

**NEWPORT CITY COUNCIL AGENDA**

***August 19, 2024 AT 6:00 PM***

**INTRODUCTION**

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 forty-eight (48) hours prior to the meeting.

**YOUR ELECTED OFFICIALS**

MAYOR KEITH CAMPBELL

COUNCILMEMBER JAMI SEARS

COUNCILMEMBER KENNETH SMITH

MAYOR PRO TEM MARK ZORICA

COUNCILMEMBER ELIZABETH SPRING

COUNCILMEMBER NATHAN LONGLY

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**CALL TO ORDER**

ROLL CALL

PLEDGE OF ALLEGIANCE

AMENDMENTS & APPROVAL OF AGENDA & MINUTES

**MAYOR & COUNCIL COMMENTS:**

**AUDIENCE PARTICIPATION:**

**CITY ADMINISTRATOR COMMENTS:**

**NEW:**

Newport Rodeo and Rough Stock event recap – Ray Hanson, Newport Rodeo President

Pend Oreille Valley Relay for Life event recap – Terri Ivie, Co-Chair

Discussion regarding the fire whistle – Abby Gribi, City Administrator

Motion to approve the City of Newport Water Emergency Response and Public Notification Plan – Abby Gribi, City Administrator

Motion to allow garbage utility tax funds to be used for \$14,000 to upgrade the distributor truck to be able to complete the TIB street project and \$10,000 for the street summer help position to finalize the TIB street project and assist with other street maintenance – Abby Gribi, City Administrator

Motion to approve Ordinance 2122 amending NMC 10.20.040, parking zones designated and providing for other matters properly related thereto – Abby Gribi, City Administrator

Motion to approve Ordinance 2123 adopting new Chapters 12.05 and 12.06 of the Newport Municipal Code to regulate city street and road cuts and excavations, the permitting therefor, and providing for other matters properly related thereto – Abby Gribi, City Administrator

Motion to approve Ordinance 2124 repealing and replacing Chapters 13.04, 13.08, 13.12 and 13.16 of the Newport Municipal Code relating to the City’s water and wastewater systems and providing for other matters properly related thereto – Abby Gribi, City Administrator

Motion to approve Resolution 20240819 declaring City of Newport Tag #s 1298-1301 oxygen tanks for the Cascade System as well as Serial # 8485 fire siren to be excess and surplus property and authorizing the means of disposal to include donating the fire siren to the Pend Oreille County Historical Society – Abby Gribi, City Administrator

**BILLS & PAYROLL:**

2024 CLAIMS CHECKS 66395-66431(Check 66400 Void)	\$58,107.70
2024 CLAIMS EFT 08/19/2024 Run 1-14	\$35,196.62
2024 CLAIMS DIRECT PAY 08/19/2024 Run 1-8	\$9,842.91
PAYROLL E-CHECKS 1698-1706; Dir Deposit Run 08/05/2024	\$86,006.54

**ADJOURNMENT:**

**MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON**  
**August 05, 2024**

A meeting of the Newport City Council was held on August 05, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

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At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

**APPROVAL OF AGENDA & MINUTES:**

The swearing in of Police Officer Sander was moved up on the agenda prior to Audience Participation. Councilmember Zorica moved to approve the agenda as amended and the minutes from the July 15, 2024 Council Meeting; Councilmember Sears seconded. Motion carried.

**MAYOR AND COUNCIL COMMENTS:**

Mayor Campbell spoke about the road project going on currently. He stated that it was exciting to have good roads and asked that citizens be patient with the process. He was happy that the splash pad was able to be open during the hot weather despite the water issues that the City is having. National Night Out will be tomorrow night between 5:00-8:00 PM.

Councilmember Smith asked Administrator Gribi to address the downtown trees growing too big for the grates that they are in which is killing them. Many have been cut down or removed and he would like to see her look at options to save the trees that are left. Administrator Gribi stated that the downtown trees are not ornamental street trees and should not have been used in the downtown area. She will look into this matter and report back to the Council at the next meeting.

Councilmember Zorica asked if there would be an update on the Pickle Ball Courts. He was advised that there would be.

Police Officer Sander was sworn in by City Clerk North

## **AUDIENCE PARTICIPATION:**

Paul Hillestad, residing at 912 West 2<sup>nd</sup> Street, spoke in favor of reinstating the fire whistle at noon to bring back a tradition of the past and to honor past and present fire fighters. The siren could also be used in case of an emergency to notify the citizens. Councilmember Zorica and Longly thought this would be a good idea. Mayor Campbell asked that this topic be placed on the next agenda. He asked that some research be done in the mean time on new equipment for this purpose. It was also asked if the old siren could be donated to the museum. The Council was in agreement that they were open to donating the old siren to the museum.

Shannon Chasteen, residing at 615 S. Washington Avenue, thanked the Council for allowing him to have a tent meeting on the city owned property on the corner of Highway 2 and Calispel Avenue. He felt that it was a great success.

Nancy Thompson, residing at 725 W. 4<sup>th</sup> Street, notified the Council of vandalism of the CREATE sign. She was asked to call this into the Sheriff's Dispatch Center. Ms. Thompson also spoke of her concern regarding the trees downtown. She agreed with Councilmember Smith that hopefully something can be done to save the remaining trees downtown.

## **CITY ADMINISTRATOR COMMENTS:**

The Pickle Ball Courts are able to be played on now. There has been positive feedback on them. They are still working on completing the project and will have sod or seeds and will have a construction fence up to keep everyone out of the dirt while those grow. The Council allowed Administrator Gribi to put up a sign that will prohibit bikes, skateboards, scooters, rollerblades, etc. from being on the Pickle Ball Court.

Administrator Gribi will be applying for 44 blocks of street chipseal with a match of up to \$10,000. This will be Transportation Improvement Board (TIB) funding. The project will include the core of 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> Calispel to Spokane, 5<sup>th</sup> Calispel to Scott, Scott to Highway 2 to 1<sup>st</sup> Street, all of Warren and 7<sup>th</sup> Street to the buses next year. The total project will be \$184,000 with a 5% match. Councilmember Zorica moved to allow Administrator Gribi to spend up to \$10,000 towards match for this project; Councilmember Sears seconded. Motion carried.

The current street project is well underway. Pep-C will be applied to the streets Thursday and will need to sit for 1-2 weeks. At that time the oil and gravel will be applied and then rolled and swept.

The Council authorized Administrator Gribi to prepare a letter in support of the Kalispel Tribe planning and engineering their own water system/source.

Administrator Gribi would like to use the MRSC Roster program which would handle the small works roster for the City. It is an easier process. A construction project \$350,000 or less can use the roster. Switching to MRSC Rosters would require the City to update their procurement policy, moving it out of code and making it an actual policy. The annual fee for the program is around \$200.00 per year and is based off of per capita. They take care of all of the required advertising, etc. The Council is ok with Administrator Gribi making this change.

The Council gave their approval to allow Administrator Gribi to give notice of termination to the CIAW risk pool. She has not been very happy with their service and would like to entertain another company handling the City's claims. Councilmember Zorica asked her to come back with three options. She has to give notice prior to December 1<sup>st</sup> and then the services will be terminated the following December 1<sup>st</sup>.

There was an electrical storm that caused some issues with the D & E wells as well as the main computer at the Water Treatment Plant. There has been a decline in the M & N wells. Cleaning them made a slight improvement, but now both are dry. There was no hydrologist report done before drilling those wells. Because of the loss of the wells, the Idaho water intertie has had to be utilized. To date around 49,000 gallons of water have been used. This has allowed the City Splash Pad to remain open during this hot weather. It has also allowed the 1.2 and 900,000 gallons water tanks to be full and holding. The Department of Commerce as well as other State agencies have been notified. Administrator Gribi is working on the best way to address the issue. She would like to have a citywide hydrology report done. She would also like to consolidate the city's wells into one commercial well and drill an additional commercial well. There would be less parts, staff time needed, operations and maintenance on two commercial wells. Ideally one would supply the low side and one would supply the high side but both would be capable of supplying both if needed. Grant funding is available. The City's water rights are good even for future development. However, instantaneous demand is the issue. The City needs one more reservoir to be able to supply the water at the level needed. All three tanks would need to be working with the addition of one more. The Council asked Administrator Gribi to come back to the Council with a plan to fix the water issue and discuss the plan of action.

### **NEW BUSINESS:**

A public hearing to discuss the six year transportation plan was opened at 7:00 PM. Administrator Gribi spoke about several upcoming street projects that are on the plan. Her goal is to get rid of all of the potholes in the City instead of large projects that include curbs and sidewalks. Her first step is to get all of the streets chip sealed. She is also working on a safe streets to schools project for sidewalks to the school. Having these projects on the plan helps with obtaining grant funding for these projects. There was no public comment. The public hearing was closed at 7:07 PM. Councilmember Longly moved to approve Resolution 20240819 adopting the six year transportation program which will be forwarded to the State Highway Commission and Urban Arterial Board for review and comments; Councilmember Smith seconded. Motion carried.

Councilmember Zorica moved to approve Agreement NP2024-07 Interlocal Agreement between the City of Newport and Pend Oreille County for District Court Services; Councilmember Spring seconded. Motion carried.

Councilmember Smith moved to approve Resolution 20240805 adopting a right of way dedication deed for 8<sup>th</sup> Street; Councilmember Spring seconded. Motion carried.

A monthly financial report was given to the Mayor and Council for their review.

**BILLS & PAYROLL:**

Councilmember Spring moved to approve the bills and payroll; Councilmember Sears seconded. Motion carried.

CLAIMS CHECKS 66366-66394	\$53,813.18
CLAIMS EFT 08/05/2024 Run 1-7	\$5,462.77
CLAIMS DIRECT PAY 07/26/2024 Run 1	\$1,781.00
PAYROLL E-CHECKS 1684-1688; Dir Deposit Run 07/12/2024	\$3,516.84
PAYROLL E-CHECKS 1689-1697; Dir Deposit Run 07/22/2024	\$93,163.30

**EXECUTIVE SESSION:**

The Council went into executive session to discuss potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i)(ii) at 7:15 PM for 15 minutes. City Attorney Clark was present for the session. There were additional time requests totaling 15 minutes. The Council came out of executive session at 7:45 PM. No action was taken.

**ADJOURNMENT:**

The meeting was adjourned at 7:45 PM.

Attest: \_\_\_\_\_  
Nickole North, MMC, CPFA  
Clerk/Treasurer

By: \_\_\_\_\_  
Keith Campbell  
Mayor

City of Newport  
Pend Oreille County, Washington

City of Newport Water System

PWSID: 59350D

# Emergency Response and Public Notification Plan

Prepared by Joshua Gross & Abby Gribi

August 2024

*\*Sensitive content and contact information intentionally removed from public version.*

## **Section 1. Emergency Response Mission and Goals**

The objectives of an Emergency Operating and Response Program include:

- Elimination or minimization of adverse effects from emergency situations affecting the water system.
- Development of procedures for properly responding to emergencies.
- Providing instructions to system personnel to ensure that responsibilities are understood during emergency situations.

## **Section 2. System Information**

<b>Utility Information</b>	
PWSID	59350D
Utility name and address	Newport Water System
Owner	City of Newport
Directions to utility from major roadway, include lat./long. coordinates	Four blocks South of Route 2 and Route 20 intersection between 2 <sup>nd</sup> and 3 <sup>rd</sup> Street. 48.179843649362645, -117.04367452494591
Total population served and total service connections	2,140 Residential Population 1,089 Total Calculated Connections
Name, title, phone number of primary contact (e.g., ERP Lead)	David North
Alternate contact	Josh Howard
Location of treatment, distribution, collection schematics and operation manuals	Clerks office of city hall. Office locked outside of business hours.

## **Section 3. Chain of Command and Lines of Authority**

*\*Sensitive content and contact information intentionally removed from public version.*

### Water Utility and Partner Roles

Name/Title	Emergency Response Role	Responsibilities
Abby Gribi, City Administrator	Emergency Response Lead	Responsible for all incident response activities, including developing strategies and tactics and ordering and releasing resources.
Wade Nelson/Chief of Police	Alternate Emergency Response Lead	Perform duties as assigned by ER Lead; assumes duties listed above when ER Lead is not available.
Abby Gribi, City Administrator & Keith Campbell, Mayor	Public Information	Responsible for leading the public information effort based on information supplied by either the ER or Alternate ER Lead.
Wade Nelson/Chief of Police	Security	Will provide incident security as needed once notified by ER Lead.
David North	Field Lead	Responsible for field assessments and responds to task as directed by emergency response lead.

#### Section 4. Events that Cause Emergencies

Completed and intentionally removed for security purposes.

#### Section 5. Severity of Emergencies

Completed and intentionally removed for security purposes.

#### Section 6. Emergency Notification

### Contact List

Name	Role/Title	Phone	Alternate Phone	Email
David North	Public Works Director			<a href="mailto:pwd@newport-wa.org">pwd@newport-wa.org</a>
Abby Gribi	City Administrator			<a href="mailto:agribi@newport-wa.org">agribi@newport-wa.org</a>
Keith Campbell	Mayor			<a href="mailto:kcampbell@newport-wa.org">kcampbell@newport-wa.org</a>
Wade Nelson	Chief of Police			<a href="mailto:wnelson@newport-wa.org">wnelson@newport-wa.org</a>
Josh Howard	Water Treatment & Wastewater Superintendent			<a href="mailto:wwtp@newport-wa.org">wwtp@newport-wa.org</a>
Bryce Seany	Lead Operator			

*\*Sensitive content and contact information intentionally removed from public version.*

**Contact List**

<b>Name</b>	<b>Role/Title</b>	<b>Phone</b>	<b>Alternate Phone</b>	<b>Email</b>
Josh Salesky	Meter Reader			
Paul Van Etton	Public Works			
Tim Kemp	OIT			

**External Response Partner Contact List**

<b>Organization or Department</b>	<b>Point Person Name or Position</b>	<b>Phone</b>	<b>Alternate Phone</b>	<b>Email or Website</b>
<b>Local Partners</b>				
County Emergency Management/EOC	Joann Boggs			jboggs@pendoreille.org
911	Steve West			swesst@pendoreille.org
Police	Wade Nelson			wnelson@newport-wa.org
Fire/HazMat	SPOFR	911		
Elected Officials	Keith Campbell			
	Ken Smith			
	Elizabeth Spring			
	Jami Sears			
	Mark Zorica			
	Nathan Longly			
Power utility	Chris Jones			
Health Department	Duty Officer			
Contractor/vendor	Jim Stevenson			
Ferguson Waterworks	Carlos			
Mutual aid	John Janey			
Consolidated Supply	Skyler			
<b>State Partners</b>				
Health department	Nathan Ikehara			

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**External Response Partner Contact List**

<b>Organization or Department</b>	<b>Point Person Name or Position</b>	<b>Phone</b>	<b>Alternate Phone</b>	<b>Email or Website</b>
Police	Aaron Marrison			
WaWARN		(206) 920-8471		
Laboratories	Anatek Labs, Inc.	509-838-3999	888-534-3999	spokane@anateklabs.com
<b>Federal Partners</b>				
EPA Regional Office		(800) 424-4372		EPA-Seattle@epa.gov
FBI Field Office		(509) 458-8100		
CDC		(800) 232-4636		

**Critical Customer Contact List**

Intentionally removed for security purposes.

**Media Contact List**

<b>Organization or Department</b>	<b>Point Person Name &amp; Position</b>	<b>Phone</b>	<b>Alternate phone</b>	<b>Email or Website</b>
Utility social media coordinator	Tiffany Hansen, Deputy Clerk Kathryn Bowman, Police Clerk			cityofnewport@newport-wa.org kbowman@newport-wa.org
Newport Miner	Michelle Nedved, Editor			michellenewportminer@gmail.com
The Spokesman	Rob Curley	(509) 459-5000	(800) 789-0029	robcurley@spokesman.com
91.5 KUBS	Dave Smith			
River Valley Beacon	Desiree			

*\*Sensitive content and contact information intentionally removed from public version.*

## **Section 7. Water Quality Sampling**

Please refer to the attached Water Quality Monitoring Schedule.

## **Section 8. Effective Communication**

Spokesperson: City Administrator

Alternate 1: Mayor

Alternate 2: Public Works Director

### Key Message

[Coliform Public Health Advisory Packet | Washington State Department of Health](#)

### **Boil water/E. coli New Release:**

[News Release Template: Boil Water Advisory](#)

News Release

For Immediate Release: <DATE>

Contact: <CONTACT NAME & TELEPHONE NUMBER>

Newport Water System announces boil water advisory for all customers in <AREA>.

Newport, WA – The Newport Water system is advising all water customers to boil their drinking water after recent samples showed the presence of E. coli. The Washington State Department of Health (DOH) has been notified and Newport Water System is working closely with the Office of Drinking Water to find the source of contamination and fix the problem, which may include disinfecting the system. The boil water advisory will remain in effect until further notice.

“We are doing all we can to eliminate the bacteria from the water system. Safe and reliable drinking water is critical to good health and responding to this kind of emergency is our highest priority,” said <NAME>.

<NUMBER or NO> illnesses related to the community’s drinking water have been reported. To correct the problem <WHAT IS BEING DONE> (e.g. Chlorine was applied to the entire system on <DATE>.)

The boil water advisory includes several precautionary steps for customers. These include using purchased bottled water or boiled water for drinking, brushing teeth, dishwashing, preparing food, and making ice. Water should come to a rolling boil for one minute, then cool to an appropriate temperature before using.

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The advisory will remain in effect until Newport Water System and DOH are confident the water is safe. When satisfactory results are reported, customers will be notified that the advisory has been lifted. If you have questions, please call us at <TELEPHONE NUMBER>.

Door Hangers:

[Door Hanger Template](#)

WARNING:

Do not drink tap water without boiling it first!

c E. coli bacteria

c Other: \_\_\_\_\_

were detected in the water supply on:

(date) \_\_\_\_\_.

Boiling kills bacteria and other organisms in the water:

- Bring water to a rolling boil for one minute
- Let water cool before using

To avoid possible illness: use boiled or purchased bottled water for drinking, making ice, brushing teeth, washing dishes, and food preparation until further notice.

Contact your doctor if you experience one or more of these symptoms: nausea, cramps, diarrhea, jaundice, headache and/or fatigue. People with chronic illnesses, infants and the elderly may be at higher risk and should seek medical advice.

Water System: \_\_\_\_\_

I.D.: \_\_\_\_\_

County: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date notice distributed: \_\_\_\_\_

What is fecal coliform and E. coli?

E. coli are bacteria whose presence indicates that the water may be contaminated with human or animal waste. Microbes in these waters can cause short-term effects, such as

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diarrhea, cramps, nausea, headaches or other symptoms. They may pose a special health risk for infants, young children, some of the elderly, and people with severely compromised immune systems.

How long will this warning be in effect?

We will consult with the Washington State Department of Health about this incident. We will notify you when you no longer need to boil the water.

All other forms needed can be found at:

<https://doh.wa.gov/community-and-environment/drinking-water/publications-and-forms/forms#publicnotif>

<http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/DrinkingWaterEmergencies/EmergencyPublicationsforWaterSystems.aspx>

### **Section 9. The Vulnerability Assessment**

Completed and intentionally removed for security purposes.

### **Section 10. Response Actions for Specific Events**

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#### **Access**

<b>Item</b>	<b>Description</b>
Debris clearing	Loader, 2 backhoes, 2 dump trucks, grader, chainsaws. Also work with PUD and County
Alternate routes	Hwy 2, Deer Valley, Hwy 20, Hwy 41
Identification badges	Each employee has an employee ID along with individual alarm codes

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#### **Physical Security**

<b>Item</b>	<b>Description</b>
Access control procedures	Plant is key code alarmed and left locked if not occupied. All wells have fence surrounding them as well as reservoirs and locks.
Restricted areas	Plant is restricted area, only water operators can access.
Evidence protection measures	Police will take over; they are staff of City.
Security culture	Signage at all limited access properties. Culture of asking when someone is not recognized in these areas.

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### Cybersecurity

Item	Description
Disconnect procedure	Computers at offsite locations are not on server.
Notification	Abby Gribi, Nickole North, Dalton Lundgren ,Dispatch, CIAW (509) 754-2027 Department of Homeland Security National Cybersecurity and Communications Integration Center (NCCIC) (888) 282-0870 or NCCIC@hq.dhs.gov).
Assess procedure	Assess any damage to utility systems and equipment, along with disruptions to utility operations.
Implementation processes	Shut off all computers, contact Vision and CIAW for instructions on how to proceed, work off site if able.

### Power Loss

Item	Description
Power utility	Call PUD with needs of critical power areas and get estimated time of fix. Bring in portable generator if needed for operations.
Fuel plan	In emergency situations fuel will be acquired from County fueling station or Idaho
Maintenance plan	After 1 week of operation, Dave North will assess generator operations work to refuel and replace any needed parts or filters, all disposal items are kept in supply.

## Section 11. Alternate Water Sources

### Emergency Alternate Drinking Water Supplies

Item	Description
Bottled water	Provider name: Safeway or Super 1 Foods Phone: (509) 447-2506 Distribution point (notify public of location): City Hall

### Interconnected Utilities

Utility Name	Location	Contact Information	Comments
West Bonner Water and Sewer District	4 <sup>th</sup> and Newport	Lonnie Orr	Agreement on file, notify as soon as possible. Can turn on before notification for emergency.

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## Section 12. Curtailing Water Sources

<b>Curtailing Water Usage</b>	
<b>Measures</b>	<b>Action</b>
Restrict outside water usage including watering lawns, washing cars, and so on. Ask customers to limit inside usage.	When necessary: <ul style="list-style-type: none"> <li>• Draft limitation messages.</li> <li>• Post on-line, in public locations, and potentially on customer doors.</li> <li>• Contact radio and news to announce curtailment message.</li> <li>• Monitor system usage and spot-check meter usage if time is available.</li> <li>• Continue message as long as necessary.</li> </ul>

## Section 13. Returning to Normal Operation

<b>Returning to Normal Operations</b>	
<b>Action</b>	<b>Description and Actions</b>
Inspect, flush, and disinfect the system.	The Public Works Director and support staff will inspect all system facilities and ensure that all water quality tests, and necessary system flushing, and disinfection are complete. Reports are reviewed with City Administrator and Mayor.
Verify water quality	Public Works Director verifies water quality sampling results and decides whether the system is ready to resume normal operations.
Coordinate with the state health department	City Administrator coordinates with the state on system condition and water quality result.
Notify customers	City Administrator meets with Public Works Director and Mayor to write notice to customers and distribute as applicable.

## Section 14. Training and Rehearsals

<b>Training</b>	
<b>Position</b>	<b>Needs</b>
Public Works Director	Emergency response communications, emergency response planning, issuing health advisories.
City Administrator	Emergency response communications, emergency response planning, issuing health advisories.
Chief of Police	Emergency response communications, emergency response planning, suspicious activity training
Water Treatment & Wastewater Superintendent	Emergency response communications, emergency response planning, issuing health advisories.
Lead Operator	Emergency response communications, emergency response planning, issuing health advisories.

*\*Sensitive content and contact information intentionally removed from public version.*

Meter Reader	Emergency response communications, suspicious activity training.
OIT	Emergency response communications, and emergency response planning.

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### Rehearsals

Event	Description	People and organizations involved	Date
Rehearsal	Conduct Emergency Drill	Water system staff	Unannounced

### Section 15. Plan Approval

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#### Approval

Name/ Title

Signature

Date



# Water Quality Monitoring Schedule

System: NEWPORT CITY OF  
 Contact: David F North

PWS ID: 59350 D  
 Group: A - Comm

Region: EASTERN  
 County: PEND OREILLE

**NOTE:** To receive credit for compliance samples, you must fill out laboratory and sample paperwork completely, send your samples to a laboratory accredited by Washington State to conduct the analyses, AND ensure the results are submitted to DOH Office of Drinking Water. There is often a lag time between when you collect your sample, when we credit your system with meeting the monitoring requirement, and when we generate the new monitoring requirement.

## Coliform Monitoring Requirements

	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025
Coliform Monitoring Population	2168	2168	3258	3242	3242	3242	3242	3242	3242	3244	3258	3258
Number of Routine Samples Required	2	2	3	3	3	3	3	3	3	3	3	3

- Collect samples from representative points throughout the distribution system.
- Collect required repeat samples following an unsatisfactory sample. In addition, collect a sample from each operating groundwater source.
- For systems that chlorinate, record chlorine residual (measured when the coliform sample is collected) on the coliform lab slip.

## Chemical Monitoring Requirements

### Distribution Monitoring

Test Panel/Analyte	# Samples Required	Compliance Period	Frequency	Last Sample Date	Next Sample Due
Lead and Copper	10	Jan 2022 - Dec 2024	standard - 3 year	07/13/2021	Jul 2024
Asbestos	1	Jan 2020 - Dec 2028	standard - 9 year	06/17/2019	Jun 2028
Total Trihalomethane (THM)	1	Jan 2024 - Dec 2024	reduced - 1 year	07/24/2023	Jul 2024
Halo-Acetic Acids (HAA5)	1	Jan 2024 - Dec 2024	reduced - 1 year	07/24/2023	Jul 2024



# Water Quality Monitoring Schedule

Notes on Distribution System Chemical Monitoring

**For Lead and Copper:**

- Collect samples from the COLD WATER side of a KITCHEN or BATHROOM faucet that is used daily.
- Before sampling, make sure the water has sat unused in the pipes for at least 6 hours, but we recommend no more than 12 hours (e.g. overnight).
- If your sampling frequency is annual or every 3 years, samples must be collected between June 1 and September 30. Samples collected outside this time frame for systems with an annual or triennial schedule are invalid and may lead to a monitoring violation.

**For Asbestos:** Collect the sample from one of your routine coliform sampling sites in an area of your distribution system that has asbestos concrete pipe.

**For Disinfection Byproducts (HAA5 and THM):** Collect the samples at the locations identified in your Disinfection Byproducts (DBP) monitoring plan.

Reduced DBP monitoring for surface water systems requires:

12 consecutive months of initial, raw water TOC monitoring followed by quarterly TOC monitoring if your running annual TOC average is  $\leq 4.0$  mg/L and you have appropriate LRAA results for TTHM and HAA5.

**Source Monitoring**

- Collect 'source' chemical monitoring samples from a tap after all treatment (if any), but before entering the distribution system.
- Washington State grants monitoring waivers for various test panels /analytes. Please note that we may require some monitoring as a condition of some waivers. We have granted complete waivers for dioxin, endthal, glyphosate, diquat, and insecticides.
- Nitrate, arsenic, iron, and other individual inorganics are included as part of a Complete Inorganic (IOC) analysis when it is collected.

Source S08	WF/S03-S11	Well Field	Compliance Period	# Samples Required	Use - Permanent	Use - High	Susceptibility - High	Last Sample Date	Next Sample Due
Nitrate		Jan 2024 - Dec 2024	1	standard - 1 year				09/18/2023	Sep 2024
Complete Inorganic (IOC)		Jan 2020 - Dec 2028	1	waiver - 9 year				09/18/2023	
Iron		Jan 2023 - Dec 2025	1	standard - 3 year				09/18/2023	
Volatile Organics (VOC)		Jan 2020 - Dec 2025	1	waiver - 6 year				03/20/2023	
Herbicides		Jan 2023 - Dec 2031	1	waiver - 9 year				02/26/2024	
Pesticides		Jan 2023 - Dec 2025	0	waiver - 3 year				02/12/2015	
PFAS		Jan 2023 - Dec 2025	1	standard - 3 year				09/18/2023	
Soil Fumigants		Jan 2023 - Dec 2025	0	waiver - 3 year					
Gross Alpha		Jan 2020 - Dec 2025	1	standard - 6 year				07/07/2021	
Gross Alpha		Jan 2023 - Dec 2025	1	standard - 3 year				07/07/2021	Jul 2024
Radium 228		Jan 2020 - Dec 2025	1	standard - 6 year				07/07/2021	
Radium 228		Jan 2023 - Dec 2025	1	standard - 3 year				07/07/2021	Jul 2024



## Water Quality Monitoring Schedule

### Source Monitoring

- Collect 'source' chemical monitoring samples from a tap after all treatment (if any), but before entering the distribution system.
- Washington State grants monitoring waivers for various test panels /analytes. Please note that we may require some monitoring as a condition of some waivers. We have granted complete waivers for dioxin, endothal, glyphosate, diquat, and insecticides.
- Nitrate, arsenic, iron, and other individual inorganics are included as part of a Complete Inorganic (IOC) analysis when it is collected.

Source S10	AHC033 WELL H	Well	Use - Permanent	Susceptibility - High	Last Sample Date	Next Sample Due
Test Panel/Analyte	# Samples Required	Compliance Period	Frequency		Last Sample Date	Next Sample Due
Nitrate	1	Jan 2024 - Dec 2024	standard - 1 year		07/24/2023	<b>Jul 2024</b>
Complete Inorganic (IOC)	1	Jan 2023 - Dec 2025	standard - 3 year		09/08/2020	<b>Sep 2024</b>
Volatile Organics (VOC)	1	Jan 2023 - Dec 2025	standard - 3 year		07/20/2022	Jul 2025
Herbicides	1	Jan 2017 - Dec 2025	waiver - 9 year		07/20/2022	
Pesticides	1	Jan 2023 - Dec 2025	standard - 3 year			<b>Sep 2024</b>
PFAS	1	Jan 2023 - Dec 2025	standard - 3 year		09/18/2023	
Soil Fumigants	0	Jan 2023 - Dec 2025	waiver - 3 year			
Gross Alpha	1	Jan 2023 - Dec 2025	standard - 3 year		02/07/2022	Feb 2025
Radium 228	1	Jan 2023 - Dec 2025	standard - 3 year		10/14/2020	Feb 2025

Source S13	Well J - BAF333	Well	Use - Permanent	Susceptibility - High	Last Sample Date	Next Sample Due
Test Panel/Analyte	# Samples Required	Compliance Period	Frequency		Last Sample Date	Next Sample Due
Nitrate	1	Jan 2024 - Dec 2024	R&C - 1 year		03/20/2023	<b>Mar 2024</b>
Complete Inorganic (IOC)	1	Jan 2020 - Dec 2028	waiver - 9 year		02/07/2022	Apr 2025
Arsenic	1	Jan 2023 - Dec 2025	standard - 3 year		03/29/2022	
Volatile Organics (VOC)	1	Jan 2020 - Dec 2025	waiver - 6 year		06/06/2022	
Herbicides	1	Jan 2017 - Dec 2025	waiver - 9 year		05/21/2015	<b>May 2024</b>
Pesticides	0	Jan 2023 - Dec 2025	waiver - 3 year		05/21/2015	
PFAS	1	Jan 2023 - Dec 2025	standard - 3 year		09/18/2023	
Soil Fumigants	0	Jan 2023 - Dec 2025	waiver - 3 year			
Gross Alpha	1	Jan 2020 - Dec 2025	standard - 6 year		07/07/2021	



# Water Quality Monitoring Schedule

- Collect 'source' chemical monitoring samples from a tap after all treatment (if any), but before entering the distribution system.
- Washington State grants monitoring waivers for various test panels /analytes. Please note that we may require some monitoring as a condition of some waivers. We have granted complete waivers for dioxin, endothal, glyphosate, diquat, and insecticides.
- Nitrate, arsenic, iron, and other individual inorganics are included as part of a Complete Inorganic (IOC) analysis when it is collected.

Source S13	Well J - BAF333	Well	Use - Permanent	Susceptibility - High
<u>Test Panel/Analyte</u>	<u># Samples Required</u>	<u>Compliance Period</u>	<u>Frequency</u>	<u>Last Sample Date</u> <u>Next Sample Due</u>
Gross Alpha	1	Jan 2023 - Dec 2025	standard - 3 year	07/07/2021 <b>Jul 2024</b>
Radium 228	1	Jan 2020 - Dec 2025	standard - 6 year	10/14/2020
Radium 228	1	Jan 2023 - Dec 2025	standard - 3 year	10/14/2020 <b>Jul 2024</b>
Source S14	Well K - BAF335	Well	Use - Permanent	Susceptibility - Moderate
<u>Test Panel/Analyte</u>	<u># Samples Required</u>	<u>Compliance Period</u>	<u>Frequency</u>	<u>Last Sample Date</u> <u>Next Sample Due</u>
Nitrate	1	Jan 2024 - Dec 2024	standard - 1 year	04/01/2024
Complete Inorganic (IOC)	1	Jan 2020 - Dec 2028	waiver - 9 year	02/07/2022
Arsenic	1	Jan 2023 - Dec 2025	standard - 3 year	03/29/2022      Sep 2025
Iron	1	Jan 2023 - Dec 2025	standard - 3 year	03/29/2022      Sep 2025
Volatile Organics (VOC)	1	Jan 2020 - Dec 2025	waiver - 6 year	10/17/2019      Oct 2025
Herbicides	1	Jan 2017 - Dec 2025	waiver - 9 year	06/24/2015 <b>Jun 2024</b>
Pesticides	0	Jan 2023 - Dec 2025	waiver - 3 year	06/24/2015
PFAS	1	Jan 2023 - Dec 2025	standard - 3 year	09/18/2023
Soil Fumigants	0	Jan 2023 - Dec 2025	waiver - 3 year	
Gross Alpha	1	Jan 2020 - Dec 2025	standard - 6 year	03/18/2019      Mar 2025
Radium 228	1	Jan 2020 - Dec 2025	standard - 6 year	03/18/2019      Mar 2025

Source S15	WF/S05-06	Well Field	Use - Permanent	Susceptibility - High
<u>Test Panel/Analyte</u>	<u># Samples Required</u>	<u>Compliance Period</u>	<u>Frequency</u>	<u>Last Sample Date</u> <u>Next Sample Due</u>
Nitrate	1	Jan 2024 - Dec 2024	standard - 1 year	11/21/2023 <b>Sep 2024</b>



# Water Quality Monitoring Schedule

## Source Monitoring

- Collect 'source' chemical monitoring samples from a tap after all treatment (if any), but before entering the distribution system.
- Washington State grants monitoring waivers for various test panels /analytes. Please note that we may require some monitoring as a condition of some waivers. We have granted complete waivers for dioxin, endothal, glyphosate, diquat, and insecticides.
- Nitrate, arsenic, iron, and other individual inorganics are included as part of a Complete Inorganic (IOC) analysis when it is collected.

Source S15	WF/S05-06	Well Field	Use - Permanent	Susceptibility - High
<u>Test Panel/Analyte</u>	<u># Samples Required</u>	<u>Compliance Period</u>	<u>Frequency</u>	<u>Last Sample Date</u> <u>Next Sample Due</u>
Complete Inorganic (IOC)	1	Jan 2023 - Dec 2025	standard - 3 year	11/02/2022      Sep 2025
Volatile Organics (VOC)	1	Jan 2023 - Dec 2028	waiver - 6 year	10/26/2021      Oct 2027
Herbicides	1	Jan 2023 - Dec 2031	waiver - 9 year	10/26/2021      Oct 2030
Pesticides	0	Jan 2023 - Dec 2025	waiver - 3 year	10/26/2021      Jul 2024
PFAS	1	Jan 2023 - Dec 2025	standard - 3 year	07/07/2021      Jul 2024
Soil Fumigants	0	Jan 2023 - Dec 2025	waiver - 3 year	07/07/2021      Jul 2024
Gross Alpha	1	Jan 2023 - Dec 2025	standard - 3 year	07/07/2021      Jul 2024
Radium 228	1	Jan 2023 - Dec 2025	standard - 3 year	07/07/2021      Jul 2024

Source S16	Well M - BAM764	Well	Use - Permanent	Susceptibility - High
<u>Test Panel/Analyte</u>	<u># Samples Required</u>	<u>Compliance Period</u>	<u>Frequency</u>	<u>Last Sample Date</u> <u>Next Sample Due</u>
Nitrate	1	Jan 2024 - Dec 2024	standard - 1 year	07/24/2023      Jul 2024
Complete Inorganic (IOC)	1	Jan 2020 - Dec 2028	waiver - 9 year	04/22/2020      May 2025
Arsenic	1	Jan 2023 - Dec 2025	standard - 3 year	09/08/2020      May 2025
Iron	1	Jan 2023 - Dec 2025	standard - 3 year	09/08/2020      May 2025
Manganese	1	Jan 2023 - Dec 2025	standard - 3 year	09/08/2020      May 2025
Volatile Organics (VOC)	1	Jan 2024 - Dec 2024	R&C - 1 year	09/18/2023      Jul 2024
Herbicides	1	Jan 2020 - Dec 2028	waiver - 9 year	02/05/2020
Pesticides	0	Jan 2023 - Dec 2025	waiver - 3 year	02/05/2020
PFAS	1	Jan 2023 - Dec 2025	standard - 3 year	Jul 2024
Soil Fumigants	0	Jan 2023 - Dec 2025	waiver - 3 year	Jul 2024



## Water Quality Monitoring Schedule

### Source Monitoring

- Collect 'source' chemical monitoring samples from a tap after all treatment (if any), but before entering the distribution system.
- Washington State grants monitoring waivers for various test panels /analytes. Please note that we may require some monitoring as a condition of some waivers. We have granted complete waivers for dioxin, endothal, glyphosate, diquat, and insecticides.
- Nitrate, arsenic, iron, and other individual inorganics are included as part of a Complete Inorganic (IOC) analysis when it is collected.

Source S16	Well M - BAM764	Well	Use - Permanent	Susceptibility - High	Last Sample Date	Next Sample Due
Test Panel/Analyte	# Samples Required	Compliance Period	Frequency			
Gross Alpha	1	Jan 2020 - Dec 2025	standard - 6 year		10/14/2020	
Radium 228	1	Jan 2020 - Dec 2025	standard - 6 year		07/07/2021	



# Water Quality Monitoring Schedule

## Other Information

### Other Reporting Schedules

	<i>Due Date</i>
Measure chlorine residuals and submit monthly reports if your system uses continuous chlorination: Submit Consumer Confidence Report (CCR) to customers and ODW (Community systems only): Submit CCR certification form to ODW (Community systems only): Submit Water Use Efficiency report online to ODW and to customers (Community and other municipal water systems only):	monthly 07/01/2024 10/01/2024 07/01/2024
Send notices of lead and copper sample results to the customers sampled: Submit Certification of customer notification of lead and copper results to ODW: Submit Lead Service Line Inventory Homeowner notification of LSLI status for those with LSL, GRR or unknown	30 days after you receive the laboratory results 90 days after you notify customers 10/16/2024 11/15/2024 or 30 days after completion

### Special Notes

None

### Eastern Regional Water Quality Monitoring Contacts

For questions regarding chemical monitoring: Anna Duron: (509) 329-2132 or [erochemical@doh.wa.gov](mailto:erochemical@doh.wa.gov)  
 For questions regarding DBPs: Anna Duron: (509) 329-2132 or [erochemical@doh.wa.gov](mailto:erochemical@doh.wa.gov)  
 For questions regarding coliform bacteria and microbial issues: Joseph Perkins: (509) 329-2134 or [ero.coli@doh.wa.gov](mailto:ero.coli@doh.wa.gov)  
 For questions regarding Nitrate, Lead & Copper: Ashly Beebe: (509) 329-2135 or [erochemical@doh.wa.gov](mailto:erochemical@doh.wa.gov)

### Additional Notes

The information on this monitoring schedule is valid as of the date in the upper left corner on the first page. However, the information may change with subsequent updates in our water quality monitoring database as we receive new data or revise monitoring schedules. There is often a lag time between when you collect your sample and when we credit your system with meeting the monitoring requirement.

We have not designed this monitoring schedule to display all compliance requirements. The purpose of this schedule is to assist water systems with planning for most water quality monitoring, and to allow systems to compare their records with DOH ODW records. Please be aware that this monitoring schedule does not include constituents that require a special monitoring frequency, such as monitoring affiliated with treatment.

Any inaccuracies on this schedule will not relieve the water system owner and operator of the requirement to comply with applicable regulations.

If you have any questions about your monitoring requirements, please contact the regional office staff listed above.

**CITY OF NEWPORT  
ORDINANCE NO. 2122**

**AN ORDINANCE OF THE CITY OF NEWPORT,  
WASHINGTON, AMENDING NMC 10.20.040, PARKING  
ZONES DESIGNATED AND PROVIDING FOR OTHER  
MATTERS PROPERLY RELATED THERETO**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS** a comprehensive review of the City’s parking and loading zones has revealed the need to update NMC 10.20.040 to modify previously designated two-hour parking zones into four-hour parking zones, and

**WHEREAS** the Council has determined that the nature of parking and loading zones must be updated to coincide with current development and uses,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEWPORT, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1: Adoption.** The City of Newport hereby amends Section 10.20.040 of the Newport Municipal Code as follows:

10.20.040     ~~TWO~~FOUR-HOUR PARKING ZONES DESIGNATED

The following described portions of the following named avenues and streets in the city are established as ~~two~~four-hour parking zones Monday through Saturday, except holidays, between the hours of 6:00 a.m. and 6:00 p.m.:

- A. Both sides of the south ½ of Washington Avenue between ~~First-1st~~ Street and ~~Fourth-4th~~ Street, except for a loading zone on the west side between ~~Second-2nd~~ and ~~Third-3rd~~ Street as provided for in this ordinance.
- B. Both sides of ~~First-1st~~ Street west of Washington Avenue.
- C. Both sides of ~~Second-2nd~~ and ~~Third-3rd~~ Streets from the alley west of Washington Avenue to the alley east of Washington Avenue, and the south side of ~~Second-2nd~~ and ~~Third-3rd~~ Streets from the alley west of Washington Avenue to Spokane Avenue; except for a fifteen minute parking zone as provided in this chapter.
- D. The north side of ~~Fourth-4th~~ Street from the alley west of Washington Avenue, to the alley east of Washington Avenue, and from the alley east forty feet; except for a no parking zone as provided for in this chapter.

- E. Both sides of the north half of Washington Avenue running south of Pine Street.
- F. Both sides of Spruce Street from Washington to Calispel Avenue.
- G. Both sides of Warren Avenue from Spruce to Highway 20/Walnut.

**Section 2. Repealer.** All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Scrivener's Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

**Section 5. Effective Date.** This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

PASSED AND ADOPTED THIS 18<sup>TH</sup> DAY OF AUGUST, 2024

CITY OF NEWPORT, WASHINGTON

\_\_\_\_\_  
KEITH CAMPBELL, MAYOR

ATTEST:

\_\_\_\_\_  
NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: \_\_\_\_\_  
MEGAN C. CLARK, CITY ATTORNEY

**CITY OF NEWPORT  
ORDINANCE NO. 2123**

**AN ORDINANCE OF THE CITY OF NEWPORT ADOPTING NEW  
CHAPTERS 12.05 AND 12.06 OF THE NEWPORT MUNICIPAL CODE  
TO REGULATE CITY STREET AND ROAD CUTS AND  
EXCAVATIONS, THE PERMITTING THEREFOR, AND PROVIDING  
FOR OTHER MATTERS PROPERLY RELATED THERETO**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS**, the City Council of the City desires to create a chapter in the Newport Municipal Code which will regulate street cuts and excavations within the City;

**WHEREAS**, the City Council of the City desires to create a chapter in the Newport Municipal Code which will regulate the permitting process for street cuts and excavations within the City;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND OREILLE COUNTY, WASHINGTON, DO ORDAIN as follows:**

**Section 1: New Chapter 12.05 NMC.** Chapter 12.05 Newport Municipal Code is hereby adopted and added to the Newport Municipal Code, to read as follows:

**Chapter 12.05  
CITY ROAD PERMIT**

Sections:

- 12.05.010 Purpose.**
- 12.05.020 Permit – Required.**
- 12.05.030 Permit – Application – Bond.**
- 12.05.040 Performance bond – Liability insurance.**
- 12.05.050 Standards.**
- 12.05.060 Violation – Penalty.**

**12.05.010 Purpose.**

The City is concerned about adequate backfill and compaction of utility installations and excavations within City right-of-way.

**12.05.020 Permit – Required.**

It is unlawful for any person to cut, dig, break, excavate, or alter or disturb the surface of any City right-of-way for the purpose of installing utilities without first having obtained a right-of-way permit from the City.

A. The applicant shall be responsible for the design of the utility facility being proposed in accordance with applicable City design standards. This responsibility shall include, in addition to the integrity of the proposed utility facility, provisions for public safety during the course of construction, as well as consideration of traffic safety and accident potential for the life of the installation.

B. For work requiring application to the City, the City may review and approve the utility's plans with respect to:

1. Location;
2. The manner in which the utility facility is to be installed;
3. Measures to be taken to preserve safe and free flow of traffic;
4. Structural integrity of the roadway, bridge or other structure;
5. Ease of future road maintenance, and appearance of the roadway.

C. Provisions shall be made for known or planned expansion of the utility facilities, particularly those located underground or attached to bridges or other structures within the right-of-way.

D. Granting of a franchise or permit shall not imply or be construed to mean the City is responsible for the design, construction or operation of the facility or for public safety during the facility's installation, operation or maintenance.

**12.05.030 Permit – Application – Bond.**

The applications shall be made on an approved City form and shall set forth the following:

1. The purpose and description of the proposed utility installation;
2. The exact location of the proposed utility installation, including a plat or sketch drawn to scale showing the location and plan of construction, excavation, cutting, or other work desired to be done;
3. The estimated length of time for the work;
4. Any such other information the Public Works Director shall find reasonably necessary to the determination of whether a permit should be issued; and
5. The name of the contractor proposed to complete the work.

All utility installations shall be accomplished by a licensed and bonded contractor approved by the City. NMC 5.05 requirements also apply.

If there has been no applicant activity for any six-month period after the date the application is deemed sufficient, or from the date an active permit was issued, the City shall deem the permit application file or permit "inactive" and may close the permit application file or permit without further notice to the applicant.

**12.05.040 Performance bond – Liability insurance.**

A. Approved contractors will carry a minimum \$5,000 performance bond and certificate of insurance. Both the bond and the certificate of insurance must be on file with the City for the express purpose of constructing utility installations on City right-of-way. The contractor shall obtain and keep in force public liability and property damage insurance with companies and in form subject to the approval of the attorney. The City shall be specifically named as an additional insured on said policy insofar as work on City right-of-way is concerned. The coverage provided shall protect the City against claims for personal injuries including accidental death, and property damage arising in whole or in part from any act or omission of the contractor or a subcontractor, or anyone employed by either. The policy, and any endorsement naming the City as an additional insured, shall include a provision requiring written notification to the City of termination and of any change in any of its terms, 10 days in advance of such termination or change. The minimum public liability coverage shall be \$1,000,000. Coverage in the minimum amount set forth herein shall not be construed to relieve the contractor from liability in excess of such coverage.

B. By issuance of permit or promulgation of this policy, the City assumes no liability for the acts of the contractor, franchise holder or permittee.

**12.05.050 Standards.**

The standards and specifications for utility installations on City right-of-way shall be as shown on the City's road construction standards, which is on file for inspection in the City Clerk/Treasurer's office and is made a part of this chapter by this reference.

A. Restoration of surface. If the permittee shall fail to restore the street to the condition existing prior to excavation, or shall fail to complete such work, the City shall have the right, but not the obligation, to cause such work to be done. In such case, the permittee shall be liable to the City for the cost of all work performed, including administrative overhead.

B. Inspections and enforcement. The Director of Public Works or designee shall make such inspections as are reasonably necessary in the enforcement of this chapter. The Director of Public Works shall have authority to promulgate and cause to be enforced such rules and regulations as may be reasonably necessary to enforce and carry out the intent of this chapter. Violations of this chapter shall be deemed civil violations subject to enforcement and penalties pursuant to Chapter 1.16 NMC.

C. Damage and liability. Any person who damages any public property or improvement located within a City street or other public property shall be responsible for its restoration to its prior condition. If the person damaging such property fails to effect such repair, the Director of Public Works or designee shall have authority to cause repair of the same with the use of City labor and materials and charge the cost thereof against the person responsible for such damage.

This chapter shall not be construed as imposing upon the City or any official or employee any liability or responsibility for damages to any person injured by the performance of any work for which street use permit is issued by the provisions of this chapter nor shall the City or any official or employee thereof be deemed to have assumed any such liability or responsibility by reason of inspections authorized by the provisions of this chapter, the issuance of any permit, or

the approval of any work.

**12.05.060 Violation – Penalty.** Any person who violates any provision of this chapter is guilty of a misdemeanor and shall be punished as stated in NMC 1.16.010.

**Section 2: New Chapter 12.06 NMC.** Chapter 12.06 Newport Municipal Code is hereby adopted and added to the Newport Municipal Code, to read as follows:

## **Chapter 12.06 CITY ROAD EXCAVATIONS**

Section:

### **12.06.010 Street Excavations.**

#### **12.06.010 Street excavations.**

A. Excavation in City Streets within Five Years of Street Paving Prohibited. No permit shall be issued for any openings, cuts or excavations in any City street for a period of five years following the date such street was paved or repaved, except as provided in this section.

B. Notification of Intent to Pave.

1. Whenever paving or repaving of any City street is authorized, the Director of Public Works shall promptly mail written notice thereof to the following:

- a. Each person owning any sewer, main, conduit or other utility in or under said street or any real property, whether improved or unimproved, abutting said street;
- b. The owner of record of real property abutting said street;
- c. Any applicable State agencies;
- d. Holders of franchise agreements with the City allowing utilities in any public right-of-way within the City;
- e. City departments that may need to perform work within the affected street; and
- f. All other persons who are registered with the City Clerk to receive such notice.

2. The notice shall state that no excavation permit shall be issued for openings, cuts or excavations in said street for a period of five years after the date of completion of paving or repaving. The notice shall also state that applications for permits to excavate prior to such paving or repaving shall be submitted promptly in order that the work covered by

the permit may be completed by the deadline established for such work by the Director of Public Works.

3. Notice shall be provided to those parties specified in subsection (B)(1) of this section upon:

a. Council adoption of the annual six-year Transportation Improvement Program (TIP) for paving or repaving projects anticipated to be initiated during the first year of that TIP. A second notice shall be provided to those parties upon City execution of a design contract for a specific paving or repaving project under the first year of that TIP.

b. City approval of the development permit or permits necessary to undertake all other paving or repaving projects not set forth under the first year of a TIP.

4. In addition to any notice required under this subsection (B), following adoption of the annual Transportation Improvement Program by the City Council, the Public Works Director shall promptly provide notice thereof to all City franchise holders.

C. **Deadline for Work.** All utility work that must be accomplished prior to a paving or repaving project shall be completed by the date of City authorization of the construction contract for the project, or in the case of non-City projects, upon City issuance of a right-of-way permit for the paving or repaving. The Public Works Director may set a later deadline if the Director determines that allowing more time will not interfere with the planned work.

D. **Exceptions.** No permit for excavation shall be issued within the five-year period after expiration of the deadline, unless the Public Works Director or designee determines that:

1. Denying the permit would cause an undue hardship on the person applying for the permit and the need for the excavation could not have been reasonably anticipated before expiration of the deadline;
2. An emergency exists that requires such an excavation to protect the public health, safety or welfare;
3. The excavation is required to provide new services to buildings or residences constructed subsequent to the completion or resurfacing of the public right-of-way that were not reasonably anticipated to be constructed and in need of the services at the time of the completion or resurfacing of the public right-of-way involved; or
4. The applicant can install the utility under the street in a manner that shall not disturb the integrity or surface of the street.

E. **Excavation by City Departments.** Every City department or official responsible for any work that may require any opening, cut or excavation in a street is directed to take appropriate measures to perform such excavation work within the deadline set by the Director of Public

Works.

F. Appeals. In the event that the Director of Public Works or designee denies an application, the applicant's remedy shall be to appeal to the City Hearing Examiner. The applicant shall file a written notice of appeal with the City Clerk within 15 days from the date of receipt of the denial of the excavation permit application. The appeal notice shall state the specific reasons for objection to the decision of the Director. The Hearing Examiner shall set a date to hear the applicant's appeal and conduct a hearing on the applicant's appeal within 45 days of the date the City Clerk received the notice of appeal.

**Section 3. Repealer.** All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by State or Federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Scrivener's Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

**Section 6. Effective Date.** This Ordinance shall take effect and be in full force and effect five days after publication in the City's official newspaper. The City Clerk is directed to publish a summary of this Ordinance, consisting of the title, at the earliest publication date.

PASSED AND ADOPTED THIS 18<sup>TH</sup> DAY OF AUGUST, 2024

CITY OF NEWPORT, WASHINGTON

\_\_\_\_\_  
KEITH CAMPBELL, MAYOR

ATTEST:

\_\_\_\_\_  
NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: \_\_\_\_\_  
MEGAN C. CLARK, CITY ATTORNEY

**CITY OF NEWPORT**  
**STREETS/RIGHTS-OF-WAY**  
NEWPORT, WASHINGTON

CONSTRUCTION  
STANDARDS

July 2022

**Prepared For:**

Abby Gribi  
City Administrator  
**For the City of Newport**

# CONSTRUCTION REQUIREMENTS

## B. Backfill

1. A backfill material for transverse trenches shall be imported 3/4" minus crushed rock or Controlled Density Fill (CDF) conforming to the Standard Specifications. Native backfill will not be allowed. Sand, gravel screenings, or pea gravel may be used within the pipe zone for bedding. Crushed rock or CDF shall then be placed and compacted in the remainder of the excavation.
2. Trench backfill for longitudinal trenches shall be imported unless the City Public Works Director or designee determines that the native material is suitable. The top 8" of backfill shall be crushed surfacing top course in any case.
3. All trench backfill shall be compacted to 95% maximum density as described in the APWA Standard Specifications.
4. The City Public Works Director or designee may require compaction testing of trenches and/or paving. Testing shall be performed by an independent certified testing laboratory. The cost of testing is the responsibility of the franchise utility or the contractor. Compaction of all lifts of asphalt shall be per the APWA Standard Specifications. The number of tests required per square foot of trenching shall be as follows unless directed otherwise by the City:
  - a. One (1) test for less than 50-square feet of trenching area.
  - b. Two (2) tests for 50 to 100-square feet of trenching area.
  - c. Three (3) tests for 101 to 300- square feet of trenching area.
  - d. One (1) test for every 200-square feet over 300-square feet of trenching area or every 100- lineal feet of trench, if applicable.
5. Trenches or other excavations 4' or more in depth that do not meet the open pit requirements of the latest edition of the WSDOT Standard Specifications shall be shored. The contractor shall be solely responsible for worker safety and damages related to shoring or failure to shore.

## C. Restoration

1. Trench restoration shall be accomplished with a patch or an overlay as required by the City.
2. All trench and pavement cuts shall be made by sawcuts or by grinding. The sawcuts or grinding shall be a minimum of 1' outside the trench width. If a patch is allowed, the trench limits shall be a sawcut prior to final patching.
3. The replacement pavement section shall include a minimum of 8", compacted depth, crushed rock top course and 4" Class B asphalt.
4. All patching and paving shall be asphalt Class B, placed and compacted in two (2) lifts. Emulsified asphalt tack shall be placed on all cut pavement edges. All

- d. Establish a moratorium on right-of-way use permits that require trenching following street construction or resurfacing.
- e. Provide uniform trenching and conduit installation guidelines for utility companies, telecommunications providers, and developers.
- f. Outline trenching and pavement restoration standards.

### 3. Deviations

Deviations from these standards may be authorized by the City as conditions warrant. Emergency situations will be handled on a case-by-case basis.

### 4. Planning and Coordination

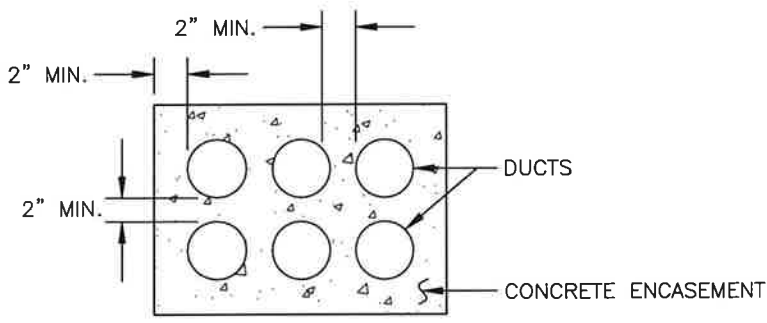
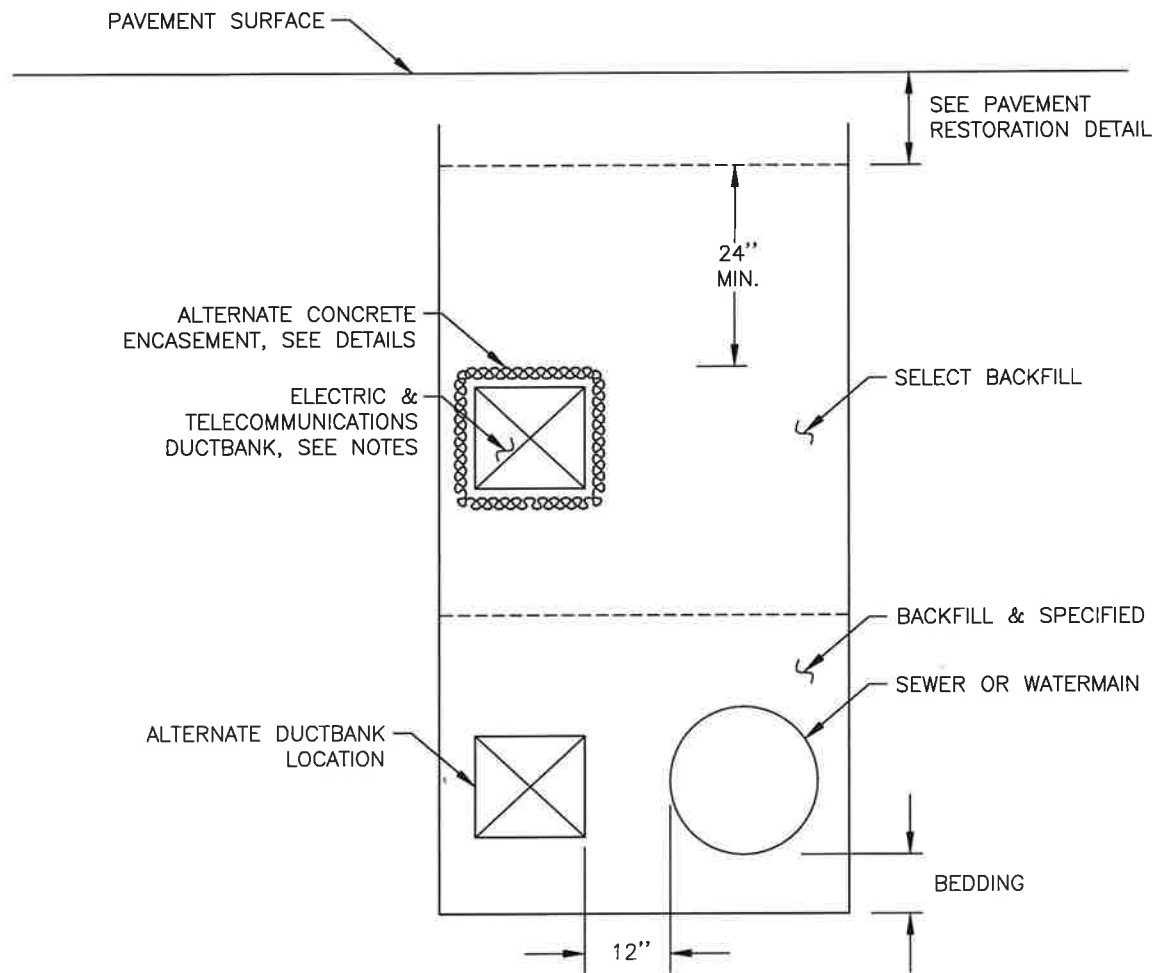
It is incumbent on the individual utility companies and telecommunications providers to initiate contact with the City and to be aware of any projects in the City's Six Year Transportation Improvement Program, Capital Improvement Program, or on-going developer activities that may coincide with their planned installation(s). The City will attempt to facilitate these communications insofar as possible, but the responsibility rests with the providers and failure to be aware of, and coordinate with, other projects will not become a valid reason for providers to request a deviation from the moratorium on pavement cutting.

### 5. Joint Trenching

In order to reduce damage to city streets, minimize disruption to the public, and encourage cost-effective installation of utilities and conduits, the City may require joint trenching. This concept may be initiated in a variety of ways such as:

- a. A utility company applies for a permit to install facilities in the right-of-way.
  - 1) the City may notify other companies that they need to occupy the same trench, or
  - 2) the City may furnish pipe and/or conduit to be included at the same time,
  - 3) the City may require that the applicant install additional empty conduit for future use.
- b. The City initiates a Capital Improvement Project.
  - 1) the City may elect to install its own pipes and/or conduit that can be leased to providers for future use, or
  - 2) the City contacts other companies to give them an opportunity to install their facilities in the right-of-way at the same time in order to avoid a moratorium on pavement cutting.
- c. For new developments, subdivisions, street construction, reconstruction, or commercial sites, the City may require developers to install additional empty ductbanks, conduits, pull-boxes, and related hardware to facilitate the future installation of the state-of-the-art telecommunications. Since the industry is changing rapidly, the City Staff will consult with potential providers in order to determine the details of the required installation.

# STANDARD DETAILS

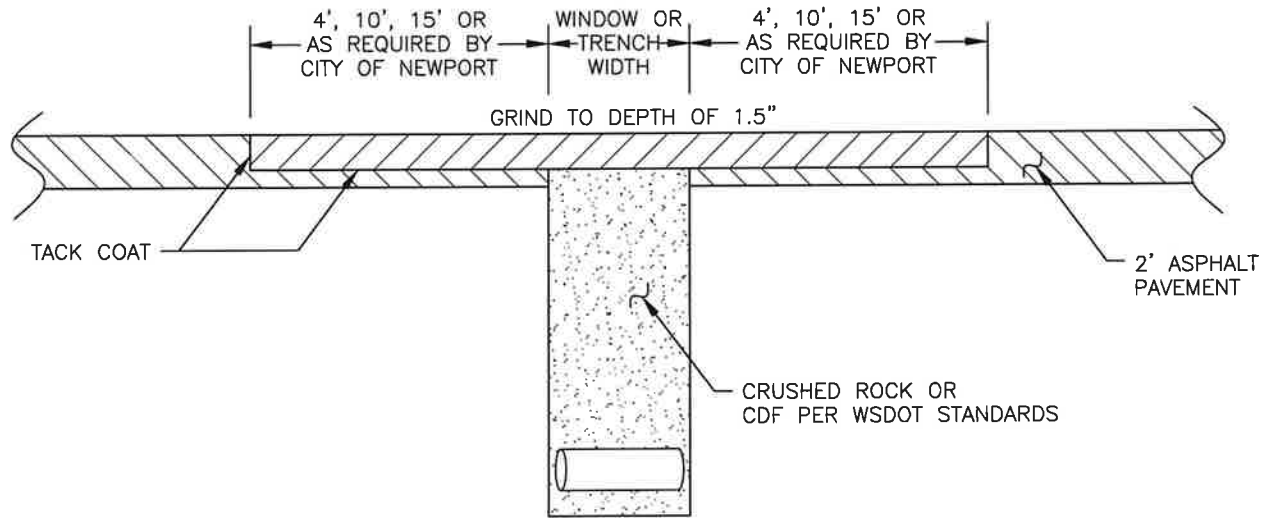


DUCT ENCASEMENT DETAIL

NOTES:

- 1) DUCTBANKS MAY BE INSTALLED IN BATH LOCATIONS IF REQUIRED FOR SEPARATION.
- 2) SEWER OR WATER PIPE WILL DICTATE ALIGNMENT.

JOINT TRENCHING OPTION 2	SCALE: NTS	DATE: 7-01-22
	CITY OF NEWPORT STANDARD STREET DETAIL	
		SHEET NO. TR-2



NOTES:

- 1) THE OVERLAY SHALL EXTEND ACROSS THE ENTIRE LANE WIDTH.
- 2) THE REPAIR SHALL BE COMPLETED WITHIN THE TIME FRAME STATED ON THE PERMIT.
- 3) THE TEMPORARY PATCH OF COLD PATCH, GRAVEL, OR STEEL PLATES IF APPROVED SHALL BE INSTALLED AS STATED ON PERMIT. THE APPLICANT IS RESPONSIBLE FOR DAILY MAINTENANCE OF THE PATCH DURING THE INTERIM PERIOD.
- 4) SEAL JOINTS WITH RUBBERIZED ASPHALT SEALER.
- 5) SAND, GRAVEL SCREENING, OR PEA GRAVEL MAY BE USED AS BACKFILL WITHIN THE PIPE ZONE. THE REMAINDER OF THE EXCAVATION SHALL BE BACKFILLED WITH CRUSHED ROCK OR CDF PER WSDOT STANDARDS.

WINDOW AND TRANSVERSE TRENCH REPAIR  
(OVERLAY REQUIRED)

SCALE: NTS

DATE: 7-01-22

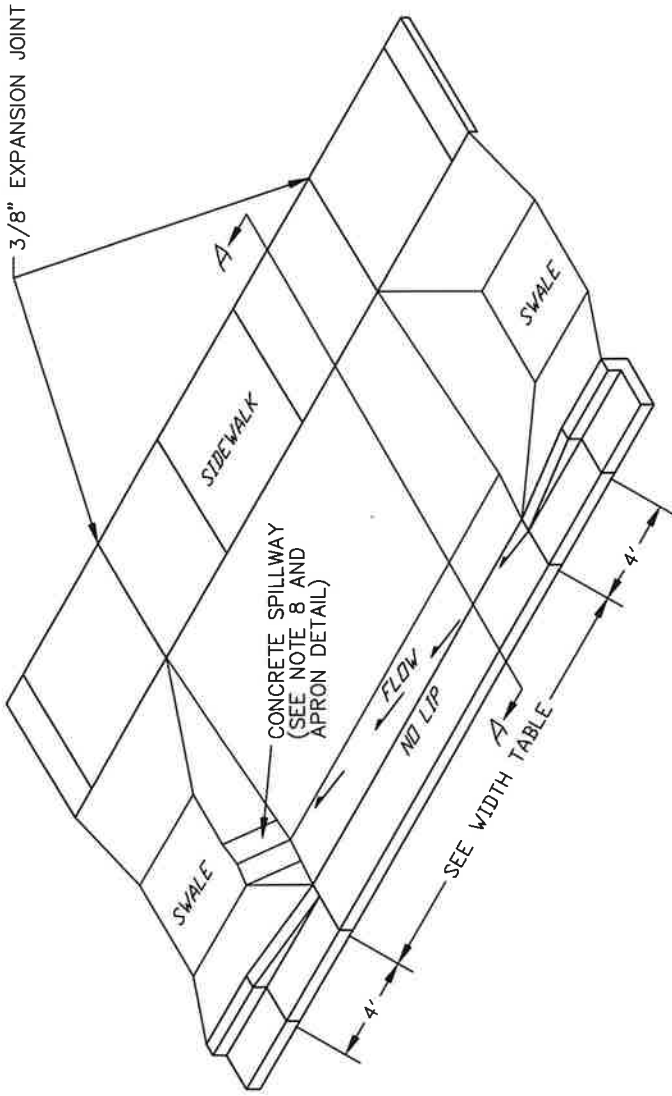
CITY OF NEWPORT STANDARD  
STREET DETAIL

SHEET NO.  
TR-4

# **DRIVEWAY AND APPROACH DETAILS**

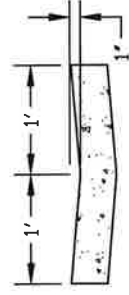
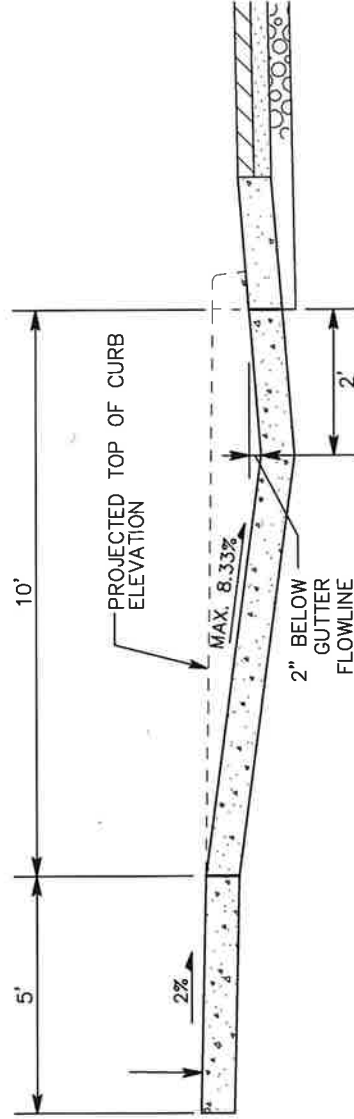
**GENERAL NOTES**

1. EXPANSION JOINT MATERIAL SHALL BE PLACED IN THE CENTER OF ALL DRIVEWAYS OVER 20' IN WIDTH.
2. EXPANSION JOINT REQUIRED IF POUR INCLUDES ADDITIONAL DRIVEWAY AREA.
3. CONCRETE FOR DRIVEWAYS SHALL BE CLASS 3000 AIR ENTRAINED.
4. ALL EXTERNAL EDGES TO BE TROWELLED WITH 1/4" RADIUS EDGER.
5. SIDEWALK TO BE SCORED EVERY 5'. 3/8" EXPANSION JOINT TO BE INSTALLED AT LOCATIONS WHERE SIDEWALK INTERSECTS OTHER SIDEWALKS AND DRIVEWAYS.
6. THIS APPLICATION IS FOR RESIDENTIAL USE ONLY.
7. MIN. 4" THICK CRUSHED SURFACING TOP COURSE LAYER UNDER DRIVE APPROACH.
8. APRON SHALL BE SECURED TO DRIVE APPROACH WITH TWO 12" #4 REBAR, EMBEDDED 6".



**DIMENSION TABLE**

TYPE	DISTANCES "W"	
	MIN.	MAX.
COMM.	30'	40'
RES.	16'	30'



**APRON DETAIL**

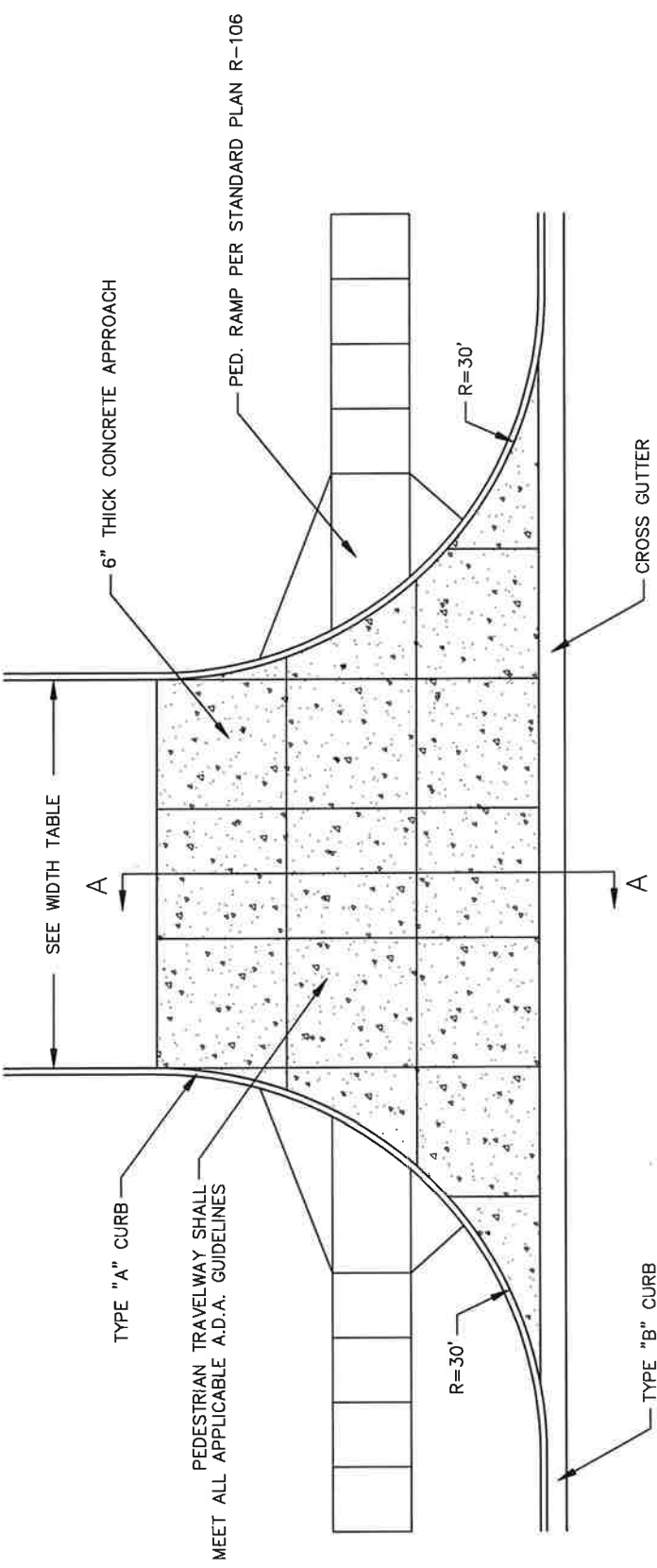
**SECTION A-A**

**DRIVEWAY APPROACH  
SWALE INLET**

SCALE: NTS DATE: 7-01-22

**CITY OF NEWPORT  
STANDARD STREET DETAIL**

SHEET NO.  
**TR-7**



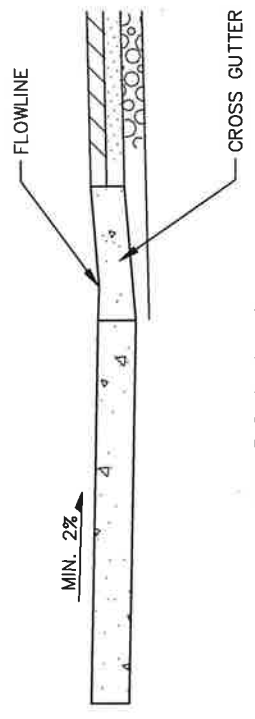
**DIMENSION TABLE**

TYPE	DISTANCES "W"	
	MIN.	MAX.
COMM.	30'	40'

**GENERAL NOTES**

1. ONLY TO BE USED WITH APPROVAL BY COMMUNITY SERVICES DIRECTOR.
2. CONCRETE FOR DRIVEWAYS SHALL BE CLASS 3000 AIR ENTRAINED.
3. ALL EXTERNAL EDGES TO BE TOWELED WITH 1/4" RADIUS EDGER.
4. MIN. 4" THICK COMPACTED CRUSHED SURFACING TOP COURSE LAYER UNDER DRIVE APPROACH.

**PLAN**



**SECTION A-A**

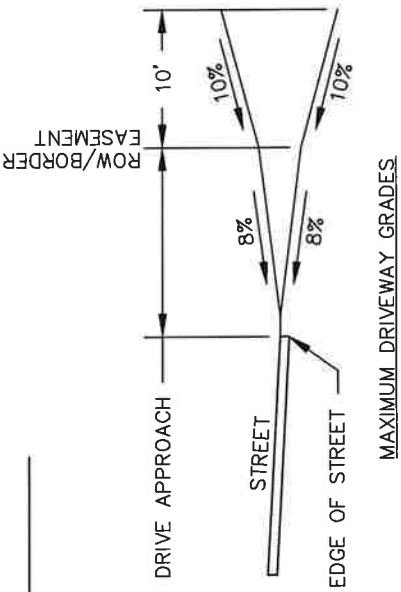
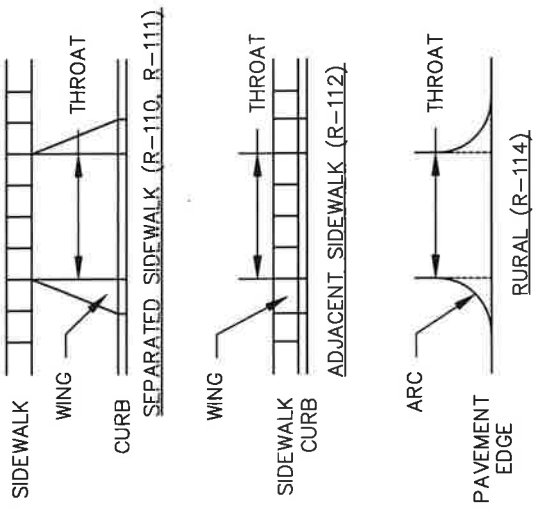
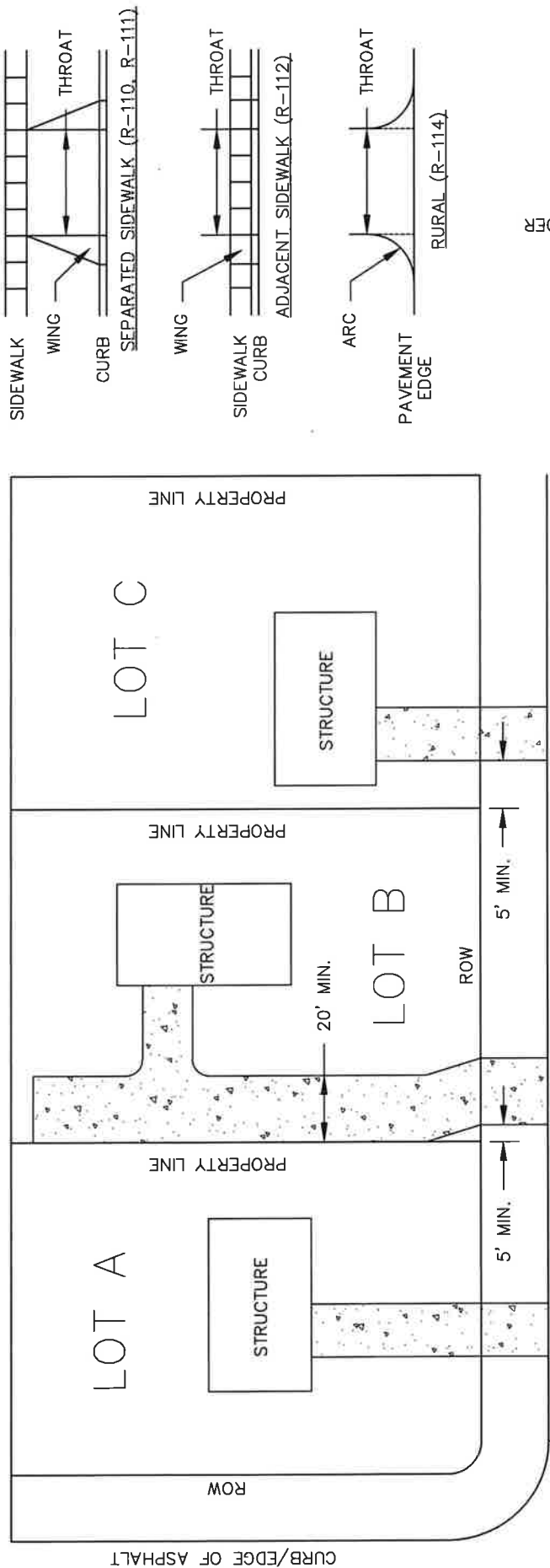
SCALE: NTS

DATE: 7-01-22

**DRIVEWAY APPROACH  
HIGH VOLUME**

**CITY OF NEWPORT  
STANDARD STREET DETAIL**

SHEET NO.  
**TR-9**



**GENERAL NOTES**

1. LOT "A" DIMENSIONS ARE FOR CORNER LOTS.
2. LOT "B" DIMENSIONS ARE FOR DRIVEWAYS EQUAL TO OR IN EXCESS OF 150' MEASURED FROM CURB/EDGE OF ASPHALT TO FRONT DOOR OF STRUCTURE. SEE STANDARD PLAN R-133 FOR MINIMUM TURNAROUND DIMENSIONS.
3. LOT "C" DIMENSIONS ARE FOR ALL OTHER APPLICATIONS.
4. PROPERTY LINE OFFSETS ARE TO EDGE OF THROAT (SEE THROAT DEFINITIONS ABOVE).
5. SEE STANDARD PLANS R-110 TO R-114 FOR ALLOWABLE DRIVE APPROACH TYPES.

<b>DRIVEWAYS GENERAL REQUIREMENTS</b>		SCALE: NTS	DATE: 7-01-22
<b>CITY OF NEWPORT STANDARD STREET DETAIL</b>		SHEET NO. <b>TR-11</b>	

**Chapter 13.12**  
**SEWER SYSTEM POLICY**

**Commented [MC1]:** Some changes made to be consistent with Water System Policy language.

Sections:

- 13.12.010 Purpose.**
- 13.12.020 Intent.**
- 13.12.030 Improvement specifications.**
- 13.12.040 Definitions.**
- 13.12.050 Replacement cost responsibility.**
- 13.12.060 Connection to existing line.**
- 13.12.070 New installation inside city.**
- 13.12.080 Installation through undeveloped area.**
- 13.12.090 Delayed benefit charge.**
- 13.12.100 New installation outside city.**

**13.12.010 Purpose.**

To insure the orderly growth of the sewer system of the city and to create consistent standards to sewer system infrastructure. ~~avoid the errors and inequalities produced by treating each new addition and replacement to the system as a separate problem without relation to the whole, the city council has deemed it necessary and advisable to adopt a uniform policy for the guidance of those employees of the city entrusted with the operation of the system, for future city councils and for other interested parties, and to that end this chapter has been prepared.~~

**13.12.020 Intent.**

It is the express intent of the city council that the sewer department shall be a self-supporting utility operated without drawing upon the general funds of the city.

**13.12.030 Improvement specifications.**

All specifications for extensions, expansions, additions, betterments and replacements to the existing sewer system shall be determined by the Sanitary Sewer Sewer Constructions Standards Manual.

13.12.025 Administration?

**13.12.040 Definitions.**

~~which the payment was made from any subsequent local improvement district assessment for sewer facilities of any nature.~~

**13.12.060 Connection to existing line.**

When any property abutting on a standard commercial sewer collection line or standard residential sewer collection line, as defined in NMC [13.12.040](#), has not previously been assessed or has not previously contributed to the standard construction cost of the line, the property shall at the time of connection to the sewer system, pay a delayed benefit charge which charge shall be the abutting property's proportionate cost of the standard construction cost of the line based on the front foot method of assessment. The delayed benefit charge shall be in addition to any and all connection charges and other charges required to be paid for such services by any ordinance of the city; provided, however, the payment of any such delayed benefit charge shall exempt the property for which the payment was made from any subsequent local improvement district assessment for sewer facilities of any nature.)

**13.12.070 New installation inside city.**

Whenever any area or areas within the city which are not now served by the sewer system request such service, the person or persons making the request shall provide for the payment of the standard construction costs by means of local improvement districts in the manner provided by law or by direct installation under in compliance with the specifications of the Sewer Constructions Standards Manual and under supervision of the sewer Wastewater Ssuperintendent of the city. In the event the city requires the installation of collection lines in excess of those defined as standard in the Sewer Constructions Standards Manual~~this chapter~~, the actual cost of the collection line in excess of the standard size shall be paid for out of the revenues of the sewer system. Only areas within the city limits or within the Urban Growth Area will be allowed connections.

**13.12.080 Installation through undeveloped area.**

Whenever the services of the sewer system are required to be extended through an undeveloped area within the city, in order to provide the service to a newly developed area and where in the opinion of the city council it is not feasible to finance the improvement by the formation of a local improvement district in the manner provided by law to pay the standard construction costs as defined in NMC [13.12.040](#), the property in the undeveloped area directly abutting on the sewer service extension shall be subject to a delayed benefit charge, which shall be paid by the owner or owners of the abutting property within the undeveloped area at the time they request such service and prior to their receiving it. The

~~A. All rates for sewer services furnished outside the limits of the city shall be uniform;~~

B. Any person desiring sewer service outside the city limits shall pay the applicable connection charge as established by ordinance or resolution; annexation may be a condition of approval.

C. Any person developing property outside the city limits and desiring city sewer service shall pay the total cost of all collection lines to be installed within the area being developed, including all costs of installation. All requirements of the Sewer System Construction Standards shall be met. ~~No sewer collection line shall be installed which is less than six inches in diameter, except by special permission of the city council first obtained which permission shall be limited to the conditions provided in NMC 13.12.030;~~

D. The cost of all catch basins, pumps, pumping stations and incidental piping to the area to be served shall be paid for by the person requesting the service, based on the estimated cost, as determined by the sewer superintendent/city engineer, prior to the installation of the service; provided, however, that the cost to be paid by such person shall not exceed that proportion of the total costs of the facilities which the newly developed area bears to the total area which may be served by said facilities. The person requesting such facilities and paying the cost thereof may receive credit for the amount so paid for the facilities by designating to the sewer superintendent/city engineer by legal description the lots within the newly developed area which are to be served by the sewer system. As to the lots, the cost provided in subsection B of this section shall not apply until the credit has been fully exhausted.

E. The delayed benefit charges as provided in this chapter shall apply equally to areas beyond the limits of the city; provided, however, the total cost of the delayed benefit charges shall be paid prior to allowing any person beyond the limits of the city to connect to the sewer utility service.

F. No services will be extended outside of the Urban Growth Area.

EXHIBIT B

Chapter 13.16

WASTEWATER SERVICE REGULATIONS

Sections:

- 13.16.005 Wastewater utility established.
- 13.16.010 Purpose and policy.
- 13.16.020 Administration.
- 13.16.030 Definitions.
- 13.16.040 Connection required.
- 13.16.050 Duty to connect - Failure.
- 13.16.055 Connection charges.
- 13.16.060 Rates and charges.
- 13.16.065 Service begun or resumed only after payment in full.
- 13.16.070 Account collections - Service termination - Liens.
- 13.16.090 Utility reimbursement agreements.
- 13.16.100 Temporary wastewater service connections.
- 13.16.105 Unused or outdated service connections.
- 13.16.110 Backflooding - Backwater valve requirement.
- 13.16.130 Backflooding - Order to install backwater valves.
- 13.16.140 Backflooding - Backwater valve installation.
- 13.16.150 Backflooding - Backwater valve specifications.
- 13.16.160 Discharge of pollutant waste on property.
- 13.16.170 Discharging sewage into natural outlets.
- 13.16.180 Unlawful discharge into sanitary sewer.
- 13.16.190 Prohibited discharge standards.
- 13.16.200 Nondomestic wastes - Treating.
- 13.16.210 Pretreatment of nondomestic wastes.
- 13.16.220 Pretreatment facilities.
- 13.16.230 Deadline for compliance with applicable pretreatment requirements.
- 13.16.240 Additional pretreatment measures.

- 13.16.250 Disclosure of records by commercial customers.
- 13.16.260 Reports from commercial customers.
- 13.16.270 Reporting requirements for dangerous waste constituents.
- 13.16.280 Monitoring facilities.
- 13.16.290 Service cutoff for discharging unauthorized substances into system.
- 13.16.300 Septage and liquid hauled wastes
- 13.16.330 Vandalism.
- 13.16.340 Notice of violation.
- 13.16.350 Penalties for violation.
- 13.16.360 Civil penalties.
- 13.16.370 Criminal prosecution.
- 13.16.380 Injunctive relief.
- 13.16.390 City council - Rules and regulations.

**13.16.005 Wastewater utility established.**

There is established a wastewater utility of the city which shall be known as the wastewater department of the city for the purpose of providing wastewater collection, treatment and disposal services within the city, and such areas outside the city as provided for in this chapter.

**13.16.010 Purpose and policy.**

A. This chapter is enacted under the police power of the city to protect and preserve the public health, safety and welfare. Its provisions shall be liberally construed to accomplish this purpose. It is the specific intent of this chapter to place the obligation of compliance upon the owner/operator (as defined herein). Nothing contained in this chapter is intended to be or shall be construed to create or form the basis for liability on the part of the city, its wastewater department, officers, employees or agents for any injury or damage resulting from the failure of the owner/operator of any private system to comply with the provisions of this chapter, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this chapter by the city, its wastewater department, officers, employees or agents. The city council may at its discretion establish wastewater rate relief measures for specific customer classes as authorized by state law.

B. This chapter sets forth uniform requirements for users or customers of the wastewater treatment plant ("WWTP") operated by the city through its wastewater department. It enables the city to comply with state and federal laws that apply to WWTPs with potentially significant industrial customers, but without a discharge permit program. All actions required or authorities granted under this chapter are in accordance with the Federal Water Pollution Control Act, referred to as the Clean Water Act (33 U.S.C.

1251 et seq.), the Federal Pretreatment Regulations (40 CFR Part 403 et seq.), and Chapter 90.48 RCW, Water Pollution Control. The objectives of this chapter are:

1. To prevent the introduction of pollutants into the WWTP that will interfere with the operation of the WWTP;
2. To prevent the introduction of pollutants into the WWTP that will pass through the WWTP, inadequately treated, into receiving waters or otherwise be incompatible with the WWTP;
3. To ensure that the quality of WWTP sludge is maintained at a level that allows its use and disposal in compliance with applicable statutes and regulations;
4. To protect WWTP or wastewater department personnel who may be affected by wastewater and sludge in the course of their employment and to protect the general public; and
5. To promote strategies which reduce the amounts of pollution generated by customers, thereby reducing the associated hazards to the WWTP and receiving waters.

C. This chapter shall apply to all users or customers of the WWTP. The chapter defines certain prohibited discharges; sets forth local limits for use by state agencies in the issuance of wastewater discharge permits; authorizes monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires customer reporting; and provides for the recovery of liquidated damages and collection of penalties.

#### **13.16.020 Administration.**

Except as otherwise provided for herein, the Wastewater Superintendent, or authorized designee, shall administer, implement, and enforce the provisions of this chapter. Any powers granted to, or duties imposed upon, the Wastewater Superintendent may be delegated by the Wastewater Superintendent to other city personnel. The Wastewater Superintendent shall confer with the City Administrator on issues that arise. If the Wastewater Superintendent is absent during a time when a decision must be made the designee shall be the City Administrator.

#### **13.16.030 Definitions.**

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this chapter, shall have the meanings hereinafter designated:

"Act" or "the Act" means the Federal Water Pollution Control Act, also known as the Clean Water Act (33 U.S.C. 1251 et seq.), as amended.

"Accounting clerk" means the city clerk-treasurer or his or her designee

"AKART" is an acronym that means "all known, available, and reasonable methods (prevention, control, and treatment) to prevent and control pollution of the waters of the state of Washington" (Chapter 90.48 RCW). AKART shall represent the most current methodology that can be reasonably required for preventing, controlling, or abating the pollutants associated with a discharge. AKART shall be applied by all customers, including industrial customers and domestic customers, of the WWTP. AKART includes best management practices and may be required by the Wastewater Superintendent for any discharge to the WWTP.

"Applicable pretreatment standards" means, for any specified pollutant, the more stringent of city prohibitive standards, city specific pretreatment standards (local limits), state of Washington pretreatment standards, or applicable national categorical pretreatment standards.

"Applicant" means the owner/operator of premises proposed to receive wastewater service from the department and who shall also be the customer responsible for the payment of bills, fees, and charges for wastewater service to the subject premises. An authorized agent of the owner/operator may submit an application for service on behalf of the owner/operator, but, unless specifically set forth herein, such agent shall not include a tenant or other occupant not associated with or controlled by the owner/operator of premises proposed to receive wastewater service.

"Base rate" means the monthly charge for service from the department to recover costs incurred by the department such as administrative, meter reading, billing, collection and distribution. "Base rate" does not include charges for wastewater consumption quantity as registered through the required water meter.

"Biochemical oxygen demand" or "BOD" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures during five days at 20 degrees centigrade, usually expressed as a concentration (milligrams per liter (mg/l)).

"Bypass" means the intentional diversion of waste streams from any portion of a customer's treatment facility.

"Categorical pretreatment standard" or "categorical standard" means any regulation containing pollutant discharge limits promulgated by EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. 1317) which apply to a specific category of users and which appear in 40 CFR Chapter I, Subchapter N, Parts 405 through 471.

"Categorical customer" means a user or customer covered by one or more categorical standards as defined herein.

"City" means the city of Newport and includes the department.

"Color" means the optical density at the visual wave length of maximum absorption, relative to distilled water. One hundred percent transmittance is equivalent to zero (0.0) optical density.

"Commercial customer" means any customer class that produces nondomestic or industrial wastewater (as further defined herein).

"Commercial service" means a customer class of wastewater services serving buildings, uses, and facilities including, but not limited to, commercial retail, hotel/motel, offices, triplexes, apartments, condominiums, mobile or manufactured home parks, trailer parks, manufacturing/industrial and educational.

"Cooling water" means water used for cooling purposes generated from any use, such as air conditioning, heat exchangers, cooling or refrigeration. For purposes of this chapter, such waters are further divided into the following two subcategories:

a. Uncontaminated: Water to which the only pollutant added is heat, which has no direct contact with any raw material, waste, intermediate, or final product, and which does not contain a level of contaminants detectably higher than that of the intake water.

b. Contaminated: Water likely to contain levels of pollutants detectably higher than intake water. This includes water contaminated through any means, including but not limited to chemicals added for water treatment, corrosion inhibition, or biocides, or by direct contact with any process materials, products, and/or wastewater.

"Composite sample" means the sample resulting from the combination of individual wastewater samples taken at selected intervals based on an increment of either flow or time.

"Customer" means any owner/operator of premises that discharges wastewater or receives wastewater service from the department and who is responsible for paying all rates, costs, fees, and charges for such service pursuant to one or more rate classifications, contracts, or schedules. Except as specifically set forth herein, a customer shall not include a tenant or other occupant not controlled by or affiliated with the owner/operator at the premises receiving wastewater service.

"Department" means the city wastewater department.

"Domestic service" means an approved residential connection to a city wastewater main, consisting of a wastewater service tap and a service lateral, intended for the full range of uses.

"Domestic wastewater" means wastewater from residential kitchens, bathrooms, and laundries, and water-borne human wastes from sanitary facilities in all other buildings, together with such groundwater infiltration or surface waters as may be present.

"DOE" is the acronym that means and refers to the Washington State Department of Ecology.

"EPA" is the acronym that means and refers to the U.S. Environmental Protection Agency or other duly authorized official of said agency.

"Existing source" means any categorical customer which discharges wastewater to the WWTP, the construction or operation of which commenced prior to the publication of proposed categorical pretreatment standards which will be applicable to such source if the standard is thereafter promulgated in accordance with Section 307 of the Act.

"Existing customer" means any industrial customer not subject to categorical pretreatment standards which discharges wastewater to the WWTP prior to the effective date of the ordinance codified in this chapter.

"Grease trap" shall mean a device designed to retain grease from entering into the sewage system.

"Industrial wastewater" means water or liquid-carried waste from any industry, manufacturing operation, trade, or business which includes any combination of process wastewater, cooling water, contaminated stormwater, contaminated leachates, or other waters such that the combined effluent differs in some way from purely domestic wastewater or is subject to regulation under federal categorical pretreatment standards, the state waste discharge permit program, or this chapter.

"Interference" means the effect of a discharge or discharges on the WWTP from one or more customers which results in either: (a) inhibition or disruption of the WWTP, its treatment processes or operations, or its sludge processes, use or disposal; (b) violation of any permit regulating the city wastewater discharge or sewerage sludge; or (c) prevention of sewage sludge use or disposal in compliance with any applicable statutory or regulatory provision or permit issued thereunder. (Applicable sludge regulations shall include Section 405 of the Clean Water Act (33 U.S.C. 1345 et seq.); the Solid Waste Disposal Act (SWDA), including Title II, commonly referred to as the Resource Conservation and Recovery Act (RCRA) (42 U.S.C. 6901 et seq.); state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the SWDA; the Clean Air Act (42 U.S.C. 7401 et seq.); the Toxic Substances Control Act (TSCA) (15 U.S.C. 2601 et seq.); the Marine Protection, Research, and Sanctuaries Act (33 U.S.C. et seq.); and 40 CFR Part 503.)

"Maximum allowable discharge limit" means the maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composite sample collected, independent of the industrial flow rate and the duration of the sampling event.

"Medical wastes" means isolation wastes, infectious agents, human blood and blood products or by-products, pathological wastes, sharps, body parts, fomites, etiologic agents, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

"New source" means:

a. Any facility constructed after proposed categorical standards applicable to operations conducted at the facility where published, provided the facility is or may be a source of discharge to the WWTP, and:

- i. The building, structure, facility, or installation is constructed at a site or premises at which no other source is located; or
- ii. The new construction totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
- iii. The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same premises.

b. Construction of a new source as defined under this subsection has commenced if the owner/operator has either:

- i. Begun or caused to begin any placement, assembly, or installation of facilities or equipment;
- ii. Begun or caused to begin significant site preparation work including removal of existing facilities necessary for the emplacement of new source facilities or equipment; or
- iii. Entered into a binding contractual obligation for the purchase of facilities or equipment for use in operation of a new source within a reasonable time.

"New customer" means any noncategorical customer that plans to discharge a new source of wastewater to the city collection system after the effective date of the ordinance codified in this chapter. This discharge may be from either a new or an existing facility. Any person that buys an existing facility discharging nondomestic wastewater will be considered an "existing user" if no significant changes in facility operation are made and wastewater characteristics are not expected to change.

"Owner/operator" means the person or persons with an ownership interest in the subject premises or any person or persons controlled by or affiliated with the owner responsible for operating the premises served by a wastewater service connection. Except as specifically set forth herein, the owner/operator shall not include a tenant or other occupant of the premises that is not controlled by or affiliated with the true owner of the premises receiving wastewater service. See also "Customer."

"Pass-through" means a condition occurring when discharges from customer (singly or in combination) exit the WWTP in quantities or concentrations which either:

- a. Cause a violation of any requirement of the city's waste discharge permit issued by the state;
- b. Cause an increase in the magnitude or duration of a violation; or
- c. Cause a violation of any water quality standard for waters of the state promulgated under state regulations including Chapter 173-201A WAC.

"Permittee" means any person, customer, or owner/operator issued a wastewater discharge permit.

"Person" means any individual, partnership, firm, company, corporation, association, joint stock company, trust, estate, any federal, state, or local governmental agency or entity, or any other entity whatsoever; or their legal representatives, agents, or assigns.

"pH" means a measure of the acidity or alkalinity of a substance, expressed in standard units (technically defined as the logarithm of the reciprocal of the mass of hydrogen ions in grams per liter of solution).

"Point of delivery" means the point at which wastewater service is delivered to the owner/operator's property line or service line of the premises. Point of delivery is generally established as the owner/operator's property line.

"Pollutant" means any substance, either liquid, gaseous, solid, or radioactive, discharged to the WWTP which, if discharged directly, would alter the chemical, physical, thermal, biological, or radiological properties of waters of the state of Washington including pH, temperature, taste, color, turbidity, oxygen demand, toxicity, or odor. This includes any discharge likely to create a nuisance or render such waters harmful, detrimental or injurious to any beneficial uses, terrestrial or aquatic life, or to public health, safety or welfare.

"Pollution prevention" means: source reduction; protection of natural resources by conservation; or increased efficiency in the use of raw materials, energy, water or other resources.

"Premises" means a residence, building, lot, parcel, apartment complex, condominium, trailer court, hotel/motel, office, multi-family residence, garage, shop, structure, mobile or manufactured home park, group of adjacent buildings, or other property utilized by or under an owner/operator with respect to use of the wastewater system and responsibility for payment therefor.

"Pretreatment" means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to (or in lieu of) introducing such pollutants into the WWTP. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means (except by diluting the concentration of the pollutants unless allowed by an applicable pretreatment standard).

"Pretreatment requirements" means any substantive or procedural local, state, or federal requirement related to pretreatment developed under Chapter 90.48 RCW and/or Sections 307 and 402 of the Clean Water Act.

"Pretreatment standards or standards" means any pollutant discharge limitations including categorical standards, state standards, and limits of this chapter applicable to the discharge of nondomestic wastes to the WWTP. The term shall also include the prohibited discharge standards of this chapter, WAC 173-216-060, and 40 CFR Part 403.5.

"Prohibited discharge standards" or "prohibited discharges" means absolute prohibitions against the discharge of certain substances; these prohibitions appear in DPMC 13.16.190.

"Quantity charge," also known as "overage fee," means the charges for the wastewater quantity used by a wastewater utility customer during a billing period as recorded by a water meter to recover costs of the wastewater utility.

"Residential customer" means any customer who contributes, causes, or allows the discharge of wastewater into the city WWTP that is similar in volume and/or chemical make-up to domestic wastewater

"Residential service" means a customer class of wastewater services to single-family residences in the city, including duplexes or other residential buildings with less than three units. See also, "Residential customer" and "Domestic service."

"Septage" means the liquid and solid material pumped from a septic tank, cesspool, or similar domestic sewage treatment system. This includes liquids and solids from domestic holding tanks, chemical toilets, campers, and trailers, when these systems are cleaned or maintained.

"Severe property damage" means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

"Service lateral" means a wastewater pipe beginning at the city's wastewater main and extending to the customer's point of delivery.

"Sewage" or "wastewater" means water-carried human wastes or a combination of water-carried wastes from premises, including, but not limited to, residences, business buildings, institutions and industrial establishments, together with such ground, surface, storm, or other waters as may be present.

"Sewer" means any pipe, conduit ditch, or other device used to collect and transport sewage or wastewater.

"State" means the state of Washington.

"Stormwater" means any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

"Toxic pollutant" means one or a combination of the pollutants listed as toxic in regulations promulgated by EPA under Section 307 (33 U.S.C. 1317) of the Act.

"Utility" means the city wastewater utility or department. See also "Department."

"Wastewater" (see "Sewage").

"Wastewater collection main" or "wastewater main" means a city utility-owned wastewater pipe to which one or more wastewater services may be connected.

"Wastewater discharge permit (industrial wastewater discharge permit, discharge permit)" means an authorization or equivalent control document issued by the department to industrial customers discharging wastewater to the WWTP. The permit may contain appropriate pretreatment standards and requirements as set forth in this chapter.

"Wastewater Superintendent" means the Wastewater Superintendent of the city or his or her authorized designee.

"Wastewater system" means the system of sewers, pumps, mains, pipelines and appurtenances for the collection, transportation, treatment and disposal of sewage, and industrial wastewater in and throughout the city.

"Wastewater treatment plant" or "treatment plant" means that portion of the WWTP designed to provide treatment of sewage or wastewater or as defined by Section 212 of the Act (33 U.S.C. 1292), which is owned by the city. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastewater and any conveyances which convey wastes to a wastewater treatment plant.

#### **13.16.040 Connection required.**

A. The owner/operator of developable lands or premises located in the city who makes application for a short plat or preliminary plat that requires wastewater availability from the city shall extend, at the owner/operator's sole cost and expense, the wastewater system to serve the proposed development and future developable lands, provided the city permits such extension.

B. The owner/operator of premises located within the city and within 200 feet of a city wastewater collection main, undertaking new residential or nonresidential construction, shall connect the newly constructed premises to the wastewater system upon approval of the construction and connection by the city. The owner/operator shall make payment of all fees, costs, and charges assessed by the city, as set forth by resolution of the city council from time to time, for any such connection prior to commencement of wastewater service to the premises.

C. When a wastewater collection main is installed within 200 feet of any premises presently served by a private septic system, the owner/operator of the premises shall connect to the wastewater system, at the owner/operator's sole expense, upon the earlier of any private septic system failure, or within two years after acceptance by the city of a wastewater collection main or other sewer line capable of serving such premises and after official written notice to the owner/operator to do so. This timeline may be extended on a case-by-case basis by approval of Council.

D. All connections made by any owner/operator to the wastewater system shall be made in a permanent and sanitary manner and shall be sufficient to carry all the wastewater and waste fluids of every kind

from the premises and per construction and design standards, including any building or structure thereon, into the wastewater system, and each toilet, sink, stationary wash stand and other piece or type of equipment having waste fluids located on the premises shall be connected with the wastewater system; provided, that where the building or structure on any premises has not been completed, connection shall be made on or before the completion of such building or structure and before any occupancy or use thereof. All work shall be performed by licensed and bonded contractors and must be inspected prior to covering.

E. The owner operator shall be responsible for sewer laterals up to and including the connection to the wastewater collection main. The city will not be responsible for maintenance or repairs whether on private property or within right-of-way.

**13.16.050 Duty to connect - Failure.**

Upon neglect, failure or refusal to make connections or repairs to a wastewater system as specified in this chapter, the city shall, after prior written notification of five working days to the owner/operator, terminate the water service to the premises involved.

**13.16.055 Connection charges.**

A. At the time of making an application for wastewater service, the applicant shall pay a connection charge or fee as established by the city's fee schedule.

B. When the connection is to be made in, or requires removal and replacement of, asphalt, cement, or hard top surface street, the costs for repairs or replacement to the street shall be an additional charge assessed to the applicant, which charge shall consist of the city's actual cost (including labor, materials, and equipment) for each area repaired or replaced over and above the connection fee or charge required to be paid pursuant to subsection A of this section. Any additional fee or charge assessed to the applicant for street repair or replacement shall be due and payable as specified by the Wastewater Superintendent and prior to service commencement.

**13.16.060 Rates and charges.**

A. The city shall establish each categorical customer and associated rate classification for wastewater service in the city by ordinance or resolution. The separate categorical customer classes consist of residential customers and commercial customers. The rate classifications for categorical customers are established to include commercial service and residential service. The city may add to, change, eliminate, or amend any of the categorical customers or rate classifications from time to time as necessary or desired. Each classification or categorical customer shall be assessed rates and charges for wastewater service as further set forth herein.

B. The city shall establish, by resolution of the city council from time to time, the rates for providing wastewater service to each categorical customer. The rates shall have documentation backing need for an increase. This documentation can be in the form of a formal rate study or other method showing direct need. The rates for each categorical customer shall be comprised of or include costs associated with the provision of wastewater service in the city.

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Charges other than rates such as buy in/connection fees or supplies needed will be established by Council in the form of a resolution, the Council may from time to time assess needs of the wastewater system and adjust charges.

**13.16.065 Service begun only after payment in full.**

A. Wastewater use or service to premises shall not be established pursuant to this chapter, until any and all current and delinquent charges, fees, fines, liens, penalties, and/or other claims of the city against the premises thereby served are paid in full by the owner/operator.

B. Service rates and charges for emergency repairs performed by the city shall be made payable by the owner/operator of the premises served. The department may require that any required payment be made in advance, or that satisfactory security be given for the payment of any and all rates for wastewater service supplied by the city to any premises, or for any repairs, or installation. If any such payment is not made or security given by the owner/operator within the time specified by the department, the wastewater may be terminated to such premises and shall not be turned on or reconnected until payment is made, in full, or security furnished by the owner/operator thereof to the satisfaction of city. It will be the Wastewater Superintendent sole decision to determine if emergency repairs are necessary. No other work on private property will be done by city staff except for extreme emergencies.

**13.16.070 Account collections - Service termination - Liens.**

Wastewater utility billings, collections, service terminations, and liens shall be administered pursuant to the provisions set forth in Chapter 13.16 NMC, as the same exists now or may be hereafter amended.

**13.16.090 Utility payment agreements.**

Utility payment agreements shall be authorized, processed, and administered pursuant to the provisions of NMC 13.12, as existing or hereafter amended.

**13.16.100 Temporary wastewater service connections.**

A. A single wastewater service connection may be supplied to any premises on a temporary basis during:

1. The construction of a building on the premises;
2. During the construction of a standard main to serve the premises;
3. For an office facility for the development of one or more premises.

B. Application for temporary service shall only be approved upon payment of all fees and assessments required. This application shall state fully the type and size of service desired, the circumstances which require service by temporary means, and the duration for which temporary service is necessary. The maximum length of time any temporary connection may continue until transferred into a permanent connection is 24 months from date of approval.

C. All connections made to the wastewater system shall be completed pursuant to any construction and design standards required and/or enforced by the city.

D. In addition to the connection charges as established by this chapter, all costs necessary to complete the initial connection to the wastewater main for the temporary service connection to premises, and costs associated with the removal or disconnection shall be paid by the applicant.

E. Upon completion of the work on the premises for which the temporary service was necessary:

1. The owner/operator, including developer, of the premises being served shall immediately apply for permanent service to the premises and the temporary service shall be removed.
2. The owner/operator, including developer, of a project may, in writing, elect to transfer the owner/operator's original connection fees collected by the city towards the costs incurred for a new applicant for service for the same premises or location of the original service.

**13.16.105 Unused or outdated service connections.**

When new premises are to be erected on the site of existing service connections and it is desired by the owner/operator of such premises to increase the size, or to change the location, of the previously existing service connections, or where a service connection to any premises is abandoned or no longer used for a period of three years, the city may shut off, disconnect, or remove such service connections, after written notification of not less than thirty (30) is provided to owner. If after disconnection, a service connection be required to said premises, a new service connection shall be placed only upon the owner/operator, including authorized agent thereof, making application and paying a new connection fee in the manner provided in this chapter, regardless if the service was physically disconnected or not.

**13.16.110 Backflooding - Backwater valve requirement.**

Any owner/occupant of premises with side wastewater connections installed shall install or cause to be installed a back wastewater valve in the wastewater system of such premises in order to prevent backflooding or reverse flow of wastewater and solids within or at the premises.

**13.16.130 Backflooding - Order to install backwater valves.**

When information is found that an area of the system has or is likely to have backflooding, the department is authorized, on a schedule to be determined by the department to install backwater valves that have not been privately installed. The backwater valve will be installed within public right-of-way, with the specific location to be determined solely at the departments discretion. The Superintendent has the discretion to not install a backwater valve for the connections if it is deemed by the superintendent to not be in the best interest of the city. Owner/operators will first be encouraged to install the backwater valve at their own expense.

**13.16.140 Backflooding - Backwater valve installation.**

A. Unless otherwise permitted, it is unlawful for any person to connect to at installation or repairing the city sewer system without properly installed approved sewage backwater prevention devices sufficient to prevent sewer backups, which usually will be backwater valves at outlets. Such devices shall be installed to facilitate future access and maintenance. Unless determined otherwise, the effective operation of such devices shall be the responsibility of the owner of the sewer or drain.

C. The Wastewater Superintendent shall have the authority, in the Wastewater Superintendent's sole discretion, to grant an extension of time for the installation of such valves for good cause shown.

**13.16.150 Backflooding - Backwater valve specifications.**

- A. The installation of backwater valves shall be in accordance with the Uniform Plumbing Code and the requirements of the Construction and Design Standards.
- B. Backwater valves shall be so constructed as to assure a mechanical seal against backflow.
- C. Backwater valves when fully opened shall have a capacity not less than that of the pipe in which they are installed.
- D. Backwater valves shall be so installed as to provide ready accessibility to their working parts and shall have all bearing parts of noncorrodible metal, and are to remain closed except when discharging wastewater.
- E. No backwater valve shall be installed on the building drain or soil pipe of any premises in such a manner as to interfere with the ventilation of the plumbing or drainage system.

**13.16.160 Discharge of pollutant waste on property.**

It is unlawful to place, deposit, or permit discharge, upon public or private property within the city, or in any area under the jurisdiction of the city, any human excrement or other pollutant waste.

**13.16.170 Discharging sewage into natural outlets.**

It is unlawful to discharge to any natural outlet within the city, or any other area under its jurisdiction, any sanitary sewage, wastewater, industrial wastes, or other pollutants, except where suitable treatment has been provided in accordance with subsequent provisions of this chapter.

**13.16.180 Unlawful discharge into sanitary sewer.**

No person shall intentionally discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or uncontaminated industrial process waters to any sanitary sewer.

**13.16.190 Prohibited discharge standards.**

A. General Prohibitions. No customer shall introduce or cause to be introduced into the WWTP any pollutant or wastewater which causes pass-through or interference. These general prohibitions apply to all customers of the WWTP whether or not they are subject to categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements (40 CFR 403.5(a) and WAC 173-216-060(2)(b)(i)). These standards or requirements are adopted by reference and can be found in the Prohibited Discharge Standards for Wastewater. These standards shall be maintained and updated by staff as laws, requirements or situations require.

**13.16.200 Nondomestic wastes - Treating.**

All industrial wastewater or nondomestic wastes shall be pretreated at the source to meet the minimum recommendations to the State Department of Ecology, State Department of Health, and Wastewater Superintendent and/or authorized agent.

**13.16.210 Pretreatment of nondomestic wastes.**

A. The city may enter into agreements with commercial customers to accept pollutants compatible with the treatment system at concentrations greater than those typical of domestic wastewater. Commercial customers with BOD or TSS levels higher than 300 mg/l must have such an agreement before commencing discharge. Within such agreements, the city may establish terms of the customer's discharge to the WWTP including maximum flow rates and concentrations. The city may also establish fees to recover costs associated with treating such wastes or wastewater and monitoring schedules in such agreements. In no case will a special agreement waive compliance with a state or federal pretreatment standard or requirement including categorical standards.

B. Commercial customers discharging or intending to discharge pollutants other than BOD and TSS, and claiming compatibility, must prove to the satisfaction of the Wastewater Superintendent or authorized designee, that such pollutants are compatible with the WWTP. The Wastewater Superintendent may require any claim of compatibility to be endorsed by the Department of Ecology.

C. The city may assist, by arrangement or formal agreement, any agencies that regulate hazardous wastes and materials, and air emissions from commercial customers in order to maximize state, county and city resources.

D. The city may specifically arrange to act as an agent of the department to determine compliance with treatment or disposal requirements and inspect on-site disposal activities and shipping documents.

E. The city may, at the city's discretion, facilitate compliance by arranging or providing pollution prevention technical assistance for commercial customers, especially those in violation of pretreatment standards. The Wastewater Superintendent intends to provide such assistance in coordination and cooperation with local, county and state authorities.

#### **13.16.220 Pretreatment facilities.**

A. Commercial customers shall procure and properly install, operate, and maintain the wastewater facilities which combined with appropriate practices are necessary to achieve AKART as defined herein. Such pretreatment facilities shall be designed to achieve compliance with all applicable pretreatment standards and requirements within the time limitations specified by the EPA or the state, whichever is more stringent. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Department of Ecology for review and approval in accordance with the procedures of Chapter 173-240 WAC, and shall be disclosed to the city before construction of the facility. The review of such plans and operating procedures will in no way relieve the user from the responsibility of modifying its facility as necessary to produce a discharge acceptable to the city and/or the department and meet discharge limitations under the provisions of this chapter. Such facilities shall be provided, operated, and maintained at the customer's expense.

B. Commercial customers shall comply with approved engineering reports, plans and specifications, and operations and maintenance manuals, and shall modify such documents to reflect any proposed modifications of industrial wastewater pretreatment facilities. Commercial customers shall submit proposals to modify pretreatment facilities to the department before implementation in accordance with Chapter 173-240 WAC. Commercial customers shall submit a copy of such revised plans and the department's acceptance to the Wastewater Superintendent before implementing changes to approved pretreatment facilities. The Wastewater Superintendent may audit the compliance of any commercial

customers, and require changes in operating procedures deemed necessary by the Wastewater Superintendent to ensure continued compliance with applicable pretreatment standards and requirements.

**13.16.230 Deadline for compliance with applicable pretreatment requirements.**

A. Existing sources, as defined herein, to which one or more categorical pretreatment standards is applicable, shall comply with all applicable standards within three years of the date the standard is effective unless the pretreatment standard includes a more stringent compliance schedule. The department shall establish a final compliance deadline date for any existing commercial customer as defined herein or any categorical customer when the local limits for said customer are more restrictive than EPA's categorical pretreatment standards.

B. New sources and new commercial customers shall comply with applicable pretreatment standards, if any, within the shortest feasible time. In no case shall such time exceed 90 days from beginning a discharge. Prior to commencing discharge, such customers shall have all pollution control equipment required to meet applicable pretreatment standards installed and in proper operation.

**13.16.240 Additional pretreatment measures.**

A. Whenever deemed necessary, the Wastewater Superintendent, or authorized designee, may require commercial customers to comply with such conditions as may be necessary to protect the WWTP and determine the customer's compliance with the requirements of this chapter. Such measures may include: restricting a discharge during peak flow periods; designating that certain wastewater be discharged only into specific sewers; requiring relocation and/or consolidation of discharge points; and/or separating sewage waste streams from industrial waste streams.

B. Grease, oil, and sand interceptors known as grease traps shall be provided when, in the opinion of the Wastewater Superintendent, or authorized designee, they are necessary for the proper handling of wastewater containing grease and oil in excess of the limits established, or excessive amounts of sand or other settleable solids. Such interceptors shall not be required for domestic customers. All interceptors shall be of type and capacity approved by the Wastewater Superintendent, or authorized designee, and shall be located to be easily accessible for cleaning and inspection. Each commercial customer shall maintain, inspect, and clean required interceptors on a schedule that ensures they capture the intended pollutants, and prevents their reintroduction into the storm or sanitary sewer systems. Commercial customers shall bear all expenses related to installation, maintenance, and repair of interceptors, and the proper disposal of removed materials. The Wastewater Superintendent or designee shall be allowed to inspect grease traps during normal business hours or as otherwise arranged with commercial customer. If it is deemed by the Wastewater Superintendent or designee that there is not sufficient maintenance and/or cleaning a written notice shall be provided to the commercial customer with a follow-up inspection. If it is again deemed that there has not been sufficient maintenance and/or cleaning the commercial customer will be in violation of this chapter and subject to fines and penalties established.

C. Commercial customers with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

D. The Wastewater Superintendent, or authorized designee may require a commercial customer discharging more than 10,000 gallons per day or 10 percent of the average daily flow in the WWTP, whichever is less, to install and maintain, on its premises and at its expense, a suitable storage and flow-control facility to ensure equalization of flow over a 24-hour period. The facility shall have a capacity for at least 50 percent of the daily wastewater discharge volume and shall be equipped with alarms and a rate of discharge controller. The Wastewater Superintendent, or authorized designee shall direct the control of discharges. The city may require the commercial customer to obtain a wastewater discharge permit solely for flow equalization, or to develop a slug discharge control plan.

**13.16.250 Disclosure of records by commercial customers.**

Each commercial customer shall have available at the location of discharge, all records and reports required by this chapter, any applicable state and federal regulation, or any permit or order issued thereunder. Each commercial customer shall make such records available for review by the Wastewater Superintendent, or authorized designee, during business hours, when activities are being conducted at the facility or on the premises, and at all reasonable times. Failure to comply with this provision is a violation of this chapter.

**13.16.260 Reports from commercial customers.**

All commercial customers shall provide appropriate reports to the city as the Wastewater Superintendent, or authorized designee, may require. The Wastewater Superintendent, or authorized designee shall determine the schedule and format of such reports, and the pollutant properties, flow rates, and other pertinent information to be reported.

**13.16.270 Reporting requirements for dangerous waste constituents.**

Any commercial customer discharging 100 kilograms or more of dangerous waste in any calendar month to the WWTP where the pollutants are not reported through self-monitoring under an applicable state waste discharge permit shall report to the Wastewater Superintendent, or authorized designee, and the department, the following information to the extent that it is known or readily available to the commercial customer:

- A. The name of the dangerous waste as set forth in Chapter 173-303 WAC, and the dangerous waste number;
- B. The specific hazardous constituents;
- C. The estimated mass and concentration of such constituents in waste streams discharged during the calendar month;
- D. The type of discharge (continuous, batch, or other); and
- E. The estimated mass of dangerous waste constituents in waste streams expected to be discharged in the next 12 months.

**13.16.280 Monitoring facilities.**

A. Any commercial customer notified by the department that monitoring facilities are required shall provide and operate at its own expense a monitoring facility to allow proper inspection, sampling, and

flow measurements of each sewer discharge to the WWTP. Monitoring facilities shall be situated on the commercial customer's premises, unless this would be impractical or cause undue hardship on the user. In such cases, the city may allow the commercial customer to construct the facility in the public right-of-way, providing it will not be obstructed by landscaping or parked vehicles.

B. When the Wastewater Superintendent, or authorized designee, determines it is appropriate, in the Wastewater Superintendent or designee's sole discretion, the Wastewater Superintendent or designee may require a commercial customer to construct and maintain monitoring facilities at other locations (for example, at the end of a manufacturing line, or wastewater treatment system).

C. There shall be ample room in or near such monitoring facilities to allow accurate sampling and preparation of samples for analysis. The commercial customer shall maintain the facility, sampling, and measuring equipment at all times in a safe and proper operating condition at the customer's own expense.

D. All wastewater monitoring facilities shall be constructed and maintained in accordance with all applicable construction standards and specifications. All devices used to measure wastewater flow and quality shall be regularly calibrated, but no less frequently than annually, to ensure their accuracy. Calibration records shall be available for inspection of the Wastewater Superintendent, or authorized designee.

#### **13.16.290 Service cutoff for discharging unauthorized substances into system.**

Whenever a commercial customer has violated and continues to violate any provision of this chapter, a wastewater discharge permit or order issued hereunder, or any other pretreatment standard or requirement, water service and/or wastewater discharge to the commercial customer may be disconnected; provided, however, that the Wastewater Superintendent, or authorized designee, shall give notice of violation, with intention to disconnect the water and/or wastewater after a specified time period. Service will only recommence, at the commercial customer's expense, after it has satisfactorily demonstrated its ability to comply. NMC 1.16 shall also apply.

#### **13.16.300 Septage and liquid hauled wastes.**

Septage and liquid waste will not be accepted at the WWTP. Discretion for allowance of waste from cleaning city system or extreme emergencies.

#### **13.16.330 Vandalism.**

No person shall willfully or negligently break, damage, destroy, uncover, deface, tamper with, or prevent access to any structure, appurtenance or equipment, or other part of the WWTP. Any person found in violation of this requirement shall be subject to the sanctions set out in this chapter.

#### **13.16.340 Notice of violation.**

Any customer, owner/operator, or person who has violated or is continuing to violate any provision of this chapter may receive a notice of the violation from the Wastewater Superintendent, or authorized designee, which shall indicate the violation, corrective measures, deadline, and any other stipulations that may be required by the Wastewater Superintendent for mitigating the violation. The customer, owner/operator, or person may request in writing not more than three days from the date of the

violation notice, a hearing before the Wastewater Superintendent. If in the Wastewater Superintendent's judgment the violation jeopardizes the public safety, health or welfare, the hearing will be expeditiously held and shall not be grounds to delay the disconnection of service.

**13.16.350 Penalties for violation.**

Unless otherwise provided, a violation of this chapter, except for a failure to pay a bill or other charge, is a misdemeanor as described in NMC 1.16.

**13.16.360 Civil penalties.**

A. Any customer, owner/operator or person that has violated or continues to violate any provision of this chapter, an order issued hereunder, a wastewater discharge permit, or any other pretreatment standard or requirement not reserved by a permit by the department shall be liable to the city under penalties outlined in NMC 1.16. Each day upon which a violation occurs or continues shall constitute a separate violation. In the case of noncompliance with a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of such noncompliance.

**13.16.370 Criminal prosecution.**

A. Any customer, owner/operator, or person who violates any provision of this chapter, or order issued hereunder, or any pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor. Penalties are outlined in NMC 1.16.

B. Any customer, owner/operator, applicant, or person who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this chapter, wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this chapter shall be, upon conviction, guilty of a gross misdemeanor.

**13.16.380 Injunctive relief.**

When the Wastewater Superintendent finds that a customer has violated (or continues to violate) any provision of this chapter, a wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, the city may petition the court through the city attorney for the issuance of a temporary or permanent injunction, as appropriate. Such injunction shall restrain or compel specific compliance with an applicable wastewater discharge permit, order, or other requirement imposed by this chapter on activities of the customer. The city may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the customer to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against the customer.

**13.16.390 City council - Rules and regulations.**

To provide for efficient administration, the city council may, from time to time, make or adopt such rules and regulations by ordinance or resolution as it deems necessary for the proper management of the department and operation of the utility. In addition to this chapter and existing ordinances and resolutions incorporated herein or related hereto, the city council may, from time to time, adopt additional ordinances and/or resolutions affecting this chapter or the services provided by the city or

department hereunder, and which may provide for or include, but not be limited to, regulating water or wastewater outside of the city, billing and collection, penalties for delinquencies, shutoffs for nonpayment of water or wastewater charges, meter testing, charges for installation, maintenance or repair, and such other rules and regulations to promote compliance with and enforcement of this chapter, all of which shall be considered part of the owner/operator's application, permit, contract or agreement with the city to receive wastewater service from the city.

## **Prohibited Discharge Standards for Wastewater**

A. Specific Prohibitions. No customer shall introduce or cause to be introduced into the WWTP the following pollutants in any form (solid, liquid, or gaseous):

1. Any pollutant which either alone or by interaction may create a fire or explosive hazard in the WWTP, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius) using the test methods specified in 40 CFR 261.21 (40 CFR 403.5(b)(1)), or are capable of creating a public nuisance (WAC 173-216-060(2)(b)(ii));

2. Any pollutant which will cause corrosive structural damage to the WWTP, but in no case discharges with a pH less than 5.0 or more than 11.0, or having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the WWTP, unless the system is specifically designed to accommodate such discharge and the discharge is authorized by an applicable wastewater discharge permit (40 CFR 403.5(b)(2) and WAC 173-216-060(2)(b)(iv));

3. Any solid or viscous substances including fats, oils, and greases in amounts which may cause obstruction to the flow in a WWTP or other interference with the operation of the WWTP (40 CFR 403.5(b)(3) and WAC 173-216-060(2)(b)(iii));

4. Any discharge of pollutants, including oxygen-demanding pollutants (BOD, etc.), released at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, is sufficient to cause interference with the WWTP (40 CFR 403.5(b)(4) and WAC 173-216-060(2)(b)(vi));

5. Any wastewater or waste stream having a temperature which will inhibit biological activity in the treatment plant resulting in interference, or cause worker health or safety problems in the collection system. In no case shall wastewater be discharged at a temperature which causes the temperature of the influent to the treatment plant to exceed 104 degrees Fahrenheit (40 degrees Celsius) unless the system is specifically designed to accommodate such a discharge, and the discharge is authorized by an applicable wastewater discharge permit (40 CFR 403.5(b)(5) and WAC 173-216-060(2)(b)(v));

6. Any petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass-through (40 CFR 403.5(b)(6) and WAC 173-216-060(2)(b)(i));

7. Any pollutants which result in the presence of toxic gases, vapors, or fumes within any portion of the WWTP in a quantity that may cause acute worker health and safety problems (40 CFR 403.5(b)(7) and WAC 173-216-060(b)(ii));

8. Any trucked or hauled wastes, except at discharge points designated by the city and in compliance with all applicable city requirements and during specified hours (40 CFR 403.5(b)(8));

9. Any noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair (WAC 173-216-060(2)(b)(ii));
10. Any of the following discharges unless approved by the department under extraordinary circumstances such as the lack of direct discharge alternatives due to combined sewer service or need to augment sewage flows due to septic conditions (WAC 173-216-060(2)(b)(vii)):
  - a. Noncontact cooling water in significant volumes;
  - b. Stormwater and other direct inflow sources; or
  - c. Wastewaters significantly affecting system hydraulic loading, which do not require treatment or would not be afforded a significant degree of treatment by the WWTP;
11. Any dangerous or hazardous wastes as defined in Chapter 173-303 WAC, as amended, except as allowed in compliance with that regulation (WAC 173-216-060(1) and 40 CFR Part 261);
12. Any discharge containing radioactive wastes or isotopes except as specifically approved by the Wastewater Superintendent in compliance with applicable state or federal regulations including WAC 246-221-190, Disposal by Release into Sanitary Sewerage Systems; and meeting the concentration limits of WAC 246-221-290 Appendix A, Table I, Column 2; and WAC 246-221-300 Appendix B;
13. Any sludge, screenings, or other residues from the pretreatment of industrial wastes or from industrial processes;
14. Any medical wastes, except as specifically authorized by the Wastewater Superintendent;
15. Any detergents, surface-active agents, or other substances in amounts which may cause excessive foaming in the WWTP;
16. Any incompatible substance such as: grease, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dusts, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastics, gas, tar asphalt residues, residues from refining or processing of fuel or lubricating oil, mud, or glass grinding or polishing wastes, or any other organic or inorganic matter greater than one-half inch in any dimension;
17. Persistent pesticides and/or pesticides regulated by the Federal Insecticide Fungicide Rodenticide Act (FIFRA);
18. Any wastewater, which can cause harm either to the sewers, sewage treatment process, or equipment; have an adverse effect on the receiving stream; or can otherwise endanger life, limb, public property, or constitute a nuisance, unless allowed under a legal and binding agreement by the city (except that no waiver may be given to any categorical pretreatment standard).
19. Any non-pretreated waste discharged by a distillery, brewery, winery or cider making processes.

RESOLUTION NO. 20240819

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND OREILLE COUNTY, WASHINGTON, DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF NEWPORT TO BE EXCESS AND SURPLUS PROPERTY AND AUTHORIZING THE MEANS OF DISPOSAL.

WHEREAS, the CITY ACCOUNTING CLERK has been appointed as the Fixed Asset Manager for the City of Newport; and,

WHEREAS, the CITY ADMINISTRATOR determined these items as obsolete and,

WHEREAS, the CITY ACCOUNTING CLERK following City Resolution NO. 50712 has listed out property owned by the City of Newport (the "City"), identified as four Oxygen Tanks and the Fire Siren with Vin numbers listed in the attachment under 'serial numbers' hereafter being referred to as the "Equipment", that is no longer needed for City purposes; and,

WHEREAS, the CITY ACCOUNTING CLERK intends that the City shall receive fair market value for the Equipment; and,

WHEREAS, the CITY COUNCIL believes it to be in the best interests of the City to dispose of the Equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEWPORT, WASHINGTON, as follows:

Section 1. The Equipment is declared excess and surplus to the current and future needs of the City of Newport.

Section 2. The appropriate City staff are authorized to dispose of the Equipment by direct sale to the public, via public auction.

PASSED AND APPROVED this 19<sup>th</sup> day of August 2024.

CITY OF NEWPORT, WASHINGTON

\_\_\_\_\_  
Mayor Keith Campbell

ATTEST:

\_\_\_\_\_  
City Clerk/Treasurer Nickole North

**Equipment to be Surplused  
City Hall**

Tag#	Description	Serial Number	Reason
1298	Oxygen Tank for Cascade System	4171096	Obsolete
1299	Oxygen Tank for Cascade System	4171092y	Obsolete
1300	Oxygen Tank for Cascade System	4171140	Obsolete
1301	Oxygen Tank for Cascade System	4171117y	Obsolete
n/a	Fire Siren	8485	Obsolete

Approved by the Newport City Council on this 19<sup>th</sup> day of August 2024.

By: \_\_\_\_\_  
Keith Campbell, Mayor

ATTEST:

\_\_\_\_\_  
Nickole North, Clerk/Treasurer

CITY OF NEWPORT  
VOUCHER REPORT

DATE: August 19, 2024 (Second Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66395-66431	\$58,107.70
*Check 66400 is voided	
EFT 8/19/2024: 1-14	\$35,196.62
<u>Direct Pay 8/19/2024: 1-8</u>	<u>\$9,842.91</u>
Grand Total of all Claims	\$103,147.23

Deputy City Clerk/Treasurer: *T. Hansen*

# Register

Fiscal: 2024  
 Deposit Period: 2024 - August  
 Check Period: 2024 - August - 2nd Council Meeting

Number	Name	Print Date	Clearing Date	Amount
<b>66395</b>	<b>Mountain West</b>			
<b>66396</b>	<b>Check</b>			
<b>66397</b>	<b>51040005632</b>			
<b>66398</b>	Action Auto Supply, Inc.	8/19/2024		\$634.27
<b>66399</b>	Arrow Concrete & Asphalt Specialties, LLC	8/19/2024		\$2,155.57
<b>66400</b>	Association of Public Treasurers - US & Canada	8/19/2024		\$159.00
<b>66401</b>	B & E Electric Inc.	8/19/2024		\$1,710.04
<b>66402</b>	Bowman, Kathryn	8/19/2024		\$33.66
<b>66403</b>	City of Newport	8/19/2024		Void
<b>66404</b>	Clark Electric	8/19/2024		\$814.10
<b>66405</b>	Copper State Bolt & Nut	8/19/2024		\$968.96
<b>66406</b>	Dooley Enterprises, Inc.	8/19/2024		\$1,817.98
<b>66407</b>	E & L Service	8/19/2024		\$249.25
<b>66408</b>	Empire Insignias	8/19/2024		\$160.00
<b>66409</b>	ERA	8/19/2024		\$766.18
<b>66410</b>	Exbalyon Physical Security	8/19/2024		\$156.17
<b>66411</b>	Excess Inc	8/19/2024		\$510.17
<b>66412</b>	FedEx	8/19/2024		\$10.43
<b>66413</b>	J.A. Sewell & Assoc., LLC	8/19/2024		\$4,279.59
<b>66414</b>	Leo's Excavating, LLC	8/19/2024		\$1,521.80
<b>66415</b>	Les Schwab Tires (PR)	8/19/2024		\$2,411.00
<b>66416</b>	Life Flight Network	8/19/2024		\$37.50
<b>66417</b>	Newport Miner	8/19/2024		\$445.70
<b>66418</b>	Northeast Washington Family Counseling PS	8/19/2024		\$850.00
<b>66419</b>	O'Reilly Auto Parts	8/19/2024		\$439.32
<b>66420</b>	Oxarc	8/19/2024		\$4,645.56
<b>66421</b>	Pacwest Machinery	8/19/2024		\$13,856.25
<b>66422</b>	PO CO Auditor	8/19/2024		\$344.50
<b>66423</b>	PO CO Corrections	8/19/2024		\$5,717.95
<b>66424</b>	PO CO Counseling Services	8/19/2024		\$69.26
<b>66425</b>	PO CO Dispatch Center	8/19/2024		\$4,920.25
<b>66426</b>	PO CO Solid Waste Div.	8/19/2024		\$553.86
<b>66427</b>	PO CO Treasurer	8/19/2024		\$934.52
<b>66428</b>	Pointe Pest Control	8/19/2024		\$253.10
<b>66429</b>	Procom LLC	8/19/2024		\$78.00
<b>66430</b>	Salesky Service Center	8/19/2024		\$106.03
<b>66431</b>	Selkirk Ace Hardware	8/19/2024		\$1,926.32

# Voucher Directory

Fiscal : 2024 - August  
 Council Date : 2024 - August - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
<b>Action Auto Supply, Inc. 66395</b>					
		07/25/2024	Action Auto Statement	<b>2024 - August - 2nd Council Meeting</b>	
			101-000-000-543-30-48-00	Equipment Repair & Maint	\$352.62
			410-000-000-534-34-48-00	Repair & Maintenance	\$281.65
				<b>Total 07/25/2024 Action Auto Statement</b>	<b>\$634.27</b>
				<b>Total 66395</b>	<b>\$634.27</b>
<b>Total Action Auto Supply, Inc.</b>					
<b>Arrow Concrete &amp; Asphalt Specialties, LLC 66396</b>					
		Invoice - 23398	103-000-000-594-76-60-02	Park Facilities Pickle Ball Court Color Base supply	\$2,155.57
				<b>Total Invoice - 23398</b>	<b>\$2,155.57</b>
				<b>Total Arrow Concrete &amp; Asphalt Specialties, LLC</b>	<b>\$2,155.57</b>
<b>Association of Public Treasurers - US &amp; Canada 66397</b>					
		Invoice - 28839	001-000-000-514-20-49-10	Dues & Subscriptions N North membership renewal	\$159.00
				<b>Total Invoice - 28839</b>	<b>\$159.00</b>
				<b>Total Association of Public Treasurers - US &amp; Canada</b>	<b>\$159.00</b>
<b>AT&amp;T Mobility - AUTO PAY</b>					
		EFT Payment 8/19/2024 8:27:42 AM - 1		<b>2024 - August - 2nd Council Meeting</b>	
			07/26/2024	AT&T Statement	
			001-000-000-513-10-42-00	Communications	\$91.46
			001-000-000-521-20-42-00	Communications	\$523.42
			001-000-000-576-80-42-00	Communications	\$45.73
			001-000-000-576-80-42-00	Communications RV Park	\$45.73
			101-000-000-543-30-42-00	Communications	\$91.46
			410-000-000-534-34-42-00	Communications	\$50.80



Vendor Number Reference Account Number Description Amount

City Of Newport Water & Sewer - AUTO PAY  
 EFT Payment 8/19/2024 8:54:24 AM - 14 2024 - August - 2nd Council Meeting

Account Number	Description	Amount
7/27/2024 City of Newport W/S statement		
001-000-000-513-10-47-00	Utilities	\$32.35
001-000-000-521-20-47-00	Utilities	\$64.71
001-000-000-522-50-47-10	Utilities	\$64.71
001-000-000-576-80-47-00	Fire Department SPOFR	\$553.27
	RV Park	
001-000-000-576-80-47-00	Utilities	\$116.47
101-000-000-543-30-47-01	Water - Public Works Shop	\$148.82
410-000-000-534-34-47-01	Public Utilities - Water	\$148.84
411-000-100-535-35-47-01	Public Utilities - Water	\$442.69
Total 7/27/2024 City of Newport W/S statement		\$1,571.86
Total EFT Payment 8/19/2024 8:54:24 AM - 14		\$1,571.86
Total City Of Newport Water & Sewer - AUTO PAY		\$1,571.86

City Service - AUTO PAY  
 EFT Payment 8/19/2024 8:27:42 AM - 3 2024 - August - 2nd Council Meeting

Account Number	Description	Amount
07/31/2024 CityService Statement		
001-000-000-521-20-32-00	Fuel	\$543.11
001-000-000-576-80-32-00	Fuel	\$179.16
101-000-000-543-30-32-00	Fuel Consumed	\$138.44
101-000-000-543-30-32-00	Fuel Consumed	\$1,769.58
	TIB Chip Seal 2024	
410-000-000-534-34-32-00	Fuel Consumed	\$271.08
411-000-100-535-35-32-00	Fuel Consumed	\$570.14
Total 07/31/2024 CityService Statement		\$3,471.51
Total EFT Payment 8/19/2024 8:27:42 AM - 3		\$3,471.51
Total City Service - AUTO PAY		\$3,471.51

Clark Electric 66401 2024 - August - 2nd Council Meeting

Invoice - 15241		\$674.09
001-000-000-572-50-48-00	Repair & Maintenance	\$674.09
	put in dedicated circuit for printer at library	
Total Invoice - 15241		\$140.01
Invoice - 15242		\$140.01
001-000-000-572-50-48-00	Repair & Maintenance	\$140.01
	Trouble shoot chip in electrical panel at library	
Total Invoice - 15242		\$814.10
Total 66401		\$814.10
Total Clark Electric		\$814.10

Vendor Number Reference Account Number Description Amount

Consolidated Supply Co - EFT  
 EFT Payment 8/19/2024 8:27:42 AM - 4  
 07/31/2024 Consolidated Supply Statement

Account Number	Description	Amount
001-000-000-576-80-48-00	Repair & Maintenance	\$403.17
001-000-000-576-80-48-00	Repair & Maintenance RV Park	\$972.75
101-000-000-542-61-41-05	Bathroom repair TIB Chip Seal Project	\$1,482.78
101-000-000-543-30-48-00	Distributor Truck TIB Chip Seal 2024 Equipment Repair & Maint	\$265.47
410-000-000-534-34-31-00	Office & Operating Supplies	\$216.27
410-000-000-534-34-48-00	Repair & Maintenance	\$2,196.18
<b>Total 07/31/2024 Consolidated Supply Statement</b>		<b>\$5,536.62</b>
<b>Total EFT Payment 8/19/2024 8:27:42 AM - 4</b>		<b>\$5,536.62</b>

Total Consolidated Supply Co - EFT

Copper State Bolt & Nut  
 66402

Account Number	Description	Amount
<b>2024 - August - 2nd Council Meeting</b>		
001-000-000-576-80-31-00	Operating Supplies	\$322.99
101-000-000-543-30-31-00	Operating Supplies	\$322.98
410-000-000-534-34-31-00	Office & Operating Supplies	\$322.99
<b>Total 07/31/2024 Copper State Statement</b>		<b>\$968.96</b>

Total Copper Bolt & Nut  
 66403

Dooley Enterprises, Inc.  
 66403

Account Number	Description	Amount
<b>2024 - August - 2nd Council Meeting</b>		
001-000-000-521-20-31-00	Office & Operating Supplies Ammunition	\$1,817.98
<b>Total Invoice - 68447</b>		<b>\$1,817.98</b>

Total Dooley Enterprises, Inc.  
 66404

E & L Service  
 66404

Account Number	Description	Amount
<b>2024 - August - 2nd Council Meeting</b>		
001-000-000-522-50-48-00	Repair & Maintenance	\$249.25
<b>Total 8/7/2024 E&amp;L Fire truck repair</b>		<b>\$249.25</b>

Total E & L Service  
 66404

Total E & L Service  
 66404

Vendor	Number	Reference	Account Number	Description	Amount
Empire Insignias	66405				
		Invoice - 2408025		2024 - August - 2nd Council Meeting	
			001-000-000-521-20-31-01	shoulder patches	\$160.00
				Clothing/Uniforms	\$160.00
		Total Invoice - 2408025			\$160.00
	Total 66405				\$160.00
Total Empire Insignias					\$160.00
ERA	66406				
		Invoice - 073752		2024 - August - 2nd Council Meeting	
			411-000-100-535-35-41-04	Annual lab accreditation testing	\$766.18
				Professional Services	\$766.18
		Total Invoice - 073752			\$766.18
	Total 66406				\$766.18
Total ERA					\$766.18
Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT					
		EFT Payment 8/19/2024 8:27:42 AM - 5		2024 - August - 2nd Council Meeting	
			001-000-000-515-41-41-00	Prof Services - City Attorney	\$2,451.00
		07/31/2024 EMLVO Statement			\$2,451.00
		Total 07/31/2024 EMLVO Statement			\$2,451.00
	Total EFT Payment 8/19/2024 8:27:42 AM - 5				\$2,451.00
Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT					\$2,451.00
Exbabylon Physical Security	66407				
		Invoice - 206220		2024 - August - 2nd Council Meeting	
			001-000-000-514-20-42-00	Communications	\$15.62
			101-000-000-543-30-42-00	Communications	\$15.62
			410-000-000-534-34-42-00	Communications	\$62.47
			411-000-100-535-35-42-00	Communications	\$62.46
		Total Invoice - 206220			\$156.17
	Total 66407				\$156.17
Total Exbabylon Physical Security					\$156.17
Excess Inc	66408				
		Invoice - 7303		2024 - August - 2nd Council Meeting	
			001-000-000-576-80-47-01	Garbage Utilities	\$510.17
				RV Park	\$510.17
		Total Invoice - 7303			\$510.17
	Total 66408				\$510.17
Total Excess Inc					\$510.17

Vendor	Number	Reference	Account Number	Description	Amount
FedEx	66409	Invoice - 8-544-35990	001-000-000-521-20-42-00	2024 - August - 2nd Council Meeting Communications	\$10.43
		Total Invoice - 8-544-35990		Sending evidence to lab	\$10.43
Total FedEx	Total 66409				\$10.43
J.A. Sewell & Assoc., LLC	66410	Invoice - 24NP07	001-000-000-558-50-41-00	2024 - August - 2nd Council Meeting Professional Services	\$4,279.59
		Total Invoice - 24NP07			\$4,279.59
Total J.A. Sewell & Assoc., LLC	Total 66410				\$4,279.59
Law Offices of Joshua Maurer, PLLC - DIRECT PAY		Direct Pay Payment 8/19/2024 8:28:59 AM - 2	001-000-000-515-41-41-01	2024 - August - 2nd Council Meeting Pros Atty - Prof Svc	\$3,000.00
		August 2024 J Maurer PA Services			\$3,000.00
		Total August 2024 J Maurer PA Services			\$3,000.00
Total Direct Pay Payment 8/19/2024 8:28:59 AM - 2					\$3,000.00
Total Law Offices of Joshua Maurer, PLLC - DIRECT PAY					\$3,000.00
Leo's Excavating, LLC	66411	Invoice - 011295	103-000-000-594-76-60-02	2024 - August - 2nd Council Meeting Park Facilities	\$430.80
		Total Invoice - 011295		Pickle Ball Court 1 load top soil for pickle ball court	\$430.80
		Invoice - 1241	410-000-000-534-34-41-00	Professional Services excavation to install blowoff on Larch	\$1,091.00
		Total Invoice - 1241			\$1,091.00
Total Leo's Excavating, LLC	Total 66411				\$1,521.80
Les Schwab Tires (PR)	66412	07/31/2024 Les Schwab Statement	001-000-000-576-80-48-00	2024 - August - 2nd Council Meeting Repair & Maintenance	\$1,242.16
			101-000-000-543-30-48-00	Parks truck tires and alignment Equipment Repair & Maint	\$1,168.84



Vendor	Number	Reference	Account Number	Description	Amount
				Legal Notice public hearing 201 S. Fea Variance	
		Total Invoice - 6632			\$179.85
Total Newport Miner	Total 66414				\$445.70
					\$445.70
North, David - DIRECT PAY					
		Direct Pay Payment 8/19/2024 8:28:59 AM - 3	2024 - August - 2nd Council Meeting		
		August 2024 D North Cell Phone reimbursement	Communications		
		410-000-000-534-34-42-00			\$50.00
		Total August 2024 D North Cell Phone reimbursement			\$50.00
Total Direct Pay Payment 8/19/2024 8:28:59 AM - 3					\$50.00
Total North, David - DIRECT PAY					\$50.00
North, Nickole - DIRECT PAY					
		Direct Pay Payment 8/19/2024 8:28:59 AM - 4	2024 - August - 2nd Council Meeting		
		August 2024 N North Cell Phone Reimbursement	Communications		
		001-000-000-514-20-42-00			\$50.00
		Total August 2024 N North Cell Phone Reimbursement			\$50.00
Total Direct Pay Payment 8/19/2024 8:28:59 AM - 4					\$50.00
Total North, Nickole - DIRECT PAY					\$50.00
Northeast Washington Family Counseling PS					
	66415				
		08/01/2024 NE WA Family Counseling Statement	2024 - August - 2nd Council Meeting		
		001-000-000-521-20-41-00	Professional Services		\$850.00
		Sander employment screen			\$850.00
Total 08/01/2024 NE WA Family Counseling Statement					\$850.00
Total Northeast Washington Family Counseling PS	Total 66415				\$850.00
O'Reilly Auto Parts	66416				
		7/28/2024 O'Reilly Statement	2024 - August - 2nd Council Meeting		
		001-000-000-576-80-31-00	Operating Supplies		\$44.29
		101-000-000-543-30-31-00	Operating Supplies		\$54.88
		101-000-000-543-30-48-00	Equipment Repair & Maint		\$208.97
		410-000-000-534-34-31-00	Office & Operating Supplies		\$44.30

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-31-00	Office & Operating Supplies	\$86.88
<b>Total O'Reilly Auto Parts</b>	<b>66416</b>	<b>Total 7/28/2024 O'Reilly Statement</b>			<b>\$439.32</b>
					<b>\$439.32</b>
<b>Oxarc</b>	<b>66417</b>				
				<b>2024 - August - 2nd Council Meeting</b>	
		<b>07/31/2024 Oxarc Statement</b>			
			001-000-000-576-80-31-00	Operating Supplies	\$87.38
			101-000-000-543-30-31-00	Operating Supplies	\$87.38
			410-000-000-534-34-31-00	Office & Operating Supplies	\$87.39
			411-000-100-535-35-31-00	Office & Operating Supplies	\$4,383.41
				Chlorine	
<b>Total Oxarc</b>	<b>66417</b>	<b>Total 07/31/2024 Oxarc Statement</b>			<b>\$4,645.56</b>
					<b>\$4,645.56</b>
					<b>\$4,645.56</b>
<b>Pacwest Machinery</b>	<b>66418</b>				
				<b>2024 - August - 2nd Council Meeting</b>	
		<b>Invoice - 30422651</b>			
			101-000-000-543-30-48-00	Equipment Repair & Maint	\$13,856.25
				Distributor truck repairs	
<b>Total Pacwest Machinery</b>	<b>66418</b>	<b>Total Invoice - 30422651</b>			<b>\$13,856.25</b>
					<b>\$13,856.25</b>
					<b>\$13,856.25</b>
<b>Paul VanEtten -DIRECT PAY</b>					
				<b>2024 - August - 2nd Council Meeting</b>	
		<b>Direct Pay Payment 8/19/2024 8:28:59 AM - 5</b>			
				August 2024 P Vanetten Cell phone reimbursement	
			410-000-000-534-34-42-00	Communications	\$50.00
					<b>\$50.00</b>
		<b>Total August 2024 P Vanetten Cell phone reimbursement</b>			<b>\$50.00</b>
		<b>Total Direct Pay Payment 8/19/2024 8:28:59 AM - 5</b>			<b>\$50.00</b>
<b>Total Paul VanEtten -DIRECT PAY</b>					<b>\$50.00</b>
					<b>\$50.00</b>
<b>Pitney Bowes Bank Reserve Account - AUTO PAY</b>					
				<b>2024 - August - 2nd Council Meeting</b>	
		<b>EFT Payment 8/19/2024 8:27:42 AM - 7</b>			
				July 2024 Pitney Bowes Reserve Account Transfer	
			001-000-000-514-20-42-00	Communications	\$100.00
			101-000-000-543-30-42-00	Communications	\$100.00
			410-000-000-534-34-42-00	Communications	\$400.00

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-42-00	Communications	\$400.00
		Total July 2024 Pitney Bowes Reserve Account Transfer			\$1,000.00
		Total EFT Payment 8/19/2024 8:27:42 AM - 7			\$1,000.00
		Total Pitney Bowes Bank Reserve Account - AUTO PAY			\$1,000.00
PO CO Auditor	66419			2024 - August - 2nd Council Meeting	
		Invoice - 61231	411-000-100-535-35-41-04	Professional Services	\$18.00
			Acct 2425.0	Lien filing	
		Total Invoice - 61231			\$18.00
		Invoice - 61284	101-000-000-543-30-41-02	Professional Services	\$306.50
			Recording Res 20240805		
		Total Invoice - 61284			\$306.50
		Reimbursement PO CO Auditor	001-000-000-321-99-00-00	Business Licenses	\$20.00
			Exempt from business license		
		Total Reimbursement PO CO Auditor			\$20.00
		Total 66419			\$344.50
Total PO CO Auditor					\$344.50
PO CO Corrections	66420			2024 - August - 2nd Council Meeting	
		August 2024 Jail Services			
			001-000-000-523-60-41-00	Prisoner Room & Board	\$5,606.42
			001-000-000-523-60-41-01	Prisoner Medical Costs	\$111.53
			June medical expense		
		Total August 2024 Jail Services			\$5,717.95
		Total 66420			\$5,717.95
Total PO CO Corrections					\$5,717.95
PO CO Counseling Services	66421			2024 - August - 2nd Council Meeting	
		July 2024 Liquor Excise Tax			
			001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$69.26
		Total July 2024 Liquor Excise Tax			\$69.26
		Total 66421			\$69.26
Total PO CO Counseling Services					\$69.26

Vendor	Number	Reference	Account Number	Description	Amount
PO CO Dispatch Center	66422			2024 - August - 2nd Council Meeting	
		August 2024 Dispatch Services	001-000-000-521-20-41-03	Sheriff Services (Dispatch)	\$4,920.25
		Total August 2024 Dispatch Services			\$4,920.25
Total PO CO Dispatch Center	66422				\$4,920.25
PO CO Solid Waste Div.	66423			2024 - August - 2nd Council Meeting	
		07/24/2024 PO CO Solid Waste Statement		Utilities	\$33.19
			001-000-000-513-10-47-00	Utilities	\$33.19
			001-000-000-521-20-47-00	Garbage Utilities	\$33.19
			001-000-000-576-80-47-01	Garbage Utilities	\$33.19
			101-000-000-543-30-47-03	Garbage Utilities	\$33.20
			410-000-000-534-34-47-02	Garbage Utilities	\$387.90
			411-000-100-535-35-47-02	Garbage Utilities	\$553.86
		Total 07/24/2024 PO CO Solid Waste Statement			\$553.86
Total PO CO Solid Waste Div.	66423				\$553.86
PO CO Treasurer	66424			2024 - August - 2nd Council Meeting	
		July 2024 Court Remit	633-000-000-586-12-00-00	County Clearing Fund	\$934.52
		Total July 2024 Court Remit			\$934.52
Total PO CO Treasurer	66424				\$934.52
Pointe Pest Control	66425			2024 - August - 2nd Council Meeting	
		Invoice - 2826674		Professional Service	\$31.64
			001-000-000-511-30-41-00	City Hall pest control	\$31.64
			001-000-000-513-10-41-00	Professional Services	\$31.64
			001-000-000-514-20-41-00	Professional Services	\$31.64
			101-000-000-543-30-41-02	Professional Services	\$63.28
			410-000-000-534-34-41-00	Professional Services	\$63.26
			411-000-100-535-35-41-04	Professional Services	\$253.10
		Total Invoice - 2826674			\$253.10
Total Pointe Pest Control	66425				\$253.10

Vendor	Number	Reference	Account Number	Description	Amount
Procom LLC	66426	Invoice - 110576	2024 - August - 2nd Council Meeting		
			001-000-000-521-20-41-00	Professional Services	\$78.00
			E. Sanders		
		Total Invoice - 110576			\$78.00
		Total 66426			\$78.00
		Total Procom LLC			\$78.00
Public Utility District -AUTO PAY		EFT Payment 8/19/2024 8:27:42 AM - 8	2024 - August - 2nd Council Meeting		
		07/31/2024 PUD Statement			
			001-000-000-513-10-47-00	Utilities	\$53.52
			001-000-000-521-20-47-00	Utilities	\$95.42
			001-000-000-522-50-47-10	Utilities	\$95.42
			001-000-000-576-80-47-00	Fire Department SPOFR	\$457.03
				Utilities	
				RV Park	
			001-000-000-576-80-47-00	Utilities	\$548.92
			101-000-000-542-63-47-00	Street Lighting	\$1,185.11
			410-000-000-534-34-47-00	Public Utilities	\$3,073.52
			411-000-100-535-35-47-00	Public Utilities	\$2,523.78
		Total 07/31/2024 PUD Statement			\$8,032.72
		Total EFT Payment 8/19/2024 8:27:42 AM - 8			\$8,032.72
		Total Public Utility District -AUTO PAY			\$8,032.72
Reid Legal Office, PLLC - DIRECT PAY		Direct Pay Payment 8/19/2024 8:28:59 AM - 6	2024 - August - 2nd Council Meeting		
		August 2024 Reid PD Services			
			001-000-000-515-93-41-00	Public Defenders	\$1,273.08
		Total August 2024 Reid PD Services			\$1,273.08
		Total Direct Pay Payment 8/19/2024 8:28:59 AM - 6			\$1,273.08
		Total Reid Legal Office, PLLC - DIRECT PAY			\$1,273.08
Salesky Service Center	66427	Invoice - 2024-19820	2024 - August - 2nd Council Meeting		
			410-000-000-534-34-48-00	Repair & Maintenance	\$106.03
		Total Invoice - 2024-19820			\$106.03
		Total 66427			\$106.03
		Total Salesky Service Center			\$106.03
Selkirk Ace Hardware	66428	07/25/2024 Selkirk Ace Statement	2024 - August - 2nd Council Meeting		
			001-000-000-576-80-31-00	Operating Supplies	\$633.33

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-576-80-48-00	Repair & Maintenance	\$62.39
			101-000-000-543-30-31-00	Operating Supplies	\$286.03
			103-000-000-594-76-60-02	Park Facilities	\$139.82
			410-000-000-534-34-31-00	Pickle Ball Court	\$273.67
			410-000-000-534-34-48-00	Office & Operating Supplies	\$32.97
			411-000-100-535-35-31-00	Repair & Maintenance	\$376.55
			411-000-100-535-35-48-00	Office & Operating Supplies	\$121.56
				Repair & Maintenance	\$1,926.32
				<b>Total 07/25/2024 Selkirk Ace Statement</b>	<b>\$1,926.32</b>
				<b>Total 66428</b>	<b>\$1,926.32</b>
				<b>Total Selkirk Ace Hardware</b>	
				<b>State of WA - DOR EFT</b>	
				<b>EFT Payment 8/19/2024 8:27:42 AM - 9</b>	
				<b>July 2024 B&amp;O Taxes</b>	
			410-000-000-534-34-44-00	B&O Utility Tax	\$4,665.75
			411-000-100-535-35-44-00	Utility B&O Tax	\$3,332.83
				<b>Total July 2024 B&amp;O Taxes</b>	<b>\$7,998.58</b>
				<b>Total EFT Payment 8/19/2024 8:27:42 AM - 9</b>	<b>\$7,998.58</b>
				<b>Total State of WA - DOR EFT</b>	<b>\$7,998.58</b>
				<b>State Treasurer</b>	
				<b>66429</b>	
				<b>2024 - August - 2nd Council Meeting</b>	
				<b>July 2024 State Remit</b>	
			633-000-000-586-12-00-01	State Clearing Fund	\$1,023.91
			633-000-000-586-58-00-00	State Building Code Remit	\$76.00
				<b>Total July 2024 State Remit</b>	<b>\$1,099.91</b>
				<b>Total State Treasurer</b>	<b>\$1,099.91</b>
				<b>66430</b>	
				<b>2024 - August - 2nd Council Meeting</b>	
				<b>Invoice - 2348914321-002</b>	
			101-000-000-542-61-41-05	TIB Chip Seal Project	\$2,375.74
				TIB Chip Seal 2024	
				Roller Rental	
				<b>Total Invoice - 2348914321-002</b>	<b>\$2,375.74</b>
				<b>Total United Rentals</b>	<b>\$2,375.74</b>
				<b>US Bank - AUTO PAY</b>	
				<b>EFT Payment 8/19/2024 8:27:42 AM - 10</b>	
				<b>07/25/2024 US Bank Statement</b>	
			001-000-000-513-10-42-00	Communications	\$17.22
			001-000-000-514-20-31-00	Office & Operating Supplies	\$115.63
			001-000-000-521-20-31-00	Office & Operating Supplies	\$661.03

Vendor	Number	Reference	Account Number	Description	Amount
	001-000-000-521-20-42-00			Communications	\$32.30
	001-000-000-521-20-49-00			Miscellaneous Expenditure	\$10.00
	001-000-000-522-10-49-00			food handler card	
	001-000-000-576-80-31-00			Bldg permit for fire hall	\$231.66
	001-000-000-576-80-32-00			Operating Supplies	\$161.81
	001-000-000-576-80-48-00			Fuel	\$66.13
	101-000-000-543-30-31-00			Repair & Maintenance	\$153.99
	101-000-000-543-30-32-00			Operating Supplies	\$300.12
	109-000-000-573-90-49-00			Fuel Consumed	\$116.03
	410-000-000-534-34-31-00			Spectator & Community Events	\$17.00
	411-000-100-535-35-31-00			Temp food permit Nat Night Out	\$277.49
	411-000-100-535-35-49-00			Office & Operating Supplies	\$1,047.37
				Miscellaneous Expenditures	\$258.35
				Adobe Subscription	
				<b>Total 07/25/2024 US Bank Statement</b>	<b>\$3,466.13</b>
				<b>Total EFT Payment 8/19/2024 8:27:42 AM - 10</b>	<b>\$3,466.13</b>
				<b>Total US Bank - AUTO PAY</b>	<b>\$3,466.13</b>
				<b>Utilities Underground Location Center- DIRECT PAY</b>	
				<b>Direct Pay Payment 8/19/2024 8:28:59 AM - 7</b>	
				<b>Invoice - 4070196</b>	
				410-000-000-534-34-41-00	\$4.62
				411-000-100-535-35-41-04	\$4.62
				<b>Total Invoice - 4070196</b>	<b>\$9.24</b>
				<b>Total Direct Pay Payment 8/19/2024 8:28:59 AM - 7</b>	<b>\$9.24</b>
				<b>Total Utilities Underground Location Center- DIRECT PAY</b>	<b>\$9.24</b>
				<b>Van Valkenburg Law PS -DIRECT PAY</b>	
				<b>Direct Pay Payment 8/19/2024 8:28:59 AM - 8</b>	
				<b>August 2024 V Valkenburg PD Services</b>	
				001-000-000-515-93-41-00	\$1,273.08
				<b>Total August 2024 V Valkenburg PD Services</b>	<b>\$1,273.08</b>
				<b>Total Direct Pay Payment 8/19/2024 8:28:59 AM - 8</b>	<b>\$1,273.08</b>
				<b>Total Van Valkenburg Law PS -DIRECT PAY</b>	<b>\$1,273.08</b>
				<b>Vestis - AUTO PAY</b>	
				<b>EFT Payment 8/19/2024 8:27:42 AM - 11</b>	
				<b>7/31/2024 Vestis Statement</b>	
				001-000-000-576-80-49-00	\$14.07
				101-000-000-543-30-49-00	\$42.22
				410-000-000-534-34-49-00	\$42.22
				Miscellaneous	
				Miscellaneous Expenditures	
				Miscellaneous Expenditures	

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-49-00	Miscellaneous Expenditures	\$42.23
		Total 7/31/2024 Vestis Statement			\$140.74
		Total EFT Payment 8/19/2024 8:27:42 AM - 11			\$140.74
		Total Vestis - AUTO PAY			\$140.74
Water & Sewer Refunds	66431				
		Prepaid water and sewer refund L Maki	2024 - August - 2nd Council Meeting		
		410-000-000-343-40-10-01	Leslie Maki		\$481.65
		411-000-000-343-50-10-01	Basic Charges-Water Revenue		\$614.11
		Total Prepaid water and sewer refund L Maki	Basic Charges - Sewer Revenue		\$1,095.76
					\$1,095.76
					\$1,095.76
Total Water & Sewer Refunds	Total 66431				
WSDA - EFT					
		EFT Payment 8/19/2024 8:27:42 AM - 12	2024 - August - 2nd Council Meeting		
		2024 WSDA Pesticide License D North			
		101-000-000-543-30-49-00	Miscellaneous Expenditures		\$50.00
		Total 2024 WSDA Pesticide License D North			\$50.00
		Total EFT Payment 8/19/2024 8:27:42 AM - 12			\$50.00
Total WSDA - EFT					\$50.00
Ziply Fiber - AUTO PAY					
		EFT Payment 8/19/2024 8:27:42 AM - 13	2024 - August - 2nd Council Meeting		
		08/01/2024 Ziply Statement 5094472072			
		411-000-100-535-35-42-00	Communications		\$127.36
		WWTP Autodialer due 8/26			
		Total 08/01/2024 Ziply Statement 5094472072			\$127.36
		Total EFT Payment 8/19/2024 8:27:42 AM - 13			\$127.36
Total Ziply Fiber - AUTO PAY					\$127.36
Grand Total		Vendor Count	58		\$103,147.23

CITY OF NEWPORT  
PAYROLL CHECK REGISTER

PAYDAY: August 9, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1698 through No. 1706 as well as the Direct Deposit run 8/5/2024 for employees are approved for payment in the amount of \$86,006.54 this 19th day of August 2024.

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

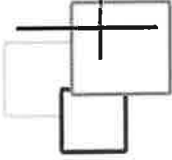
Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

City Deputy Clerk/Treasurer *J. Hansen* \_\_\_\_\_

# Register



Number	Name	Fiscal Description	Cleared	Amount
1698	Dept of Labor & Industry	2024 - August - 1st Council Meeting		\$3,657.95
1699	Dept of Retirement - Def Comp	2024 - August - 1st Council Meeting		\$927.50
1700	Dept of Retirement Systems	2024 - August - 1st Council Meeting		\$7,908.35
1701	EFTPS	2024 - August - 1st Council Meeting		\$13,473.15
1702	Employment Security	2024 - August - 1st Council Meeting		\$105.77
1703	Employment Security - LTC	2024 - August - 1st Council Meeting		\$273.89
1704	Employment Security - PMFL	2024 - August - 1st Council Meeting		\$317.12
1705	Idaho State Tax	2024 - August - 1st Council Meeting		\$842.00
1706	Vimly Benefit Solutions, Inc. - EFT	2024 - August - 1st Council Meeting		\$15,218.57
	Payroll Vendor	2024 - August - 1st Council Meeting		\$43,282.24
	<b>Direct Deposit Run -</b>			
	<b>8/5/2024</b>			<b>\$86,006.54</b>