TIB Chip Seal 2025	$3,492.48

Vendor	Number	Reference	Account Number	Description	Amount
			HFE-150		
		Total Invoice - 9403543289			**$3,492.48**
	Total 67112				**$3,492.48**
Total Ergon Asphalt					**$3,492.48**
Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT					
	EFT 2025 Sept 2nd Mtg - 14		**2025 - September - 2nd Council Meeting**		
		08/31/2025 EMLVO Statement			
			001-000-000-515-41-41-00	Prof Services - City Attorney	$969.00
		Total 08/31/2025 EMLVO Statement			**$969.00**
	Total EFT 2025 Sept 2nd Mtg - 14				**$969.00**
Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT					**$969.00**
Exbabylon LLC					
	67113		**2025 - September - 2nd Council Meeting**		
		Invoice - 216516			
			001-000-000-514-20-42-00	Communications	$15.62
			101-000-000-543-30-42-00	Communications	$15.62
			410-000-000-534-34-42-00	Communications	$62.47
			411-000-100-535-35-42-00	Communications	$62.46
		Total Invoice - 216516			**$156.17**
	Total 67113				**$156.17**
Total Exbabylon LLC					**$156.17**
Excess Inc					
	67114		**2025 - September - 2nd Council Meeting**		
		Invoice - 56			
			001-000-000-521-20-47-00	Utilities	$80.90
			001-000-000-522-50-47-10	Utilities	$80.90
				Fire Department SPOFR	
		Total Invoice - 56			**$161.80**
		Invoice - 68			
			001-000-000-576-30-47-01	RV Park Garbage Utilities	$346.38
				RV Park	
		Total Invoice - 68			**$346.38**
	Total 67114				**$508.18**
Total Excess Inc					**$508.18**

Vendor	Number	Reference	Account Number	Description	Amount
G.R. Dohrn & Assoc.					
	67115			**2025 - September - 2nd Council Meeting**	
		April 2025 GR Dohrn Statement			
			001-000-000-558-50-41-00	Professional Services	$770.00
				April Hearing Examiner public hearing	
		Total April 2025 GR Dohrn Statement			**$770.00**
	Total 67115				**$770.00**
Total G.R. Dohrn & Assoc.					**$770.00**
Greater Newport Area Chamber of Commerce					
	67116			**2025 - September - 2nd Council Meeting**	
		Invoice - 807			
			001-000-000-514-20-49-00	Miscellaneous Expenditure	$150.00
				Annual membership	
		Total Invoice - 807			**$150.00**
	Total 67116				**$150.00**
Total Greater Newport Area Chamber of Commerce					**$150.00**
IBS, Inc					
	67117			**2025 - September - 2nd Council Meeting**	
		Invoice - 884682-1			
			001-000-000-576-80-31-00	Operating Supplies	$163.35
			101-000-000-543-30-31-00	Operating Supplies	$163.35
			410-000-000-534-34-31-00	Office & Operating Supplies	$163.35
		Total Invoice - 884682-1			**$490.05**
		Invoice - 885435-1			
			001-000-000-576-80-31-00	Operating Supplies	$242.53
			101-000-000-543-30-31-00	Operating Supplies	$242.53
			410-000-000-534-34-31-00	Office & Operating Supplies	$242.54
		Total Invoice - 885435-1			**$727.60**
	Total 67117				**$1,217.65**
Total IBS, Inc					**$1,217.65**
Intermedia Cloud Communications America, Inc - AUTOPAY					
	EFT 2025 Sept 2nd Mtg - 6			**2025 - September - 2nd Council Meeting**	
		09/01/2025 Intermedia Statement			
			001-000-000-513-10-42-00	Communications	$87.74
			001-000-000-514-20-42-00	Communications	$87.74
			001-000-000-521-20-42-00	Communications	$87.74
			001-000-000-558-50-42-00	Communications	$43.87
			101-000-000-543-30-42-00	Communications	$43.87
			410-000-000-534-34-42-00	Communications	$21.93

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-42-00	Communications	$21.93
		Total 09/01/2025 Intermedia Statement			**$394.82**
	Total EFT 2025 Sept 2nd Mtg - 6				**$394.82**
Total Intermedia Cloud Communications America, Inc - AUTOPAY					**$394.82**
Intermountain Sign & Safety					
	67118		**2025 - September - 2nd Council Meeting**		
		Invoice - 21280			
			101-000-000-542-64-31-00	Traffic Control Devices	$565.43
		Total Invoice - 21280			**$565.43**
		Invoice - 21350			
			101-000-000-542-64-31-00	Traffic Control Devices	$226.17
			Street signs pine and warren		
		Total Invoice - 21350			**$226.17**
	Total 67118				**$791.60**
Total Intermountain Sign & Safety					**$791.60**
Intoximeters, Inc.					
	67119		**2025 - September - 2nd Council Meeting**		
		Invoice - 795698			
			001-000-000-521-20-31-00	Office & Operating Supplies	$270.60
		Total Invoice - 795698			**$270.60**
	Total 67119				**$270.60**
Total Intoximeters, Inc.					**$270.60**
Les Schwab Tires (PR)					
	67120		**2025 - September - 2nd Council Meeting**		
		Invoice - 10600587818			
			410-000-000-534-34-48-00	Repair & Maintenance	$25.99
			Vac Truck		
			411-000-100-535-35-48-00	Repair & Maintenance	$26.00
		Total Invoice - 10600587818			**$51.99**
		Invoice - 10600593062			
			001-000-000-576-80-48-00	Repair & Maintenance	$10.66
			101-000-000-543-30-48-00	Equipment Repair & Maint	$10.66
			F550		
			410-000-000-534-34-48-00	Repair & Maintenance	$10.67
		Total Invoice - 10600593062			**$31.99**
	Total 67120				**$83.98**
Total Les Schwab Tires (PR)					**$83.98**

Vendor	Number	Reference	Account Number	Description	Amount
Newport Equipment					
	67121			**2025 - September - 2nd Council Meeting**	
		Invoice - 2286			
			101-000-000-542-61-41-05	TIB Chip Seal Project	$4,244.93
				TIB Chip Seal 2025	
			3/4" granite		
		Total Invoice - 2286			**$4,244.93**
	Total 67121				**$4,244.93**
Total Newport Equipment					**$4,244.93**
Newport Miner					
	67122			**2025 - September - 2nd Council Meeting**	
		Invoice - 14149			
			001-000-000-521-20-41-01	Advertising	$60.00
			Ord 2140 Curfews		
		Total Invoice - 14149			**$60.00**
	Total 67122				**$60.00**
Total Newport Miner					**$60.00**
North, David - DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 2			**2025 - September - 2nd Council Meeting**	
		September 2025 Cell Phone DNorth			
			410-000-000-534-34-42-00	Communications	$50.00
		Total September 2025 Cell Phone DNorth			**$50.00**
	Total Direct Pay 2025 Sept 2nd Mtg - 2				**$50.00**
Total North, David - DIRECT PAY					**$50.00**
North, Nickole - DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 3			**2025 - September - 2nd Council Meeting**	
		September 2025 Cell Phone CNorth			
			001-000-000-514-20-42-00	Communications	$50.00
		Total September 2025 Cell Phone CNorth			**$50.00**
	Total Direct Pay 2025 Sept 2nd Mtg - 3				**$50.00**
Total North, Nickole - DIRECT PAY					**$50.00**
O'Reilly Auto Parts					
	67123			**2025 - September - 2nd Council Meeting**	
		08/28/2025 O'Reilly Statement			
			001-000-000-576-80-31-00	Operating Supplies	$66.05
			001-000-000-576-80-48-00	Repair & Maintenance	$21.80
			101-000-000-543-30-31-00	Operating Supplies	$138.12
			101-000-000-543-30-48-00	Equipment Repair & Maint	$1,080.26

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-534-34-31-00	Office & Operating Supplies	$46.99
		Total 08/28/2025 O'Reilly Statement			**$1,353.22**
	Total 67123				**$1,353.22**
Total O'Reilly Auto Parts					**$1,353.22**
Park Deposit Refunds					
	67124		**2025 - September - 2nd Council Meeting**		
		Park deposit refund 08/23/2025		**Newport Creative Distict**	
			001-000-000-582-10-00-00	Park Deposit Refund	$250.00
		Total Park deposit refund 08/23/2025			**$250.00**
	Total 67124				**$250.00**
	67125		**2025 - September - 2nd Council Meeting**		
		Park deposit refund 9/1/2025		**Lisa Johnson**	
			001-000-000-582-10-00-00	Park Deposit Refund	$250.00
			Bobs car show		
		Total Park deposit refund 9/1/2025			**$250.00**
	Total 67125				**$250.00**
Total Park Deposit Refunds					**$500.00**
Pend Oreille Valley Relay For Life					
	67126		**2025 - September - 2nd Council Meeting**		
		2025 Relay for Life event reimbursement			
			109-000-000-573-90-49-00	Spectator & Community Events	$1,000.00
		Total 2025 Relay for Life event reimbursement			**$1,000.00**
	Total 67126				**$1,000.00**
Total Pend Oreille Valley Relay For Life					**$1,000.00**
Performance Systems Integration - EFT					
	EFT 2025 Sept 2nd Mtg - 7		**2025 - September - 2nd Council Meeting**		
		Invoice - 12704184			
			001-000-000-518-30-48-00	City Hall Repair & Maint	$169.65
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	$107.96
			Fire extinguisher maintenance		
			001-000-000-576-80-48-00	Repair & Maintenance	$354.72
			101-000-000-543-30-48-00	Equipment Repair & Maint	$524.38
			410-000-000-534-34-48-00	Repair & Maintenance	$370.15
			411-000-100-535-35-48-00	Repair & Maintenance	$15.42
		Total Invoice - 12704184			**$1,542.28**
		Invoice - 12704173A			
			411-000-100-535-35-41-04	Professional Services	$65.76

Vendor	Number	Reference	Account Number	Description	Amount
				Sales tax added after invoice paid	
		Total Invoice - 12704173A			**$65.76**
	Total EFT 2025 Sept 2nd Mtg - 7				**$1,608.04**
Total Performance Systems Integration - EFT					**$1,608.04**
Pitney Bowes Bank Reserve Account - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 8			**2025 - September - 2nd Council Meeting**	
		08/21/2025 Pitney Bowes Statement			
			001-000-000-514-20-42-00	Communications	$100.00
			101-000-000-543-30-42-00	Communications	$100.00
			410-000-000-534-34-42-00	Communications	$400.00
			411-000-100-535-35-42-00	Communications	$400.00
		Total 08/21/2025 Pitney Bowes Statement			**$1,000.00**
	Total EFT 2025 Sept 2nd Mtg - 8				**$1,000.00**
Total Pitney Bowes Bank Reserve Account - AUTO PAY					**$1,000.00**
PO CO Corrections					
	67127			**2025 - September - 2nd Council Meeting**	
		September 2025 Jail Services			
			001-000-000-523-60-41-00	Prisoner Room & Board	$5,718.58
		Total September 2025 Jail Services			**$5,718.58**
	Total 67127				**$5,718.58**
Total PO CO Corrections					**$5,718.58**
PO CO Dispatch Center					
	67128			**2025 - September - 2nd Council Meeting**	
		September 2025 Dispatch Services			
			001-000-000-521-20-41-03	Sheriff Services (Dispatch)	$5,018.67
		Total September 2025 Dispatch Services			**$5,018.67**
	Total 67128				**$5,018.67**
Total PO CO Dispatch Center					**$5,018.67**
PO CO Solid Waste Div.					
	67129			**2025 - September - 2nd Council Meeting**	
		08/26/2025 PO CO Solid Waste Statement			
			001-000-000-576-80-47-01	Garbage Utilities	$57.31
			101-000-000-543-30-47-03	Garbage Utilities	$57.32
			410-000-000-534-34-47-02	Garbage Utilities	$57.32

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-47-02	Garbage Utilities	$503.87
		Total 08/26/2025 PO CO Solid Waste Statement			**$675.82**
	Total 67129				**$675.82**
Total PO CO Solid Waste Div.					**$675.82**
PO CO Treasurer					
	67130			**2025 - September - 2nd Council Meeting**	
		September 2025 Court Remit			
			633-000-000-586-12-00-00	County Clearing Fund	$1,011.45
		Total September 2025 Court Remit			**$1,011.45**
	Total 67130				**$1,011.45**
Total PO CO Treasurer					**$1,011.45**
Premier Industries					
	67131			**2025 - September - 2nd Council Meeting**	
		Invoice - 11040			
			410-000-000-534-34-48-00	Repair & Maintenance	$133.50
			Vac Truck		
			411-000-100-535-35-48-00	Repair & Maintenance	$133.50
		Total Invoice - 11040			**$267.00**
	Total 67131				**$267.00**
Total Premier Industries					**$267.00**
Public Utility District - AUTOPAY					
	EFT 2025 Sept 2nd Mtg - 9			**2025 - September - 2nd Council Meeting**	
		08/28/2025 PUD Statement			
			001-000-000-513-10-47-00	Utilities	$54.63
			001-000-000-521-20-47-00	Utilities	$139.14
			001-000-000-522-50-47-10	Utilities	$176.85
				Fire Department SPOFR	
			001-000-000-576-30-47-00	RV Park Elec Utilities	$307.76
				RV Park	
			001-000-000-576-80-47-00	Utilities	$637.97
			101-000-000-542-63-47-00	Street Lighting	$1,157.84
			410-000-000-534-34-47-00	Public Utilities	$2,541.18
			411-000-100-535-35-47-00	Public Utilities	$2,879.69
		Total 08/28/2025 PUD Statement			**$7,895.06**
	Total EFT 2025 Sept 2nd Mtg - 9				**$7,895.06**
Total Public Utility District - AUTOPAY					**$7,895.06**

Vendor	Number	Reference	Account Number	Description	Amount
Reid Legal Office, PLLC - DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 4			**2025 - September - 2nd Council Meeting**	
		September 2025 Reid PD Services			
			001-000-000-515-93-41-00	Public Defenders	$1,273.08
		Total September 2025 Reid PD Services			**$1,273.08**
	Total Direct Pay 2025 Sept 2nd Mtg - 4				**$1,273.08**
Total Reid Legal Office, PLLC - DIRECT PAY					**$1,273.08**
Seal Master Portland					
	67132			**2025 - September - 2nd Council Meeting**	
		Invoice - 1192			
			101-000-000-542-61-41-05	TIB Chip Seal Project TIB Chip Seal 2025	$197.79
			Cold Patch		
		Total Invoice - 1192			**$197.79**
	Total 67132				**$197.79**
Total Seal Master Portland					**$197.79**
Selkirk Ace Hardware					
	67133			**2025 - September - 2nd Council Meeting**	
		08/25/2025 Selkirk Ace Statement			
			001-000-000-518-30-48-00	City Hall Repair & Maint	$192.94
			001-000-000-576-80-31-00	Operating Supplies	$182.62
			101-000-000-543-30-31-00	Operating Supplies	$180.85
			410-000-000-534-34-31-00	Office & Operating Supplies	$153.78
			410-000-000-534-34-48-00	Repair & Maintenance	$95.23
			411-000-100-535-35-31-00	Office & Operating Supplies	$272.41
			411-000-100-535-35-48-00	Repair & Maintenance	$641.54
		Total 08/25/2025 Selkirk Ace Statement			**$1,719.37**
	Total 67133				**$1,719.37**
Total Selkirk Ace Hardware					**$1,719.37**
State of WA - DOR EFT					
	EFT 2025 Sept 2nd Mtg - 10			**2025 - September - 2nd Council Meeting**	
		August 2025 B&O Taxes			
			001-000-000-576-30-00-00	RV Park B&O Tax Remit	$20.89
			410-000-000-534-34-44-00	B&O Utility Tax	$6,514.24
			411-000-100-535-35-44-00	Utility B&O Tax	$3,595.39
			633-000-000-589-30-00-01	RV Park Sales Tax Clearing Fund	$430.20
		Total August 2025 B&O Taxes			**$10,560.72**
	Total EFT 2025 Sept 2nd Mtg - 10				**$10,560.72**
Total State of WA - DOR EFT					**$10,560.72**

Vendor	Number	Reference	Account Number	Description	Amount
State Treasurer					
	67134			**2025 - September - 2nd Council Meeting**	
		August 2025 State Remit			
			633-000-000-586-12-00-01	State Clearing Fund	$2,038.28
			633-000-000-586-58-00-00	State Building Code Remit	$19.50
		Total August 2025 State Remit			**$2,057.78**
	Total 67134				**$2,057.78**
Total State Treasurer					**$2,057.78**
United Rentals					
	67135			**2025 - September - 2nd Council Meeting**	
		Invoice - 249165995-005			
			101-000-000-542-61-41-05	TIB Chip Seal Project TIB Chip Seal 2025 Roller rental	$5,671.94
		Total Invoice - 249165995-005			**$5,671.94**
	Total 67135				**$5,671.94**
Total United Rentals					**$5,671.94**
US Bank - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 11			**2025 - September - 2nd Council Meeting**	
		08/25/2025 US Bank Statement			
			001-000-000-513-10-42-00	Communications	$18.29
			001-000-000-514-20-31-00	Office & Operating Supplies	$97.04
			001-000-000-514-20-49-00	Miscellaneous Expenditure	$33.75
			001-000-000-514-20-49-00	Miscellaneous Expenditure	$159.00
			001-000-000-521-20-31-00	Office & Operating Supplies	$519.07
			001-000-000-521-20-42-00	Communications	$34.45
			001-000-000-521-20-42-00	Communications	$21.50
			001-000-000-521-20-43-00	Travel SRO Expenses Travel expenses C. Bell training	$516.15
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	$43.36
			001-000-000-558-50-31-00	Office & Operating Supplies	$67.11
			101-000-000-543-30-31-00	Operating Supplies	$132.53
			101-000-000-543-30-31-00	Operating Supplies	$56.51
			101-000-000-543-30-48-00	Equipment Repair & Maint	$180.93
			101-000-000-543-30-49-00	Miscellaneous Expenditures	$117.08
			109-000-000-573-90-49-00	Spectator & Community Events	$10.00
			410-000-000-534-34-31-00	Office & Operating Supplies	$114.44
			410-000-000-534-34-49-00	Miscellaneous Expenditures	$117.09
			411-000-100-535-35-31-00	Office & Operating Supplies	$114.46
			411-000-100-535-35-31-00	Office & Operating Supplies	$88.02
			411-000-100-535-35-48-00	Repair & Maintenance	$313.33

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-49-00	Miscellaneous Expenditures	$117.08
		Total 08/25/2025 US Bank Statement			**$2,871.19**
	Total EFT 2025 Sept 2nd Mtg - 11				**$2,871.19**
Total US Bank - AUTO PAY					**$2,871.19**
Utilities Underground Location Center- DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 5			**2025 - September - 2nd Council Meeting**	
		Invoice - 5080199			
			410-000-000-534-34-41-00	Professional Services	$10.80
			411-000-100-535-35-41-04	Professional Services	$10.80
		Total Invoice - 5080199			**$21.60**
	Total Direct Pay 2025 Sept 2nd Mtg - 5				**$21.60**
Total Utilities Underground Location Center- DIRECT PAY					**$21.60**
Van Valkenburg Law PS -DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 6			**2025 - September - 2nd Council Meeting**	
		September 2025 VValkenburg PD Services			
			001-000-000-515-93-41-00	Public Defenders	$1,273.08
		Total September 2025 VValkenburg PD Services			**$1,273.08**
	Total Direct Pay 2025 Sept 2nd Mtg - 6				**$1,273.08**
Total Van Valkenburg Law PS -DIRECT PAY					**$1,273.08**
VanEtten, Paul -DIRECT PAY					
	Direct Pay 2025 Sept 2nd Mtg - 7			**2025 - September - 2nd Council Meeting**	
		September 2025 Cell Phone PVanetten			
			410-000-000-534-34-42-00	Communications	$50.00
		Total September 2025 Cell Phone PVanetten			**$50.00**
	Total Direct Pay 2025 Sept 2nd Mtg - 7				**$50.00**
Total VanEtten, Paul -DIRECT PAY					**$50.00**
Vestis - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 12			**2025 - September - 2nd Council Meeting**	
		09/01/2025 Vestis Statement			
			001-000-000-576-80-49-00	Miscellaneous	$28.70
			101-000-000-543-30-49-00	Miscellaneous Expenditures	$57.41
			410-000-000-534-34-49-00	Miscellaneous Expenditures	$28.70
			411-000-100-535-35-49-00	Miscellaneous Expenditures	$76.55
		Total 09/01/2025 Vestis Statement			**$191.36**
	Total EFT 2025 Sept 2nd Mtg - 12				**$191.36**
Total Vestis - AUTO PAY					**$191.36**

Vendor	Number	Reference	Account Number	Description	Amount
Water & Sewer Refunds					
	67136		**2025 - September - 2nd Council Meeting**		
		W/S overpayment refund acct 2200.0		**Shelley Froehlich**	
			410-000-000-343-40-10-01	Basic Charges-Water Revenue	$57.50
			410-000-000-343-40-20-02	Metered Water Overage	$5.18
			411-000-000-343-50-10-01	Basic Charges - Sewer Revenue	$74.50
		Total W/S overpayment refund acct 2200.0			**$137.18**
	Total 67136				**$137.18**
Total Water & Sewer Refunds					**$137.18**
Water Recovery Services Inc.					
	67137		**2025 - September - 2nd Council Meeting**		
		Invoice - 25053			
			410-000-000-594-34-63-03	Capital Outlay - Well Maint.	$8,627.85
		Total Invoice - 25053			**$8,627.85**
	Total 67137				**$8,627.85**
Total Water Recovery Services Inc.					**$8,627.85**
Ziply Fiber - AUTO PAY					
	EFT 2025 Sept 2nd Mtg - 13		**2025 - September - 2nd Council Meeting**		
		08/23/2025 Ziply Statement 5094472226			
			001-000-000-521-20-42-00	Communications	$104.29
			NPD Fax Line		
		Total 08/23/2025 Ziply Statement 5094472226			**$104.29**
		09/01/2025 Ziply Statement 5094472072			
			411-000-100-535-35-42-00	Communications	$113.05
			WWTP Autodialer		
		Total 09/01/2025 Ziply Statement 5094472072			**$113.05**
	Total EFT 2025 Sept 2nd Mtg - 13				**$217.34**
Total Ziply Fiber - AUTO PAY					**$217.34**
Grand Total		**Vendor Count**	**53**		**$89,326.15**

CITY OF NEWPORT

PAYROLL CHECK REGISTER

PAYDAY: September 10, 2025

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that EFT Payment PR 2025 Sept 1st 1 through 10, as well as the Direct Deposit run 9/3/2025 for employees are approved for payment in the amount of $92,967.71 this 15th day of September 2025.

Councilmember ______________________________

Councilmember ______________________________

Councilmember ______________________________

Councilmember ______________________________

Councilmember ______________________________

City Deputy Clerk/Treasurer T. Hansen 9/4/25

Register

Number	Name	Fiscal Description	Cleared	Amount
Direct Deposit Run - 9/3/2025	Payroll Vendor	2025 - September - 1st Council Meeting		$45,198.21
EFT PR 2025 Sept 1st - 1	Dept of Labor & Industry	2025 - September - 1st Council Meeting		$5,225.13
EFT PR 2025 Sept 1st - 10	PORAC Legal Defense Fund	2025 - September - 1st Council Meeting		$67.50
EFT PR 2025 Sept 1st - 2	Dept of Retirement - Def Comp	2025 - September - 1st Council Meeting		$952.50
EFT PR 2025 Sept 1st - 3	Dept of Retirement Systems	2025 - September - 1st Council Meeting		$6,781.09
EFT PR 2025 Sept 1st - 4	EFTPS	2025 - September - 1st Council Meeting		$13,946.52
EFT PR 2025 Sept 1st - 5	Employment Security	2025 - September - 1st Council Meeting		$114.78
EFT PR 2025 Sept 1st - 6	Employment Security - LTC	2025 - September - 1st Council Meeting		$286.06
EFT PR 2025 Sept 1st - 7	Employment Security - PMFL	2025 - September - 1st Council Meeting		$406.64
EFT PR 2025 Sept 1st - 8	Idaho State Tax	2025 - September - 1st Council Meeting		$868.00
EFT PR 2025 Sept 1st - 9	Vimly Benefit Solutions, Inc. - EFT	2025 - September - 1st Council Meeting		$19,121.28
				$92,967.71