

**NEWPORT CITY COUNCIL AGENDA**

***March 03, 2025 AT 6:00 P.M.***

**INTRODUCTION**

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

**YOUR ELECTED OFFICIALS**

MAYOR KEITH CAMPBELL  
COUNCILMEMBER KENNETH SMITH  
COUNCILMEMBER ELIZABETH SPRING  
COUNCILMEMBER JAMI SEARS  
MAYOR PRO TEM MARK ZORICA  
COUNCILMEMBER NATHAN LONGLY

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**CALL TO ORDER**

ROLL CALL  
PLEDGE OF ALLEGIANCE  
AMENDMENTS & APPROVAL OF AGENDA &  
02/18/2025 COUNCIL MEETING MINUTES

**MAYOR & COUNCIL COMMENTS:**

**AUDIENCE PARTICIPATION:**

**CITY ADMINISTRATOR COMMENTS:**

**NEW BUSINESS:**

Motion to approve Ordinance 2133 Repealing and Replacing Chapter 2.06 of the Newport Municipal Code relating to Mayor Pro Tempore and Providing for other matters properly related thereto – Abby Gribi, City Administrator

Motion to approve Ordinance 2134 Repealing Ordinance Numbers 861 and 1093 and Chapter 2.24 Newport Municipal Code in its entirety – Abby Gribi, City Administrator

Motion to approve Ordinance 2135 Repealing Ordinance Number 1009 and Chapter 2.20 Newport Municipal Code in its entirety – Abby Gribi, City Administrator

Motion to approve the 2025 Newport Fee in Lieu of Construction Frontage Improvements Cost Assumptions – Abby Gribi, City Administrator

**BILLS & PAYROLL:**

CLAIMS CHECKS 66760-66777	\$45,983.84
CLAIMS EFT 02/25/2025 3:44 PM: 1-4	\$7,064.59
CLAIMS DIRECT PAY 02/25/2025 3:45 PM: 1	\$983.87
PAYROLL E-CHECKS 1815-1823; Dir Deposit Run 02/18/2025	\$85,701.84

**ADJOURNMENT:**

**MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON**  
**February 18, 2025**

A meeting of the Newport City Council was held on February 18, 2025, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

	Keith Campbell	Mayor
	Abby Gribi	City Administrator (Absent)
	Nickole North	Clerk/Treasurer
Kenneth Smith		Councilmember (Absent)
Elizabeth Spring		Councilmember
Jami Sears		Councilmember
Mark Zorica		Mayor Pro Tem
Nathan Longly		Councilmember

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At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance. Councilmember Zorica moved to excuse Councilmember Smith's absence; Councilmember Sears seconded. Motion carried.

**APPROVAL OF AGENDA & MINUTES:**

Councilmember Zorica moved to approve the agenda amending the start time from 8:30 AM to 6:00 PM and the minutes from the February 03, 2025 Council Meeting; Councilmember Spring seconded. Motion carried.

**MAYOR AND COUNCIL COMMENTS:**

Councilmember Zorica thanked the City for removing snow downtown. He feels it makes a big difference alleviating congestion and traffic. Mayor Campbell also praised the Public Works Crew on keeping clear routes downtown.

**NEW BUSINESS:**

Councilmember Sears moved to approve Agreement NP2025-02 with Mountain West Bank to provide banking services; Councilmember Spring seconded. Motion carried.

**BILLS & PAYROLL:**

Councilmember Zorica moved to approve the bills and payroll; Councilmember Sears seconded. Motion carried.

2025 1 <sup>st</sup> OPEN PERIOD CLAIMS CHECKS 66731-66759	\$98,352.64
2025 CLAIMS EFT FEB 2 <sup>nd</sup> Meeting Run 1-12	\$31,518.14
2025 CLAIMS DIRECT PAY FEB 2 <sup>nd</sup> Meeting Run 1-10	\$20,365.95
PAYROLL E-CHECKS 1806-1814; Dir Deposit Run 02/05/2025	\$87,539.70

**ADJOURNMENT:**

The meeting was adjourned at 6:04 PM.

Attest: \_\_\_\_\_  
Nickole North, MMC, CPFA  
Clerk/Treasurer

By: \_\_\_\_\_  
Keith Campbell  
Mayor

**CITY OF NEWPORT  
ORDINANCE NO. 2133**

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON,  
REPEALING AND REPLACING CHAPTER 2.06 OF THE  
NEWPORT MUNICIPAL CODE RELATING TO MAYOR PRO  
TEMPORE AND PROVIDING FOR OTHER MATTERS  
PROPERLY RELATED THERETO**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS**, a comprehensive review of the Mayor Pro Tempore (Ch. 2.06 NMC) chapter has revealed the need to update this Chapter and regulations to comply with existing law, and such changes are necessary and in the public interest.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND ORIELLE COUNTY, WASHINGTON, DO ORDAIN as follows:**

**Section 1: Adoption.** The City of Newport hereby repeals and replaces Chapter 2.06 of the Newport Municipal Code, in substantially the same form as the attached and incorporated Exhibit A.

**Section 2. Repealer.** All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Scrivener’s Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

**Section 5. Effective Date.** This Ordinance shall take effect and be in full force and effect five days after publication in the City’s official newspaper. The City Clerk is directed to publish a summary of this Ordinance, consisting of the title, at the earliest publication date.

PASSED AND ADOPTED THIS 03 DAY OF MARCH 2025.

CITY OF NEWPORT, WASHINGTON

KEITH CAMPBELL, MAYOR

ATTEST:

NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: MEGAN C. CLARK, CITY ATTORNEY

## EXHIBIT A

2.06.010 Election.

2.06.010 Election.

Biennially at the first meeting of a new council, members of the city council, by majority vote, shall elect from their number a mayor pro tempore who shall hold office at the pleasure of the council, and in case of the absence or disability of the mayor, perform the duties of mayor except that the mayor pro tempore shall not have the power to appoint or remove any officer or to veto any ordinance.

**CITY OF NEWPORT  
ORDINANCE NO. 2134**

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON,  
REPEALING ORDINANCE NUMBERS 861 AND 1093 AND  
CHAPTER 2.24 NEWPORT MUNICIPAL CODE IN ITS ENTIRETY**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS**, the City Council of the City of Newport has determined Chapter 2.24 of the Newport Municipal Code, Volunteer Fire Department, shall no longer be codified in the Code, and should be repealed in its entirety.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND ORIELLE COUNTY, WASHINGTON, DO ORDAIN as follows:**

**Section 1. Repealer.** Ordinance Nos. 861 and 1093 codifying Chapter 2.24 of the Newport Municipal Code are hereby repealed in their entirety. All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Effective Date.** This Ordinance shall take effect and be in full force and effect five days after publication in the City’s official newspaper. The City Clerk is directed to publish a summary of this Ordinance, consisting of the title, at the earliest publication date.

**Section 4. Scrivener’s Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

PASSED AND ADOPTED THIS 03 DAY OF MARCH 2025.

CITY OF NEWPORT, WASHINGTON

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KEITH CAMPBELL, MAYOR

ATTEST:

\_\_\_\_\_  
NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: \_\_\_\_\_  
MEGAN C. CLARK, CITY ATTORNEY

**CITY OF NEWPORT  
ORDINANCE NO. 2135**

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON,  
REPEALING ORDINANCE NUMBER 1009 AND CHAPTER 2.20  
NEWPORT MUNICIPAL CODE IN ITS ENTIRETY**

**WHEREAS**, the City of Newport, Pend Oreille County, Washington (the “City”) is a duly incorporated and existing City by virtue of the Constitution and laws of the state of Washington;

**WHEREAS**, the City Council of the City of Newport has determined that Chapter 2.20 of the Newport Municipal Code, Parks Advisory Committee, shall no longer be codified in the Code, and should be repealed in its entirety.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF NEWPORT, PEND ORIELLE COUNTY, WASHINGTON, DO ORDAIN as follows:**

**Section 1. Repealer.** Ordinance No. 1009 codifying Chapter 2.20, Parks Advisory Committee, of the Newport Municipal Code is hereby repealed in its entirety. All other ordinances and resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and shall have no further force or effect.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

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**Section 4. Scrivener’s Error.** Upon the approval of the City Attorney, the City Administrator is authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance number, section/subsection numbers, and any references thereto.

PASSED AND ADOPTED THIS 03 DAY OF MARCH 2025.

CITY OF NEWPORT, WASHINGTON

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KEITH CAMPBELL, MAYOR

ATTEST:

\_\_\_\_\_  
NICKOLE NORTH, CITY CLERK

Approved as to form:

OFFICE OF THE CITY ATTORNEY

By: \_\_\_\_\_  
MEGAN C. CLARK, CITY ATTORNEY



**To:** City of Newport  
**From:** Scott Rivas, PE  
**Date:** January 14th, 2025  
**Project:** Newport Fee in Lieu of Construction Frontage Improvements  
**Subject:** Cost Assumptions

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## Introduction:

The City standards currently require developers to design and construct frontage improvements as part of their project. However, in some cases it may be in the City's best interest to waive this requirement and collect a fee-in-lieu of constructing the frontage improvements. The collected funds can then be used in the future by the City when the street is improved as part of a larger project. The fee being collected should cover the cost of the improvements along the developer's frontage. To determine an equitable fee, an opinion of probable cost was performed for a generic 370' long road section as noted in the assumptions below. The typical road sections are based on Pend Oreille County requirements and the City of Newport Street Construction Standards. On a project by project basis, the City of Newport will determine a required pavement width of 24' or 36' by considering items such as width of right-of-way, street classification, and other factors. The total cost was then divided by 370' to determine a fee per linear foot of frontage. This resulted in a **fee of \$1,260/linear foot of frontage for 24' width pavement** and **\$1,416/linear foot of frontage for 36' width pavement**. If the street has existing sidewalk and curb there shall be an additional fee for the removal of **\$146/linear foot of frontage for both widths of pavement**.

The following assumptions were made for the opinion of probable cost. In general, cost items used WSDOT Unit Bid Analysis Standard Item Inquiry or Spokane City Bid Results & Tabulations.

## Assumptions:

- Removal of asphalt for 24-ft or 36-ft wide road
- Proposed Roadway Improvements
  - 24-ft or 36-ft wide road
  - Curb and gutter on both sides with drops for ADA ramps and driveways
  - 5-ft sidewalk on one side
    - 4" Portland Concrete Cement (PCC)
    - 4" Crushed Surfacing Top Course (CSTC)
  - 6-ft landscape buffer on both sides with grass (sod) swale
  - Roadway Section
    - 3" Class B ACP (1" thicker than County standard due to higher ADT)

- 3" CSTC
- 6" Crushed Surfacing Bottom Course (CSBC)
- Pavement markings
  - Centerline
  - Fog lines
  - Stop bars
- Three (3) 30-ft driveway relocations (Concrete aprons on development side of the street only)
  - 6" PCC
  - 4" CSTC
- Two (2) ADA curb ramps per WSDOT Standards (On development side of the street only)
- Adjustment of utilities to grade
- Street sign relocation
- Four (4) Mailbox relocations
- 30-day construction period
- 15% Contingency
- 10% Engineering
- 10% Construction Management
- 2% Surveying
- 2% Testing
- 2% Inflation to mid-year 2025

### **Exclusions:**

- Retaining walls
- Utilities
- Relocation of other obstructions not noted above (fence in right-of-way, etc.)
- Special roadside elements (guard rails, warning signs, etc.)

**Project Name:** Newport Fee in Lieu of Construction Frontage Improvements 24' Width  
**Client Name:** SCJ Alliance  
**SCJ Project No.:** 22-000496  
**Estimate Level:** Preliminary  
**Date:** 1/14/2025



BID ITEM NO.	WSDOT STD ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITY	Schedule A Roadway	TOTAL
<b>PREPARATION</b>							
1	0001	MOBILIZATION	L.S.	\$ 14,650.00	1.0	1.0	\$ 14,650
2	0120	REMOVING ASPHALT CONC. PAVEMENT	S.Y.	\$ 46.00	986.7	986.7	\$ 45,388
3	NS-102	MAILBOX RELOCATION	EACH	\$ 520.00	4.0	4.0	\$ 2,080
4	NS-103	STREET SIGN RELOCATION	EACH	\$ 520.00	4.0	4.0	\$ 2,080
<b>Subtotal:</b>						<b>\$64,198</b>	<b>\$ 64,198</b>
<b>STRUCTURE</b>							
5	NS-451	ADJUST VALVE RIM	EACH	\$ 970.00	2.0	2.0	\$ 1,940
6	NS-452	ADJUST MANHOLE RIM	EACH	\$ 1,220.00	2.0	2.0	\$ 2,440
<b>Subtotal:</b>						<b>\$4,380</b>	<b>\$ 4,380</b>
<b>SURFACING</b>							
7	5095	CRUSHED SURFACING BASE COURSE	C.Y.	\$ 84.00	89.1	89.1	\$ 7,482
8	5115	CRUSHED SURFACING TOP COURSE	C.Y.	\$ 98.00	214.7	214.7	\$ 21,040
<b>Subtotal:</b>						<b>\$28,522</b>	<b>\$ 28,522</b>
<b>HOT MIX ASPHALT</b>							
9	5767	HMA CL. 1/2 IN. PG 64H-28, CLASS B	TON	\$ 204.00	166.5	166.5	\$ 33,966
<b>Subtotal:</b>						<b>\$33,966</b>	<b>\$ 33,966</b>
<b>TRAFFIC</b>							
10	6700	CEMENT CONC. TRAFFIC CURB AND GUTTER	L.F.	\$ 92.00	740.0	740.0	\$ 68,080
11	6806	PAINT LINE	L.F.	\$ 0.32	1110.0	1110.0	\$ 351
12	6858	PAINTED STOP LINE	L.F.	\$ 30.00	24.0	24.0	\$ 720
13	6974	TRAFFIC CONTROL SUPERVISOR	L.S.	\$ 15,600.00	1.0	1.0	\$ 15,600
<b>Subtotal:</b>						<b>\$84,751</b>	<b>\$ 84,751</b>
<b>OTHER ITEMS</b>							
14	7055	CEMENT CONC. SIDEWALK	S.Y.	\$ 199.00	68.5	68.5	\$ 13,635
15	7059	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 2	S.Y.	\$ 220.00	200.0	200.0	\$ 44,000
16	7058	CEMENT CONC. CURB RAMP TYPE A	EACH	\$ 8,200.00	4.0	4.0	\$ 32,800
17	NS-892	TESTING (COMPACTION, ETC.)	L.S.	\$ 5,860.00	1.0	1.0	\$ 5,860
18	NS-893	SURVEYING	L.S.	\$ 5,860.00	1.0	1.0	\$ 5,860
19	NS-894	HYDROSEEDING	S.Y.	\$ 2.55	493.3	493.3	\$ 1,258
<b>Subtotal:</b>						<b>\$103,413</b>	<b>\$ 103,413</b>

<b>Subtotal Construction:</b>	<b>\$319,230</b>	<b>\$</b>	<b>319,230</b>
<b>Contingency @ 15%</b>	<b>\$47,885</b>	<b>\$</b>	<b>47,885</b>
<b>TOTAL CONSTRUCTION:</b>	<b>\$367,115</b>	<b>\$</b>	<b>367,115</b>
<b>Preliminary Engineering (PE) @ 15%</b>	<b>\$55,067</b>	<b>\$</b>	<b>55,067</b>
<b>Construction Management (CM) @ 10%</b>	<b>\$36,711</b>	<b>\$</b>	<b>36,711</b>
<b>Miscellaneous Costs @ 2%</b>	<b>\$7,342</b>	<b>\$</b>	<b>7,342</b>
<b>SCHEDULE COST TOTALS:</b>	<b>\$466,236</b>	<b>\$</b>	<b>466,236</b>
<b>TOTAL PROJECT COST:</b>	<b>\$</b>	<b>\$</b>	<b>466,236</b>
<b>TOTAL COST PER LF OF FRONTAGE:</b>	<b>\$</b>	<b>\$</b>	<b>1,260</b>

**Exclusions:**  
 •Retaining walls  
 •Utilities  
 •Relocation of other obstructions not noted (fence in right-of-way etc.)  
 •Special road side elements (guard rails, warning signs, etc.)

**Project Name:** Newport Fee in Lieu of Construction Frontage Improvements 36' Width  
**Client Name:** SCJ Alliance  
**SCJ Project No.:** 22-000496  
**Estimate Level:** Preliminary  
**Date:** 1/14/2025



BID ITEM NO.	WSDOT STD ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITY	Schedule A Roadway	TOTAL
<b>PREPARATION</b>							
1	0001	MOBILIZATION	L.S.	\$ 14,650.00	1.0	1.0	\$ 14,650
2	0120	REMOVING ASPHALT CONC. PAVEMENT	S.Y.	\$ 46.00	1480.0	1480.0	\$ 68,080
3	NS-102	MAILBOX RELOCATION	EACH	\$ 520.00	4.0	4.0	\$ 2,080
4	NS-103	STREET SIGN RELOCATION	EACH	\$ 520.00	4.0	4.0	\$ 2,080
<b>Subtotal:</b>						<b>\$86,890</b>	<b>\$ 86,890</b>
<b>STRUCTURE</b>							
5	NS-451	ADJUST VALVE RIM	EACH	\$ 970.00	2.0	2.0	\$ 1,940
6	NS-452	ADJUST MANHOLE RIM	EACH	\$ 1,220.00	2.0	2.0	\$ 2,440
<b>Subtotal:</b>						<b>\$4,380</b>	<b>\$ 4,380</b>
<b>SURFACING</b>							
7	5095	CRUSHED SURFACING BASE COURSE	C.Y.	\$ 84.00	89.1	89.1	\$ 7,482
8	5115	CRUSHED SURFACING TOP COURSE	C.Y.	\$ 98.00	214.7	214.7	\$ 21,040
<b>Subtotal:</b>						<b>\$28,522</b>	<b>\$ 28,522</b>
<b>HOT MIX ASPHALT</b>							
9	5767	HMA CL. 1/2 IN. PG 64H-28, CLASS B	TON	\$ 204.00	249.8	249.8	\$ 50,949
<b>Subtotal:</b>						<b>\$50,949</b>	<b>\$ 50,949</b>
<b>TRAFFIC</b>							
10	6700	CEMENT CONC. TRAFFIC CURB AND GUTTER	L.F.	\$ 92.00	740.0	740.0	\$ 68,080
11	6806	PAINT LINE	L.F.	\$ 0.32	1110.0	1110.0	\$ 351
12	6858	PAINTED STOP LINE	L.F.	\$ 30.00	24.0	24.0	\$ 720
13	6974	TRAFFIC CONTROL SUPERVISOR	L.S.	\$ 15,600.00	1.0	1.0	\$ 15,600
<b>Subtotal:</b>						<b>\$84,751</b>	<b>\$ 84,751</b>
<b>OTHER ITEMS</b>							
14	7055	CEMENT CONC. SIDEWALK	S.Y.	\$ 199.00	68.5	68.5	\$ 13,635
15	7059	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 2	S.Y.	\$ 220.00	200.0	200.0	\$ 44,000
16	7058	CEMENT CONC. CURB RAMP TYPE A	EACH	\$ 8,200.00	4.0	4.0	\$ 32,800
17	NS-892	TESTING (COMPACTION, ETC.)	L.S.	\$ 5,860.00	1.0	1.0	\$ 5,860
18	NS-893	SURVEYING	L.S.	\$ 5,860.00	1.0	1.0	\$ 5,860
19	NS-894	HYDROSEEDING	S.Y.	\$ 2.55	493.3	493.3	\$ 1,258
<b>Subtotal:</b>						<b>\$103,413</b>	<b>\$ 103,413</b>

<b>Subtotal Construction:</b>	<b>\$358,905</b>	<b>\$ 358,905</b>
<b>Contingency @ 15%</b>	<b>\$53,836</b>	<b>\$ 53,836</b>
<b>TOTAL CONSTRUCTION:</b>	<b>\$412,741</b>	<b>\$ 412,741</b>
<b>Preliminary Engineering (PE) @ 15%</b>	<b>\$61,911</b>	<b>\$ 61,911</b>
<b>Construction Management (CM) @ 10%</b>	<b>\$41,274</b>	<b>\$ 41,274</b>
<b>Miscellaneous Costs @ 2%</b>	<b>\$8,255</b>	<b>\$ 8,255</b>
<b>SCHEDULE COST TOTALS:</b>	<b>\$524,181</b>	<b>\$ 524,181</b>
<b>TOTAL PROJECT COST:</b>	<b>\$</b>	<b>\$ 524,181</b>
<b>TOTAL COST PER LF OF FRONTAGE:</b>	<b>\$</b>	<b>\$ 1,416</b>

**Exclusions:**  
 •Retaining walls  
 •Utilities  
 •Relocation of other obstructions not noted (fence in right-of-way etc.)  
 •Special road side elements (guard rails, warning signs, etc.)

**Project Name:** Newport Fee in Lieu of Construction Frontage Improvements 24'  
**Client Name:** SCJ Alliance  
**SCJ Project No.:** 22-000496  
**Estimate Level:** Preliminary  
**Date:** 1/8/2025



BID ITEM NO.	WSDOT STD ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITY	Schedule A Roadway	TOTAL
<b>PREPARATION</b>							
1	0100	REMOVING CEMENT CONC. SIDEWALK	S.Y.	\$ 67.00	411.1	411.1	\$ 27,544
2	0110	REMOVING CEMENT CONC. CURB	L.F.	\$ 18.00	800.0	800.0	\$ 14,400
<b>Subtotal:</b>						<b>\$41,944</b>	<b>\$ 41,944</b>

<b>Subtotal Construction:</b>	<b>\$41,944</b>	<b>\$</b>	<b>41,944</b>
<b>Contingency @ 15%</b>	<b>\$6,292</b>	<b>\$</b>	<b>6,292</b>
<b>TOTAL CONSTRUCTION:</b>	<b>\$48,236</b>	<b>\$</b>	<b>48,236</b>
<b>Construction Management (CM) @ 10%</b>	<b>\$4,824</b>	<b>\$</b>	<b>4,824</b>
<b>Miscellaneous Costs @ 2%</b>	<b>\$965</b>	<b>\$</b>	<b>965</b>
<b>SCHEDULE COST TOTALS:</b>	<b>\$54,024</b>	<b>\$</b>	<b>54,024</b>
<b>TOTAL PROJECT COST:</b>		<b>\$</b>	<b>54,024</b>
<b>TOTAL COST PER LF OF FRONTAGE:</b>		<b>\$</b>	<b>146</b>

CITY OF NEWPORT  
VOUCHER REPORT

DATE: March 3, 2025 (First Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66760-66777 \$45,983.84

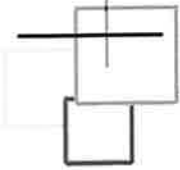
EFT 2/25/2025 3:44PM: 1-4 \$7,064.59

Direct Pay 2/25/2025 3:45PM: 1 \$983.87

Grand Total of all Claims \$54,032.30

Deputy City Clerk/Treasurer: 

# Register



Fiscal: 2025  
 Deposit Period: 2025 - March  
 Check Period: 2025 - March - 1st Council Meeting

Number	Name	Print Date	Clearing Date	Amount
<b>Mountain West</b>				
<b>Check</b>				
66760	Albeni Falls Building Supply	3/3/2025		\$1,445.30
66761	Axon Enterprise Inc.	3/3/2025		\$5,532.42
66762	Barr Tech LLC	3/3/2025		\$2,762.68
66763	Canon Solutions America	3/3/2025		\$579.06
66764	Cities Insurance Assn. of Washington	3/3/2025		\$1,100.24
66765	Dept of Ecology	3/3/2025		\$2,271.00
66766	Environmental Systems Research Institute, Inc	3/3/2025		\$1,382.87
	Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT	3/3/2025		\$4,731.00
	FedEx	3/3/2025		\$24.85
	iFiber Communications - AUTO PAY	3/3/2025		\$477.49
	Motorola Solutions, Inc.	3/3/2025		\$3,160.12
	Pitney Bowes Bank Reserve Account - AUTO PAY	3/3/2025		\$1,000.00
	PO CO Auditor	3/3/2025		\$18.00
	PO CO Corrections	3/3/2025		\$38.09
	PO CO Counseling Services	3/3/2025		\$68.34
	PO CO ER&R	3/3/2025		\$15,000.00
	PO CO IT Services	3/3/2025		\$6,154.50
	Polydyne Inc.	3/3/2025		\$3,147.51
	USA Bluebook	3/3/2025		\$733.29
	Vimly Benefit Solutions, Inc. - EFT	3/3/2025		\$856.10
	Direct Pay Payment 2/25/2025 3:44:44 PM - 4	3/3/2025		\$983.87
	Direct Pay Payment 2/25/2025 3:45:00 PM -			
1	Western Records Destruction	3/3/2025		\$60.00
66776	Western Systems	3/3/2025		\$2,505.57
66777				
	<b>Total</b>		<b>Check</b>	
	<b>Total</b>		<b>51040005632</b>	
	<b>Grand Total</b>			<b>\$54,032.30</b>
				<b>\$54,032.30</b>

# Voucher Directory

Fiscal : 2025 - March  
 Council Date : 2025 - March - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
<b>Albeni Falls Building Supply</b>	<b>0</b>				
		<b>02/25/2025 Albeni Statement</b>			
			001-000-000-576-80-31-00	Operating Supplies	\$249.21
			101-000-000-543-30-31-00	Operating Supplies	\$1,095.91
			101-000-000-543-30-48-00	Equipment Repair & Maint	\$19.32
			410-000-000-534-34-31-00	Office & Operating Supplies	\$80.86
		<b>Total 02/25/2025 Albeni Statement</b>			<b>\$1,445.30</b>
					<b>\$1,445.30</b>
<b>Total Albeni Falls Building Supply</b>	<b>0</b>				
<b>Axon Enterprise Inc.</b>	<b>0</b>				
		<b>Invoice - INUS312808</b>			
			001-000-000-594-21-60-00	Police Vehicle and Equipment	\$5,532.42
				Payment #1/Tasers	
		<b>Total Invoice - INUS312808</b>			<b>\$5,532.42</b>
<b>Total Axon Enterprise Inc.</b>	<b>0</b>				
<b>Barr Tech LLC</b>	<b>0</b>				
		<b>Invoice - 10190</b>			
			411-000-100-535-35-41-03	Prof Services Sludge Hauling	\$2,762.68
		<b>Total Invoice - 10190</b>			<b>\$2,762.68</b>
<b>Total Barr Tech LLC</b>	<b>0</b>				
<b>Canon Solutions America</b>	<b>0</b>				
		<b>Invoice - 38718737</b>			
			001-000-000-513-10-48-01	Maintenance Copier	\$41.57
			001-000-000-521-20-48-01	Maintenance Copier	\$9.15
			001-000-000-591-18-70-01	1/4 Copier Lease	\$69.89
			001-000-000-591-21-70-02	Police Copier Lease	\$124.06
			101-000-000-543-30-48-01	Maintenance Copier	\$41.57
			101-000-000-591-47-70-01	1/4 Copier Lease	\$69.89
			410-000-000-534-34-49-03	Maint. Agrmt- Copier Machine	\$41.57

Vendor	Number	Reference	Account Number	Description	Amount
	410-000-000-591-34-70-01			1/4 Copier Lease	\$69.90
	411-000-100-535-35-49-03			Maint Agrmt. - Copier Machine	\$41.57
	411-000-100-591-35-70-01			1/4 Copier Lease	\$69.89
	<b>Total Invoice - 38718737</b>				<b>\$579.06</b>
<b>Total 0</b>					<b>\$579.06</b>
<b>Total Canon Solutions America</b>					<b>\$579.06</b>
<b>Cities Insurance Assn. of Washington</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
			Invoice - 2025-34543-0152-1		\$1,100.24
			001-000-000-521-20-46-00	Liability Insurance	\$1,100.24
			<b>Total Invoice - 2025-34543-0152-1</b>		<b>\$1,100.24</b>
<b>Total 0</b>					<b>\$1,100.24</b>
<b>Total Cities Insurance Assn. of Washington</b>					<b>\$1,100.24</b>
<b>Dept of Ecology</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
			2025 Waster Water Permit Fee		\$2,271.00
			411-000-100-535-35-49-04	DOE Permits	\$2,271.00
			July 1 2024-6/30/25 2nd Payment		\$2,271.00
			<b>Total 2025 Waster Water Permit Fee</b>		<b>\$2,271.00</b>
<b>Total 0</b>					<b>\$2,271.00</b>
<b>Total Dept of Ecology</b>					<b>\$2,271.00</b>
<b>Environmental Systems Research Institute, Inc</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
			Invoice - 94908472		\$345.71
			001-000-000-558-50-49-00	Miscellaneous	\$345.71
			ArcGIS Annual Subscription		\$345.72
			101-000-000-543-30-49-00	Miscellaneous Expenditures	\$345.72
			410-000-000-534-34-49-00	Miscellaneous Expenditures	\$345.72
			411-000-100-535-35-49-00	Miscellaneous Expenditures	\$345.72
			<b>Total Invoice - 94908472</b>		<b>\$1,382.87</b>
<b>Total 0</b>					<b>\$1,382.87</b>
<b>Total Environmental Systems Research Institute, Inc</b>					<b>\$1,382.87</b>
<b>Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
			01/31/2025 EMLVO Statement		\$2,878.50
			001-000-000-515-41-41-00	Prof Services - City Attorney	\$1,168.50
			001-000-000-521-20-41-00	Professional Services	\$684.00
			411-000-100-535-35-41-01	Prof Services City Attorney	\$4,731.00
			<b>Total 01/31/2025 EMLVO Statement</b>		<b>\$4,731.00</b>
<b>Total 0</b>					<b>\$4,731.00</b>
<b>Total Etter, McMahon, Lamberson, Van Wert, Oreskovich PC - EFT</b>					<b>\$4,731.00</b>

FedEx  
 0      Invoice - 8-764-02430      2025 - March - 1st Council Meeting      \$24.85  
 001-000-000-521-20-42-00      Communications      \$24.85  
 Total Invoice - 8-764-02430      \$24.85  
 Total 0      \$24.85  
 Total FedEx

iFiber Communications - AUTOPAY  
 0      03/01/2025 IFiber Statement      2025 - March - 1st Council Meeting  
 001-000-000-514-20-42-00      Internet      Communications      \$23.75  
 001-000-000-521-20-42-00      Communications      \$90.00  
 001-000-000-576-80-42-00      Communications      \$33.59  
 101-000-000-543-30-42-00      Communications      \$57.34  
 410-000-000-534-34-42-00      Communications      \$148.29  
 411-000-100-535-35-42-00      Communications      \$124.52  
 Total 03/01/2025 IFiber Statement      \$477.49  
 Total 0      \$477.49  
 Total iFiber Communications - AUTOPAY      \$477.49

Motorola Solutions, Inc.  
 0      Invoice - 8320498055      2025 - March - 1st Council Meeting      \$3,160.12  
 001-000-000-521-20-31-00      Office & Operating Supplies      \$3,160.12  
 Annual Video Service      \$3,160.12  
 Total Invoice - 8320498055  
 Total 0      \$3,160.12  
 Total Motorola Solutions, Inc.

Pitney Bowes Bank Reserve Account - AUTO PAY  
 0      12/31/2024 Pitney Bowes Reserve Refill      2025 - March - 1st Council Meeting  
 001-000-000-514-20-42-00      Communications      \$100.00  
 auto debit 1/2/25  
 101-000-000-543-30-42-00      Communications      \$100.00  
 410-000-000-534-34-42-00      Communications      \$400.00  
 411-000-100-535-35-42-00      Communications      \$400.00  
 Total 12/31/2024 Pitney Bowes Reserve Refill      \$1,000.00  
 Total 0      \$1,000.00  
 Total Pitney Bowes Bank Reserve Account - AUTO PAY      \$1,000.00

<b>PO CO Auditor</b>	<b>0</b>				
		<b>Invoice - 72749</b>	<b>2025 - March - 1st Council Meeting</b>		
			410-000-000-534-34-41-00	Professional Services	\$9.00
			Lien account 2849,0		\$9.00
			411-000-100-535-35-41-04	Professional Services	\$18.00
		<b>Total Invoice - 72749</b>			\$18.00
<b>Total PO CO Auditor</b>	<b>Total 0</b>				
<b>PO CO Corrections</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
		<b>December 2024 Prisoner Medications</b>	001-000-000-523-60-41-01	Prisoner Medical Costs	\$38.09
			Prisoner Meds		\$38.09
		<b>Total December 2024 Prisoner Medications</b>			\$38.09
<b>Total PO CO Corrections</b>	<b>Total 0</b>				
<b>PO CO Counseling Services</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
		<b>Jan 2025 Liquor Excise Tax</b>	001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$68.34
		<b>Total Jan 2025 Liquor Excise Tax</b>			\$68.34
<b>Total PO CO Counseling Services</b>	<b>Total 0</b>				
<b>PO CO ER&amp;R</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
		<b>Invoice - 02052025</b>	001-000-000-594-21-60-00	Police Vehicle and Equipment	\$15,000.00
		<b>Total Invoice - 02052025</b>			\$15,000.00
<b>Total PO CO ER&amp;R</b>	<b>Total 0</b>				
<b>PO CO IT Services</b>	<b>0</b>				
			<b>2025 - March - 1st Council Meeting</b>		
		<b>Invoice - ITS20250203GS02</b>	001-000-000-521-20-41-00	Professional Services	\$6,154.50
			1st Q IT		
		<b>Total Invoice - ITS20250203GS02</b>			\$6,154.50
<b>Total PO CO IT Services</b>	<b>Total 0</b>				

Vendor	Number	Reference	Account Number	Description	Amount
Polydyne Inc.	0				
		Invoice - 1903663		2025 - March - 1st Council Meeting	
			411-000-100-535-35-31-00	Office & Operating Supplies	\$3,147.51
				Beltpress Polymer	
		<b>Total Invoice - 1903663</b>			<b>\$3,147.51</b>
<b>Total Polydyne Inc.</b>	<b>Total 0</b>				<b>\$3,147.51</b>
USA Bluebook	0				
		Invoice - INV00616464		2025 - March - 1st Council Meeting	
			411-000-100-535-35-31-00	Office & Operating Supplies	\$20.57
		<b>Total Invoice - INV00616464</b>			<b>\$20.57</b>
		Invoice - INV00616524			
			411-000-100-535-35-31-00	Office & Operating Supplies	\$636.75
		<b>Total Invoice - INV00616524</b>			<b>\$636.75</b>
		Invoice - INV00617628			
			411-000-100-535-35-31-00	Office & Operating Supplies	\$75.97
		<b>Total Invoice - INV00617628</b>			<b>\$75.97</b>
<b>Total USA Bluebook</b>	<b>Total 0</b>				<b>\$733.29</b>
Vimly Benefit Solutions, Inc. - EFT	0				
		March 2025 LEOFF1		2025 - March - 1st Council Meeting	
			001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$856.10
		<b>Total March 2025 LEOFF1</b>			<b>\$856.10</b>
<b>Total Vimly Benefit Solutions, Inc. - EFT</b>	<b>Total 0</b>				<b>\$856.10</b>
Vision Municipal Solutions - DIRECT PAY	0				
		Invoice - 09-15639		2025 - March - 1st Council Meeting	
			001-000-000-514-20-31-00	Office & Operating Supplies	\$245.96
				AP Checks	
			101-000-000-543-30-31-00	Operating Supplies	\$245.97
			410-000-000-534-34-31-00	Office & Operating Supplies	\$245.97
			411-000-100-535-35-31-00	Office & Operating Supplies	\$983.87
		<b>Total Invoice - 09-15639</b>			<b>\$983.87</b>
<b>Total Vision Municipal Solutions - DIRECT PAY</b>	<b>Total 0</b>				<b>\$983.87</b>

<b>Western Records Destruction</b>				
0			<b>2025 - March - 1st Council Meeting</b>	
	Invoice - 0739963			
		001-000-000-514-20-41-00	Professional Services	\$15.00
		101-000-000-543-30-41-02	Professional Services	\$15.00
		410-000-000-534-34-41-00	Professional Services	\$15.00
		411-000-100-535-35-41-04	Professional Services	\$15.00
	<b>Total Invoice - 0739963</b>			<b>\$60.00</b>
				<b>\$60.00</b>
				<b>\$60.00</b>
<b>Total Western Records Destruction</b>				
<b>Western Systems</b>				
0			<b>2025 - March - 1st Council Meeting</b>	
	Invoice - 44284			
		101-000-000-543-30-48-00	Sweeper	\$2,505.57
			Equipment Repair & Maint	\$2,505.57
	<b>Total Invoice - 44284</b>			<b>\$2,505.57</b>
				<b>\$2,505.57</b>
				<b>\$2,505.57</b>
<b>Total Western Systems</b>				
	<b>Vendor Count</b>	<b>23</b>		
<b>Grand Total</b>				
				<b>\$54,032.30</b>

CITY OF NEWPORT  
PAYROLL CHECK REGISTER  
PAYDAY: February 25, 2025

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Check No. 1815 through No. 1823 as well as the Direct Deposit run 02/18/2025 for employees are approved for payment in the amount of \$85,701.84 this 3rd day of March 2025.

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

Councilmember \_\_\_\_\_

City Deputy Clerk/Treasurer 7. Hansen 2/18/25

# Register

Number	Name	Fiscal Description	Cleared	Amount
1815	Dept of Labor & Industry	2025 - February - 2nd Council Meeting		\$4,537.13
1816	Dept of Retirement - Def Comp	2025 - February - 2nd Council Meeting		\$977.50
1817	Dept of Retirement Systems	2025 - February - 2nd Council Meeting		\$8,217.60
1818	EFTPS	2025 - February - 2nd Council Meeting		\$12,674.95
1819	Employment Security	2025 - February - 2nd Council Meeting		\$109.76
1820	Employment Security - LTC	2025 - February - 2nd Council Meeting		\$253.92
1821	Employment Security - PMFL	2025 - February - 2nd Council Meeting		\$369.78
1822	Idaho State Tax	2025 - February - 2nd Council Meeting		\$639.00
1823	Vimly Benefit Solutions, Inc. - EFT	2025 - February - 2nd Council Meeting		\$17,285.68
Direct Deposit Run -	Payroll Vendor	2025 - February - 2nd Council Meeting		\$40,636.52
2/18/2025				<b>\$85,701.84</b>