

**NEWPORT CITY COUNCIL AGENDA**

***December 02, 2024 AT 6:00 P.M.***

**INTRODUCTION**

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

**YOUR ELECTED OFFICIALS**

MAYOR KEITH CAMPBELL  
COUNCILMEMBER KENNETH SMITH  
COUNCILMEMBER ELIZABETH SPRING  
COUNCILMEMBER JAMI SEARS  
MAYOR PRO TEM MARK ZORICA  
COUNCILMEMBER NATHAN LONGLY

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**CALL TO ORDER**

ROLL CALL  
PLEDGE OF ALLEGIANCE  
AMENDMENTS & APPROVAL OF AGENDA &  
11/18/24 COUNCIL MEETING MINUTES

**MAYOR & COUNCIL COMMENTS:**

**AUDIENCE PARTICIPATION:**

**CITY ADMINISTRATOR COMMENTS:**

**OLD BUSINESS:**

Motion to approve Resolution 20241120 revoking all prior fee resolutions and adopting a new fee schedule – Abby Gribi, City Administrator

**NEW BUSINESS:**

Motion to approve Ordinance 2129 repealing Ordinance 768 and providing for other matters properly related thereto – Abby Gribi, City Administrator

Motion to accept the Washington State Transportation Improvement Board Grant for a Chip Seal Project in 2025 in the amount of \$174,684 with a City match amount of \$9,194 – Abby Gribi, City Administrator

Motion to approve Resolution 20241202 revoking all prior electronic fund transfer and drug and alcohol testing procedure manual resolutions – Nickole North, Clerk/Treasurer

2025 Budget Overview – Nickole North, Clerk/Treasurer

**BILLS & PAYROLL:**

CLAIMS CHECKS 66613-66638	\$465,488.03
CLAIMS EFT 11/25/2024 Run 1-7	\$109,323.69
CLAIMS DIRECT PAY 11/25/2024 Run 1	\$6,992.77
PAYROLL E-CHECKS 1761-1769; Dir Deposit Run 11/18/2024	\$78,980.73

**ADJOURNMENT:**

**MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON**  
**November 18, 2024**

A meeting of the Newport City Council was held on November 18, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

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At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

**APPROVAL OF AGENDA & MINUTES:**

Awarding the Newport City Park Sidewalk Project to Bacon Concrete Inc was added to New Business. Councilmember Zorica moved to approve the agenda as amended and the minutes from the November 04, 2024, Council Meeting; Councilmember Sears seconded. Motion carried.

**MAYOR AND COUNCIL COMMENTS:**

Mayor Campbell wished everyone a Happy Thanksgiving and read a quote that was inspirational. He reminded everyone to be grateful for what we have.

Councilmember Sears reminded everyone that winter weather is coming and it is important to keep your windows clear when driving and be safe.

Councilmember Longly also asked citizens to be mindful of leaving adequate space for the snowplows to come through.

**NEW BUSINESS:**

A public hearing to discuss revenue sources for the 2025 budget and 2024 budget amendments was opened at 6:03 PM. Clerk/Treasurer North reviewed all of the upcoming requests that she will be asking for approval for tonight with the Council. There was no public comment and the public hearing was closed at 6:18 PM.

Councilmember Sears moved to approve Resolution 20241118 authorizing an increase in the regular property tax levy to be collected in the 2025 tax year; Councilmember Spring seconded. Motion carried.

Councilmember Longly moved to approve Resolution 20241119 setting a health insurance cap for the City Employees in 2025; Councilmember Zorica seconded. Motion carried.

Councilmember Longly moved to table Resolution 20241120 revoking all prior fee resolutions and adopting a new fee schedule until the next meeting; Councilmember Zorica seconded. Motion carried.

Councilmember Longly moved to approve Resolution 20241121 adopting and amending rates and charges for water and sewer utility services; establishing a schedule and an effective date; Councilmember Smith seconded. Motion carried.

Councilmember Zorica moved to approve Resolution 20241122 adopting the City of Newport Water System Plan; Councilmember Sears seconded. Motion carried.

Councilmember Zorica moved to approve Agreement NP2024-11 with Josh Maurer, Attorney at Law for prosecutor services between January 01, 205 through December 31, 2027 in the amount of \$3,100.00 per month; Councilmember Spring seconded. Motion carried.

Councilmember Longly moved to approve Ordinance 2128 amending the Fiscal Year 2024 Budget; Councilmember Sears seconded. Motion carried.

Councilmember Zorica moved to award the Newport City Park Sidewalk Project Federal Aid #TARP 0860(004) to Bacon Concrete Inc. in the amount of \$66,107.00; Councilmember Spring seconded. Motion carried.

A financial report was given to the Council for their review.

**BILLS & PAYROLL:**

Councilmember Longly moved to approve the bills and payroll; Councilmember Smith seconded. Motion carried.

2024 CLAIMS CHECKS 66585-66612	\$87,483.57
2024 CLAIMS EFT 11/08/2024 Run 1-11	\$34,934.99
2024 CLAIMS DIRECT PAY 11/14/2024 Run 1-8	\$10,556.09
PAYROLL E-CHECKS 1752-1760; Dir Deposit Run 11/05/2024	\$79,116.80

**ADJOURNMENT:**

The meeting was adjourned at 6:47 PM.

Attest: \_\_\_\_\_  
Nickole North  
Clerk/Treasurer

By: \_\_\_\_\_  
Keith Campbell  
Mayor

**RESOLUTION NO. 20241120**

**A RESOLUTION OF THE CITY OF NEWPORT REVOKING ALL PRIOR  
FEE RESOLUTIONS AND ADOPTING A NEW FEE SCHEDULE.**

WHEREAS, the City of Newport has adopted a fee schedule, and

WHEREAS, it is deemed necessary to update the fee schedule,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF  
NEWPORT, WASHINGTON as follows:

SECTION 1: All prior fee resolutions are hereby revoked.

SECTION 2: The following schedule of fees is hereby adopted effective January 01, 2025 and shall remain in effect until amended or superseded by resolution of the Newport City Council.

SECTION 3. The City Administrator shall be authorized to make such interpretations as may be necessary to effectively administer the processing of permits in the City and may determine the fee for permits not specified in the following schedule.

**CITY OF NEWPORT, WA FEE SCHEDULE**

***BUILDING, CONSTRUCTION, DEVELOPMENT AND ZONING FEES***

Building Permit Fee *	See Resolution 20240417
Plan Review	65% of Bldg Permit Fee
New Build Mechanical	15% of building permit
New Build Plumbing	15% of building permit
Mechanical Permit Fee	\$165.00
Plumbing Permit Fee	\$165.00
Mobile Home Installation Permit (Per Section)	\$100.00
Certificate of Occupancy/Zoning Compliance*	\$75.00
Fence Permit	\$25.00
Clearing and Grading Permit*	\$25.00
Code Enforcement Action*	\$500/day
Code Interpretation*	\$75.00
Comprehensive Plan Amendment*	\$500.00
Conditional Use Permit Application *	\$400.00

Demolition Permit	\$25.00
Development Code Amendment*	\$400.00
Fuel Tank Fee (installation of fuel storage tanks)	\$100.00
Future Land Use Map Amendment*	\$400.00
Environmental Impact Statement Fee (EIS) *	Actual Cost
Planned Development Approval (Preliminary and Final)*	\$1,500.00
Plat Approval (10 or more lots) (Preliminary and Final)*	\$1,500.00
Plat Filing Time Extension *	\$250.00
Short Plat Application *	\$400.00
Plat Vacation or Alteration*	\$400.00
Pre Application Meeting*	\$500.00
Lot Line Adjustment *	\$50.00
Annexation Petition Fee *	\$600.00
Binding Site Plan Approval (Preliminary and Final)*	\$400.00
Reasonable Use Exception*	\$400.00
Site Specific Rezone Application *	\$400.00
RV Parks*	\$400.00
SEPA Checklist/Threshold Determination*	\$350.00
Shoreline Conditional Use Permit*	\$250.00
Shoreline Substantial Development Permit*	\$250.00
Shoreline Variance*	\$250.00
Shoreline Authorization*	\$75.00
Site Plan Review*	\$300.00
Street Vacations**	\$200.00
Temporary Use Permit*	\$20.00 per month
Variance Request Application *	\$350.00
Investigation Fees ***	\$ Equal to the amount of the permit fee
Notice Boards	\$50.00 refundable if returned

\* Plus actual costs incurred by City, such as plan review, notices, hearing examiner ,advertising, mailings engineering services, and recordings will be the responsibility of the applicant. Building permits are valid for 180 days. A one-time 180-day extension can be requested to administration.

\* Inspections reset 180 validity\*

\*\* Plus compensation as determined by the City Council pursuant to RCW 35.79.030.

\*\*\* 1. Investigation: Whenever any work for which a permit is required by the City of Newport Building Code has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

\*\*\* 2. Fee: An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in this resolution. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

NOTE – There will be deposits collected for Master Land Use Applications. This is in addition to actual fees– (See application for list of deposits. Any deposits not used will be refunded to applicant)

--FEE REFUNDS-- - The Building Official may authorize the refunding of any fee paid hereunder, which was erroneously paid or collected.

***FALSE ALARM PENALTIES***

1 <sup>ST</sup> response	Warning
2 <sup>nd</sup> response	\$50.00
3 <sup>rd</sup> response	\$100.00
4 <sup>th</sup> + response	\$150.00

(If not paid within 60 days there will be a 50% increase and the balance will be sent to collections.)

***CODE ENFORCEMENT FEES***

Dog Licenses – Spayed or Neutered	\$10.00	(Ord. #1079)
Dog Licenses – Not Altered	\$50.00	(Ord. #1079)
Dog Licenses Late Penalty (purchased after Feb. 28)	\$10.00	(Ord. #928)
Dog Impound	\$25.00	(Ord. #928)
Dog Boarding Costs per Day (City)	\$50.00	(Ord. #928)

**Parking Penalties:**

Overtime/Overlimit – as otherwise legally park	\$20.00
Overtime/Overlimit of city-wide 48 hour parking limit	\$40.00
No Parking Zone/Spaces	\$40.00
Other Parking Zones/Loading Zone Violations	\$30.00
Failure to Display Disable Placard	\$10.00
Right of Way Obstruction	\$85.00 + Restitution (Ord. #1073)

***BUSINESS LICENSE FEES:***

General & Home Business License City Endorsement Fee \$20.00

Non-Resident Business License:

- Under \$2,000.00 Annual Gross Revenue Within City Limits \$0.00
- Over \$2,000.00 Annual Gross Revenue Within City Limits \$20.00

***COPYING, MAPS AND OTHER MISC. FEES***

Photo Copying per Page	\$0.15
Envelope for Mailing	Actual Cost
Mailed Copies Postage	Actual Cost
Copy of Annual Budget	Actual Cost
Copy of Comprehensive Plan	Actual Cost
Copies per Page (outside printer)	Actual Cost
Police / Fire Reports per Page	\$0.15
Public Records Request Copies per Page	\$0.15
Video Tape	Actual Cost
Audio Tape per Meeting	Actual Cost
Audio Tape (outside vendor)	Actual Cost
Fax per Page	\$1.00
NSF Check Return Charge	\$35.00
Lien Filing Fee per lien	Actual cost plus \$25.00
Lien Release Fee per lien	Actual cost plus \$25.00
Maps – City 8 ½” by 11”	\$0.15
Maps – Cit 11” x 17”	\$1.00
Maps – City 20” x 30”	Actual Cost
Maps – City 3’ x 5’	Actual Cost
Flood Zone Maps – Small	\$1.50
Zoning Maps – Small 11” x 17”	\$1.00
Zoning Maps – Large 20” x 30”	Actual Cost

***RENTAL OF CITY PARK AND OTHER FEES***

Reservation Fee per Pre-Scheduled Reserved Small Event	\$35.00
Small Event Clean-Up Deposit (refundable if cleaned)	\$50.00
Special Event Reservation Fee Large Event (without electricity)	\$75.00 per day
Special Event Reservation Fee Large Event (with electricity)	\$100.00 per day
Special Event Damage Deposit (refundable)	\$250.00
RV Park Fee Per Night	\$40.00
RV Dump Fee	\$10.00

***UTILITY BUSINESS AND OCCUPATION TAX LEVIED***

Telephone	6% of gross sales
Electricity & Electrical Energy	6% of gross sales
Natural, manufactured or mixed gas	6% of gross sales
Solid Waste	10% of gross sales
Franchise Fee (Concept Communications)	5% of gross sales

***WATER AND SEWER FEES***

Water (no tax on installation charges)	18% of gross sales (4% = fire protection)
Sewer (no tax on installation charges)	16% of gross sales
Monthly outside residential water	Base water rate + 25%
Monthly outside residential sewer	Base sewer rate + 25%

**Water Overage Rate –**

- Tier 1 – Base Water Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Water Rate per 1000 gallons + 150% for add'l 50,000 gallons after 30,000+ allowed gallons
- Tier 3 – Base Water Rate per 1000 gallons + 250% for additional gallons after 80,000+ allowed gallons

**Sewer Overage Rate**

- Tier 1 – Base Sewer Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Sewer Rate per 1000 gallons + 150% for additional gallons after 30,000+ allowed gallons

Water Late Fee	\$5.00
Sewer Late Fee	\$5.00
Shutoff fee for voluntary water turnoff	\$20.00
Door Shut Off Notice Fee	\$20.00
Disconnect fee for nonpayment	\$30.00
Adjustment on leaks - 25% of the previous 24 months water and sewer overage average	
Water & Sewer Annual Payment	5% discount
Standby Water Fee (Commercial Fire Protection Devices, ie. sprinklers)	\$5.00
City Fire Hydrant Fee	\$10.00
Privately Owned Unmetered Fire Hydrants	\$10.00
(mFC )-06 – Fecal Coliform – per test	\$45.00
Office Rent (Water)	\$510.00 Month
Office Rent (Sewer)	\$510.00 Month
Water Meter Testing	Actual Cost
Water Meter & Parts	Cost plus 25%
Bulk Water Daily Fixed Charge	\$25.00
Bulk Water Weekly Fixed Charge	\$100.00
Bulk Water Monthly Fixed Charge	\$250.00
Bulk Water Fee (up to 10,000 gallons)	Minimum Cost of Water
Bulk Water Fee (over 10,000 gallons)	Water Overage Rate Tier 1-3
Bulk Water Hydrant Fee Deposit	\$1,500.00
Flat Water Rate (Construction Water)	Base Rate of water connection size plus 10%

#### WATER AND SEWER CONNECTION CHARGES

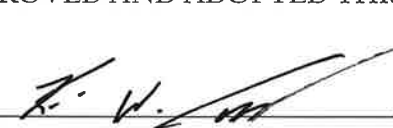
Residential Water Connection Charge ¾" **	\$3,000.00
Residential- Multifamily Water Connection Charge 1"***	\$4,000.00
Commercial Water Connection Charge ¾" **	\$3,000.00
Commercial Water Connection Charge 1" **	\$4,000.00
Commercial Water Connection Charge 1 ½ " **	\$6,000.00
Commercial Water Connection Charge 2" **	\$8,000.00
Commercial Water Connection Charge 3" **	\$12,000.00
Commercial Water Connection Charge 4" **	\$16,000.00


Commercial Water Connection Charge 6" **	\$24,000.00
Residential Sewer Connection Charge ¾" **	\$5,000.00
Residential-Multifamily Sewer Connection Charge 1"	\$7,000.00
Commercial Sewer Connection Charge ¾" **	\$5,000.00
Commercial Sewer Connection Charge 1" **	\$7,000.00
Commercial Sewer Connection Charge 1 ½ " **	\$10,000.00
Commercial Sewer Connection Charge 2" **	\$13,000.00
Commercial Sewer Connection Charge 3" **	\$20,000.00
Commercial Sewer Connection Charge 4" **	\$27,000.00
Commercial Sewer Connection Charge 6" **	\$40,000.00

\*\*Connection charges and the cost of the meter must be paid at the time of permit issuance or connection to our service if no permit is required and does not include the actual costs for parts, material, labor and administration which will be charged in addition to the connection charges set forth above.

Penalty for violating any ordinance of the City except in cases where a different punishment is prescribed by any ordinance of the city is a fine not to exceed \$500.00 or by imprisonment not to exceed 30 days or both.

APPROVED AND ADOPTED THIS 18<sup>th</sup> Day of November, 2024.

BY:   
 Keith Campbell, Mayor

ATTEST:   
 Nickole North, Clerk/Treasurer

By: \_\_\_\_\_  
 Approved as to form:  
 Megan Clark, City Attorney

**CITY OF NEWPORT  
ORDINANCE NO. 2129**

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON,  
REPEALING ORDINANCE 768, AND PROVIDING FOR OTHER  
MATTERS PROPERLY RELATED THERETO**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS**, Ordinance 768 granting a franchise to Pend Oreille Cable T.V. Limited Partnership D/B/A Northland Cable to operate and maintain cable communications in the City is obsolete and no longer needed;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND OREILLE COUNTY, WASHINGTON, DO ORDAIN as follows:**

**Section 1: Adoption.** The City of Newport hereby repeals Ordinance 768 in its entirety.

**Section 2. Repealer.** All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Scrivener’s Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

**Section 5. Effective Date.** This Ordinance shall take effect and be in full force and effect five days after publication in the City’s official newspaper. The City Clerk is directed to publish a summary of this Ordinance, consisting of the title, at the earliest publication date.

PASSED AND ADOPTED THIS 2<sup>nd</sup> DAY OF DECEMBER, 2024

CITY OF NEWPORT, WASHINGTON

\_\_\_\_\_  
KEITH CAMPBELL, MAYOR

ATTEST:

\_\_\_\_\_  
NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: \_\_\_\_\_  
MEGAN C. CLARK, CITY ATTORNEY



# Washington State Transportation Improvement Board

## TIB Members

Chair  
Councilmember Sam Low  
Snohomish County

Vice Chair  
Mayor Hilda González  
City of Granger

Susan Carter  
Hopelink

Kent Cash  
Port of Vancouver

Barbara Chamberlain  
WSDOT

Dongho Chang  
WSDOT

Scott Chesney  
Spokane County

Vicky Clarke  
Cascade Bicycle Club & Washington  
Bikes

Nick Covey  
Link Transit

Andrew Denham  
Town of Twisp

Stephanie Forman  
Forman Consulting

Preston Frederickson  
City of Walla Walla

Commissioner Al French  
Spokane County

Commissioner Scott Hutsell  
Lincoln County

Councilmember Jon Pascal  
City of Kirkland

Les Reardanz  
Whatcom Transportation Authority

Mayor Kim Roscoe  
City of Fife

Maria Thomas  
Office of Financial Management

John Vicente  
City of Kenmore

Jennifer Walker  
Thurston County

Jane Wall  
County Road Administration Board

November 22, 2024

Abby Gribi  
City Administrator  
City of Newport  
200 South Washington Ave  
Newport, WA 99156-9670

Dear Abby Gribi:

Congratulations! The Transportation Improvement Board (TIB) is pleased to announce the selection of your project, 2025 Chip Seal, Multiple Locations, TIB project number 2-E-892(008)-1.

TIB is awarding 94.9999% of approved eligible project costs with a maximum grant of \$174,684.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Project Funding Status Form and revise, if necessary. Sign and email a copy.
- Sign and email one copy of the Fuel Tax Grant Distribution Agreement.

You may only incur reimbursable expenses after you receive approval from TIB. **This project must advertise for bids no later than May 1 and construction activities shall start no later than July 1 of the year of scheduled construction, unless TIB provides an extension in writing.**

In accordance with RCW 47.26.084, you must certify full funding by November 22, 2025, or the grant may be terminated. Grants may also be rescinded due to unreasonable project delays as described in WAC 479-05-211.

If you have questions, please contact Andrew Beagle, TIB Project Engineer, at [AndrewB@TIB.wa.gov](mailto:AndrewB@TIB.wa.gov).

Sincerely,

Ashley Probart  
Executive Director

Enclosures

Ashley Probart  
Executive Director

P.O. Box 40901  
Olympia, WA 98504-0901  
Phone: 360-586-1140  
[www.tib.wa.gov](http://www.tib.wa.gov)

City of Newport  
2-E-892(008)-1  
2025 Chip Seal  
Multiple Locations

STATE OF WASHINGTON  
TRANSPORTATION IMPROVEMENT BOARD  
AND  
City of Newport  
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 2025 Chip Seal, Multiple Locations (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Newport, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 94.9999 percent of approved eligible project costs up to the amount of \$174,684, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW and/or chapter 47.04 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT'S Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT'S submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as

often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

#### 5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

#### 6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

#### 7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

#### 8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

#### 9.0 DEFAULT AND TERMINATION

##### 9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

##### 9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

### 9.3 TERMINATION

a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.

b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.

c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

### 9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

## 10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue and other revenue sources. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

## 11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.

## 12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

## 13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

## 14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.

15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington and/or 47.04 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form  
Attorney General

By:

Signature on file

\_\_\_\_\_  
Guy Bowman  
Assistant Attorney General

Lead Agency

Transportation Improvement Board

\_\_\_\_\_  
Chief Executive Officer                      Date

\_\_\_\_\_  
Executive Director                              Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name



# Project Funding Status Form

Agency Name: **NEWPORT**  
Project Name: **2025 Chip Seal  
Multiple Locations**

TIB Project Number: **2-E-892(008)-1**

Verify the information below and revise if necessary.  
Email to: Your TIB Engineer

## PROJECT SCHEDULE

Target Dates		
Construction Approval	Contract Bid Award	Contract Completion

## PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
NEWPORT	9,194	
WSDOT	0	
Federal Funds	0	
<b>TOTAL LOCAL FUNDS</b>	<b>9,194</b>	

Signatures are required from two different agency officials. Return the originally signed form to your TIB Engineer.

Mayor or Public Works Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

Financial Officer

*Nickole North*  
\_\_\_\_\_  
Signature

12/02/24  
\_\_\_\_\_  
Date

Nickole North  
\_\_\_\_\_  
Printed or Typed Name

Clerk/Treasurer  
\_\_\_\_\_  
Title

RESOLUTION NO. 20241202

**A RESOLUTION OF THE CITY OF NEWPORT REVOKING ALL PRIOR ELECTRONIC FUND TRANSFER AND DRUG AND ALCOHOL TESTING PROCEDURE MANUAL RESOLUTIONS.**

WHEREAS, the City of Newport has adopted a electronic fund transfer policy as well as a drug and alcohol testing procedure manual, and

WHEREAS, it is deemed necessary to revoke these resolutions as they are obsolete, and

WHEREAS, new polices regarding these resolutions will be adopted by signature of the City Administrator;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF NEWPORT, WASHINGTON as follows:

SECTION 1: All prior electronic fund transfer policy as well as drug and alcohol testing procedure manual resolutions are hereby revoked.

APPROVED AND ADOPTED THIS 2<sup>nd</sup> Day of December, 2024.

BY: \_\_\_\_\_  
Keith Campbell, Mayor

ATTEST: \_\_\_\_\_  
Nickole North, Clerk/Treasurer

CITY OF NEWPORT  
VOUCHER REPORT

DATE: December 2nd, 2024 (First Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66613-66638 \$465,488.03

EFT 11/25/2024: 1-7 \$109,323.69

Direct Pay 11/25/2024: 1 \$6,992.77

Grand Total of all Claims \$581,804.49

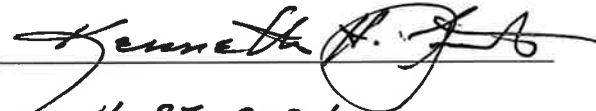
Deputy City Clerk/Treasurer: *T. Hansen* 11/26/24

CITY OF NEWPORT

Invoice Report Review for Council Meeting

December 2, 2024 - First Council Meeting

I, the undersigned Councilmember of the City of Newport, Washington, do hereby certify that I have reviewed the bills for payment for the Council Meeting December 2, 2024.

Councilmember   
Date 11.27.2024

# Register

Fiscal: 2024  
 Deposit Period: 2024 - December  
 Check Period: 2024 - December - 1st Council Meeting

Number	Name	Print Date	Clearing Date	Amount
<b>Mountain West</b>	<b>51040005632</b>			
<b>Check</b>	Canon Solutions America	12/2/2024		\$493.76
66613	Centennial Plaza Imp Assoc. or Sue Mauro	12/2/2024		\$2,084.26
66614	Cities Insurance Assn. of Washington	12/2/2024		\$331,737.47
66615	Code Publishing Company	12/2/2024		\$1,214.86
66616	Conifer Electric Inc.	12/2/2024		\$3,554.10
66617	Department Of Health	12/2/2024		\$926.25
66618	FedEx	12/2/2024		\$20.79
66619	IBS, Inc	12/2/2024		\$454.88
66620	JUB Engineers	12/2/2024		\$102,166.33
66621	Les Schwab Tires (PR)	12/2/2024		\$91.96
66622	Newport Hospital & Health Svcs Foundation	12/2/2024		\$1,000.00
66623	Newport Miner	12/2/2024		\$118.25
66624	PO CO Auditor	12/2/2024		\$6,186.67
66625	PO CO Counseling Services	12/2/2024		\$76.94
66626	PO CO Historical Society	12/2/2024		\$1,500.00
66627	PO CO Roads Dept	12/2/2024		\$5,601.21
66628	PO CO Weed Board	12/2/2024		\$385.27
66629	Pollardwater	12/2/2024		\$158.86
66630	Quality Control Services Inc	12/2/2024		\$255.00
66631	Salesky Service Center	12/2/2024		\$184.06
66632	TMG Services	12/2/2024		\$339.79
66633	Uline	12/2/2024		\$4,003.46
66634	USA Bluebook	12/2/2024		\$397.49
66635	Barcus Properties, Ken	12/2/2024		\$66.39
66636	Western Systems	12/2/2024		\$1,448.42
66637	Albeni Falls Building Supply	12/2/2024		\$1,021.56
66638	Albeni Falls Building Supply	12/2/2024		\$6,992.77
Direct Pay Payment 11/25/2024 3:31:53 PM	VISION MUNICIPAL SOLUTIONS - DIRECT PAY			
- 1				
EFT Payment 11/25/2024 3:31:26 PM - 1	City Service - AUTO PAY	12/2/2024		\$1,307.22
EFT Payment 11/25/2024 3:31:26 PM - 2	Ferguson Waterworks - EFT	12/2/2024		\$1,999.95
EFT Payment 11/25/2024 3:31:26 PM - 3	iFiber Communications - AUTOPAY	12/2/2024		\$547.44
EFT Payment 11/25/2024 3:31:26 PM - 4	Pape Machinery - EFT	12/2/2024		\$359.42
EFT Payment 11/25/2024 3:31:26 PM - 5	Pitney Bowes Bank Reserve Account - AUTO PAY	12/2/2024		\$1,000.00
EFT Payment 11/25/2024 3:31:26 PM - 6	USDA - Rural Development - AUTO PAY	12/2/2024		\$101,303.00

# Voucher Directory

Fiscal : 2024 - December  
 Council Date : 2024 - December - 1st Council Meeting

Vendor Number	Reference	Account Number	Description	Amount
<b>Albeni Falls Building Supply</b>				
66638	11/25/24	2024 - December - 1st Council Meeting		
	001-000-000-522-50-48-00		Repair & Maintenance	\$610.85
	001-000-000-576-80-31-00		Fire Department SPOFR	\$82.58
	101-000-000-542-64-31-00		Operating Supplies	\$48.53
	101-000-000-543-30-31-00		Traffic Control Devices	\$197.01
	410-000-000-534-34-31-00		Operating Supplies	\$82.59
			Office & Operating Supplies	\$1,021.56
			<b>Total 11/25/24 Albeni Statement</b>	<b>\$1,021.56</b>
			<b>Total 66638</b>	<b>\$1,021.56</b>
<b>Canon Solutions America</b>				
66613	Invoice - 36517792	2024 - December - 1st Council Meeting		
	001-000-000-513-10-48-01		Maintenance Copier	\$18.56
	001-000-000-521-20-48-01		Maintenance Copier	\$15.87
	001-000-000-591-18-70-01		1/4 Copier Lease	\$69.89
	001-000-000-591-21-70-02		Police Copier Lease	\$124.06
	101-000-000-543-30-48-01		Maintenance Copier	\$18.56
	101-000-000-591-47-70-01		1/4 Copier Lease	\$69.89
	410-000-000-534-34-49-03		Maint. Agrmt- Copier Machine	\$18.57
	410-000-000-591-34-70-01		1/4 Copier Lease	\$69.90
	411-000-100-535-35-49-03		Maint Agrmt. - Copier Machine	\$18.57
	411-000-100-591-35-70-01		1/4 Copier Lease	\$69.89
			<b>Total Invoice - 36517792</b>	<b>\$493.76</b>
			<b>Total 66613</b>	<b>\$493.76</b>
<b>Centennial Plaza Imp Assoc. or Sue Mauro</b>				
66614	11/30/2024	2024 - December - 1st Council Meeting		
	109-000-000-573-90-49-01		Centennial Plaza Improvement Assoc	\$2,084.26
			<b>Total 11/30/2024 Centennial Plaza Statement</b>	<b>\$2,084.26</b>
			<b>Total 66614</b>	<b>\$2,084.26</b>

**Cities Insurance Assn. of Washington  
66615**

**2024 - December - 1st Council Meeting**

Invoice - 2024-34543-1035-3				
001-000-000-513-10-46-00	Liability Insurance			\$35,239.44
001-000-000-521-20-46-00	Liability Insurance			\$57,248.76
001-000-000-522-10-46-00	Liability Insurance			\$10,309.33
001-000-000-572-50-46-00	Insurance			\$4,681.32
001-000-000-576-80-46-00	Liability Insurance			\$31,060.61
101-000-000-543-30-46-00	Liability Insurance			\$30,132.32
410-000-000-534-34-46-00	Liability Insurance			\$88,417.53
411-000-100-535-35-46-00	Liability Insurance			\$74,648.16
<b>Total Invoice - 2024-34543-1035-3</b>				<b>\$331,737.47</b>
<b>Total 66615</b>				<b>\$331,737.47</b>

Total Cities Insurance Assn. of Washington

**City Service - AUTO PAY**

**2024 - December - 1st Council Meeting**

EFT Payment 11/25/2024 3:31:26 PM - 1				
Invoice - 0809308				
410-000-000-534-34-32-00	Fuel Consumed			\$1,307.22
	Diesel delivered water plant			
<b>Total Invoice - 0809308</b>				<b>\$1,307.22</b>
<b>Total EFT Payment 11/25/2024 3:31:26 PM - 1</b>				<b>\$1,307.22</b>
<b>Total City Service - AUTO PAY</b>				<b>\$1,307.22</b>

**Code Publishing Company  
66616**

**2024 - December - 1st Council Meeting**

Invoice - GC10015974				
001-000-000-513-10-41-00	Professional Services			\$809.91
	Ordinances 2125, 2126			
001-000-000-558-50-41-00	Professional Services			\$404.95
	Ordinance 2127			
<b>Total Invoice - GC10015974</b>				<b>\$1,214.86</b>
<b>Total Code Publishing Company</b>				<b>\$1,214.86</b>

**Conifer Electric Inc.  
66617**

**2024 - December - 1st Council Meeting**

Invoice - 1576				
001-000-000-522-50-48-00	Repair & Maintenance			\$3,554.10
	Fire Department SPOFR			
	Concrete for Fire Bldg			
<b>Total Invoice - 1576</b>				<b>\$3,554.10</b>
<b>Total Conifer Electric Inc.</b>				<b>\$3,554.10</b>

Vendor	Number	Reference	Account Number	Description	Amount
Department Of Health	66618				
		Invoice - 57290	410-000-000-534-34-41-00	2024 - December - 1st Council Meeting Professional Services Water Plan Update 2021 Review Water System Plan	\$926.25
		<b>Total Invoice - 57290</b>			<b>\$926.25</b>
<b>Total Department Of Health</b>	<b>66618</b>				<b>\$926.25</b>
FedEx	66619				
		Invoice - 8-676-32232	001-000-000-521-20-42-00	2024 - December - 1st Council Meeting Communications PD shipping charges	\$20.79
		<b>Total Invoice - 8-676-32232</b>			<b>\$20.79</b>
<b>Total FedEx</b>	<b>66619</b>				<b>\$20.79</b>
Ferguson Waterworks - EFT					
		EFT Payment 11/25/2024 3:31:26 PM - 2		2024 - December - 1st Council Meeting	
		Invoice - 0060865	101-000-000-543-30-31-00	Operating Supplies Asphalt Patch	\$1,999.95
		<b>Total Invoice - 0060865</b>			<b>\$1,999.95</b>
<b>Total EFT Payment 11/25/2024 3:31:26 PM - 2</b>					<b>\$1,999.95</b>
<b>Total Ferguson Waterworks - EFT</b>					<b>\$1,999.95</b>
IBS, Inc	66620				
		Invoice - 862013-1		2024 - December - 1st Council Meeting	
			001-000-000-576-80-48-00	Repair & Maintenance	\$151.62
			101-000-000-543-30-48-00	Equipment Repair & Maint Supplies for equipment repair	\$151.63
			410-000-000-534-34-48-00	Repair & Maintenance	\$151.63
		<b>Total Invoice - 862013-1</b>			<b>\$454.88</b>
<b>Total IBS, Inc</b>	<b>66620</b>				<b>\$454.88</b>
iFiber Communications - AUTOPAY					
		EFT Payment 11/25/2024 3:31:26 PM - 3		2024 - December - 1st Council Meeting	
		12/01/2024 iFiber Statement			
			001-000-000-514-20-42-00	Communications Internet	\$22.50
			001-000-000-521-20-42-00	Communications	\$85.00
			001-000-000-576-80-42-00	Communications	\$31.92



Vendor	Number	Reference	Account Number	Description	Amount
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Total 66623  
**\$1,000.00**  
**\$1,000.00**  
**\$1,000.00**

Total Newport Hospital & Health Svcs Foundation

Newport Miner

66624

2024 - December - 1st Council Meeting

Invoice - 8699

\$118.25

001-000-000-511-30-41-00 Professional Service  
 Pub Hearing 2024 Budget

Total Invoice - 8699

**\$118.25**

Total 66624

Total Newport Miner

**\$118.25**

Pape Machinery - EFT

EFT Payment 11/25/2024 3:31:26 PM - 4

2024 - December - 1st Council Meeting

Invoice - 15737377

\$12.25

101-000-000-543-30-48-00 Equipment Repair & Maint  
 Loader parts

410-000-000-534-34-48-00

Repair & Maintenance

411-000-100-535-35-48-00

Repair & Maintenance

Total Invoice - 15737377

**\$36.76**

Invoice - 15737383

101-000-000-543-30-48-00

Equipment Repair & Maint

410-000-000-534-34-48-00

Repair & Maintenance

Total Invoice - 15737383

\$161.33

Total EFT Payment 11/25/2024 3:31:26 PM - 4

Repair & Maintenance

\$161.33

Total Pape Machinery - EFT

**\$322.66**

Pitney Bowes Bank Reserve Account - AUTO PAY

EFT Payment 11/25/2024 3:31:26 PM - 5

2024 - December - 1st Council Meeting

November 2024 Pitney Bowes Reserve Account

Transfer

001-000-000-514-20-42-00

Communications

101-000-000-543-30-42-00

Communications

410-000-000-534-34-42-00

Communications

411-000-100-535-35-42-00

Communications

Total November 2024 Pitney Bowes Reserve

Account Transfer

**\$1,000.00**

Total EFT Payment 11/25/2024 3:31:26 PM - 5

Total Pitney Bowes Bank Reserve Account - AUTO PAY

**\$1,000.00**

Vendor	Number	Reference	Account Number	Description	Amount
PO CO Auditor	66625	2023 Voter Reg Fees Statement	001-000-000-514-90-41-00	2024 - December - 1st Council Meeting Voter Registration	\$6,186.67
Total PO CO Auditor	Total 66625	Total 2023 Voter Reg Fees Statement			\$6,186.67
PO CO Counseling Services	66626	October 2024 Liquor Excise Tax	001-000-000-566-20-41-00	2024 - December - 1st Council Meeting 2% Alcohol - Mental Health	\$76.94
Total PO CO Counseling Services	Total 66626	Total October 2024 Liquor Excise Tax			\$76.94
PO CO Historical Society	66627	Newport Museum 2024 expense reimbursement	109-000-000-573-90-49-02	2024 - December - 1st Council Meeting PO Historical Society Tourism funds disbursement	\$1,500.00
Total PO CO Historical Society	Total 66627	Total Newport Museum 2024 expense reimbursement			\$1,500.00
PO CO Roads Dept	66628	Invoice - New11/2024	103-000-000-594-42-60-02	2024 - December - 1st Council Meeting Street Ordinary Maintenance TIB Chip Seal 2024	\$5,601.21
Total PO CO Roads Dept	Total 66628	Total Invoice - New11/2024		Equip and labor TIB chip seal	\$5,601.21
PO CO Weed Board	66629	Invoice - 2024-1019 NPT	101-000-000-543-30-41-02	2024 - December - 1st Council Meeting Professional Services Weed management	\$385.27
Total PO CO Weed Board	Total 66629	Total Invoice - 2024-1019 NPT			\$385.27

Vendor	Number	Reference	Account Number	Description	Amount
Pollardwater	66630	Invoice - 0274369	410-000-000-534-34-48-00	2024 - December - 1st Council Meeting	
				Repair & Maintenance	\$158.86
				Meter parts	
		Total Invoice - 0274369			\$158.86
<b>Total Pollardwater</b>					
Quality Control Services Inc	66631	Invoice - INV12223924	411-000-100-535-35-48-00	2024 - December - 1st Council Meeting	
				Balance calibration	\$255.00
				Repair & Maintenance	\$255.00
		Total Invoice - INV12223924			\$255.00
<b>Total Quality Control Services Inc</b>					
Salesky Service Center	66632	Invoice - 2024-21095	411-000-100-535-35-48-00	2024 - December - 1st Council Meeting	
				Service for 36658D F250	\$184.06
				Repair & Maintenance	\$184.06
		Total Invoice - 2024-21095			\$184.06
<b>Total Salesky Service Center</b>					
TMG Services	66633	Invoice - 0052604-IN	410-000-000-534-34-48-00	2024 - December - 1st Council Meeting	
				pump head	\$339.79
				Repair & Maintenance	\$339.79
		Total Invoice - 0052604-IN			\$339.79
<b>Total TMG Services</b>					
Uline	66634	Invoice - 185260105	411-000-100-535-35-31-00	2024 - December - 1st Council Meeting	
				Office & Operating Supplies	\$4,003.46
					\$4,003.46
		Total Invoice - 185260105			\$4,003.46
<b>Total Uline</b>					

Vendor	Number	Reference	Account Number	Description	Amount
USA Bluebook	66635			2024 - December - 1st Council Meeting	
		Invoice - INV00545298	411-000-100-535-35-31-00	Office & Operating Supplies	\$397.49
		Total Invoice - INV00545298			\$397.49
Total USA Bluebook	Total 66635				\$397.49
USDA - Rural Development - AUTO PAY					
		EFT Payment 11/25/2024 3:31:26 PM - 6		2024 - December - 1st Council Meeting	
		USDA Sewer Bonds 2024	411-000-100-591-35-72-00	2004 Princ Series A Bond	\$24,770.38
			411-000-100-591-35-72-01	2004 Princ Series B Bond	\$12,019.34
			411-000-100-592-35-83-00	2004 Interest Series A Bond	\$37,618.62
			411-000-100-592-35-83-01	2004 Interest Series B Bond	\$18,253.66
		Total USDA Sewer Bonds 2024			\$92,662.00
		USDA Spruce Bonds 2024	411-000-100-591-35-72-02	Spruce Street Bond Principal	\$3,831.56
			411-000-100-592-35-83-02	Spruce Street Bond Interest	\$4,809.44
		Total USDA Spruce Bonds 2024			\$8,641.00
		Total EFT Payment 11/25/2024 3:31:26 PM - 6			\$101,303.00
Total USDA - Rural Development - AUTO PAY					\$101,303.00
Vimly Benefit Solutions, Inc. - EFT					
		EFT Payment 11/25/2024 3:31:26 PM - 7		2024 - December - 1st Council Meeting	
		December 2024 LEOFF1 and Rochek Medical	001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$775.14
			Clark		
			101-000-000-543-10-20-00	Personnel Benefits	\$2,031.52
			Rochek		
		Total December 2024 LEOFF1 and Rochek Medical			\$2,806.66
		Total EFT Payment 11/25/2024 3:31:26 PM - 7			\$2,806.66
Total Vimly Benefit Solutions, Inc. - EFT					\$2,806.66
Vision Municipal Solutions - DIRECT PAY					
		Direct Pay Payment 11/25/2024 3:31:53 PM - 1		2024 - December - 1st Council Meeting	
		Invoice - 09-15100	410-000-000-534-34-31-00	Office & Operating Supplies	\$447.09
				Utility Statement forms	
			411-000-100-535-35-31-00	Office & Operating Supplies	\$447.09
		Total Invoice - 09-15100			\$894.18
		Invoice - 09-15117	001-000-000-514-20-31-00	Office & Operating Supplies	\$988.75
			101-000-000-543-30-31-00	Operating Supplies	\$988.75
			410-000-000-534-34-31-00	Office & Operating Supplies	\$988.75

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-31-00	Office & Operating Supplies	\$988.75
		<b>Total Invoice - 09-15117</b>			<b>\$3,955.00</b>
		Invoice - 09-15128	001-000-000-521-20-49-00	Miscellaneous Expenditure	\$117.59
			Office 365 Subscription Eli Sanders		
		<b>Total Invoice - 09-15128</b>			<b>\$117.59</b>
		Invoice - 09-15148	001-000-000-514-20-31-00	Office & Operating Supplies	\$506.50
			101-000-000-543-30-31-00	Operating Supplies	\$506.50
			410-000-000-534-34-31-00	Office & Operating Supplies	\$506.50
			411-000-100-535-35-31-00	Office & Operating Supplies	\$506.50
		<b>Total Invoice - 09-15148</b>			<b>\$2,026.00</b>
		<b>Total Direct Pay Payment 11/25/2024 3:31:53 PM - 1</b>			<b>\$6,992.77</b>
		<b>Total Vision Municipal Solutions - DIRECT PAY</b>			<b>\$6,992.77</b>
		<b>Water &amp; Sewer Refunds</b>			
		66636	2024 - December - 1st Council Meeting		
			Ken Barcus Properties		\$66.39
			Basic Charges - Sewer Revenue		
		<b>W/S 2429.0 Overpayment refund</b>			<b>\$66.39</b>
			411-000-000-343-50-10-01		\$66.39
			Account 2429.0		\$66.39
		<b>Total W/S 2429.0 Overpayment refund</b>			<b>\$66.39</b>
		<b>Total Water &amp; Sewer Refunds</b>			
		66637	2024 - December - 1st Council Meeting		
			Equipment Repair & Maint		\$1,448.42
		<b>Invoice - 43759</b>	101-000-000-543-30-48-00	Sweeper parts	\$1,448.42
		<b>Total Invoice - 43759</b>			<b>\$1,448.42</b>
		<b>Total Western Systems</b>			<b>\$1,448.42</b>
		<b>Vendor Count</b>	<b>34</b>		<b>\$581,804.49</b>

CITY OF NEWPORT  
PAYROLL CHECK REGISTER  
PAYDAY: November 25, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1761 through No. 1769 as well as the Direct Deposit run 11/18/2024 for employees are approved for payment in the amount of \$78,980.73 this 2nd day of December 2024.

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

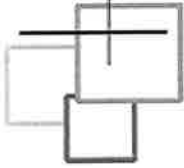
Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

City Deputy Clerk/Treasurer J. Hansen 11/18/24

# Register



Number	Name	Fiscal Description	Cleared	Amount
1761	Dept of Labor & Industry	2024 - November - 2nd Council Meeting		\$2,689.48
1762	Dept of Retirement - Def Comp	2024 - November - 2nd Council Meeting		\$902.50
1763	Dept of Retirement Systems	2024 - November - 2nd Council Meeting		\$8,005.63
1764	EFTPS	2024 - November - 2nd Council Meeting		\$12,269.73
1765	Employment Security	2024 - November - 2nd Council Meeting		\$107.09
1766	Employment Security - LTC	2024 - November - 2nd Council Meeting		\$247.57
1767	Employment Security - PMFL	2024 - November - 2nd Council Meeting		\$289.98
1768	Idaho State Tax	2024 - November - 2nd Council Meeting		\$587.00
1769	Vimly Benefit Solutions, Inc. - EFT	2024 - November - 2nd Council Meeting		\$14,507.03
Direct Deposit Run -	Payroll Vendor	2024 - November - 2nd Council Meeting		\$39,374.72
11/18/2024				<b>\$78,980.73</b>