

NEWPORT CITY COUNCIL AGENDA

March 18, 2024 AT 6:00 PM

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 forty-eight (48) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL
COUNCILMEMBER KENNETH SMITH
COUNCILMEMBER ELIZABETH SPRING
COUNCILMEMBER JAMI SEARS
MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER NATHAN LONGLY

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AMENDMENTS & APPROVAL OF AGENDA & MINUTES

MAYOR & COUNCIL COMMENTS:

AUDIENCE PARTICIPATION:

CITY ADMINISTRATOR COMMENTS:

NEW BUSINESS:

Motion to allow Administrator Gribi to sign a letter committing the City of Newport to partner in the update to the Pend Oreille County Hazard Mitigation Plan and applying her time working on the plan as part of the in-kind local match to the grant that is funding the project – Abby Gribi, City Administrator

Motion to approve Task Order 2024-01 with J-U-B Engineers, Inc., for professional services to finalize the RV Park Binding Site Plan on a lump basis of \$6,000.00 – Abby Gribi, City Administrator

BILLS & PAYROLL:

2024 CLAIMS CHECKS 66145-66173	\$69,823.65
2024 CLAIMS EFT 03/11/2024 Run 1-10	\$32,348.39
2024 CLAIMS DIRECT PAY 03/11/2024 Run 1-7	\$5,807.40
PAYROLL E-CHECKS 1603-1611; Dir Deposit Run 03/04/2024	\$78,927.43

ADJOURNMENT:

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON
March 04, 2024

A meeting of the Newport City Council was held on March 04, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor (Absent)
	Abby Gribi	City Administrator (Absent)
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

At 6:00 PM, Mayor Pro Tem Zorica called the meeting to order followed by roll call and the pledge of allegiance.

APPROVAL OF AGENDA & MINUTES:

Councilmember Longly moved to approve the agenda and the minutes from the February 20th, 2024 Council Meeting; Councilmember Sears seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Councilmember Longly made a motion to waive the park rental fees for the Chamber sponsored Easter Egg Hunt this year; Councilmember Smith seconded. Motion carried.

Councilmember Longly also stated that additional sponsors are needed and to contact him if anyone would like to be a sponsor for the Easter Egg Hunt.

AUDIENCE PARTICIPATION:

Michele Masuen of 642 Yates Rd., Newport, WA asked the Council to allow the Farmer's Market to use the space on 3rd Street between Washington and Union avenue again this year. She also asked if they could use the City's barricades and cones for traffic control. Councilmember Longly moved to allow the Farmer's Market to utilize 3rd Street between Washington and Union avenue from the first weekend in May through the end of their season and close that space off with barriers provided by the City from 8:30 AM through 1:30 PM; Councilmember Spring seconded. Motion carried.

Patina Coote with Fire District 2 gave an EMS/Fire update. She stated that there were 142 calls within Pend Oreille County with 32 in the City of Newport. Two of the responses consisted of a motor vehicle collision and the other was a fire suppression event. All calls can be monitored on Fire District 2's website.

NEW BUSINESS:

Councilmember Sears moved to approve Agreement NP2024-04 with Interwest Communications Corporation for phones and phone service to City Hall and the Police Department and to allow Nickole North to electronically sign the agreement; Councilmember Longly seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Spring moved to approve the bills and payroll; Councilmember Longly seconded. Motion carried.

2024 CLAIMS EFT 02/13/2024 Run 9&11 Corrections	\$110.21
2024 CLAIMS CHECKS 66126-66144	\$13,910.99
2024 CLAIMS EFT 03/04/2024 Run 1-5	\$2,767.30
2024 CLAIMS DIRECT PAY 03/04/2024 Run 1	\$5,842.58
PAYROLL E-CHECKS 1594-1602; Dir Deposit Run 02/16/2024	\$76,975.45

ADJOURNMENT:

The meeting was adjourned at 6:17 PM.

Attest: _____
Nickole North, MMC, CPFA
Clerk/Treasurer

By: _____
Mark Zorica
Mayor Pro Tem



CITY OF NEWPORT, WASHINGTON

DATE: March 18, 2024

Pend Oreille County Hazard Mitigation Planning Partnership

C/O Bev O'Dea, Bridgeview Consulting, LLC.

915 No. Laurel Lane

Tacoma, WA 98406

Via email at: BevOdea@bridgeviewconsulting.org

Dear Pend Oreille County Planning Partnership,

Please be advised that the City of Newport is committed to participating in the update to the Pend Oreille County Hazard Mitigation Plan. As the City Administrator for this jurisdiction, I certify that I will commit all necessary resources in order to meet Partnership expectations as outlined in the "Planning Partners expectations" document provided by the planning team, in order to obtain Disaster Mitigation Act (DMA) compliance for our jurisdiction.

Abby Gribi will be our jurisdiction's point of contact for this process and they can be reached at *200 S Washington Ave Newport WA 99156*, agribi@newport-wa.org, *509.447.6496*. We understand that this designated point of contact's time will be applied to the "in-kind" local match for the grant that is funding this project. To aid in the determination of this local match, we have determined that the hourly rate (base salary only - no benefits included) for our designated point of contact is \$55.45 per hour. The funding source for our point of contact's position within our jurisdiction is not through federal funds.

Sincerely,
Abby Gribi

2024 PLANNING PARTNER EXPECTATIONS

ACHIEVING DMA COMPLIANCE FOR ALL PLANNING PARTNERS

One of the goals of the multi-jurisdictional approach to hazard mitigation planning is to achieve compliance with the Disaster Mitigation Act (DMA) for all participating members in the planning effort. There are several different groups who can be involved in this process at different levels, and as determined by the planning partnership. In order to provide clarity, the following is a general breakdown of those groups:

- ✓ The Hazard Mitigation Plan Development Staff (referred to herein as “planning team”, whose makeup includes the project management team (county and consultant), Bridgeview Consulting members, and those planning partners responsible for the plan’s written development;
- ✓ The planning partners, who are those jurisdictions or special purpose districts that are actually developing an annex to the regional plan; and
- ✓ The planning stakeholders, which are the individuals, groups, businesses, academia, etc., from which the planning team gains information to support the various elements of the plan.

DMA compliance requires that *participation* be defined in order to maintain eligibility with respect to meeting the requirements which allow a jurisdiction or special purpose district to develop an annex to the base plan. To achieve compliance for *all* partners, the plan must clearly document how each planning partner that is seeking linkage to the plan participated in the plan’s development. The best way to do this is to clearly define “participation”. For this planning process, “participation” is defined by the following criteria examples (this list is not all-inclusive):

- ✓ **Estimated level of effort.** It is estimated that the total time commitment to meet these “participation” requirements for a planning partner would be ***approximately 40 - 50 hours over the twelve-month period***. This time is reduced somewhat for special purpose districts.
- ✓ **Participate in the process.** As indicated, it must be documented in the plan that each planning partner “participated” in the process to the best of your capabilities. There is flexibility in defining “participation,” which can vary based on the type of planning partner (i.e.: City or County, vs. a Special Purpose District) involved. However, the level of participation must be defined at the on-set of the planning process, and we must demonstrate the extent to which this level of participation has been met for each partner.
- ✓ The planning team will be responsible for supporting the partnership during the public involvement phases of the planning process. Support could be in the form of providing venues for public meetings, attending these meetings as participants,

2024 Planning Partner Expectations
Pend Oreille County Hazard Mitigation Plan Update

providing technical support, etc. *Each entity completing an annex will be required to complete their own public outreach strategy.*

- ✓ **Duration of planning process.** This process is anticipated to take approximately twelve months to complete (not including state and FEMA review). It will be easy to become disconnected with the process objectives if you do not participate in some of these meetings to some degree. General tasks associated with this effort include review of existing plans, updating of general profile and Census data, identification and/or verification of critical infrastructure, and public outreach efforts (to be identified and defined during planning meetings or workshops, but at a minimum will require two efforts).
- ✓ **Capability Assessment.** All planning partners will be asked to identify their capabilities during this process. This capability assessment will require a review of existing documents (plans, studies, and ordinances) pertinent to each jurisdiction to identify policies or recommendations that are consistent with those in the “base” plan or have policies and recommendations that complement the hazard mitigation initiatives selected (i.e.: comp plans, basin plans, or hazard specific plans or information, studies, reports, etc.).
- ✓ **Hazard Identification and Risk Ranking.** All planning partners will participate in the identification of hazards to be addressed during this effort and the overall risk ranking exercise for the base plan. (Other hazards not addressed by the general body of the group may be included in specific annex documents.) Once the base plan risk ranking has occurred, each planning partner will complete their own risk ranking exercise for their own jurisdiction/entity. This is a facilitated process, and requires mandatory attendance at the risk ranking planning meeting to gain compliance. This meeting will be mandatory attendance.
- ✓ **Action/Strategy Review.** All previous planning partners will be required to perform a review of the strategies from their respective prior action plan to: determine those that have been accomplished and how they were accomplished; and why those that have not been accomplished were not completed. Note – even if your plan has expired, it is still considered an update, and not a new plan. The planning team will be available to assist with this task; however, for existing planning partners, this is mandatory.
- ✓ **Annex Template Development.** Each planning partner will be required to develop their own annex template, which will be the data specific to their entity or jurisdiction. Information contained in this document will include, but is not limited to: community profile, population or service area data, disaster history information, identification of critical facilities. The template itself will be provided; however, the actual completion of the document is a requirement of each planning partner. This element is mandatory for active participation. We cannot write the plan for you.
- ✓ **Consistency Review.** All planning partners will be required to review the entire base plan when completed, and their respective annex document after final editing

by the planning team. Customarily, there is a minimum of two weeks provided for this review process, but normally we attempt to give an entire month for this element of the project.

- ✓ **Plan adoption.** Each jurisdiction and special purpose district involved in the effort must adopt the plan once FEMA and State approval have been gained. If not adopted by each jurisdiction, that jurisdiction's plan is not considered to be "in place," meaning that in essence, they have no hazard mitigation plan in place even though they have gone through the process. *Adoption is mandatory per FEMA guidelines.*

One of the benefits to multi-jurisdictional planning is the ability to pool resources. This means more than monetary resources. Resources such as staff time, meeting locations, media resources, technical expertise will all need to be utilized to generate a successful plan.

It is anticipated that two or three workshop sessions will be required to complete this plan, in addition to two public outreach sessions. Those workshop sessions will last three or four hours each, and take the place of monthly meetings. While the workshop sessions will provide the bulk of actual meeting attendance, based on the progress of the planning partnership as a whole, there may be additional meetings which may be required; *however, each planning partner will be required to attend, at a minimum, 75% of the workshop sessions and provide data as requested.* Much of the data exchange can occur through email or telephone calls, which will supplement the workshops.

With the above participation requirements in mind, each planning partner will be asked to aid this process by being prepared to develop its own section of the plan. To be an eligible planning partner in this effort, each Planning Partner will be asked to provide the following:

- A. A "Letter of Intent to Participate" or Resolution to participate to the Planning Team (see exhibit A).
- B. Designate a lead point of contact for this effort. This designee will be listed as the hazard mitigation point of contact for your jurisdiction in the plan. An alternate is also highly recommended in case the designated lead becomes unavailable to ensure the 75% meeting requirement is met.
- C. Identify their hourly rate of pay for this point of contact, which will be used to calculate the in-kind match for the grant that is funding this project.
- D. If requested, provide support in the form of mailing list, possible meeting space, and public information materials, such as newsletters, newspapers or direct mailed brochures, required to implement the public involvement strategy developed during this planning process.

- E. Participate in the process. There will be many opportunities as this plan evolves to participate. Opportunities such as:
 - a. Hazard Mitigation Planning Team meetings;
 - b. Public meetings or open houses;
 - c. Workshops/ Planning Partner specific training sessions;
 - d. Public review and comment periods prior to adoption.

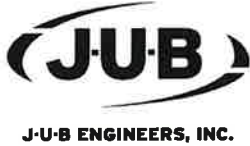
At each and every one of these opportunities, attendance will be recorded. Attendance records will be used to document participation for each planning partner. While attendance at every meeting may not be practical, there are meetings which are mandatory. Each planning partner should attempt to attend as many meetings and events as possible, but must attend the minimum established requirement.

- F. There will be **mandatory** workshops that all planning partners will be required to attend. These workshops will cover specific items, one of which will be the proper completion of the jurisdictional annex template which is the basis for each partner's jurisdictional chapter in the plan. Failure to have a representative at these mandatory workshops will disqualify the planning partner from participation in this effort. The scheduling for these workshops will be far enough in advance to allow the planning partners to attend.
- G. In addition to participation in the mandatory workshops, each partner will be required to complete their annex document, and provide it to the planning team in the time frame established. Technical assistance in the completion of these annexes will be available, but the actual writing of the annex document is the responsibility of each planning partner. Failure to complete your annex in the required time frame may lead to disqualification from the partnership.
- H. Each partner will be asked to perform a "consistency review" and "capabilities assessment" of all technical studies, plans, ordinances specific to hazards to determine the existence of any not consistent with the same such documents reviewed in the preparation of the County (parent) Plan. In the same category, each partner will also be required to review the entire base plan once completed, as well as their edited annex.
- I. Each partner will be asked to review the Risk Assessment and identify hazards and vulnerabilities specific to its jurisdiction. Resources will provide the jurisdiction specific mapping and technical consultation to aid in this task if the jurisdiction/entity does not have their own capacity, but the determination of risk and vulnerability will be up to each partner (through a facilitated process during one of the mandatory workshops).

- J. Each partner will be asked to review and determine if the mitigation recommendations chosen in the parent plan will meet the needs of its jurisdiction. Projects within each jurisdiction consistent with the parent plan recommendations will need to be identified and prioritized, and reviewed to determine their benefits vs. costs.
- K. Each partner will be required to create its own action plan (mitigation strategies) that identifies each project, who will oversee the task, how it will be financed and when it is estimated to occur.
- L. Each partner will be required to formally adopt the plan.

Planning tools and instructions to aid in the compilation of this information will be provided to all committed planning partners. Each partner will be asked to complete their annexes in a timely manner and according to the timeline established during the initial planning meeting.

**** Note**:** Once this plan is completed, and FEMA approval has been determined for each partner, maintaining that eligibility will be dependent upon each partner implementing the plan's maintenance protocol identified in the plan.



J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Authorization for Contract Amendment
Task Order 2024-01

CLIENT: City of Newport
Project Name: 2024 Finalize RV Park Binding Site Plan
J-U-B Project Number: 70-24-003

- 1. Amendments. The following amendments to Attachment 1 – Scope of Services, Basis of Fee and Schedule to the project referenced above have been or will be performed by J-U-B ENGINEERS, Inc. (J-U-B). These Amendments are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for Master Agreement, dated June 21st, 2021. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

See Attachment 1 Scope of Services, Basis of Fee, and Schedule.

- 2. Verbal Authorization by CLIENT, if Applicable. J-U-B was verbally authorized by the CLIENT to provide these Amendments by:

Name Date

- 3. Payment for Amendments. Unless otherwise noted below, J-U-B will provide these Amendments on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

Other Basis for Payment:

On a lump sum basis of \$6,000.00.

- 4. Schedule of Services. Due to the Amendments, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

Field work to be completed within approximately 4 weeks of execution of this agreement. The updated Binding Site Plan will be delivered to the City by May 15th, 2024.

Dated this 5th day of March, 2024,

CLIENT

J-U-B ENGINEERS, Inc.

By: Project Representative or Authorized Signatory for CLIENT

By: Layne L. Merritt Project Representative or Authorized Signatory for J-U-B

Abby Gribi, City Administrator Print or Type Name and Title

Layne L. Merritt, P.E, Assistant Area Manager Print or Type Name and Title



J-U-B ENGINEERS, INC.

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Attachment 1 – Scope of Services, Basis of Fee, and Schedule

PROJECT NAME: 2024 Finalize RV Park Binding Site Plan

CLIENT: City of Newport

J-U-B PROJECT NUMBER: 70-24-003

CLIENT PROJECT NUMBER:

ATTACHMENT TO:

AUTHORIZATION FOR CONTRACT AMENDMENT #Task Order 2024-01; DATED:
3/5/2024

The referenced Agreement for Professional Services executed between J-U-B ENGINEERS, Inc. (J-U-B) and the CLIENT is amended and supplemented to include the following provisions regarding the Scope of Services, Basis of Fee, and/or Schedule:

PART 1 - PROJECT UNDERSTANDING

J-U-B's understanding of this project's history and CLIENT's general intent and scope of the project are described as follows:

Setting monuments on the RV Park boundary, tying new locations of miscellaneous as-built features (garbage enclosure, restrooms, etc.), updating the Binding Site Plan from preliminary to final, and recording pending approval/review comments by the City.

PART 2 - SCOPE OF SERVICES BY J-U-B

J-U-B's Services under this Agreement are limited to the following tasks. Any other items necessary to plan and implement the project, including but not limited to those specifically listed in PART 3, are the responsibility of CLIENT.

A. Task 001: Binding Site Plan Finalization

1. For this task, J-U-B will:
 - a. Perform project management including invoicing, regular communication, and closeout.
 - b. Perform a field survey to set the final corner monuments.
 - c. Field locate the garbage enclosure, restrooms, and other features per the client checklist.
 - d. Update the Binding Site Plan drawings with the located features.
 - e. Sign, seal, and deliver the final Binding Site Plan to the City for approval and recordation.
 - f. Assumptions:
 - i. The City will coordinate routing of the plat for any required signatures other than J-U-B.
 - ii. Recording fees will be paid by the client and are not included in the fee.
 - g. Deliverables:
 - i. Final Binding Site Plan (One digital copy, PDF file format)

PART 3 - CLIENT-PROVIDED WORK AND ADDITIONAL SERVICES

A. CLIENT-Provided Work - CLIENT is responsible for completing, or authorizing others to complete, all tasks not specifically included above in PART 2 that may be required for the project including, but not limited to:

1. Coordinate routing of the plat for any required signatures other than J-U-B.
2. Pay any associated recording fees.

PART 4 - BASIS OF FEE AND SCHEDULE OF SERVICES

A. CLIENT shall pay J-U-B for the identified Services in PART 2 as follows:

1. For Lump Sum fees:
 - a. The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.

B. Period of Services

1. If the planned period of service for the Tasks identified above extend more than one year, J-U-B's billing rates and/or fees for remaining Tasks may be increased to account for direct labor cost, rate table adjustments, or other inflationary increases. If that occurs, an adjustment to the billing rates and/or Fee will be computed based on remaining scope amount times the specific rate increase.

C. CLIENT acknowledges that J-U-B's schedule commitments outlined in Part 4 are subject to the standard of care and J-U-B will not be responsible for delays beyond our direct control.

D. The following table summarizes the fees and anticipated schedule for the services identified in PART 2.

Task Number	Task Name	Fee Type	Amount	Anticipated Schedule
001	Binding Site Plan Finalization	Lump Sum	\$6,000.00	Concurrent with work progress
Total:			\$6,000	

E. Electronic deliverables provided to the CLIENT as part of the work described within this Attachment are subject to the provisions of J-U-B's "electronic document/data limited license" found at edocs.jub.com

For internal J-U-B use only:

PROJECT LOCATION (STATE): WA

TYPE OF WORK: City

R&D: No

GROUP: Surveying

PROJECT DESCRIPTION(S):

1. Surveying (L02)

CITY OF NEWPORT
VOUCHER REPORT

DATE: March 18, 2024 (Second Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66145-66173	\$69,823.65
EFT 3/11/2024: 1-10	\$32,348.39
Direct Pay 3/11/2024: 1-7	<u>\$5,807.40</u>
Grand Total of all Claims	\$107,979.44

Deputy City Clerk/Treasurer: 

Voucher Directory

Fiscal: : 2024 - March
 Council Date: : 2024 - March - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount	
Action Auto Supply, Inc.	66145	02/25/2024	2024 - March - 2nd Council Meeting	2024 - March - 2nd Council Meeting		
				02/25/2024 Action Auto statement		
				001-000-000-576-80-31-00	Operating Supplies	\$130.14
				101-000-000-543-30-31-00	Operating Supplies	\$130.14
				101-000-000-543-30-48-00	Equipment Maintenance	\$334.35
Total Action Auto Supply, Inc.	66145	Total 02/25/2024	Action Auto statement	Grader, loader, dlump truck parts	\$227.49	
				Office & Operating Supplies	\$822.12	
					\$822.12	
Albeni Machine Shop	66146	2024 - March - 2nd Council Meeting	2024 - March - 2nd Council Meeting	2024 - March - 2nd Council Meeting		
				Invoice - 22160		
				101-000-000-543-30-48-00	Equipment Maintenance	\$3,000.00
				Total Invoice - 22160		
				Invoice - 22161		
Total Albeni Machine Shop	66146	Total Invoice - 22161	2024 - March - 2nd Council Meeting	Equipment Maintenance	\$1,959.00	
				101-000-000-543-30-48-00	Snow Plow	\$1,959.00
				Total Invoice - 22161		
				Invoice - 22162		
				101-000-000-542-63-48-00	Street Light Repair & Maint.	\$1,625.00
Total Albeni Machine Shop	66146	Total Invoice - 22162	2024 - March - 2nd Council Meeting	Street light repairs	\$1,625.00	
					\$6,584.00	
					\$6,584.00	
Aramark	66147	02/29/2024	Aramark statement	2024 - March - 2nd Council Meeting		
				001-000-000-576-80-49-00	Miscellaneous	\$17.16
				101-000-000-543-30-49-00	Miscellaneous Expenditures	\$51.47
				410-000-000-534-34-49-00	Miscellaneous Expenditures	\$51.47
				Total Invoice - 22162		

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-49-00	Miscellaneous Expenditures	\$51.47
Total Aramark	66147	Total 02/29/2024 Aramark statement			\$171.57
					\$171.57
Avista Utilities - AUTO PAY	EFT Payment 3/11/2024 4:13:05 PM - 1	02/23/2024 Avista Statement	2024 - March - 2nd Council Meeting		
			411-000-100-535-35-47-00	Public Utilities	\$20.09
			Idaho Flow meter		\$20.09
Total Avista Utilities - AUTO PAY	Total EFT Payment 3/11/2024 4:13:05 PM - 1	02/23/2024 Avista Statement			\$20.09
					\$20.09
City Of Newport Water & Sewer - AUTO PAY	EFT Payment 3/11/2024 4:13:05 PM - 2	02/27/24 City of Newport W/S	2024 - March - 2nd Council Meeting		
			001-000-000-513-10-47-00	Utilities	\$32.36
			001-000-000-521-20-47-00	Utilities	\$64.71
			001-000-000-522-50-47-10	Utilities	\$64.71
				Fire Department SPOFR	
			001-000-000-576-80-47-00	Utilities	\$116.47
			101-000-000-543-30-47-01	Water - Public Works Shop	\$148.84
			410-000-000-534-34-47-01	Public Utilities - Water	\$148.82
			411-000-100-535-35-47-01	Public Utilities - Water	\$3,527.76
Total City Of Newport Water & Sewer - AUTO PAY	Total EFT Payment 3/11/2024 4:13:05 PM - 2	Total 02/27/24 City of Newport W/S			\$4,103.67
					\$4,103.67
City Service - AUTO PAY	EFT Payment 3/11/2024 4:13:05 PM - 3	Invoice - CL15092	2024 - March - 2nd Council Meeting		
			001-000-000-521-20-32-00	Fuel	\$100.36
				SRO Expenses	
			001-000-000-521-20-32-00	Fuel	\$553.34
			001-000-000-576-80-32-00	Fuel	\$220.48
			101-000-000-543-30-32-00	Fuel Consumed	\$193.23
			410-000-000-534-34-32-00	Fuel Consumed	\$337.38

Vendor Number	Reference	Account Number	Description	Amount
	Total Invoice - CL15092	411-000-100-535-35-32-00	Fuel Consumed	\$180.65
	Total EFT Payment 3/11/2024 4:13:05 PM - 3			\$1,585.44
	Total City Service - AUTO PAY			\$1,585.44
Consolidated Supply Co - EFT				
	EFT Payment 3/11/2024 4:13:05 PM - 4	2024 - March - 2nd Council Meeting		
	02/29/24 Consolidated Statement	411-000-100-535-35-48-00	Repair & Maintenance	\$1,715.44
		Sump pump Ph#2		\$1,715.44
	Total 02/29/24 Consolidated Statement			\$1,715.44
	Total EFT Payment 3/11/2024 4:13:05 PM - 4			\$1,715.44
	Total Consolidated Supply Co - EFT			\$1,715.44
Coote, Patina				
66148	Invoice - 001	2024 - March - 2nd Council Meeting		
		001-000-000-521-20-49-00	Miscellaneous Expenditure	\$50.00
		CPR Training		
		410-000-000-534-34-49-00	Miscellaneous Expenditures	\$75.00
		CPR Training		
		411-000-100-535-35-49-00	Miscellaneous Expenditures	\$125.00
		CPR Training		
	Total Invoice - 001			\$250.00
	Total 66148			\$250.00
Copper State Bolt & Nut				
66149	02/29/2024 Copper State Statement	2024 - March - 2nd Council Meeting		
		001-000-000-576-80-31-00	Operating Supplies	\$314.53
		101-000-000-543-30-31-00	Operating Supplies	\$413.74
		410-000-000-534-34-31-00	Office & Operating Supplies	\$502.84
	Total 02/29/2024 Copper State Statement			\$1,231.11
	Total 66149			\$1,231.11
	Total Copper State Bolt & Nut			\$1,231.11

Correct Equipment					
66150					
	Invoice - 50814	2024 - March - 2nd Council Meeting			
	410-000-000-534-34-41-00	Professional Services			\$847.60
		adjusted pressure transmitter water tank			\$847.60
	Total Invoice - 50814				\$847.60
Total Correct Equipment					
66151					
Dept of Ecology					
66151					
	2024 Waste Water permit fee	2024 - March - 2nd Council Meeting			
	411-000-100-535-35-49-04	DOE Permits			\$2,363.50
		waste water permit fees			\$2,363.50
	Total 2024 Waste Water permit fee				\$2,363.50
Total Dept of Ecology					
66152					
Dept. of Labor & Industries					
66152					
	Invoice - 372883	2024 - March - 2nd Council Meeting			
	001-000-000-513-10-49-00	Miscellaneous Expenditures			\$29.90
		Hot water heater inspection			\$29.90
	001-000-000-521-20-49-00	Miscellaneous Expenditure			\$29.90
		Hot water heater inspection			\$29.90
	001-000-000-522-10-49-00	Miscellaneous Expenditures			\$29.90
		Fire Department SPOFR			\$29.90
	001-000-000-572-50-49-00	Miscellaneous Expenditures			\$119.60
	Total Invoice - 372883				
	Invoice - 372891				
	001-000-000-576-80-49-00	Miscellaneous			\$19.93
	101-000-000-543-30-49-00	Miscellaneous Expenditures			\$19.93
	410-000-000-534-34-49-00	Miscellaneous Expenditures			\$19.94
	411-000-100-535-35-49-00	Miscellaneous Expenditures			\$89.70
	Total Invoice - 372891				\$149.50
					\$269.10
					\$269.10
Total Dept. of Labor & Industries					
e3 Creative					
66153					
	Invoice - 81726569	2024 - March - 2nd Council Meeting			
	001-000-000-521-20-49-00	Miscellaneous Expenditure			\$200.00
		SRO Expenses			\$200.00

Vendor: Number Reference Account Number Description Amount

Total e3 Creative
 Total Invoice - 81726569
 Children's Justice Conference
 \$200.00
 \$200.00
 \$200.00

Ferguson Waterworks - EFT
 EFT Payment 3/11/2024 4:13:05 PM - 5
 02/29/24 Ferguson Statement
 410-000-000-534-34-31-00 Office & Operating Supplies
 Coil pits and covers
 \$6,642.15
 Total 02/29/24 Ferguson Statement
 Total EFT Payment 3/11/2024 4:13:05 PM - 5
 \$6,642.15
 \$6,642.15
 \$6,642.15
 Total Ferguson Waterworks - EFT

Intermountain Sign & Safety
 66154
 Invoice - 18278
 101-000-000-542-64-31-00 Traffic Control Devices
 Street Signs
 \$581.41
 Total Invoice - 18278
 \$581.41
 \$581.41
 \$581.41
 Total Intermountain Sign & Safety

Josh Cotteen
 66155
 Cotteen J Reimbursement
 001-000-000-521-20-31-01 Clothing/Uniforms
 Uniform items
 \$266.60
 Total Cotteen J Reimbursement
 \$266.60
 \$266.60
 \$266.60
 Total Josh Cotteen

Law Offices of Joshua Maurer, PLLC - DIRECT PAY
 Direct Pay Payment 3/11/2024 4:06:43 PM - 1
 March Maurer PA Services
 001-000-000-515-41-41-01 Pros Atty - Prof Svc
 \$3,000.00
 Total March Maurer PA Services
 Total Direct Pay Payment 3/11/2024 4:06:43 PM - 1
 \$3,000.00
 \$3,000.00
 \$3,000.00
 Total Law Offices of Joshua Maurer, PLLC - DIRECT PAY

Vendor	Number	Reference	Account Number	Description	Amount
Les Schwab Tires (PR)	66156				
		Invoice - 10600529373		2024 - March - 2nd Council Meeting	
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	\$139.96
				Ford 73702D new tire	
		Total Invoice - 10600529373			\$139.96
Total Les Schwab Tires (PR)					\$139.96
					\$139.96
Newport Miner	66157				
		Invoice - 3912		2024 - March - 2nd Council Meeting	
			001-000-000-521-20-41-01	Advertising	\$269.16
				Dog License ad	
		Total Invoice - 3912			\$269.16
		Invoice - 3913		Advertising	\$130.00
			001-000-000-513-10-41-01	Newport City Map	
		Total Invoice - 3913			\$130.00
Total Newport Miner					\$130.00
					\$399.16
					\$399.16
North, David - DIRECT PAY					
		Direct Pay Payment 3/11/2024 4:06:43 PM - 2		2024 - March - 2nd Council Meeting	
				March D North Cell phone	\$50.00
			410-000-000-534-34-42-00	Communications	\$50.00
		Total March D North Cell phone			\$34.00
		North D Reimbursement CDL renewal		Miscellaneous	\$34.00
			001-000-000-576-80-49-00	Miscellaneous Expenditures	\$34.00
			101-000-000-543-30-49-00	Miscellaneous Expenditures	\$102.00
			410-000-000-534-34-49-00	Miscellaneous Expenditures	\$152.00
		Total North D Reimbursement CDL renewal			\$152.00
		Total Direct Pay Payment 3/11/2024 4:06:43 PM - 2			\$152.00
Total North, David - DIRECT PAY					\$152.00
					\$50.00
North, Nickole - DIRECT PAY					
		Direct Pay Payment 3/11/2024 4:06:43 PM - 3		2024 - March - 2nd Council Meeting	
				March N North Cell phone	\$50.00
			001-000-000-514-20-42-00	Communications	\$50.00
				Cell phone	\$50.00
		Total March N North Cell phone			\$50.00
		Total Direct Pay Payment 3/11/2024 4:06:43 PM - 3			\$50.00
Total North, Nickole - DIRECT PAY					\$50.00

Vendor Number Reference Account Number Description Amount

O'Reilly Auto Parts 66158
 02/28/2024 O'Reilly Statement 2024 - March - 2nd Council Meeting
 001-000-000-576-80-31-00 Operating Supplies \$382.54
 001-000-000-576-80-48-00 Repair & Maintenance \$256.14
 101-000-000-543-30-31-00 Operating Supplies \$382.57
 101-000-000-543-30-48-00 Equipment Maintenance \$1,138.12
 410-000-000-534-34-31-00 Office & Operating Supplies \$382.55
 410-000-000-534-34-48-00 Repair & Maintenance \$2,326.60
 Total 02/28/2024 O'Reilly Statement \$4,868.52
 Total 66158 \$4,868.52

Oxarc 66159
 02/29/2024 Oxarc Statement 2024 - March - 2nd Council Meeting
 001-000-000-576-80-31-00 Operating Supplies \$519.58
 Welding Supplies
 101-000-000-543-30-31-00 Operating Supplies \$519.58
 Welding Supplies
 410-000-000-534-34-31-00 Office & Operating Supplies \$519.58
 Welding Supplies
 Total 02/29/2024 Oxarc Statement \$1,558.74
 Total 66159 \$1,558.74

Pape Machinery - EFT
 EFT Payment 3/11/2024 4:13:05 PM - 6 2024 - March - 2nd Council Meeting
 02/29/2024 Pape Statement 101-000-000-543-30-48-00 Sweeper brushes \$1,323.51
 Equipment Maintenance
 Total 02/29/2024 Pape Statement \$1,323.51
 Total EFT Payment 3/11/2024 4:13:05 PM - 6 \$1,323.51
 Total Pape Machinery - EFT \$1,323.51

Paul VanEtten -DIRECT PAY
 Direct Pay Payment 3/11/2024 4:06:43 PM - 4 2024 - March - 2nd Council Meeting
 March P Vanetten Cell phone 410-000-000-534-34-42-00 Communications \$50.00
 Total March P Vanetten Cell phone \$50.00
 Total Direct Pay Payment 3/11/2024 4:06:43 PM - 4 \$50.00
 Total Paul VanEtten -DIRECT PAY \$50.00

Pitney-Bowes -AUTO PAY
EFT Payment 3/11/2024 4:13:05 PM - 7
Invoice - 1024899127
 001-000-000-514-20-31-00 Office & Operating Supplies \$5.81
 Ink refill
 101-000-000-543-30-31-00 Operating Supplies \$5.80
 410-000-000-534-34-31-00 Office & Operating Supplies \$23.24
 411-000-100-535-35-31-00 Office & Operating Supplies \$23.24
Total Invoice - 1024899127
Total EFT Payment 3/11/2024 4:13:05 PM - 7
Total Pitney-Bowes -AUTO PAY
\$58.09
\$58.09

PO CO Auditor 66160
2024 - March - 2nd Council Meeting
Invoice - 29473
 410-000-000-534-34-41-00 Professional Services \$9.00
 Lien #1209
 411-000-100-535-35-41-04 Professional Services \$9.00
 Lien #1209
Total Invoice - 29473
Invoice - 59846

Total Invoice - 59846
2024 - March - 2nd Council Meeting
Invoice - 59937
 410-000-000-534-34-41-00 Professional Services \$9.00
 Lien Release Acct 2429.0
 411-000-100-535-35-41-04 Professional Services \$9.00
 Lien Release Acct 2429.0
Total Invoice - 59937
Invoice - 59956

Total Invoice - 59956
2024 - March - 2nd Council Meeting
Invoice - 59956
 410-000-000-534-34-41-00 Professional Services \$9.00
 Acct 1549.0 lien filing
 411-000-100-535-35-41-04 Professional Services \$9.00
 Acct 1549.0 lien filing
Total Invoice - 59956
Invoice - 60004

Total Invoice - 60004
2024 - March - 2nd Council Meeting
Invoice - 60004
 410-000-000-534-34-41-00 Professional Services \$9.00
 Acct 1209 correction
 411-000-100-535-35-41-04 Professional Services \$9.00
 Acct 1209 correction
Total Invoice - 60004
Invoice - 60004

Vendor	Number	Reference	Account Number	Description	Amount
		February 2024 Court Remit	633-000-000-586-12-00-00	County Clearing Fund	\$860.90
				Court fees	
Total PO CO Treasurer	66164	Total February 2024 Court Remit			\$860.90
		January 2024 Court Remit	633-000-000-586-12-00-00	County Clearing Fund	\$692.76
		Total January 2024 Court Remit			\$692.76
					\$1,596.94
					\$1,596.94
Railroad Management CO III LLC	66165	2024 - March - 2nd Council Meeting			
		Invoice - 500161	410-000-000-534-34-49-00	Miscellaneous Expenditures	\$1,371.94
				ROW access for water	
		Total Invoice - 500161			\$1,371.94
Total Railroad Management CO III LLC	66165				\$1,371.94
Red Rose Carpet Cleaning	66166	2024 - March - 2nd Council Meeting			
		Invoice - 891830	001-000-000-514-20-41-00	Professional Services	\$125.00
			001-000-000-521-20-41-00	Professional Services	\$200.00
			101-000-000-543-30-41-02	Professional Services	\$125.00
			410-000-000-534-34-41-00	Professional Services	\$125.00
			411-000-100-535-35-41-04	Professional Services	\$125.00
		Total Invoice - 891830			\$700.00
Total Red Rose Carpet Cleaning	66166				\$700.00
Reid Legal Office, PLLC - DIRECT PAY		2024 - March - 2nd Council Meeting			
		Direct Pay Payment 3/11/2024 4:06:43 PM - 5	001-000-000-515-93-41-00	Public Defenders	\$1,273.08
		March Reid PD Services			
		Total March Reid PD Services			\$1,273.08
Total Reid Legal Office, PLLC - DIRECT PAY		Total Direct Pay Payment 3/11/2024 4:06:43 PM - 5			\$1,273.08

Vendor Number	Reference	Account Number	Description	Amount				
Salesky Service Center 66167	Invoice - 2024-0445	2024 - March - 2nd Council Meeting	411-000-100-535-35-48-00	Repair & Maintenance	\$106.95			
			Total Invoice - 2024-0445			\$106.95		
			Total Salesky Service Center			\$106.95		
			Total 66167			\$106.95		
Selkirk Ace Hardware 66168	02/25/2024 Selkirk Ace statement	2024 - March - 2nd Council Meeting	001-000-000-521-20-31-00	Office & Operating Supplies	\$50.82			
			001-000-000-576-80-31-00	Operating Supplies	\$189.79			
			101-000-000-542-64-31-00	Traffic Control Devices	\$25.51			
			101-000-000-543-30-31-00	Operating Supplies	\$153.56			
			410-000-000-534-34-31-00	Office & Operating Supplies	\$571.72			
			411-000-100-535-35-31-00	Office & Operating Supplies	\$382.89			
			Total 02/25/2024 Selkirk Ace statement			\$1,374.29		
			Total Selkirk Ace Hardware			\$1,374.29		
			Smith & Loveless, Inc 66169	Invoice - 175352	2024 - March - 2nd Council Meeting	411-000-100-535-35-48-00	Repair & Maintenance	\$81.14
						Total Invoice - 175352		
Total Smith & Loveless, Inc						\$81.14		
State of WA - DOR EFT	EFT Payment 3/11/2024 4:13:05 PM - 8 February B&O Taxes	2024 - March - 2nd Council Meeting	410-000-000-534-34-44-00	B&O Utility Tax	\$3,031.10			
			411-000-100-535-35-44-00	Utility B&O Tax	\$2,672.41			
			Total February B&O Taxes			\$5,703.51		
			Total EFT Payment 3/11/2024 4:13:05 PM - 8			\$5,703.51		
Total State of WA - DOR EFT				\$5,703.51				
	Total State of WA - DOR EFT			\$5,703.51				
State Treasurer 66170	February 2024 State Remit	2024 - March - 2nd Council Meeting	633-000-000-586-12-00-01	State Clearing Fund	\$623.74			
			Court					

Vendor	Number	Reference	Account Number	Description	Amount
			633-000-000-586-58-00-00	State Building Code Remit	\$13.00
Total	66170	Total February 2024 State Remit			\$636.74

Vendor	Number	Reference	Account Number	Description	Amount
				2024 - March - 2nd Council Meeting	
		Invoice - 8006406429		Professional Services	\$9.08
			001-000-000-514-20-41-00	Professional Services	\$9.08
			101-000-000-543-30-41-02	Professional Services	\$9.08
			410-000-000-534-34-41-00	Professional Services	\$9.07
			411-000-100-535-35-41-04	Professional Services	\$36.31
Total Invoice - 8006406429					\$36.31
Total Stericycle	66171				\$36.31

Vendor	Number	Reference	Account Number	Description	Amount
				2024 - March - 2nd Council Meeting	
		02/26/2024 US Bank Statement		Communications	\$17.22
			001-000-000-513-10-42-00	Travel	\$322.05
			001-000-000-513-10-43-00	Liability Insurance	\$130.58
			001-000-000-513-10-46-00	Office & Operating Supplies	\$204.70
			001-000-000-514-20-31-00	Communications	\$18.00
			001-000-000-514-20-42-00	Dues & Subscriptions	\$147.50
			001-000-000-514-20-49-10	Dep Clerk prof memberships	
			001-000-000-521-20-42-00	Communications	\$135.30
			001-000-000-521-20-48-00	Repair & Maintenance Equipment	\$2,600.88
			001-000-000-576-80-31-00	Operating Supplies	\$398.77
			001-000-000-576-80-42-00	Communications	\$156.95
			001-000-000-594-42-60-00	COVID 19 Revenue Loss Expenditures	\$617.12
			101-000-000-543-30-31-00	Operating Supplies	\$667.04
			101-000-000-543-30-42-00	Communications	\$84.99
			101-000-000-543-30-49-00	Miscellaneous Expenditures	\$147.50
				Portion of Dep clerk prof memberships & training	
			410-000-000-534-34-31-00	Office & Operating Supplies	\$603.47
			410-000-000-534-34-42-00	Communications	\$175.94
			410-000-000-534-34-49-00	Miscellaneous Expenditures	\$1,369.50
				License renewals & Training	
			411-000-100-535-35-31-00	Office & Operating Supplies	\$757.55
			411-000-100-535-35-42-00	Communications	\$203.01
			411-000-100-535-35-48-00	Repair & Maintenance	\$842.52

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 09-14190	411-000-100-535-35-31-00	Office & Operating Supplies	\$3,068.72
				Two computers, battery backup and card readers	
			411-000-100-535-35-41-04	Professional Services	\$440.00
				Workstation setup and app install labor	
		Total Invoice - 09-14190			\$3,508.72
		Invoice - 09-14192	001-000-000-511-30-41-00	Professional Service	\$31.42
				Migration of Office Licensing to Vision from Exbabylon	
			001-000-000-511-60-49-00	Miscellaneous Expenditure	\$771.75
			001-000-000-513-10-41-00	Professional Services	\$31.43
			001-000-000-513-10-42-00	Communications	\$771.74
				Annual Office 365 Subscription	
			001-000-000-514-20-41-00	Professional Services	\$31.43
			001-000-000-514-20-42-00	Communications	\$771.74
			001-000-000-521-20-41-00	Professional Services	\$31.43
			001-000-000-521-20-42-00	Communications	\$771.75
			101-000-000-543-30-41-02	Professional Services	\$31.43
			101-000-000-543-30-42-00	Communications	\$771.75
			410-000-000-534-34-41-00	Professional Services	\$31.43
			410-000-000-534-34-42-00	Communications	\$771.75
			411-000-100-535-35-41-04	Professional Services	\$31.43
			411-000-100-535-35-42-00	Communications	\$771.75
		Total Invoice - 09-14192			\$5,622.23
					\$31,790.46
		Total 66172			
		Total Vision Municipal Solutions			
		Washington Wildlife & Recreation			
		66173			
		Invoice - WWRC24-59		2024 - March - 2nd Council Meeting	
			001-000-000-576-80-49-00	Miscellaneous	\$275.00
				Annual WWRC Membership	
		Total Invoice - WWRC24-59			\$275.00
		Total 66173			\$275.00
		Total Washington Wildlife & Recreation			\$275.00
		Ziply Fiber - AUTO PAY			
		EFT Payment 3/11/2024 4:13:05 PM - 10		2024 - March - 2nd Council Meeting	
		02/29/2024 5094476476 Police	001-000-000-521-20-42-00	Communications	\$354.55
		Total 02/29/2024 5094476476 Police			\$354.55
		02/29/2024 Ziply 5094475611 City Hall	001-000-000-514-20-42-00	Communications	\$103.82
			001-000-000-521-20-42-00	Communications	\$103.82
			101-000-000-543-30-42-00	Communications	\$103.82
			410-000-000-534-34-42-00	Communications	\$103.82

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-42-00	Communications	\$103.82
		Total 02/29/2024 Ziplly 5094475611 City Hall			\$519.10
		03/01/2024 5094472072 Auto dialer Id Sewer	411-000-100-535-35-42-00	Communications	\$127.02
		Total 03/01/2024 5094472072 Auto dialer Id Sewer			\$127.02
		March Ziplly correction	411-000-100-535-35-42-00	Communications	(\$121.58)
				Correction to 12/22/23 EFT 3 double payment	(\$121.58)
		Total March Ziplly correction			(\$121.58)
		Total EFT Payment 3/11/2024 4:13:05 PM - 10			\$879.09
		Total Ziplly Fiber - AUTO PAY			\$879.09
Grand Total		Vendor Count	46		\$107,979.44

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: March 18, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1603 through No. 1611 as well as the Direct Deposit run 3/4/2024 for employees are approved for payment in the amount of \$78,927.43 this 18th day of March 2024.

Councilmember _____

Councilmember _____

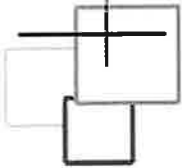
Councilmember _____

Councilmember _____

Councilmember _____

City Deputy Clerk/Treasurer *T. Hansen* 3/4/24

Register



Number	Name	Fiscal Description	Cleared	Amount
1603	Dept of Labor & Industry	2024 - March - 1st Council Meeting		\$2,625.35
1604	Dept of Retirement - Def Comp	2024 - March - 1st Council Meeting		\$877.50
1605	Dept of Retirement Systems	2024 - March - 1st Council Meeting		\$8,256.25
1606	EFTPS	2024 - March - 1st Council Meeting		\$12,667.24
1607	Employment Security	2024 - March - 1st Council Meeting		\$107.44
1608	Employment Security - LTC	2024 - March - 1st Council Meeting		\$226.93
1609	Employment Security - PMFL	2024 - March - 1st Council Meeting		\$289.78
1610	Idaho State Tax	2024 - March - 1st Council Meeting		\$576.00
1611	Vimly Benefit Solutions, Inc. - EFT	2024 - March - 1st Council Meeting		\$14,115.88
	Payroll Vendor	2024 - March - 1st Council Meeting		\$39,185.06
	Direct Deposit Run -			
	3/4/2024			\$78,927.43