

NEWPORT CITY COUNCIL AGENDA

January 21, 2025 AT 8:30 AM

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 forty-eight (48) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL

COUNCILMEMBER JAMI SEARS

COUNCILMEMBER KENNETH SMITH

MAYOR PRO TEM MARK ZORICA

COUNCILMEMBER ELIZABETH SPRING

COUNCILMEMBER NATHAN LONGLY

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AMENDMENTS & APPROVAL OF AGENDA & MINUTES

MAYOR & COUNCIL COMMENTS:

CITY ADMINISTRATOR COMMENTS:

AUDIENCE PARTICIPATION:

NEW BUSINESS:

Motion to approve the 2025 Equipment Rental Costs – Abby Gribi, City Administrator

Motion to approve Agreement NP2025-01 between the City of Newport and James A. Sewell & Associates for Building Inspection Services – Abby Gribi, City Administrator

Motion to approve Resolution 20250121 declaring certain property owned by the City of Newport to be excess and surplus property an authorizing the means of disposal – Abby Gribi, City Administrator

Motion to approve School Resource Officer job description – Abby Gribi, City Administrator

Motion to approve Ordinance 2132 repealing Ordinance 2085 and Chapter 2.12 of the Newport Municipal Code in its entirety & adopting the City of Newport’s Procurement and Bidding Manual – Abby Gribi, City Administrator

BILLS & PAYROLL:

2024 1 st OPEN PERIOD CLAIMS CHECKS 66664-66689	\$68,759.67
2024 CLAIMS EFT DEC 1 st Open Run 1-4	\$13,619.32
2024 CLAIMS DIRECT PAY DEC 1 st Open Run 1-2	\$4,806.70
2024 2 ND OPEND PERIOD CLAIMS CHECKS 66700-66712	\$18,091.99
2024 CLAIMS EFT DEC 2 ND Open Run 1-9	\$18,267.13
2024 CLAIMS DIRECT PAY DEC 2 ND Open Run 1-9	\$19,629.53
2025 CLAIMS CHECKS 66690-66693	\$668.35
2025 CLAIMS EFT JAN 1 st MEETING Run 1-4	\$1,885.81
2025 CLAIMS DIRECT PAY JAN 1 st MEETING Run 1	\$21,593.03
2025 CLAIMS CHECKS 66694-66699	\$16,339.04
2025 CLAIMS EFT JAN 2 ND MTG Run 1-3	\$1,768.41
2025 CLAIMS DIRECT PAY JAN 2 ND MTG Run 1-3	\$5,902.25
PAYROLL E-CHECKS 1779-1787; Dir Deposit Run 12/18/2024	\$82,456.62
PAYROLL E-CHECKS 1788-1796; Dir Deposit Run 01/03/2025	\$81,724.68

ADJOURNMENT:

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON
December 16, 2024

A meeting of the Newport City Council was held on December 16, 2024, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

APPROVAL OF AGENDA & MINUTES:

An executive session was added to the agenda before adjournment. Councilmember Zorica moved to approve the agenda as amended and the minutes from the December 02, 2024, Council Meeting; Councilmember Longly seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Mayor Campbell wished everyone a Merry Christmas and thanked them for being at the meeting.

CITY ADMINISTRATOR COMMENTS:

Officer Tobeck is graduating from the Police Academy Thursday and Administrator Gribi will be attending. He will be taking a week off and then will be starting his FTO.

There will be a Christmas Party for staff from 11AM – 1PM here at City Hall if the Council would like to attend.

Councilmember Longly moved to cancel the first meeting in January and approve bills and payroll within the budgeted amount; Councilmember Spring seconded. Motion carried.

NEW BUSINESS:

Madi Campbell, President of the Greater Newport Area Chamber of Commerce gave an update to the Council. She stated that they are looking for new members for their Board and there will be a meeting tomorrow night at 6:00 PM at the Visitor Center in Oldtown, Idaho.

John Janney, General Manger of the Public Utility District gave a 10 -year forecast and rate study presentation. Joe Hathaway, Public Information Officer for the Public Utility District, was also in attendance.

A public hearing to discuss the Preliminary 2025 budget and 2024 budget amendments was opened at 6:17 PM. Clerk/Treasurer North reviewed the 2025 budget and 2024 budget amendments. There was no public comment. The public hearing was closed at 6:20 PM.

Councilmember Zorica moved to approve Ordinance 2130 adopting the fiscal year 2025 budget; Councilmember Longly seconded. Motion carried.

Councilmember Spring moved to approve Ordinance 2131 amending the fiscal year 2024 budget; Councilmember Longly seconded. Motion carried.

Councilmember Longly moved to approve Resolution 20241216 setting the salaries for each step within each employment classification and establishing a cola to be used in 2025 for City employees; Councilmember Zorica seconded. Motion carried.

Councilmember Sears moved to approve Agreement NP2024-12 renewing the Cooperative Building Maintenance Contract between the Board of Trustees of the Pend Oreille County Library District and the City of Newport; Councilmember Spring seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Smith moved to approve the bills and payroll; Councilmember Longly seconded. Motion carried.

2024 CLAIMS CHECKS 66639-66663	\$28,032.68
2024 CLAIMS EFT 12/06/2024 Run 1-11	\$128,674.35
2024 CLAIMS DIRECT PAY 12/06/2024 Run 1-7	\$4,881.85
PAYROLL E-CHECKS 1770-1778; Dir Deposit Run 12/05/2024	\$80,994.55

EXECUTIVE SESSION:

The Council went into an executive session for an update on possible litigation at 6:26 PM for 15 minutes. An additional 5 minutes was asked for. The executive session was closed at 6:46 PM. No action was taken.

ADJOURNMENT:

The meeting was adjourned at 6:47 PM.

Attest: _____
Nickole North
Clerk/Treasurer

By: _____
Keith Campbell
Mayor

2025 Equipment Rental Costs

Per Hour Cost

	Actual Cost
Operator	
Backhoe	\$55.69
Vac Truck *	\$126.20
Street Sweeper	\$133.50
Loader	\$123.83
Dump Truck/ Equipment Trailer	\$93.97
Motor Grader	\$110.61
Loader & Zipper *	\$228.50
Super 104 Mower	\$26.28
Tandem Dump	\$85.59
Bucket Truck	\$51.67
Saw Cutter	\$21.50
Compressor	\$33.25
Chip Spreader	\$140.75
Distributer Truck	\$81.17

* Operator required at additional charge

NP 2025-01

CONTRACT FOR BUILDING INSPECTION SERVICES

CITY OF NEWPORT / JAMES A. SEWELL & ASSOCIATES, LLC

THIS AGREEMENT, beginning on the 21st of January, 2025 is hereby made by and between the City of Newport, located within the limits of Pend Oreille County, a municipal corporation of the State of Washington, herein called "the **CITY**," and "James A. Sewell & Associates, LLC, a Washington Limited Liability Company", herein called "the **CONTRACTOR**," to wit:

WHEREAS, the **CITY** desires to implement construction and safety codes within its incorporated city limits and desires to engage the **CONTRACTOR** for processing the issuance of Building Permits, Mechanical Permits and Plumbing Permits, for the performance of necessary inspections, and for code enforcement pursuant to the adopted Building Codes, Mechanical Codes and Plumbing Codes including any additions or amendments as may be adopted; and fire codes; and;

WHEREAS, the **CITY** desires to consult with the **CONTRACTOR** for additional services including training **CITY** staff in the areas of building inspection processes and instruction on the application of **CITY** adopted building and fire codes; and;

WHEREAS, the **CONTRACTOR** desires to provide said services in order to assure building safety and code compliance within the incorporated city limits of the **CITY**.

NOW, THEREFORE,

IT IS HEREBY AGREED that the **CONTRACTOR** will provide processing of building, mechanical, plumbing permit(s) together with the required inspections, enforcement and consultation services to the **CITY** pursuant to the following terms and conditions:

1. **SCOPE OF SERVICES** - The **CONTRACTOR** shall process and issue Building Permits, perform necessary inspections related to, and provide code enforcement of the adopted Building Codes and Fire Codes in conjunction with Building Permits. The **CONTRACTOR** shall provide mechanical and plumbing inspections in conjunction with the building permits as may be necessary to ensure compliance with the adopted plumbing and mechanical codes. The **CONTRACTOR** shall not issue any Temporary or Permanent Certificate of Occupancy without first obtaining the approval and signature of the **CITY**.
2. **EXEMPTION OF SERVICES** - No services will be provided by the **CONTRACTOR** for enforcement of zoning, subdivision, or any such land use related codes or regulations unless otherwise agreed upon in writing.
3. **APPLICATION PROCEDURE** - Building Permit applications will be supplied by the **CONTRACTOR**. The **CONTRACTOR** may not grant final approval of a Building Permit Application nor issue a Building Permit until the **CITY** has granted its approval in writing on the permit application.
4. **BUILDING PERMIT FEE COLLECTION:**
 - A. **BUILDING PERMIT FEE COLLECTION** – Fees for the services performed by the **CONTRACTOR** shall be as specified within the current adopted City Building Permit Fee Resolution. The **CITY** shall collect all required fees for said services. On the last day of the following month the **CITY** shall pay all collected fees for the above described services to the **CONTRACTOR**, except for thirty five percent (35%) of the building permit fee which may be retained by the **CITY** for their services. The **CONTRACTOR** shall retain on hundred percent (100%) of the plan review fees.

- B. On or before the last day of the following month the **CITY** shall pay the **CONTRACTOR** for the above described services, one hundred percent (100%) of the plan review fees collected and sixty five percent (65%) of the building permit fees collected. This represents full payment for services identified in Scope of Services.
- C. The **CONTRACTOR** shall provide monthly status reports, which shall indicate permits issued and inspections performed.
- D. The **CONTRACTOR** shall send a copy of the building permit to the Pend Oreille County Assessor within seven (7) days of issuance.
- E. The **CONTRACTOR** shall send a copy of the Certificate of Occupancy to the Pend Oreille County Assessor within seven (7) days of issuance.

5. **PLUMBING AND MECHANICAL PERMIT FEE COLLECTION:**

- A. **PLUMBING AND/OR MECHANICAL PERMIT FEE COLLECTION** – Fees for the services performed by the **CONTRACTOR** shall be as specified within the current adopted City Permit Fee Resolution. The **CITY** shall collect all required fees for said services. On the last day of the following month the **CITY** shall pay all collected fees for the above described services, except for thirty five percent (35%) of the permit fee which may be retained by the **CITY** for their services.
- B. On or before the last day of the following month the **CITY** shall pay the **CONTRACTOR** for the above described services sixty five percent (65%) of the permit fees collected. This represents full payment for services identified in Scope of Services.
- C. The **CONTRACTOR** may provide notations of inspections of mechanical and / or plumbing inspections on the city monthly report.

6. **ADDITIONAL SERVICES** – Services requested by the **CITY** that are beyond the Scope of Services outlined in Scope of Service, including consultation, training, ordinance and resolution writing, meeting attendance, etc., shall be charged in accordance with the **CONTRACTORS** current fee schedule (Exhibit A). This fee schedule is updated annually in January.

7. **ENFORCEMENT** – Investigations on possible Building Code violations shall be performed by the **CONTRACTOR** at the request of the **CITY**. Fees for enforcement shall be charged according to Section 107.5.2 of the 1997 Uniform Building Code. The **CONTRACTOR** shall not provide civil legal counsel or criminal legal counsel and its associated legal funding for any code violations. However, the **CONTRACTOR** shall cooperate with legal counsel in enforcement proceedings.

8. The **CONTRACTOR'S** duty is to determine whether the plans and specifications conform to the applicable **CITY** adopted Building Code and to confirm that the installation activities conform to the drawings and specifications presented and approved. Any deviation from the drawings and specifications shall be noted and reported to the applicant or the applicant's agent, in the manner as prescribed within the applicable **CITY** adopted Building Code.

9. **CONTRACT PERIOD** – The term of this contract shall be one (1) year from the date of its execution, unless terminated earlier as provided in Paragraph 10. Should the contract not be renewed at the renewal date or has not been terminated as prescribed in this section, the contract shall renew automatically on an annual basis, until terminated.

10. **TERMINATION** – Either party may terminate the Contract for any reason by giving ninety (90) days written notice to the other party. In such case the **CONTRACTOR** will no longer accept new permits for processing from the **CITY**, however will continue providing inspection services for the remaining ninety

(90) days. At the termination of this contract all open and completed building permits and associated documents will be returned to the CITY at the end of the ninety (90) days.

11. **INDEMNIFICATION - CONTRACTOR** agrees to indemnify, defend, and hold harmless the CITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of the CONTRACTOR, the CONTRACTOR'S agents, employees, or representatives under this agreement.

The CITY agrees to indemnify, defend, and hold harmless the CONTRACTOR, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts of the CITY, the CITY'S employees, or other CITY CONTRACTORS under this agreement.

12. **INITIATION OF SERVICES** – The CONTRACTOR shall commence building inspection services described herein for new building related projects at the initiation date of this contract. Building inspection projects which were commenced prior to the initiation date of this contract shall be the responsibility of the CITY or the City's designee. The CONTRACTOR shall not provide services on building inspection projects commenced prior to the date of this contract unless agreed upon in writing.

13. **LIMITATION OF LIABILITY** – All building inspection services performed and/or completed prior to the initiation of this contract, other than those provided by the CONTRACTOR, shall be the responsibility of the CITY and/or City's designee. The CITY agrees to indemnify the CONTRACTOR and hold the CONTRACTOR harmless for those services.

14. **INTEGRATION AND MODIFICATION** – This Contract represents the entire agreement of the parties and no other oral or written representation shall be considered part of this agreement. Modifications of this agreement, including permit fees, shall only be made by mutual agreement in writing and executed by the CONTRACTOR and the CITY.

15. **INDEPENDENT CONTRACTOR STATUS** – The parties to this Contract intend that the relationship between them created by this Contract is that of the CONTRACTOR as an independent contractor. No agent, employee or servant of the CONTRACTOR shall be or shall be deemed to be the employee, agent or servant of the CITY. The CITY is interested only in the results obtained under this Contract; the manner and means of the conduction of the work is under the sole control of the CONTRACTOR. None of the benefits provided by the CITY to its employees, including, but not limited to worker compensation insurance and unemployment insurance are available from the CITY to the employees, agents or servants of the CONTRACTOR. The CONTRACTOR will be solely and entirely responsible for its acts and the acts of its agents, employees and servants during the performance of this Contract. No statement or representation, express or implied, by the CONTRACTOR, its agents, employees or servants shall be deemed the statement or representation of the CITY, and the CITY shall not be bound by any such statement or representation by the CONTRACTOR, its agents, employees or servants.

16. **INSURANCE** – The CONTRACTOR agrees to carry general liability and automobile insurance in the minimum dollar amount of One Million Dollars (\$1,000,000.00) during the term of this Contract and shall provide to the CITY a certificate of liability insurance at the time of execution of this Contract.

17. **CONFLICT OF SERVICES** – The CONTRACTOR shall not provide private sector building design services, and then provide public sector building plan review and/or building inspection services, for the same building project unless written approval is obtained from both the private party and the CITY. Projects designed by the CONTRACTOR, and reviewed by a third party such as the City engineer or other responsible agency, may be inspected by the CONTRACTOR and do not constitute a conflict of interest. Land use planning, survey work and consultation do not constitute a conflict of services for the purpose of this contract.

18. **ARBRITRATION** – All claims and disputes arising under or relating to this contract are to be settled by binding arbitration in the State of Washington or another location mutually agreeable to the parties.


CITY OF NEWPORT

Keith Campbell, Mayor

Attest:

Nickole North, City Clerk

JAMES A. SEWELL & ASSOCIATES, LLC



B. Scott Brown, P.E.
Principal Engineer



JAMES A. SEWELL & ASSOCIATES, LLC

2024 General Fee Schedule

Hourly rates shall not exceed the following:	
<u>Personnel</u>	<u>Hourly Rate</u>
Principal Professional Engineer, PE	\$ 160.00
Professional Civil Engineer, PE	\$ 143.00
Civil Engineer In Training, EIT	\$ 110.00
Civil Engineering Technician	\$ 93.00
Land Use Planner	\$ 100.00
Professional Land Surveyor, PLS	\$ 165.00
Land Survey Project Manager/Technician	\$ 108.00
1- Person Survey Crew	\$ 120.00
2 - Person Survey Crew	\$ 160.00
3 - Person Survey Crew	\$ 190.00
Computer Aided Drafting Technician	\$ 88.00
Certified Construction Inspector	\$ 93.00
Certified Building Inspector	\$ 90.00
Administrative Support	\$ 70.00

Ground transportation shall be charged from and to the office, plus travel time at the hourly rates listed above. Other out of pocket reimbursement required for the job will be charged at the actual cost.

Services that may be provided will be charged as follows:			
<u>Reimbursable Expenses</u>	<u>Cost</u>	<u>Reimbursable Expenses</u>	<u>Cost</u>
Wide Format Bond Copies	\$ 0.50sq. foot	Mileage	\$ 0.85 mile
Wide Format Color Copies	\$ 1.25 sq. foot	Nuclear Densometer w/out operator	\$ 20.00 hour
Wide Format Mylar Copies	\$ 3.50 sq. foot	Proctor Soil Test	\$ 150.00 each
Copies, 8½x11, 8½x14	\$ 0.20 each	Sieve Analysis Soil Test	\$ 125.00 each
Copies, 8½x11, 8 ½x14 Double Sided	\$ 0.25 each	RTK GPS System	\$ 30.00 hour
Copies, 11x17	\$ 0.40 each	Robotic Survey System	\$ 30.00 hour
Copies, 11x17 Double Sided	\$ 0.50 each	Rebar Property Marker	\$ 5.00 each
Color Copies, 8½x11, 8½x14	\$ 0.35 each	Aluminum Monuments	\$ 25.00 each
Color Copies, 8½x11 Double Sided	\$ 0.40 each	Steel Fence Posts	\$ 5.00 each
Color Copies, 11x17	\$ 0.70 each	Wood Lath	\$ 0.60 each
Color Copies, 11x17 Double Sided	\$ 0.80 each	Stakes/Hubs	\$ 0.30 each

James A. Sewell & Associates, LLC

Newport Office - 600-4th Street West, Newport, WA 99156 (509)447-3626 (208)437-2641

Sandpoint Office – 1319 North Division Avenue, Sandpoint, ID 83864 (208)263-4160

Spokane Office – 400 South Jefferson Avenue, Suite 452, Spokane, WA 99204 (509)747-5794

Website www.jasewell.com – Email admin@jasewell.com

(Rev Jan -2024)

**Equipment to be Salvaged
City Hall**

Tag #	Description	Serial Number	Reason
1492	HP Laptop	3T3946016L	End of Life - Obsolete

Approved by the Newport City Council this 21st day of January 2025.

By: _____
Keith Campbell, Mayor

ATTEST:

Nickole North, Clerk/Treasurer

**CITY OF NEWPORT
ORDINANCE NO. 2132**

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON,
REPEALING ORDINANCE NUMBER 2085 AND CHAPTER 2.12
NEWPORT MUNICIPAL CODE IN ITS ENTIRETY AND
ADOPTING THE CITY OF NEWPORT'S PROCUREMENT AND
BIDDING MANUAL**

WHEREAS, the City of Newport, Pend Oreille County, Washington (the "City") is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

WHEREAS, the City Council of the City of Newport has determined that Chapter 2.12 of the Newport Municipal Code, Procurements and Public Bidding, shall no longer be codified in the Code, and should be repealed in its entirety and replaced by the City of Newport's Procurement and Bidding Manual, attached as Exhibit A.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND ORIELLE COUNTY, WASHINGTON, DO ORDAIN as follows:

Section 1. Repealer. Ordinance No. 2085 codifying Chapter 2.12 of the Newport Municipal Code is hereby repealed in its entirety. All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication in the City's official newspaper. The City Clerk is directed to publish a summary of this Ordinance, consisting of the title, at the earliest publication date.

Section 4. Scrivener's Error. Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

Section 5. Adoption. The City of Newport's Procurement and Bidding Manual, attached hereto as Exhibit A is hereby adopted.

PASSED AND ADOPTED THIS 21ST DAY OF JANUARY 2025.

CITY OF NEWPORT, WASHINGTON

KEITH CAMPBELL, MAYOR

ATTEST:

NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: _____
MEGAN C. CLARK, CITY ATTORNEY

ORDINANCE NO. 2132

EXHIBIT A

CITY OF NEWPORT

PROCUREMENT AND BIDDING MANUAL

Adopted January 21, 2025

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SECTION 1: PURPOSE

The purpose of this chapter is to maximize economy in the procurement activities of the city and to foster effective broad-based competition in the purchase of goods, the acquisition of services, and the performance of public works. The city shall employ accepted procurement principles in regard to the purchase of goods and services and the performance of public works, reserving in all cases the right to reject all bids, proposals or other offers, and shall in all procurements of public works, goods and services promote the public interest as the trustee of public funds. The city shall employ said accepted procurement principles in compliance with all state and federal laws applicable to such procurements. (Ord. 2085 § 2, 2021)

SECTION 2: PURCHASING AUTHORITY

The mayor is authorized to establish procedures to implement this chapter. Staff shall acquire preauthorization for purchases in accordance with the following:

- A. Products and services with a cost less than \$5,000: department head or designee;
- B. Products and services with a cost between \$5,000 and \$50,000: city administrator;
- C. Technical system products and services between \$5,000 and \$50,000: city administrator;
- D. Products and services costing more than \$50,000: the city council.

SECTION 3: DEFINITIONS

As used in this chapter:

“Contract” means an agreement creating a legal relationship between the city and another person or entity, or any amendment or renewal thereto.

“Minor change” means a change or clarification to a contract that does not affect a material term or condition of the agreement, and also does not exceed 15 percent of the bid total stated in the contract.

“Goods” means all things that are moveable at the time of identification to a contract, including for example, products, equipment, materials and supplies.

“Ordinary maintenance” means maintenance work performed by the regular employees of the city.

“Personal service” means the furnishing of labor, time, or effort by a person as an independent contractor, not involving the delivery of goods or the performance of a specific public works. “Personal service” includes professional or technical services by an architect, engineer, or other consultant to accomplish a specific project task, completion of a specific study, or the performance of similar work.

“Public works” means all work, construction, alteration, repair, or improvement, other than ordinary maintenance performed by city employees, executed at the cost of the city and as defined in Chapter 39.04 RCW.

“Small works roster” means a roster of licensed and registered public works contractors and/or vendors maintained by the city. See Section 2.

SECTION 4: PURCHASING GOODS AND PERSONAL SERVICES NOT DEFINED AS PUBLIC WORKS

The city shall competitively purchase goods and personal services not defined as or connected to public works, in accordance with the following:

- A. Small Purchases. For purchases not defined as or connected to public works costing less than [\\$407,0500](#):
 1. The city shall utilize the following process to obtain telephone or written quotations from a minimum of three qualified vendors:
 - a. A written description shall be drafted for the goods and personal services to be purchased, including the number, quantity, quality and type desired, the proposed delivery date, and any other significant terms of purchase, with such description avoiding unreasonable qualifications, specified brand, and/or geographic preference;
 - b. A city representative shall contact at least three vendors, and, using the written description, obtain telephone or written quotations from the vendors on the required goods and personal services;
 - c. At the time such telephone or written quotations are solicited, the city representative shall not inform a vendor of any other vendor’s bid;
 - d. A written record shall be made by the city representative of each vendor’s quotation on the goods and personal services, and of any conditions imposed on the quotation by such vendor; and
 - e. All of the telephone bids or quotations shall be collected and presented at the same time to the city administrator for consideration, determination of the lowest responsive and responsible bidder as defined in

RCW 39.26.160, and award of the contract; provided, however, that the city administrator shall award such contracts only within the limits established by the city council and the city's annual budget. The city administrator or their designee shall document that the purchase price is fair and reasonable with a description of how this determination was made.

- B. Large Purchases. For purchases costing ~~\$7,500~~40,000 or more, except architectural and engineering services (see Section 13), the city shall either:
 - 1. Conduct a formal bid process consisting of publication of a formal invitation to bid, a request for qualifications or a request for proposals as set forth in Section 6; or
 - 2. Procure through an approved cooperative or interlocal purchasing agreement as authorized by Chapter 39.34 RCW and set forth in Section 7.
- C. For purchases made with federal funds that exceed \$250,000, including contract modifications, a cost or price analysis must be performed. To perform such analysis the city shall:
 - 1. Make an independent estimate before receiving bids or proposals;
 - 2. Negotiate profit as a separate element of the price for each contract in which there is no competition and in all cases where cost analysis is performed;
 - 3. Consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- D. The following personal services shall be exempt from the requirements of this section: attorney services, insurance agent services, and planning consultant services.
- E. For ease of use, the following chart is provided to aid in the city's administration of the directives set forth in subsections A and B of this section:

Purchases Not Defined as Public Works – Both Nonfederally Funded and Federally Funded	
Purchases of \$7,500 <u>40,000</u> or less:	Purchases over \$7,500 <u>40,000</u>
<ul style="list-style-type: none"> • Obtain minimum of three quotes (subsection (A)(1) of this section) 	<ul style="list-style-type: none"> • Formal public bidding process (Section 6) <p>OR</p> <ul style="list-style-type: none"> • Intergovernmental purchase contracts (Section 7)

SECTION 5: PUBLIC BIDDING OF PUBLIC WORKS

The procurement of public works shall be by public bidding as follows:

- A. In lieu of using the city’s small works roster as set forth in subsection B of this section, the city’s limited small works roster as set forth in NMC 2.13.030 may be utilized for awarding contracts for public works when the estimated cost does not exceed \$50,000.
- B. The city’s small works roster as set forth in NMC 2.13.020 shall be utilized by the city for awarding contracts for public works when the estimated cost of the project will not exceed \$350,000 including the costs of materials, supplies, equipment, labor, and sales and/or use taxes as applicable. For procurements made with federal funds, the small works roster may be used only when the estimated cost of the project will not exceed the federal simplified acquisition threshold of \$250,000.
- C. For nonfederally funded procurements that exceed \$350,000, and for federally funded procurements that exceed the federal simplified acquisition threshold of \$250,000, the formal bid process as set forth in Section 6 shall be followed.
- D. For procurements made with federal funds that exceed \$250,000, including contract modifications, a cost or price analysis must be performed. To perform such analysis the city shall:
 1. Make an independent estimate before receiving bids or proposals;
 2. Negotiate profit as a separate element of the price for each contract in which there is no competition and in all cases where cost analysis is performed;

3. Consider the complexity of the work to be performed, the risk borne by the contractor, the contractor’s investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

E. For ease of use, the following charts are provided to aid in the city’s administration of the directives set forth in subsections A through C of this section:

Public Works Procurements – Nonfederally Funded			
Procurements less than \$50,000:	Procurements less than \$350,000:	Procurements over \$350,000:	
May use limited small works roster (NMC 2.13.030)	Small works roster (NMC 2.13.020)	Formal public bidding process (Section 6)	
Public Works Procurements – Federally Funded			
Procurements less than \$50,000:	Procurements less than \$250,000:	Procurements over \$250,000:	
May use limited small works roster (NMC 2.13.030)	Small works roster (NMC 2.13.020)	Formal public bidding process (Section 6)	

SECTION 6: FORMAL PUBLIC BIDDING PROCESS

A. Invitation to Bid. An invitation to bid includes the specifications, terms, and conditions applicable to the procurement. Notice of the invitation to bid is published in the official newspaper of the city and the notice shall state the place, time and date of bid opening, and the location for obtaining a copy of the invitation to bid. Such notice shall be published at least 13 days prior to the last date upon which bids will be received.

B. Bid Security. Bid proposal deposits are required for all public bids submitted in response to an invitation to bid for a public works contract when the estimated cost of the project, including the costs of materials, supplies, equipment, labor, and sales and/or use taxes as applicable, will exceed \$75,500 for public works projects involving one craft or trade, or \$116,155 for public works projects involving more than one craft or trade. Such bid proposal deposits shall accompany each bid and may be in the form of a cashier’s check, postal money order, or surety bond. The amount of

bid security for all applicable public works contracts under this section shall be not less than five percent of the amount of the bid.

1. Rejection of Bids for Noncompliance. When the invitation to bid requires a bid proposal deposit in accordance with this section, noncompliance with this requirement will result in the bid being rejected by the city unless it is determined that the bid fails to comply in any nonsubstantial manner with the bid security requirements.
 2. Withdrawal of Bids. After the bids are opened by the city, the bids are irrevocable for the period specified in the invitation to bid.
 3. When the contract is let then all bid proposal deposits shall be returned to the bidders except that of the successful bidder which shall be retained until a contract is entered into and a bond to perform the work furnished, with surety satisfactory to the city council. If the bidder fails to enter into the contract in accordance with their bid and furnish a bond within 10 days from the date at which they are notified they are the successful bidder, the check or postal money order and the amount thereof shall be forfeited to the city council or the city council shall recover the amount of the surety bond.
- C. Bid Opening. At the time and place set forth in the invitation to bid, all bids shall be opened publicly by the person designated by the city administrator to receive and evaluate bids.
- D. Evaluation of Bids. Bids shall be evaluated by the person designated by the city administrator to receive bids, based upon the requirements set forth in the invitation to bid and RCW 39.26.160. Public works procurements shall also be evaluated in accordance with the requirements set forth in RCW 39.04.350. No criteria may be used that are not set forth in the invitation to bid or applicable state law. Bid evaluation shall be based on, but not limited to, the following criteria where applicable:
1. The price submitted by the bidder for the performance of the contract work. Price may be determined by the life cycle costing method if so indicated in the invitation to bid;
 2. The ability, capacity, and skill of the bidder to perform the contract or provide the services required;
 3. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 4. Whether the bidder can perform the contract within the time specified in the invitation to bid;
 5. The quality of performance by the bidder of previous public contracts;

6. The previous and existing compliance by the bidder with laws relating to the contract or services; and
 7. Such other information as may be secured by the city having a bearing on the decision to award the contract.
- E. An invitation to bid may be cancelled, or any and all bids may be rejected in whole or in part when the city administrator, acting on the recommendation of the bid evaluation person or team, determines that it is in the best interests of the city. The city council may also reject any or all bids prior to formal award of the contract. (Ord. 2085 § 2, 2021)

SECTION 7: INTERGOVERNMENTAL PURCHASE CONTRACTS

The city council hereby authorizes the purchase of goods and services from a purchasing contract available through:

- A. The state of Washington;
- B. Any other state or local governmental unit in accordance with Chapter 39.34 RCW; or
- C. The federal General Services Administration.
- D. All purchases made under a purchasing contract shall, at a minimum, comply with the standards and limits set forth in the Newport Municipal Code. (Ord. 2085 § 2, 2021)

SECTION 8: PUBLIC BIDDING – AWARD OF CONTRACT

- A. Following the evaluation of the bids submitted, the city administrator or designee shall submit a recommendation to the city council for the award of the contract.
- B. Notice of the award hearing shall be published in the agenda of the city council. The name and bid amount of the successful bidder shall be available at least 48 hours prior to the city council meeting in which the award of the contract shall be heard.
- C. Bidders wishing to formally protest the award of a bid must make their protests to the city council before or during the city council meeting at which the award of the contract shall be heard.
- D. After hearing all protests, the city council shall make its decision. Award of the contract shall be to the bidder whose bid is most favorable to the city with price and the other factors identified in the invitation to bid being considered.
- E. The council shall have the right in all cases to reject all bids and nothing herein is to be considered to compel the city council to make an award of a contract.

- F. The decision of the city council on the award of a contract is final and not subject to appeal, provided, in the case of federally funded or Washington State Department of Transportation (WSDOT) grant funded procurements, the vendor may further file a protest of the decision that resulted in the appeal process to the federal funding agency or WSDOT, as applicable. The protest shall include a detailed description of the facts and disagreement that form the basis of the bidder's or contractor's protest and supporting documentation and the specific decision requested. (Ord. 2085 § 2, 2021)

SECTION 9: REMEDIES FOR SOLICITATIONS OR AWARDS IN VIOLATION OF THE LAW

- A. Prior to Bid Opening. If, prior to bid opening, it is determined by the city administrator or designee, or upon judicial review, that a bid solicitation is in violation of applicable law, the invitation to bid shall be cancelled or revised to comply with such law.
- B. Prior to Contract Award. If, after bid opening, it is determined by the city administrator or designee, or upon judicial review, that a solicitation or proposed award of a contract is in violation of applicable law, the solicitation or proposed award shall be cancelled.
- C. After a Bid Award. If, after an award of a contract, it is determined by the city administrator or designee, or upon judicial review, that a solicitation or award of a public contract was in violation of applicable law, then:
 - 1. If a person awarded the contract has not acted fraudulently or in bad faith:
 - a. The contract may be ratified and affirmed by the city council, if it is determined that doing so is in the city's best interest; or
 - b. The contract may be terminated on order of the city council.
 - 2. If a person awarded the contract has acted fraudulently or in bad faith, the city council may declare the contract null and void, if such action is in the city's best interest, without prejudice to the city's rights to any damages.

SECTION 10: ALTERNATIVES TO PUBLIC BIDDING

- A. When it is considered impractical to prepare a procurement description to support the award of a contract based solely on price, the city administrator or designee may utilize a request for proposals. The information received in response to the request for proposals may serve as the basis for a future invitation to bid, or as the basis for competitive negotiation.

- B. Sole Source Procurements. The city council may, by resolution, waive public bid requirements on the recommendation of the city administrator or designee for the following purchases, public works, and services, with the rationale for such waiver being stated in the resolution:
1. Purchases, public works, and services that are clearly and legitimately limited to a single source of supply;
 2. Purchases, public works, and services involving the requirements of special facilities.

SECTION 11: EMERGENCY PROCUREMENT

- A. The city council may, by resolution, declare an urgency and emergency and may waive all requirements for public bidding for purchases, public works, and services deemed necessary, in the opinion of the city council, to respond to the emergency. "Emergency" means unforeseen circumstances beyond the control of the city that:
1. Present a real, immediate threat to the proper performance of essential public functions; or
 2. Will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.
- B. If the emergency requires procurements prior to the city council action in an open public meeting, the mayor may declare an emergency situation exists, waive public bidding requirements, and award all necessary contracts on behalf of the city to address the emergency situation. If a contract is awarded without public bidding due to an emergency, a written finding of the existence of an emergency must be made by the city council no later than two weeks following the award of the contract.
- C. Emergency procurements shall be made with such competition as is practicable under the circumstances.

SECTION 12: CONTRACT EXECUTION, CHANGE ORDERS AND CONTRACT AMENDMENTS

- A. All contracts to which the city is a party shall be in writing and executed in the name of the city by the mayor or designee, under the authority or direction of the city council.
1. Authority of Mayor. The city council hereby authorizes and directs the mayor or designee to execute contracts without prior individual approval of each contract by the city council if the amount of the contract is less than \$50,000 and within

the amount of the funds appropriated for that purpose in the adopted budget. City contracts may not be artificially divided so as to fall under the mayor's authority under this section.

2. Contracts above \$50,000 require city council approval prior to execution.
- B. The city council hereby delegates approval authority for change orders to public works contracts to the mayor or designee under the following conditions:
1. If the change order does not substantially change the scope of the project; and
 2. If the total increase or decrease in the contract amount, as a result of the change order, does not exceed 15 percent of the bid total stated in the contract; and
 3. If the total contract amount as adjusted by the change order is within the funds available in the appropriate budget account.
- C. Where the mayor or designee approves and signs the change orders according to the conditions above, they shall request ratification by the city council of the approval and signing of the change order within 30 days of the date of signing the change order or contract amendment.
- D. If the change order or contract amendment does not meet the conditions set forth in the above section, the mayor must obtain the approval of the city council in advance of approving and signing the change order or contract amendment.

SECTION 13: PROCUREMENT OF ARCHITECT AND ENGINEER SERVICES

- A. The city shall publish all requirements for architect and engineer services in advance, either by publishing an announcement on each occasion when professional services provided by a consultant are required, or by announcing generally to the public the city's projected requirements for any category or type of professional services. Such announcement shall state the general scope and nature of the projects or works for which the services are required, and the address of the city representative who can provide further details on the project work. The city shall utilize the procurement process applicable to the funding sources for such work and shall competitively procure architect and engineer services for any federally funded project or work.
- B. Consultant Roster – Nonfederal Funding Only.
1. To provide for the expeditious procurement of architect and engineer services, the city administrator or designee shall encourage firms engaged in the lawful practice of their profession to submit to the city annually a statement of qualifications and performance data and shall annually publish a call for such

- statements of qualifications and performance data in accordance with Chapters 39.04 and 39.80 RCW.
2. The city administrator or designee shall evaluate current statements of qualifications and performance data for professional architect and engineering firms on file with the city, together with any specific qualifications and data that may be submitted by other professional firms regarding the proposed project, and determine the firms best qualified to perform the professional services for the city.
 3. The city shall afford minority-owned and women-owned firms the maximum practicable opportunity to compete for and obtain such contracts with the city. Furthermore, when considering the selection of minority-owned or women-owned firms, the city administrator or designee shall strive wherever possible to ensure that the level of participation by minority-owned and women-owned firms in consultation projects for the city is consistent with the general availability of such firms within the professional consultant community involved.
 4. The city administrator or designee shall conduct discussions with one or more firms regarding anticipated concepts and the relative utility of alternative methods of approach for furnishing the required professional services for the project. The selection of the firm deemed most qualified to provide the necessary professional services shall be made by the mayor or designee based upon the recommendation of the city administrator or designee and the criteria established by the city for the proposed project.
 5. The consultant roster developed under this section shall only be utilized for nonfederally funded projects or works.
- C. Requests for Qualifications – Negotiations for Architect and Engineer Services.
1. For federally funded projects or works, or at the city's prerogative, architect and engineer services shall be competitively procured using a request for qualifications (RFQ) process. The RFQ shall be advertised as set forth in subsection A of this section and selection shall be based on the most qualified firm for the project or works.
 2. A contract shall be negotiated with the most qualified firm at a fair and reasonable price for the city. In making this determination, the mayor or designee shall consider the estimated value of the services to be rendered, as well as the scope, complexity and professional nature thereof.
 3. If the city is unable to negotiate a satisfactory contract with the selected firm at a fair and reasonable price to the city, negotiations with that firm shall be formally terminated and the mayor shall select other firms in accordance with the previous evaluation by the city administrator or designee.

SECTION 14: PROCUREMENTS MADE WITH FEDERAL FUNDS

For any procurement made with federal funds, the city will follow the procedures and requirements set forth in 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), including the procurement standards set forth in 2 CFR 200.318 through 200.326; provided, where city or state law requires more restrictive standards than 2 CFR Part 200, the city shall apply the more restrictive standards to the procurement.

SECTION 15: IMPLEMENTATION OF PURCHASING AND PROCUREMENT STANDARDS.

The city administrator is hereby authorized to adopt and implement administrative procedures to implement the purchasing and procurement standards established in this chapter, including such procedures necessary to identify applicable sources of funding and standards prior to the procurement of goods, personal services and/or public works by the city.

SECTION 16: CONFLICTS OF INTEREST

No employee, elected officer, or appointed officer of the city shall be beneficially interested, directly or indirectly, in any contract which may be made by, through, or under the supervision of such employee or officer, in whole or in part, or which may be made for the benefit of their office, or accept, directly or indirectly, any compensation, gratuity or reward in connection with such contract from any other person beneficially interested therein.

SECTION 17: PREFERENCE FOR PRODUCTS AND PACKAGING MATERIAL THAT DO NOT CONTAIN POLYCHLORINATED BIPHENYLS

- A. The city shall provide a preference for products and packaging material that do not contain polychlorinated biphenyls (PCBs) except when it is not cost-effective or technically feasible to do so. If all readily available sources of a product or packaging material contain PCBs, preference will be given to the product or packaging material

containing the lowest level of PCBs except when it is not cost-effective to do so. "Not cost-effective" means compliance with this requirement would increase the purchase price of the product by at least 25 percent. "Technically feasible" means all available testing data for sources of a product or packaging material indicate the product or packaging material contains PCBs.

- B. This subsection does not require a department to test products procured. However, the department may accept from businesses, manufacturers, organizations, and individuals results obtained from an accredited laboratory or testing facility in accordance with a state or EPA approved Quality Assurance Project Plan (QAPP), documenting product or packaging material PCB levels. The department may request suppliers of products to provide testing data from an accredited laboratory or testing facility documenting the testing method and product or packaging material PCB levels.
- C. The city may develop procedures to implement the preference set forth above, which are consistent with and do not conflict with the provisions of this subsection.

CITY OF NEWPORT
VOUCHER REPORT

DATE: January 6, 2025 (2024 1st Open Period Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66664-66689 \$68,759.67

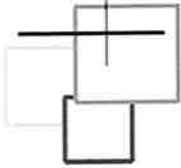
EFT 2024 Dec 1st Open 1-4 \$13,619.32

Direct Pay 2024 Dec 1st Open: 1-2 \$4,806.70

Grand Total of all Claims \$87,185.69

Deputy City Clerk/Treasurer: *T. Hansen* 1/6/25

Register



Fiscal: 2024
 Deposit Period: 2024 - December
 Check Period: 2024 - December - 1st Open Period

Check Number	Check Name	51040005632	Print Date	Clearing Date	Amount
Check	Mountain West				
66664	Action Auto Supply, Inc.		12/30/2004		\$439.05
66665	Albeni Falls Building Supply		12/30/2004		\$188.96
66666	Barr Tech LLC		12/30/2004		\$879.27
66667	Canon Solutions America		12/30/2004		\$528.96
66668	Code Publishing Company		12/30/2004		\$731.55
66669	Conifer Electric Inc.		12/30/2004		\$5,794.26
66670	Corwin Ford Spokane		12/30/2004		\$1,956.62
66671	DW Landscape		12/30/2004		\$2,326.32
66672	Excess Portable Toilets, LLC		12/30/2004		\$250.00
66673	FedEx		12/30/2004		\$12.60
66674	Hach Company		12/30/2004		\$252.08
66675	Hanson's Powerstroke Repair		12/30/2004		\$7,162.05
66676	JUB Engineers		12/30/2004		\$15,465.40
66677	Les Schwab Tires (PR)		12/30/2004		\$472.80
66678	Newport Miner		12/30/2004		\$122.68
66679	PO CO Corrections		12/30/2004		\$963.74
66680	PO CO Solid Waste Div.		12/30/2004		\$150.00
66681	Public Safety Testing, Inc.		12/30/2004		\$106.03
66682	Salesky Service Center		12/30/2004		\$1,275.14
66683	Selkirk Ace Hardware		12/30/2004		\$144.02
66684	Sirchie		12/30/2004		\$74.51
66685	Spokane House of Hose Inc		12/30/2004		\$2,016.95
66686	State Auditor's Office		12/30/2004		\$209.40
66687	Uline		12/30/2004		\$152.32
66688	USA Bluebook		12/30/2004		\$26,925.00
66689	Water Recovery Services Inc.		12/30/2004		\$3,209.00
Direct Pay Direct Pay - 2024 Dec 1st Open1	SCJ Alliance - DIRECT PAY		12/30/2004		\$1,597.70
Direct Pay Direct Pay - 2024 Dec 1st Open2	Vision Municipal Solutions - DIRECT PAY		12/30/2004		\$1,026.44
EFT EFT Payments 2024 Dec 1st Open1	AT&T Mobility - AUTO PAY		12/30/2004		\$1,586.45
EFT EFT Payments 2024 Dec 1st Open2	Consolidated Supply Co - EFT		12/30/2004		\$1,921.00
EFT EFT Payments 2024 Dec 1st Open3	Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT		12/30/2004		\$9,085.43
EFT EFT Payments 2024 Dec 1st Open4	Public Utility District -AUTO PAY		12/30/2004		\$87,185.69
	Total	Check			
	Total	51040005632			
	Grand Total				\$87,185.69

Voucher Directory

Fiscal : 2024 - December
 Council Date : 2024 - December - 1st Open Period

Vendor Number	Reference	Account Number	Description	Amount
Action Auto Supply, Inc.				
66664	12/25/2024	2024 - December - 1st Open Period		
		12/25/2024 Action Auto Statement		
		101-000-000-543-30-48-00	Equipment Repair & Maint	\$260.93
		410-000-000-534-34-48-00	Repair & Maintenance	\$178.12
		Total 12/25/2024 Action Auto Statement		\$439.05
		Total 66664		\$439.05
Total Action Auto Supply, Inc.				
Albeni Falls Building Supply				
66665	12/25/2024	2024 - December - 1st Open Period		
		12/25/2024 Albeni Falls Statement		
		101-000-000-543-30-48-00	Equipment Repair & Maint	\$17.16
		410-000-000-534-34-31-00	Office & Operating Supplies	\$40.25
		410-000-000-534-34-48-00	Repair & Maintenance	\$95.02
		411-000-100-535-35-48-00	Repair & Maintenance	\$36.53
		Total 12/25/2024 Albeni Falls Statement		\$188.96
		Total 66665		\$188.96
Total Albeni Falls Building Supply				
AT&T Mobility - AUTO PAY				
	11/26/2024	2024 - December - 1st Open Period		
		11/26/2024 AT&T Statement		
		001-000-000-513-10-42-00	Communications	\$91.54
		001-000-000-521-20-42-00	Communications	\$525.00
		001-000-000-576-80-42-00	Communications	\$45.77
			RV Park	
		001-000-000-576-80-42-00	Communications	\$45.77
		101-000-000-543-30-42-00	Communications	\$130.21
		410-000-000-534-34-42-00	Communications	\$50.84
		411-000-100-535-35-42-00	Communications	\$137.31
		Total 11/26/2024 AT&T Statement		\$1,026.44
		Total EFT EFT Payments 2024 Dec 1st Open1		\$1,026.44
		Total AT&T Mobility - AUTO PAY		\$1,026.44

Vendor Number Reference Account Number Description Amount

Barr Tech LLC
 66666
2024 - December - 1st Open Period
 Invoice - 10115 411-000-100-535-35-41-03 Prof Services Sludge Hauling \$879.27
 Total Invoice - 10115 **\$879.27**
Total Barr Tech LLC
\$879.27

Canon Solutions America
 66667
2024 - December - 1st Open Period
 Invoice - 37187487
 001-000-000-513-10-48-01 Maintenance Copier \$27.91
 001-000-000-521-20-48-01 Maintenance Copier \$13.66
 001-000-000-591-18-70-01 1/4 Copier Lease \$69.89
 001-000-000-591-21-70-02 Police Copier Lease \$124.06
 101-000-000-543-30-48-01 Maintenance Copier \$27.92
 101-000-000-591-47-70-01 1/4 Copier Lease \$69.89
 410-000-000-534-34-49-03 Maint. Agrmt- Copier Machine \$27.92
 410-000-000-591-34-70-01 1/4 Copier Lease \$69.90
 411-000-100-535-35-49-03 Maint Agrmt. - Copier Machine \$27.92
 411-000-100-591-35-70-01 1/4 Copier Lease \$69.89
Total Invoice - 37187487
\$528.96
Total Canon Solutions America
\$528.96

Code Publishing Company
 66668
2024 - December - 1st Open Period
 Invoice - GC00128258 001-000-000-511-30-41-00 Professional Service \$605.00
 Annual Web fees - online code
Total Invoice - GC00128258
\$605.00
 Invoice - GC10016305 001-000-000-511-30-41-00 Professional Service \$126.55
 Ordinance 2129 and 2128
Total Invoice - GC10016305
\$126.55
Total Code Publishing Company
\$731.55

Conifer Electric Inc.
 66669
2024 - December - 1st Open Period
 Invoice - 1594 411-000-100-535-35-48-00 Repair & Maintenance \$1,680.12
 Headroom Heater
Total Invoice - 1594
\$1,680.12

Vendor	Number	Reference	Account Number	Description	Amount
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		Invoice - 1595	411-000-100-535-35-48-00	Repair & Maintenance	\$4,114.14
		Total Invoice - 1595			\$4,114.14
Total Conifer Electric Inc.	Total 66669				\$5,794.26

		Invoice - S011997439.002	411-000-100-535-35-31-00	Office & Operating Supplies	\$2,402.53
		Total Invoice - S011997439.002			\$2,402.53
		Invoice - S012091436.003	410-000-000-534-34-48-00	Repair & Maintenance	(\$816.08)
		Total Invoice - S012091436.003			(\$816.08)
		Total EFT Payments 2024 Dec 1st Open2			\$1,586.45
Total Consolidated Supply Co - EFT					\$1,586.45

		Invoice - S012091436.003	411-000-100-535-35-31-00	Office & Operating Supplies	\$2,402.53
		Total Invoice - S012091436.003			\$2,402.53
		Invoice - S012091436.003	410-000-000-534-34-48-00	Repair & Maintenance	(\$816.08)
		Total Invoice - S012091436.003			(\$816.08)
		Total EFT Payments 2024 Dec 1st Open2			\$1,586.45
Total Consolidated Supply Co - EFT					\$1,586.45

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

		Invoice - 3676	411-000-100-535-35-48-00	Equipment Repair & Maint	\$1,956.62
		Total Invoice - 3676			\$1,956.62
Total Corwin Ford Spokane	Total 66670				\$1,956.62

Vendor	Number	Reference	Account Number	Description	Amount
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Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	66672	EFT EFT Payments 2024 Dec 1st Open3	001-000-000-515-41-41-00	2024 - December - 1st Open Period	\$1,921.00
				11/30/2024 EMLVO Statement	\$1,921.00
				Total 11/30/2024 EMLVO Statement	\$1,921.00
				Total EFT EFT Payments 2024 Dec 1st Open3	\$1,921.00

Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	66672	Total 11/30/2024 EMLVO Statement	001-000-000-515-41-41-00	Prof Services - City Attorney	\$1,921.00
				Total EFT EFT Payments 2024 Dec 1st Open3	\$1,921.00
				Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	\$1,921.00

Excess Portable Toilets, LLC	66672	12/10/2024 Excess Portables Statement	001-000-000-576-80-47-00	2024 - December - 1st Open Period	\$250.00
				Utilities	\$250.00
				Sept-October weekly service at the City Park	\$250.00

Total Excess Portable Toilets, LLC	66672	Total 12/10/2024 Excess Portables Statement	001-000-000-576-80-47-00	2024 - December - 1st Open Period	\$250.00
				Utilities	\$250.00
				Sept-October weekly service at the City Park	\$250.00

FedEx	66673	Invoice - 8-725-15910	001-000-000-521-20-42-00	2024 - December - 1st Open Period	\$12.60
				Communications	\$12.60
				Total Invoice - 8-725-15910	\$12.60

Total FedEx	66673	Invoice - 8-725-15910	001-000-000-521-20-42-00	2024 - December - 1st Open Period	\$12.60
				Communications	\$12.60
				Total Invoice - 8-725-15910	\$12.60

Hach Company	66674	Invoice - 14276511	411-000-100-535-35-48-00	2024 - December - 1st Open Period	\$244.53
				Sensor Cap	\$244.53
				Total Invoice - 14276511	\$244.53

Total Hach Company	66674	Invoice - 14276511	411-000-100-535-35-48-00	2024 - December - 1st Open Period	\$244.53
				Sensor Cap	\$244.53
				Total Invoice - 14276511	\$244.53

Total Hach Company	66674	Invoice - 14284533	411-000-100-535-35-48-00	2024 - December - 1st Open Period	\$235.87
				Sensor Cap	\$235.87
				Total Invoice - 14284533	\$235.87

Total Hach Company	66674	Invoice - 2231264	411-000-100-535-35-48-00	2024 - December - 1st Open Period	(\$228.32)
				Return wrong part less freight	(\$228.32)
				Total Invoice - 2231264	(\$228.32)

Vendor	Number	Reference	Account Number	Description	Amount
Hanson's Powerstroke Repair	66675	Invoice - 716713	101-000-000-543-30-48-00	Equipment Repair & Maint	\$7,162.05
			2011 F550	Engine Replacement	\$7,162.05
Total Hanson's Powerstroke Repair	66675	Total Invoice - 716713			\$7,162.05
JUB Engineers	66676	Invoice - 0179560	411-000-100-535-35-41-06	DOE Funding - Sewer Master Plan	\$15,465.40
				Waste Water Sewer Plan	
				PR#22, Payment #15	
Total JUB Engineers	66676	Total Invoice - 0179560			\$15,465.40
Les Schwab Tires (PR)	66677	Invoice - 10600564485	001-000-000-521-20-48-00	Repair & Maintenance Equipment	\$159.96
				65911D mount and balance tires	\$159.96
Total Les Schwab Tires (PR)	66677	Total Invoice - 10600564485			\$159.96
Newport Miner	66678	Invoice - 9192	001-000-000-511-30-41-00	Professional Service	\$96.75
				Prelim budget Legal ad	\$96.75
				Ord 2129	\$49.05
Total Newport Miner	66678	Total Invoice - 9192			\$96.75
				Advertising	\$49.05
				Professional Service	\$49.05
				Fiscal 2025 Budget Legal	\$327.00
Total Newport Miner	66678	Total Invoice - 9951			\$327.00
				Professional Service	\$327.00
				Budget Legal	\$472.80
Total Newport Miner	66678	Total Invoice - 9951			\$472.80

Vendor Number Reference Account Number Description Amount

PO CO Corrections 66679 2024 - December - 1st Open Period

October 2024 Prisoner Meds 001-000-000-523-60-41-01 Prisoner Medical Costs \$122.68
 Total 66679 \$122.68
 Total PO CO Corrections \$122.68

PO CO Solid Waste Div. 66680 2024 - December - 1st Open Period

11/19/2024 PO CO Solid Waste Statement
 001-000-000-513-10-47-00 Utilities \$17.99
 001-000-000-576-80-47-01 Garbage Utilities \$17.99
 101-000-000-543-30-47-03 Garbage Utilities \$18.00
 410-000-000-534-34-47-02 Garbage Utilities \$18.00
 411-000-100-535-35-47-02 Garbage Utilities \$361.90
 Total 66680 \$433.88

Total 66680 \$35.49

Public Safety Testing, Inc. 66681 2024 - December - 1st Open Period

Invoice - 2024-1298 001-000-000-521-10-49-00 Civil Service Miscellaneous \$150.00
 Testing subscription 4Q2024
 Total Invoice - 2024-1298 \$150.00
 Total Public Safety Testing, Inc. \$150.00

Public Utility District -AUTO PAY 11/27/2024 PUD Statement

2024 - December - 1st Open Period
 001-000-000-513-10-47-00 Utilities \$103.71
 001-000-000-521-20-47-00 Utilities \$245.99
 001-000-000-522-50-47-10 Utilities \$245.98
 Fire Department SPOFR
 001-000-000-576-80-47-00 Utilities \$567.70
 001-000-000-576-80-47-00 Utilities \$189.26
 RV Park

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-542-63-47-00	Street Lighting	\$1,645.87
			410-000-000-534-34-47-00	Public Utilities	\$1,732.13
			411-000-100-535-35-47-00	Public Utilities	\$4,354.79
				Total 11/27/2024 PUD Statement	\$9,085.43
				Total EFT Payments 2024 Dec 1st Open4	\$9,085.43
				Total Public Utility District -AUTO PAY	\$9,085.43
Salesky Service Center	66682			2024 - December - 1st Open Period	
				Invoice - 2024-21414	\$106.03
			411-000-100-535-35-48-00	Repair & Maintenance	\$106.03
				Total Invoice - 2024-21414	\$106.03
Total Salesky Service Center	Total 66682				\$106.03
SCJ Alliance - DIRECT PAY				2024 - December - 1st Open Period	
				Direct Pay Direct Pay - 2024 Dec 1st Open1	\$3,209.00
				Invoice - 79227	\$3,209.00
			001-000-000-558-50-41-00	Professional Services	\$3,209.00
				General Planning	\$3,209.00
				Total Invoice - 79227	\$3,209.00
Total Direct Pay Direct Pay - 2024 Dec 1st Open1					\$3,209.00
Total SCJ Alliance - DIRECT PAY					\$3,209.00
Selkirk Ace Hardware	66683			2024 - December - 1st Open Period	
				12/25/2024 Selkirk Ace Statement	\$21.89
			001-000-000-522-50-48-00	Repair & Maintenance	\$158.41
			001-000-000-576-80-31-00	Operating Supplies	\$344.07
			101-000-000-543-30-31-00	Operating Supplies	\$149.66
			410-000-000-534-34-31-00	Office & Operating Supplies	\$76.66
			410-000-000-534-34-48-00	Repair & Maintenance	\$259.21
			411-000-100-535-35-31-00	Office & Operating Supplies	\$265.24
			411-000-100-535-35-48-00	Repair & Maintenance	\$1,275.14
				Total 12/25/2024 Selkirk Ace Statement	\$1,275.14
Total Selkirk Ace Hardware	Total 66683				\$1,275.14
Sirchie	66684			2024 - December - 1st Open Period	
				Invoice - 0673376-IN	\$144.02
			001-000-000-521-20-31-00	Office & Operating Supplies	\$144.02
				Total Invoice - 0673376-IN	\$144.02
Total Sirchie	Total 66684				\$144.02

Vendor Number	Reference	Account Number	Description	Amount
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Spokane House of Hose Inc 66685	2024 - December - 1st Open Period			
	Invoice - 1096628	001-000-000-576-80-31-00	Operating Supplies	\$24.84
		101-000-000-543-30-31-00	Operating Supplies	\$24.84
		410-000-000-534-34-31-00	Office & Operating Supplies	\$24.83
	Total Invoice - 1096628			\$74.51
Total 66685			\$74.51	

Total Spokane House of Hose Inc	2024 - December - 1st Open Period			
	Invoice - L164896	001-000-000-514-20-41-02	Prof. Services- Audit Fees	\$504.24
		2022-2023 Audit fees		
		101-000-000-543-30-41-01	Prof. Services- Audit Fees	\$504.23
		410-000-000-534-34-41-02	Prof Svc - Audit Fees	\$504.24
	411-000-100-535-35-41-02	Prof Services Audit Fees	\$504.24	
Total Invoice - L164896			\$2,016.95	
Total State Auditor's Office			\$2,016.95	

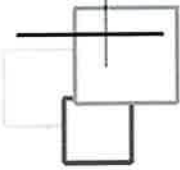
Uline	2024 - December - 1st Open Period			
	Invoice - 186341806	411-000-100-535-35-31-00	Office & Operating Supplies	\$209.40
	Total Invoice - 186341806			\$209.40
Total Uline			\$209.40	

USA Bluebook	2024 - December - 1st Open Period			
	Invoice - INV00576575	411-000-100-535-35-31-00	Office & Operating Supplies	\$152.32
	Total Invoice - INV00576575			\$152.32
Total USA Bluebook			\$152.32	

Vision Municipal Solutions - DIRECT PAY	2024 - December - 1st Open Period			
	Direct Pay Direct Pay - 2024 Dec 1st Open2	411-000-100-535-35-31-00	Office & Operating Supplies	\$1,597.70
	Invoice - 09-15454			\$1,597.70
Total Direct Pay Direct Pay - 2024 Dec 1st Open2			\$1,597.70	
Total Vision Municipal Solutions - DIRECT PAY			\$1,597.70	

Vendor Number	Reference	Account Number	Description	Amount
Water Recovery Services Inc. 66689				
	Invoice - 24064		2024 - December - 1st Open Period	
	Total Invoice - 24064	410-000-000-594-34-63-03	Capital Outlay - Well Maint.	\$26,925.00
Total Water Recovery Services Inc.				\$26,925.00
Grand Total		Vendor Count		\$87,185.69
		32		

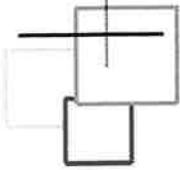
Register



Fiscal: 2024
 Deposit Period: 2024 - December
 Check Period: 2024 - December - 2nd open Period

Number	Name	Print Date	Clearing Date	Amount
Mountain West				
Check	51040005632			
66700	Anatek Labs, Inc.	12/31/2024		\$695.00
66701	Copper State Bolt & Nut	12/31/2024		\$272.64
66702	Corwin Ford Spokane	12/31/2024		\$858.54
66703	Datec Incorporated	12/31/2024		\$7,420.53
66704	Exbabylon	12/31/2024		\$39.85
66705	Excess Inc	12/31/2024		\$161.80
66706	J.A. Sewell & Assoc., LLC	12/31/2024		\$3,472.80
66707	Les Schwab Tires (PR)	12/31/2024		\$33.31
66708	O'Reilly Auto Parts	12/31/2024		\$583.75
66709	PO CO Counseling Services	12/31/2024		\$255.58
66710	PO CO District Court	12/31/2024		\$3,140.00
66711	PO CO Treasurer	12/31/2024		\$1,042.67
66712	State Treasurer	12/31/2024		\$115.52
	SCJ Alliance - DIRECT PAY	12/31/2024		\$19,616.33
<u>Direct Pay 2024 Dec 2nd Open Period - 1</u>	Utilities Underground Location Center-	12/31/2024		\$13.20
<u>Direct Pay 2024 Dec 2nd Open Period - 2</u>	DIRECT PAY			
<u>EFT 2024 Dec 2nd Open Period - 1</u>	AT&T Mobility - AUTO PAY	12/31/2024		\$982.58
<u>EFT 2024 Dec 2nd Open Period - 2</u>	City Of Newport Water & Sewer - AUTO PAY	12/31/2024		\$1,154.86
<u>EFT 2024 Dec 2nd Open Period - 3</u>	Consolidated Supply Co - EFT	12/31/2024		\$1,494.81
<u>EFT 2024 Dec 2nd Open Period - 4</u>	Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	12/31/2024		\$2,280.00
<u>EFT 2024 Dec 2nd Open Period - 5</u>	Intermedia Cloud Communications America, Inc - AUTOPAY	12/31/2024		\$388.42
<u>EFT 2024 Dec 2nd Open Period - 6</u>	State of WA - DOR EFT	12/31/2024		\$6,359.46
<u>EFT 2024 Dec 2nd Open Period - 7</u>	US Bank - AUTO PAY	12/31/2024		\$5,319.97
<u>EFT 2024 Dec 2nd Open Period - 8</u>	Vestis - AUTO PAY	12/31/2024		\$154.76
<u>EFT 2024 Dec 2nd Open Period - 9</u>	Ziply Fiber - AUTO PAY	12/31/2024		\$132.27
	Total		Check	\$55,988.65
	Total		51040005632	\$55,988.65
	Grand Total			\$55,988.65

Voucher Directory



Fiscal: : 2024 - December
 Council Date: : 2024 - December - 2nd open Period

Vendor	Number	Reference	Account Number	Description	Amount
Anatek Labs, Inc.	66700				
		12/31/2024 Anatek Statement		2024 - December - 2nd open Period	
			410-000-000-534-34-41-00	Professional Services	\$695.00
		Total 12/31/2024 Anatek Statement			\$695.00
Total Anatek Labs, Inc.					\$695.00
AT&T Mobility - AUTO PAY					
		EFT 2024 Dec 2nd Open Period - 1		2024 - December - 2nd open Period	
		12/26/2024 AT&T Statement			
			001-000-000-513-10-42-00	Communications	\$90.56
			001-000-000-521-20-42-00	Communications	\$522.00
			001-000-000-576-80-42-00	Communications	\$45.28
			001-000-000-576-90-42-00	RV Park Communications	\$21.49
				RV Park	
			101-000-000-543-30-42-00	Communications	\$117.09
			410-000-000-534-34-42-00	Communications	\$50.32
			411-000-100-535-35-42-00	Communications	\$135.84
		Total 12/26/2024 AT&T Statement			\$982.58
Total AT&T Mobility - AUTO PAY					\$982.58
City Of Newport Water & Sewer - AUTO PAY					
		EFT 2024 Dec 2nd Open Period - 2		2024 - December - 2nd open Period	
		12/27/2024 City of Newport W/S			
			001-000-000-513-10-47-00	Utilities	\$32.35
			001-000-000-521-20-47-00	Utilities	\$64.71
			001-000-000-522-50-47-10	Utilities	\$64.71
				Fire Department SPOFR	
			001-000-000-576-80-47-00	Utilities	\$116.47
			001-000-000-576-90-47-02	RV Park W/S Utilities	\$197.18
				RV Park	
			101-000-000-543-30-47-01	Water - Public Works Shop	\$148.82
			410-000-000-534-34-47-01	Public Utilities - Water	\$148.84

Vendor	Number	Reference	Account Number	Description	Amount
			411-000-100-535-35-47-01	Public Utilities - Water	\$381.78
Total 12/27/2024 City of Newport W/S					\$1,154.86
Total EFT 2024 Dec 2nd Open Period - 2					\$1,154.86
Total City Of Newport Water & Sewer - AUTO PAY					\$1,154.86
Consolidated Supply Co - EFT					
EFT 2024 Dec 2nd Open Period - 3					
12/31/2024 Consolidated Supply Statement					
			410-000-000-534-34-48-00	Repair & Maintenance	\$375.13
			411-000-100-535-35-48-00	Repair & Maintenance	\$1,119.68
Total 12/31/2024 Consolidated Supply Statement					\$1,494.81
Total EFT 2024 Dec 2nd Open Period - 3					\$1,494.81
Total Consolidated Supply Co - EFT					\$1,494.81
Copper State Bolt & Nut					
66701					
12/31/2024 Copper State Statement					
			001-000-000-576-80-31-00	Operating Supplies	\$90.88
			101-000-000-543-30-31-00	Operating Supplies	\$90.88
			410-000-000-534-34-31-00	Office & Operating Supplies	\$90.88
Total 12/31/2024 Copper State Statement					\$272.64
Total Copper State Bolt & Nut					\$272.64
66702					\$272.64
Corwin Ford Spokane					
66702					
12/31/2024 Corwin Ford Statement					
			101-000-000-543-30-48-00	Equipment Repair & Maint	\$858.54
			F550 Repair parts		
Total 12/31/2024 Corwin Ford Statement					\$858.54
Total Corwin Ford Spokane					\$858.54
66703					\$858.54
Datec Incorporated					
66703					
Invoice - 64833					
			001-000-000-521-20-31-00	Office & Operating Supplies	\$7,420.53
			Two laptop computers		
Total Invoice - 64833					\$7,420.53
Total Datec Incorporated					\$7,420.53
66703					\$7,420.53

Vendor	Number	Reference	Account Number	Description	Amount
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Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	EFT 2024 Dec 2nd Open Period - 4	12/31/2024 EMLVO Statement	001-000-000-515-41-41-00	2024 - December - 2nd open Period	\$2,280.00
				Prof Services - City Attorney	\$2,280.00
				Total EFT 2024 Dec 2nd Open Period - 4	\$2,280.00
				Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	\$2,280.00

Exbabylon	66704	Invoice - 211111	001-000-000-518-30-48-00	2024 - December - 2nd open Period	\$39.85
				Front door sensor	
				City Hall Repair & Maint	\$39.85

Total Exbabylon	Total 66704	Total Invoice - 211111			\$39.85
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Excess Inc	66705	Invoice - 9650	001-000-000-521-20-47-00	2024 - December - 2nd open Period	\$80.90
				Utilities	\$80.90
				Fire Department SPOFR	\$161.80

Total Excess Inc	Total 66705	Total Invoice - 9650			\$161.80
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Intermedia Cloud Communications America, Inc - AUTOPAY	EFT 2024 Dec 2nd Open Period - 5	01/01/2025 Intermedia Statement	001-000-000-513-10-42-00	2024 - December - 2nd open Period	\$86.31
				December 2024 charges	
				Communications	\$86.31
				Communications	\$86.32
				Communications	\$43.16
				Communications	\$43.16
				Communications	\$21.58
				Communications	\$21.58
				Total 01/01/2025 Intermedia Statement	\$388.42
				Total EFT 2024 Dec 2nd Open Period - 5	\$388.42

Total Intermedia Cloud Communications America, Inc - AUTOPAY					\$388.42
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Vendor	Number	Reference	Account Number	Description	Amount
J.A. Sewell & Assoc., LLC	66706				
		Invoice - 24NP012		2024 - December - 2nd open Period	
			001-000-000-558-50-41-00	Professional Services	\$3,472.80
		Total Invoice - 24NP012			\$3,472.80
Total 66706					\$3,472.80
Total J.A. Sewell & Assoc., LLC					
Les Schwab Tires (PR)	66707				
		Invoice - 10600568832		2024 - December - 2nd open Period	
			001-000-000-576-80-48-00	Repair & Maintenance	\$33.31
				fiber seal tire sealant	
		Total Invoice - 10600568832			\$33.31
Total 66707					\$33.31
Total Les Schwab Tires (PR)					\$33.31
O'Reilly Auto Parts	66708				
		12/28/2024 O'Reilly Statement		2024 - December - 2nd open Period	
			001-000-000-576-80-48-00	Repair & Maintenance	\$15.46
			101-000-000-543-30-48-00	Equipment Repair & Maint	\$433.13
			410-000-000-534-34-31-00	Office & Operating Supplies	\$119.71
			410-000-000-534-34-48-00	Repair & Maintenance	\$15.45
		Total 12/28/2024 O'Reilly Statement			\$583.75
Total 66708					\$583.75
Total O'Reilly Auto Parts					\$583.75
PO CO Counseling Services	66709				
		Dec 2024 Liquor & Marijuana Tax		2024 - December - 2nd open Period	
			001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$255.58
		Total Dec 2024 Liquor & Marijuana Tax			\$255.58
Total 66709					\$255.58
Total PO CO Counseling Services					\$255.58
PO CO District Court	66710				
		4Q2024 District Court Remit		2024 - December - 2nd open Period	
			001-000-000-512-52-49-00	District Court Fees	\$3,140.00
		Total 4Q2024 District Court Remit			\$3,140.00
Total 66710					\$3,140.00
Total PO CO District Court					\$3,140.00

Vendor Number	Reference	Account Number	Description	Amount
PO CO Treasurer	66711			
	December 2024 Court Remit	2024 - December - 2nd open Period		
		633-000-000-586-12-00-00	County Clearing Fund	\$1,042.67
	Total December 2024 Court Remit			\$1,042.67
Total PO CO Treasurer	Total 66711			\$1,042.67
SCJ Alliance - DIRECT PAY				
	Direct Pay 2024 Dec 2nd Open Period - 1	2024 - December - 2nd open Period		
	Invoice - 79368	410-000-000-534-34-41-00	Professional Services	\$18,420.83
	Total Invoice - 79368			\$18,420.83
	Invoice - 79639	001-000-000-558-50-41-00	Professional Services	\$1,195.50
	Total Invoice - 79639		General Planning	\$1,195.50
Total Direct Pay 2024 Dec 2nd Open Period - 1				\$19,616.33
Total SCJ Alliance - DIRECT PAY				\$19,616.33
State of WA - DOR EFT				
	EFT 2024 Dec 2nd Open Period - 6	2024 - December - 2nd open Period		
	December 2024 B&O Taxes	410-000-000-534-34-44-00	B&O Utility Tax	\$3,381.91
		411-000-100-535-35-44-00	Utility B&O Tax	\$2,977.55
	Total December 2024 B&O Taxes			\$6,359.46
Total EFT 2024 Dec 2nd Open Period - 6				\$6,359.46
Total State of WA - DOR EFT				\$6,359.46
State Treasurer	66712			
	December 2024 State Remit	2024 - December - 2nd open Period		
		633-000-000-586-12-00-01	State Clearing Fund	\$96.02
		633-000-000-586-58-00-00	State Building Code Remit	\$19.50
	Total December 2024 State Remit			\$115.52
Total State Treasurer	Total 66712			\$115.52
US Bank - AUTO PAY				
	EFT 2024 Dec 2nd Open Period - 7	2024 - December - 2nd open Period		
	12/26/2024 US Bank Statement	001-000-000-511-60-31-00	Office & Operating Supplies	\$20.34
		001-000-000-513-10-42-00	Communications	\$17.22
			Zoom	
		001-000-000-514-20-31-00	Office & Operating Supplies	\$155.83

Vendor Number	Reference	Account Number	Description	Amount
001-000-000-514-20-49-00			Miscellaneous Expenditure	\$490.00
			Membership and dues IIMC, GFOA	
001-000-000-518-30-48-00			City Hall Repair & Maint	\$23.28
001-000-000-521-20-31-00			Office & Operating Supplies	\$39.46
001-000-000-521-20-42-00			Communications	\$34.58
			PD Alarm	
001-000-000-522-10-49-00			Miscellaneous Expenditures	\$120.00
			Fire Department SPOFR	
			Temp permit for vehicle cover	
001-000-000-576-80-31-00			Operating Supplies	\$1,375.31
			RV Park	
			Dog waste receptacle and bags	
001-000-000-576-80-31-00			Operating Supplies	\$74.97
001-000-000-576-80-48-00			Repair & Maintenance	\$138.73
101-000-000-543-30-31-00			Operating Supplies	\$649.44
101-000-000-543-30-48-00			Equipment Repair & Maint	\$364.30
101-000-000-543-30-49-00			Miscellaneous Expenditures	\$112.93
			End of year employee appreciation	
410-000-000-534-34-31-00			Office & Operating Supplies	\$520.32
410-000-000-534-34-48-00			Repair & Maintenance	\$168.29
411-000-100-535-35-31-00			Office & Operating Supplies	\$777.81
411-000-100-535-35-48-00			Repair & Maintenance	\$237.16
			\$5,319.97	
			\$5,319.97	
			\$5,319.97	
Total 12/26/2024 US Bank Statement				
Total EFT 2024 Dec 2nd Open Period - 7				
Total US Bank - AUTO PAY				
Utilities Underground Location Center- DIRECT PAY				
Direct Pay 2024 Dec 2nd Open Period - 2				
Invoice - 4120197				
2024 - December - 2nd open Period				
			Professional Services	\$6.60
			Professional Services	\$6.60
			\$13.20	
			\$13.20	
			\$13.20	
Total Invoice - 4120197				
Total Direct Pay 2024 Dec 2nd Open Period - 2				
Total Utilities Underground Location Center- DIRECT PAY				
Vestis - AUTO PAY				
EFT 2024 Dec 2nd Open Period - 8				
12/31/2024 Vestis Statement				
			Miscellaneous	\$15.48
001-000-000-576-80-49-00			Miscellaneous Expenditures	\$46.43
101-000-000-543-30-49-00			Miscellaneous Expenditures	\$46.43
410-000-000-534-34-49-00			Miscellaneous Expenditures	\$46.42
411-000-100-535-35-49-00			Miscellaneous Expenditures	\$154.76
			\$154.76	
			\$154.76	
Total 12/31/2024 Vestis Statement				
Total EFT 2024 Dec 2nd Open Period - 8				
Total Vestis - AUTO PAY				

Vendor	Number	Reference	Account Number	Description	Amount
Zipty Fiber - AUTO PAY					
	EFT 2024 Dec 2nd Open Period - 9			2024 - December - 2nd open Period	
		12/23/2024 Zipty Statement 5094472226			
			001-000-000-521-20-42-00	Communications	\$132.27
				Fax Line	
				Total 12/23/2024 Zipty Statement 5094472226	\$132.27
				Total EFT 2024 Dec 2nd Open Period - 9	\$132.27
				Total Zipty Fiber - AUTO PAY	\$132.27

Grand Total Vendor Count 24 \$55,988.65

CITY OF NEWPORT
VOUCHER REPORT

DATE: January 6, 2025 (First Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66690-66693 \$668.35

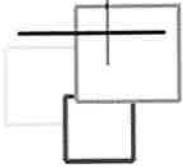
EFT 2025 Jan 1st Meeting 1-4 \$1,885.81

Direct Pay 2025 Jan 1st Meeting: 1 \$21,593.03

Grand Total of all Claims \$24,147.19

Deputy City Clerk/Treasurer: T. Hansen 1/6/25

Register



Fiscal: 2025
 Deposit Period: 2025 - January
 Check Period: 2025 - January - 1st Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West	51040005632			
Check				
66690	AWWA	1/6/2025		\$91.00
66691	Evergreen Rural Water	1/6/2025		\$478.35
66692	LEIRA	1/6/2025		\$50.00
66693	Newport Miner	1/6/2025		\$49.00
<u>Direct Pay 2025 Jan 1st Meeting1</u>	Vision Municipal Solutions - DIRECT PAY	1/6/2025		\$21,593.03
<u>EFT 2025 Jan 1st Meeting1</u>	iFiber Communications - AUTOPAY	1/6/2025		\$367.54
<u>EFT 2025 Jan 1st Meeting2</u>	Pitney-Bowes -AUTO PAY	1/6/2025		\$529.90
<u>EFT 2025 Jan 1st Meeting3</u>	Virimly Benefit Solutions, Inc. - EFT	1/6/2025		\$856.10
<u>EFT 2025 Jan 1st Meeting4</u>	Ziply Fiber - AUTO PAY	1/6/2025		\$132.27
	Total		Check	\$24,147.19
	Total		51040005632	\$24,147.19
	Grand Total			\$24,147.19

Voucher Directory

Fiscal: : 2025 - January
 Council Date: : 2025 - January - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AWWA	66690	2025 Membership Dues	2025 - January - 1st Council Meeting		
		410-000-000-534-34-49-00	Annual Membership	Miscellaneous Expenditures	\$91.00
		Total 2025 Membership Dues			\$91.00
Total AWWA	66690				\$91.00
Evergreen Rural Water	66691	Invoice - 4217	2025 - January - 1st Council Meeting		
		410-000-000-534-34-49-00	2025 Membership Dues	Miscellaneous Expenditures	\$478.35
		Total Invoice - 4217			\$478.35
Total Evergreen Rural Water	66691				\$478.35
iFiber Communications - AUTOPAY	EFT 2025 Jan 1st Meeting1	01/01/2025 Ifiber Statement	2025 - January - 1st Council Meeting		
		001-000-000-514-20-42-00	Internet	Communications	\$22.50
		001-000-000-521-20-42-00	Communications	Communications	\$85.00
		001-000-000-576-80-42-00	RV Park	Communications	(\$89.95)
		001-000-000-576-80-42-00	Communications	Communications	\$31.92
		101-000-000-543-30-42-00	Communications	Communications	\$54.42
		410-000-000-534-34-42-00	Communications	Communications	\$145.38
		411-000-100-535-35-42-00	Communications	Communications	\$118.27
		Total 01/01/2025 Ifiber Statement			\$367.54
Total EFT 2025 Jan 1st Meeting1	EFT 2025 Jan 1st Meeting1				\$367.54
Total iFiber Communications - AUTOPAY					\$367.54

Vendor	Number	Reference	Account Number	Description	Amount
LEIRA	66692	Invoice - 4448	2025 - January - 1st Council Meeting		
			001-000-000-521-20-49-00	Miscellaneous Expenditure	\$50.00
				Membership Renewal	
Total LEIRA	Total 66692	Total Invoice - 4448			\$50.00
Newport Miner	66693		2025 - January - 1st Council Meeting		
			2025 Miner Subscription		
			001-000-000-513-10-49-00	Miscellaneous Expenditures	\$49.00
				One year subscription	
Total Newport Miner	Total 66693	Total 2025 Miner Subscription			\$49.00
Pitney-Bowes -AUTO PAY	EFT 2025 Jan 1st Meeting2	Invoice - 3320118288	2025 - January - 1st Council Meeting		
			001-000-000-591-18-70-02	1/4 Postage Machine Lease	\$132.47
			101-000-000-591-47-70-02	1/4 Postage Lease	\$132.47
			410-000-000-591-34-70-02	1/4 Postage Machine Lease	\$132.48
			411-000-100-591-35-70-02	1/4 Postage Machine Lease	\$132.48
Total Pitney-Bowes -AUTO PAY	Total EFT 2025 Jan 1st Meeting2	Total Invoice - 3320118288			\$529.90
Vimly Benefit Solutions, Inc. - EFT	EFT 2025 Jan 1st Meeting3	Jan 2025 LEOFF1	2025 - January - 1st Council Meeting		
			001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$856.10
Total Vimly Benefit Solutions, Inc. - EFT	Total EFT 2025 Jan 1st Meeting3	Total Jan 2025 LEOFF1			\$856.10
Vision Municipal Solutions - DIRECT PAY	Direct Pay 2025 Jan 1st Meeting1	09-15208	2025 - January - 1st Council Meeting		
			001-000-000-513-10-49-01	Maint Agreement Computer Software	\$2,243.00
			001-000-000-513-10-49-02	Annual VCare/Cloud Contract	\$756.00
			001-000-000-558-50-49-03	Maint Agreement Computer Software	\$1,985.00
				Permit Software	
			101-000-000-543-30-49-02	Computer Software Maint Agreement	\$2,243.00
			101-000-000-543-30-49-03	Annual VCare/Cloud Contract	\$756.00

**CITY OF NEWPORT
VOUCHER REPORT**

DATE: January 21, 2025 (2nd Council Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66694-66699 **\$16,339.04**

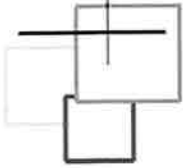
EFT 2025 Jan 2nd Mtg: 1-3 **\$1,768.41**

Direct Pay 2025 Jan 2nd Mtg: 1-3 **\$5,902.25**

Grand Total of all Claims **\$24,009.70**

Deputy City Clerk/Treasurer: *J. Hansen* 1/10/25

Register



Fiscal: 2025
 Deposit Period: 2025 - January
 Check Period: 2025 - January - 2nd Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West				
Check	51040005632			
66694	AWC	1/21/2025		\$2,203.00
66695	Barr Tech LLC	1/21/2025		\$2,847.66
66696	Exbablyon	1/21/2025		\$156.17
66697	PO CO Corrections	1/21/2025		\$5,718.58
66698	PO CO Dispatch Center	1/21/2025		\$5,018.67
66699	USA Bluebook	1/21/2025		\$394.96
<u>Direct Pay 2025 Jan 2nd Mtg - 1</u>	Billingsley, Brett -DIRECT PAY	1/21/2025		\$1,379.17
<u>Direct Pay 2025 Jan 2nd Mtg - 2</u>	Law Offices of Joshua Maurer, PLLC - DIRECT PAY	1/21/2025		\$3,100.00
<u>Direct Pay 2025 Jan 2nd Mtg - 3</u>	North, David - DIRECT PAY	1/21/2025		\$50.00
<u>Direct Pay 2025 Jan 2nd Mtg - 4</u>	North, Nickole - DIRECT PAY	1/21/2025		\$50.00
<u>Direct Pay 2025 Jan 2nd Mtg - 5</u>	Van Valkenburg Law PS -DIRECT PAY	1/21/2025		\$1,273.08
<u>Direct Pay 2025 Jan 2nd Mtg - 6</u>	VanEtten, Paul -DIRECT PAY	1/21/2025		\$50.00
<u>EFT 2025 Jan 2nd Mtg - 1</u>	Avista Utilities - AUTO PAY	1/21/2025		\$22.40
<u>EFT 2025 Jan 2nd Mtg - 2</u>	City Service - AUTO PAY	1/21/2025		\$1,603.78
<u>EFT 2025 Jan 2nd Mtg - 3</u>	Ziply Fiber - AUTO PAY	1/21/2025		\$142.23
	Total		Check	\$24,009.70
	Total		51040005632	\$24,009.70
	Grand Total			\$24,009.70

Voucher Directory

Fiscal : 2025 - January
 Council Date : 2025 - January - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount	
Avista Utilities - AUTO PAY						
	EFT 2025 Jan 2nd Mtg - 1	12/23/2024 Avista Statement				
		411-000-100-535-35-47-00		Public Utilities	\$22.40	
				Idaho Flow meter	\$22.40	
					\$22.40	
					\$22.40	
		Total 12/23/2024 Avista Statement				
		Total EFT 2025 Jan 2nd Mtg - 1				
		Total Avista Utilities - AUTO PAY				
AWC	66694	Invoice - 134494		2025 - January - 2nd Council Meeting		
		001-000-000-513-10-49-00		Miscellaneous Expenditures	\$1,333.00	
				2025 City Membership	\$1,333.00	
		Total Invoice - 134494				
		Invoice - 157000				
		101-000-000-543-30-49-00		Miscellaneous Expenditures	\$261.00	
				Drug & Alc consortium Service fee	\$261.00	
		410-000-000-534-34-49-00		Miscellaneous Expenditures	\$348.00	
		411-000-100-535-35-49-00		Miscellaneous Expenditures	\$870.00	
		Total Invoice - 157000			\$2,203.00	
		Total 66694			\$2,203.00	
Barr Tech LLC	66695	Invoice - 10151		2025 - January - 2nd Council Meeting		
				411-000-100-535-35-41-03	\$2,847.66	
		Total Invoice - 10151		Prof Services Sludge Hauling	\$2,847.66	
		Total 66695			\$2,847.66	
		Total Barr Tech LLC			\$2,847.66	

Billingsley, Brett -DIRECT PAY
 Direct Pay 2025 Jan 2nd Mtg - 1
 Jan 2025 BBillingsly PD Services
 001-000-000-515-93-41-00
 Public Defenders \$1,379.17
 Total Jan 2025 BBillingsly PD Services \$1,379.17
 Total Direct Pay 2025 Jan 2nd Mtg - 1 \$1,379.17
 Total Billingsley, Brett -DIRECT PAY \$1,379.17

City Service - AUTO PAY
 EFT 2025 Jan 2nd Mtg - 2
 Invoice - CL33064
 001-000-000-521-20-32-00 Fuel \$333.26
 001-000-000-576-80-32-00 Fuel \$32.66
 101-000-000-543-30-32-00 Fuel Consumed \$768.63
 410-000-000-534-34-32-00 Fuel Consumed \$147.05
 411-000-100-535-35-32-00 Fuel Consumed \$322.18
 Total Invoice - CL33064 \$1,603.78
 Total EFT 2025 Jan 2nd Mtg - 2 \$1,603.78
 Total City Service - AUTO PAY \$1,603.78

Exbabyllon
 66696
 Invoice - 211353
 2025 - January - 2nd Council Meeting
 001-000-000-514-20-42-00 Communications \$15.62
 101-000-000-543-30-42-00 Communications \$15.62
 410-000-000-534-34-42-00 Communications \$62.47
 411-000-100-535-35-42-00 Communications \$62.46
 Total Invoice - 211353 \$156.17
 Total Exbabyllon \$156.17

Law Offices of Joshua Maurer, PLLC - DIRECT PAY
 Direct Pay 2025 Jan 2nd Mtg - 2
 Jan 2025 JMaurer PA Services
 001-000-000-515-41-41-01
 Pros Atty - Prof Svc \$3,100.00
 Total Jan 2025 JMaurer PA Services \$3,100.00
 Total Direct Pay 2025 Jan 2nd Mtg - 2 \$3,100.00
 Total Law Offices of Joshua Maurer, PLLC - DIRECT PAY \$3,100.00

Vendor	Number	Reference	Account Number	Description	Amount
North, David - DIRECT PAY					
Direct Pay 2025 Jan 2nd Mtg - 3				2025 - January - 2nd Council Meeting	
Jan 2025 Cell Phone DNorth			410-000-000-534-34-42-00	Communications	\$50.00
Total Jan 2025 Cell Phone DNorth					\$50.00
Total Direct Pay 2025 Jan 2nd Mtg - 3					\$50.00
Total North, David - DIRECT PAY					\$50.00
North, Nickole - DIRECT PAY					
Direct Pay 2025 Jan 2nd Mtg - 4				2025 - January - 2nd Council Meeting	
Jan 2025 Cell phone NNorth			001-000-000-514-20-42-00	Communications	\$50.00
Total Jan 2025 Cell phone NNorth					\$50.00
Total Direct Pay 2025 Jan 2nd Mtg - 4					\$50.00
Total North, Nickole - DIRECT PAY					\$50.00
PO CO Corrections					
66697				2025 - January - 2nd Council Meeting	
Jan 2025 Jail Services			001-000-000-523-60-41-00	Prisoner Room & Board	\$5,718.58
Total Jan 2025 Jail Services					\$5,718.58
Total PO CO Corrections					\$5,718.58
Total 66697					\$5,718.58
Total PO CO Corrections					\$5,718.58
PO CO Dispatch Center					
66698				2025 - January - 2nd Council Meeting	
Jan 2025 Dispatch Services			001-000-000-521-20-41-03	Sheriff Services (Dispatch)	\$5,018.67
Total Jan 2025 Dispatch Services					\$5,018.67
Total PO CO Dispatch Center					\$5,018.67
Total 66698					\$5,018.67
Total PO CO Dispatch Center					\$5,018.67
USA Bluebook					
66699				2025 - January - 2nd Council Meeting	
Invoice - INV00582063			411-000-100-535-35-31-00	Office & Operating Supplies	\$140.75
Total Invoice - INV00582063					\$140.75
Invoice - INV00582241			411-000-100-535-35-31-00	Office & Operating Supplies	\$254.21
Total Invoice - INV00582241					\$254.21
Total USA Bluebook					\$394.96

Vendor	Number	Reference	Account Number	Description	Ambount
Van Valkenburg Law PS -DIRECT PAY					
Direct Pay 2025 Jan 2nd Mtg - 5				2025 - January - 2nd Council Meeting	
Jan 2025 Valkenburg PD Services			001-000-000-515-93-41-00	Public Defenders	\$1,273.08
Total Jan 2025 Valkenburg PD Services					\$1,273.08
Total Direct Pay 2025 Jan 2nd Mtg - 5					\$1,273.08
Total Van Valkenburg Law PS -DIRECT PAY					\$1,273.08
VanEtten, Paul -DIRECT PAY					
Direct Pay 2025 Jan 2nd Mtg - 6				2025 - January - 2nd Council Meeting	
Jan 2025 Cell Phone PVanetten			410-000-000-534-34-42-00	Communications	\$50.00
Total Jan 2025 Cell Phone PVanetten					\$50.00
Total Direct Pay 2025 Jan 2nd Mtg - 6					\$50.00
Total VanEtten, Paul -DIRECT PAY					\$50.00
ZiPLY Fiber - AUTO PAY					
EFT 2025 Jan 2nd Mtg - 3				2025 - January - 2nd Council Meeting	
01/01/2025 ZiPLY Statement 5094472072			411-000-100-535-35-42-00	Communications	\$142.23
Total 01/01/2025 ZiPLY Statement 5094472072					\$142.23
Total EFT 2025 Jan 2nd Mtg - 3					\$142.23
Total ZiPLY Fiber - AUTO PAY					\$142.23
Grand Total				Vendor Count	\$24,009.70
				15	

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: December 24, 2024

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1779 through No. 1787 as well as the Direct Deposit run 12/18/2024 for employees are approved for payment in the amount of \$82,456.62 this 6th day of January 2025.

Councilmember _____

Councilmember _____

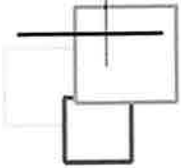
Councilmember _____

Councilmember _____

Councilmember _____

City Deputy Clerk/Treasurer J. Hansen 12/18/24 _____

Register



Fiscal: 2024
 Deposit Period: 2024 - December
 Check Period: 2024 - December - 2nd Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West				
<u>Check</u>				
<u>1779</u>	Dept of Labor & Industry	12/16/2024		\$2,780.44
<u>1780</u>	Dept of Retirement - Def Comp	12/16/2024		\$977.50
<u>1781</u>	Dept of Retirement Systems	12/16/2024		\$8,029.29
<u>1782</u>	EFTPS	12/16/2024		\$12,408.24
<u>1783</u>	Employment Security	12/16/2024		\$107.15
<u>1784</u>	Employment Security - LTC	12/16/2024		\$247.65
<u>1785</u>	Employment Security - PMFL	12/16/2024		\$290.05
<u>1786</u>	Idaho State Tax	12/16/2024		\$587.00
<u>1787</u>	Vimly Benefit Solutions, Inc. - EFT	12/16/2024		\$17,120.03
	Payroll Vendor	12/24/2024		\$39,909.27
		Total	Check	\$82,456.62
		Total	51040005632	\$82,456.62
		Grand Total		\$82,456.62

Direct Deposit Run - 12/18/2024

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: January 10, 2025

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1788 through No. 1796 as well as the Direct Deposit run 01/03/2025 for employees are approved for payment in the amount of \$81,724.68 this 21st day of January 2025.

Councilmember _____

Councilmember _____

Councilmember _____

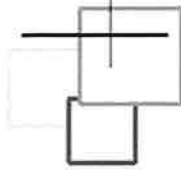
Councilmember _____

Councilmember _____

Clerk/Treasurer _____



Register



Number	Name	Fiscal Description	Cleared	Amount
1788	Dept of Labor & Industry	2025 - January - 1st Council Meeting		\$2,885.89
1789	Dept of Retirement - Def Comp	2025 - January - 1st Council Meeting		\$977.50
1790	Dept of Retirement Systems	2025 - January - 1st Council Meeting		\$7,842.33
1791	EFTPS	2025 - January - 1st Council Meeting		\$12,310.14
1792	Employment Security	2025 - January - 1st Council Meeting		\$105.35
1793	Employment Security - LTC	2025 - January - 1st Council Meeting		\$242.43
1794	Employment Security - PMFL	2025 - January - 1st Council Meeting		\$285.30
1795	Idaho State Tax	2025 - January - 1st Council Meeting		\$587.00
1796	Virily Benefit Solutions, Inc. - EFT	2025 - January - 1st Council Meeting		\$17,451.33
	Payroll Vendor	2025 - January - 1st Council Meeting		\$39,037.41
<u>Direct Deposit Run -</u>				
1/3/2025				\$81,724.68