

NEWPORT CITY COUNCIL AGENDA

May 05, 2025 AT 6:00 P.M.

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day to day business within the State of Washington laws, RCW 35A, that govern optional municipal code cities. The Newport City Council is called to order by the **Mayor** and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-6429 twenty-four (24) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL
COUNCILMEMBER KENNETH SMITH
COUNCILMEMBER ELIZABETH SPRING
COUNCILMEMBER JAMI SEARS
MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER NATHAN LONGLY

CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE
AMENDMENTS & APPROVAL OF AGENDA &
04/21/2025 COUNCIL MEETING MINUTES

MAYOR & COUNCIL COMMENTS:

AUDIENCE PARTICIPATION:

CITY ADMINISTRATOR COMMENTS:

NEW BUSINESS:

Introduction of Jeremy DeLano and Oath of Office – Abby Gribi, City Administrator/Nickole North, Clerk/Treasurer

Economic Development update - Jessica Garza, Director of Economic Development

Public Hearing regarding amending the 2025 fiscal year budget – Nickole North, Clerk/Treasurer

Motion to approve Ordinance 2137 amending the fiscal year 2025 budget – Nickole North, Clerk/Treasurer

Motion to approve hotel/motel tax funding for the Pend Oreille County Historical Society public restroom Water/Sewer Maintenance for the 2025 season in the amount of \$1,466.06 – Terri Ann Lyons-Hedtke, Pend Oreille County Historical Society Vice President - Director

Motion to approve Resolution 20250505 authorizing the adoption of the Pend Oreille County Multi-Jurisdiction Hazard Mitigation Plan – Abby Gribi, City Administrator

Motion to approve Resolution 20250506 updating the fee schedule to add charges for Accessory Dwelling Units – Abby Gribi, City Administrator

Motion to approve updated 2025 City of Newport Equipment Rental Costs – Abby Gribi, City Administrator

BILLS & PAYROLL:

| | |
|---|--------------|
| CLAIMS CHECKS 66867-66885 | \$128,510.72 |
| CLAIMS EFT 2025 May 1 st Mtg: 1-4 | \$13,668.96 |
| PAYROLL EFT Payment 04/21/25: 1-9; Dir Deposit Run 04/21/2025 | \$84,430.54 |

EXECUTIVE SESSION:

Executive Session regarding land acquisition per RCW 42.30.110(b) – Abby Gribi, City Administrator

ADJOURNMENT:

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON
April 21, 2025

A meeting of the Newport City Council was held on April 21, 2025, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

| | | |
|------------------|----------------|------------------------|
| | Keith Campbell | Mayor |
| | Abby Gribi | City Administrator |
| | Nickole North | Clerk/Treasurer |
| Kenneth Smith | | Councilmember |
| Elizabeth Spring | | Councilmember |
| Jami Sears | | Councilmember (Absent) |
| Mark Zorica | | Mayor Pro Tem |
| Nathan Longly | | Councilmember |

At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance. Councilmember Zorica moved to excuse Councilmember Sears' absence; Councilmember Longly seconded. Motion carried.

APPROVAL OF AGENDA & MINUTES:

Councilmember Longly moved to approve the agenda and the minutes from the April 07, 2025 Council Meeting; Councilmember Spring seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Mayor Campbell stated that projects have been started in the City with more to come. He then presented Mayor Pro Tem Zorica with a certificate of Certified Municipal Leadership from the Association of Washington Cities.

Councilmember Longly stated that there was a pretty good turnout for the Easter Egg Hunt this past weekend with around 200 people attending. There were around 6000 eggs scattered throughout the park. He sent out a huge thank you to the volunteers and businesses that donated to the event. He specifically thanked Owens for the prizes and SPOFR for helping out the day of the event as well as the Greater Newport Area Chamber of Commerce.

CITY ADMINISTRATOR COMMENTS:

The Washington State Department of Health asked the City to host an event for outreach and feedback. The City will be hosting this event at City Hall. The event will be May 22nd with room for 15 people and 10 have already registered.

Administrator Gribi attended a Technical Assistant Meeting with TD&H through the State Drinking Water Revolving Fund to discuss engineering of water mains. This service is free.

A Notice to Proceed was issued to the contractor that will be completing the ADA Sidewalk along Newport City Park and this project will be starting soon.

A Request for Proposals has been issued for Consulting Services to update the Comprehensive Plan.

Jessica Garza, Director of Economic Development will be attending the May 5th meeting.

A basic layout for a food truck site on the City-owned property on the corner of Spruce and Washington Avenue prepared by Administrator Gribi was given to the Council for their review and feedback. No further direction was given to Administrator Gribi regarding this.

STAFF COMMENTS:

Police Chief Nelson gave a law enforcement report to the Council. Law stats for the last 3 months were lower than this time last year. The tazers will not be here until June. The Women's Self Defense training went great. Officer Tobeck will be off of probation and on his own next month. Officer Sander has put in his resignation and will be going to another department. Chief Nelson is in the process of replacing him. Christopher Bell has been hired to be the new School Resource Officer and was sworn in by Clerk/Treasurer North.

Fire Chief Stocking stated that SPOFR has had a 68% increase in call volume so far in 2025. Service delivery has expanded with the creation of 4 new positions and 3 reclassifications. Funding and budget remain right on track. New staffing model for the station in the City limits of Newport will incorporate 24/7 firefighter/paramedic coverage, effective mid-May. Mutual aid/resource deployment strategies are being evaluated county-wide. There has been lots of City Community engagement. The SPOFR response time of 1 minute on a house fire within the City limited damage and protected the Family Crisis Center.

Public Works Director North stated that a division of WSDOT notified the City that they would be funding 4 crosswalk signals. The City will need to install them, but everything will be furnished for them. The parks are ready and the bathrooms should be open tomorrow. He and his crew have been working on getting all of the equipment ready for the street project later this year. The crew came to him with a great idea that they implemented on the equipment. He stated that he has a great crew. The sweeper has been rebuilt. The street project this year will begin after June 10th. Mayor Campbell suggested putting outdoor hangers on the areas that the street work will be done to notify residents. Councilmember Longly thanked the crew for getting the park ready for the Easter Egg Hunt.

WWTP/WTP Superintendent Howard stated that they have been working with JUB Engineering, going through the Wastewater Treatment Plant and equipment. They are finding more issues that they thought. Annual maintenance is being done currently. Tim Kemp is attending an exam review and will be testing for his Group 1 Operator. Big Sky Industries will be cleaning sewer mains and cameraing them to see what areas are the most concerning. They are finding that some of the worst issues are in areas that are newer, such as Quail Loop. There is an upcoming lift station project that will take place in July.

Clerk/Treasurer North gave a finance update. The third quarter ended with cash and investments being \$1,987,991 which was increase of last quarter by \$148,460. Sales tax has decreased by \$3,852 compared to last year's 1st quarter. However, property tax has increased by \$17,863 largely due to the fire levy. Delinquent water/sewer accounts have decreased to 15 with \$14,765 outstanding. Six of these have liens filed. A pre-lien letter has been mailed on one. There is one current payment plan. Seven have paid with four door notices being delivered. The Finance Office has been working on dog license renewals, building permits are ahead of schedule compared to last year, updating inventory, the Spring Water Meter Route has been uploaded and meters read, agreements are being reviewed and placed on a retention schedule, an RV Park Host has been hired and tax collection in the Resnexus system has been set up to correctly collect sales and tourism taxes to pay to the State, the Annual Report for the State Auditor is complete and submitted, the USDA Annual Report is complete and submitted, the Annual L&I Reports have been completed and records filed and the Annual JLARC Report has been completed and submitted.

AUDIENCE PARTICIPATION:

Robert Owen, residing at 74 N. Milwaukee, Newport, WA complimented the City on the Easter Egg Hunt and how well used the parks are this year. He further mentioned that Fire Chief Stocking is great and he hopes the City keeps him for a very long time. Mr. Owen spoke about the food truck court and expressed he is not in favor of it if the vendors are from out of the area. However, if they are local, he thinks it is a great idea. He wants to keep dollars local. He also hopes that any vendors setting up at the food court would be required to get a City Business License. There was discussion regarding the Newport Rodeo vendors and if they were required to get this license. Last year the license was just being implemented. There will be an effort to make sure all are licensed this year.

Robert Rosencrantz, Pend Oreille County Commissioner, residing at 717 S. Union Avenue, Newport, WA gave an update on the EMS District. MRSC have answered some questions that the Commissioners had. The next step in the process is for a public hearing to be held on the District. After the public hearing more discussion will take place. He mentioned that SPOFR Fire Chief Stocking stated that there were meetings being held that are a waste of time such as an EMS District. Commissioner Rosencrantz appreciated this comment and encouraged other comments so that a decision can be made that represents the best interest of the entire county.

NEW BUSINESS:

Councilmember Zorica moved to approve Resolution 20250421 declaring certain property owned by the City to be excess and surplus property and authorizing the means of disposal; Councilmember Spring seconded. Motion carried.

Councilmember Longly moved to approve J-U-B Engineers, Inc. Task Order 2025-01 not to exceed \$2,500 to assist the City with developing an RFQ for the selection of a water resources firm to evaluate water availability and development viability within the City of Newport; Councilmember Zorica seconded. Motion carried.

Councilmember Zorica moved for the City of Newport to become a member of Risk Management Service Agency (RMSA) and complete the application process; Councilmember Spring seconded. Motion carried.

BILLS & PAYROLL:

Councilmember Longly moved to approve the bills and payroll; Councilmember Smith seconded. Motion carried.

| | |
|---|--------------|
| 2025 CLAIMS CHECKS 66833-66866 | \$124,789.59 |
| 2025 CLAIMS EFT April 2 nd Meeting Run 1-13 | \$33,768.29 |
| 2025 CLAIMS DIRECT PAY April 2 nd Meeting Run 1-18 | \$5,001.33 |
| PAYROLL E-CHECKS 1842-1850; Dir Deposit Run 04/01/2025 | \$83,997.63 |

ADJOURNMENT:

The meeting was adjourned at 6:53 PM.

Attest: _____
Nickole North, MMC, CPFA
Clerk/Treasurer

By: _____
Keith Campbell
Mayor

ORDINANCE NO. 2137

**AN ORDINANCE OF THE CITY OF NEWPORT, WASHINGTON, AMENDING
THE FISCAL YEAR 2025 BUDGET**

WHEREAS, The City Council has reviewed the City Clerk's request to amend the fiscal year 2025 budget to reflect necessary revenue and expenditure changes occurring after the 1ST budget amendment to the original adopted 2025 budget, and

WHEREAS, notice of a public hearing to consider and discuss amending the 2025 fiscal year budget was given as required by law; and

WHEREAS, a public hearing was held and the public was given the opportunity to comment on the proposed budget amendment,

NOW THEREFORE, THE CITY COUNCIL DO ORDAIN AS FOLLOWS:

SECTION 1: The City of Newport's fiscal year 2025 budget reflecting anticipated revenues and expenditures is hereby amended as set forth in EXHIBIT A which is attached hereto and incorporated as if fully set forth herein.

SECTION 2: This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

PASSED AND ADOPTED THIS 5th DAY OF MAY, 2025.

By: _____
Keith Campbell, Mayor

ATTEST:

Nickole North, MMC, CPFA
City Clerk/Treasurer

APPROVED AS TO FORM:

Megan Clark
City Attorney

EXHIBIT A

BUDGET AMENDMENT #2 FOR THE FISCAL YEAR 2025

| | <u>REVENUES</u> | <u>EXPENDITURES</u> |
|------------------------------------|---------------------------|---------------------------|
| TOTAL BUDGET AT 03/17/2025 | \$13,121,623.00 | \$13,121,623.00 |
| 1. Fund 001 Current Expense | \$3,533,740.00 | \$3,533,740.00 |
| 2. Fund 101 Street | \$1,574,188.00 | \$1,574,188.00 |
| 3. Fund 103 Real Estate Excise Tax | \$476,000.00 | \$476,000.00 |
| 4. Fund 109 Tourism | \$97,500.00 | \$97,500.00 |
| 5. Fund 410 Water | \$2,563,384.00 | \$2,563,384.00 |
| 6. Fund 411 Sewer | \$4,944,121.00 | \$4,944,121.00 |
| 7. Fund 633 Clearing Fund | \$0.00 | \$0.00 |
| TOTAL AMENDMENTS | <u>\$67,310.00</u> | <u>\$67,310.00</u> |
| TOTAL BUDGET AT 05/05/2025 | \$13,188,933.00 | \$13,188,933.00 |

Current Expense - \$7,500 increase for RV Park sales tax correction as well as park allocation of Accounting Clerk salary. This will be added to the budget but decreased from ending cash so a zero change to the total budget overall.

Street – The TIB grant was increased by \$63,944 which increased the match requirement by \$3,366 for a total overall increase to the Street Budget of \$67,310. This will increase the total street budget as it is an increase in revenue as well as expenditures.

REET – \$50,000 moved from ending cash in REET 1 and REET 2 to the working budget in case a project comes up that the city needs the funds for. This is just moving money around so there will be no change overall to the total REET budget.

Sewer – The DOE loan for the first phase of the Sewer project including the Wastewater Facility Plan and General Sewer Plan is complete and the loan has been finalized on that phase with a required payback of the first payment this year. The sewer fund budget needs to be increased by \$9,000 due to this. The ending cash will be decreased so there will be no overall change to the Sewer total budget.

REQUEST FOR FUNDING, PAGE 2

Organization Name: Pend Oreille County Historical Society

Address: P.O. Box 1409 Newport, WA 99156

Phone: (509) 447-5388 Fax: _____

Contact Person: Terri Ann Lyons-Hedtke Title: Vice President--Director

Project to be Funded: Public Restroom Water/Sewer Maintenance for 2025 Season
 Amount Requested: \$1,466.06 Project Date(s): May 23 - October 2025

Has the requesting organization received hotel/motel tax funding in the past: **YES (several years ago)** NO
 If yes, for which years and which project?

Are you a non-profit organization exempt from taxation under IRS 501(c)(3) code? **YES** NO

Are you a non-profit organization exempt from taxation under IRS 501(c)(6) code? **YES** NO

About the Requesting Organization:

Number of full-time staff: 0 Number of part-time staff: 0
 Number of volunteers: 50 Year organization incorporated: 1966

Please list the Names and Titles of your Board Members:

Tom Owen—President, Terri Ann Lyons-Hedtke—Vice President, Rosalind Olsen—Treasurer, Sue Owen-Mauro—Secretary, Barbara Bradley-Graustein—Director, Eloise Opp—Director, Faith McClenny—Director, Meg Decker--Director, Anna Taylor--Director

Project Description:

Please provide a brief description of the event/project, including event schedule.
This request is for funding to pay monthly water/sewer fees for the public restrooms at the Pend Oreille County Historical Society Museum in Newport. The restrooms are housed in a separate structure outside of the museum and available at no charge to all visitors of Centennial Plaza, whether going to the museum or just stopping by the gazebo, Big Wheel, or downtown Newport. Annual water/sewer fees for 2025 are just under \$1,500.

Is the project you are seeking funding for in collaboration with other agencies? If so, please name the other agencies and describe the relationship.
No other funding from other agencies is being requested.

Total Project Cost: \$1,466.06 Request as a percent of total project cost: 100 %
 Project Budget: \$1,466.06
 Revenue: _____

| SOURCES: | AMOUNT: |
|-----------------|------------|
| City of Newport | \$1,466.06 |

Expenditures:

| DESCRIPTION: | AMOUNT: |
|---|------------|
| Will be paid to the City of Newport for water/sewer monthly bills | \$1,466.06 |

Projected Tourism Benefits:

Expected number of participants/spectators: Potential users of the public restrooms are 3,379 annual (2024) visitors to the museum plus others just stopping by the Centennial Plaza and the downtown Newport area.

Expected number of out-of-town participants/spectators: 44% of the museum visitors are from more than 50 miles away from Newport, 2% are from other countries
(those who have traveled MORE than 50 miles)

Estimated total number of people staying overnight in a hotel/motel/bed & breakfast: 50-100 (difficult to quantify)

Explain how your organization will collect and verify the above information (i.e. surveys, registration, hotels, etc.)
Annual visitors to the museum are tracked. It is not easy to quantify how many additional visitors to Centennial Plaza there are, but Centennial Plaza is one of the most visited tourist locations in Newport (just watch the people that stop and take pictures at the Big Wheel).

Explain how this project meets the above guidelines and criteria for hotel/motel tax funding.
Providing clean restrooms for the public says a lot about a town. The POCHS provides free-of-charge public restrooms for use by museum patrons and visitors to city-owned Centennial Plaza. Museum volunteers maintain and clean the facilities.

Provide a detailed outline of the Marketing Plan for the event to be funded by hotel/motel funds. Please include the different types of media by name and location of service.
The POCHS advertises and posts in multiple mediums. POCHS has 3,100 facebook followers with over 70,000 monthly views. Additionally, there is a POCHS Instagram page with regular posts. Print and online advertising includes the International Selkirk Loop, Spokane Inlander, Newport Miner, the Beacon, the Selkirk Sun, Elk Sentinel, and printed brochures/rack cards (placed in Spokane County locations), regular press releases are issued. There is also a Centennial Plaza facebook page. All of these contribute to bringing people to Newport and Centennial Plaza.

You may use additional sheets of paper if necessary to complete the application. You may also attach any additional information about your organization or project you think is relevant to this application.

I understand the Washington State limitations placed on use of Hotel/Motel Tax funds, and certify the requested funds will be used only for purposes described in this application or as approved by the City Council. I understand use of funds is subject to audit by the State of Washington. I further understand that printed and hard-copy verification of advertising publication is required for release of funds and there will be no advance payments. All recipients will be required to note on any advertising material that "Tourism support provided by City of Newport hotel/motel tax funds" or the event WILL NOT be funded. All funds granted are to be used by the end of the City's fiscal year, which ends December 31, and there will be no carry over.

Terrill Ann Lyons Hedtke
Name

Vice President POCHS 21 Apr 2025
Title Date

For City use only:

RESOLUTION NO. 20250505
AUTHORIZING THE ADOPTION OF THE
PEND OREILLE COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN

WHEREAS, all of Pend Oreille County has exposure to natural hazards that increase the risk to life, property, environment and the County’s economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established requirements for pre and post disaster hazard mitigation programs requiring that “local and tribal government applicants for sub-grants must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of a Hazard Mitigation Grant Program sub-grant funding.” The purpose of such local mitigation plan is to represent the Multi-Jurisdiction’s commitment to reduce risks from natural and man-made hazards; and

WHEREAS, pursuant to 44 CFR 201.6, a coalition of Pend Oreille County stakeholders with like-planning objectives was formed to pool resources and create consistent mitigation strategies to be implemented within each partner’s identified capabilities within the Pend Oreille County Planning Area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; and

WHEREAS, pursuant to 44 CFR 201.6 and 44 CFR 201.7, the Pend Oreille County Multi-Jurisdiction Hazard Mitigation Plan has been reviewed and found to meet the regulatory criteria, and following adoption by participating jurisdictions, will be approved by FEMA, making all adopting jurisdictions eligible for mitigation project grants.

NOW, THEREFORE, BE IT RESOLVED by the Newport City Council that:

The Pend Oreille County Multi-Jurisdiction Hazard Mitigation Plan is hereby adopted in its entirety, including the City of Newport Jurisdictional Annex, which represents each planning partner’s commitment to reduce risks from natural and man-made hazards.

PASSED AND ADOPTED on this 5th day of May, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor, City of Newport

ATTEST: _____
City Clerk, City of Newport

RESOLUTION NO. 20250506

**A RESOLUTION OF THE CITY OF NEWPORT REVOKING ALL PRIOR
FEE RESOLUTIONS AND ADOPTING A NEW FEE SCHEDULE.**

WHEREAS, the City of Newport has adopted a fee schedule, and

WHEREAS, it is deemed necessary to update the fee schedule,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF NEWPORT, WASHINGTON as follows:

SECTION 1: All prior fee resolutions are hereby revoked.

SECTION 2: The following schedule of fees is hereby adopted effective May 05, 2025 and shall remain in effect until amended or superseded by resolution of the Newport City Council.

SECTION 3. The City Administrator shall be authorized to make such interpretations as may be necessary to effectively administer the processing of permits in the City and may determine the fee for permits not specified in the following schedule.

CITY OF NEWPORT, WA FEE SCHEDULE

BUILDING, CONSTRUCTION, DEVELOPMENT AND ZONING FEES

| | |
|---|-------------------------|
| Building Permit Fee * | See Resolution 20240417 |
| Plan Review | 65% of Bldg Permit Fee |
| New Build Mechanical | 15% of building permit |
| New Build Plumbing | 15% of building permit |
| Mechanical Permit Fee | \$165.00 |
| Plumbing Permit Fee | \$165.00 |
| Mobile Home Installation Permit (Per Section) | \$100.00 |
| Certificate of Occupancy/Zoning Compliance* | \$75.00 |
| Fence Permit | \$25.00 |
| Clearing and Grading Permit* | \$25.00 |
| Code Enforcement Action* | \$500/day |
| Code Interpretation* | \$75.00 |
| Comprehensive Plan Amendment* | \$500.00 |
| Conditional Use Permit Application * | \$400.00 |

| | |
|--|--|
| Demolition Permit | \$25.00 |
| Development Code Amendment* | \$400.00 |
| Fuel Tank Fee (installation of fuel storage tanks) | \$100.00 |
| Future Land Use Map Amendment* | \$400.00 |
| Environmental Impact Statement Fee (EIS) * | Actual Cost |
| Planned Development Approval (Preliminary and Final)* | \$1,500.00 |
| Plat Approval (10 or more lots) (Preliminary and Final)* | \$1,500.00 |
| Plat Filing Time Extension * | \$250.00 |
| Short Plat Application * | \$400.00 |
| Plat Vacation or Alteration* | \$400.00 |
| Pre Application Meeting* | \$500.00 |
| Lot Line Adjustment * | \$50.00 |
| Annexation Petition Fee * | \$600.00 |
| Binding Site Plan Approval (Preliminary and Final)* | \$400.00 |
| Reasonable Use Exception* | \$400.00 |
| Site Specific Rezone Application * | \$400.00 |
| RV Parks* | \$400.00 |
| SEPA Checklist/Threshold Determination* | \$350.00 |
| Shoreline Conditional Use Permit* | \$250.00 |
| Shoreline Substantial Development Permit* | \$250.00 |
| Shoreline Variance* | \$250.00 |
| Shoreline Authorization* | \$75.00 |
| Site Plan Review* | \$300.00 |
| Street Vacations** | \$200.00 |
| Temporary Use Permit* | \$20.00 per month |
| Variance Request Application * | \$350.00 |
| Investigation Fees *** | \$ Equal to the amount of the permit fee |
| Notice Boards | \$50.00 refundable if returned |

* Plus actual costs incurred by City, such as plan review, notices, hearing examiner ,advertising, mailings engineering services, and recordings will be the responsibility of the applicant. Building permits are valid for 180 days. A one-time 180-day extension can be requested to administration.

* Inspections reset 180 validity*

** Plus compensation as determined by the City Council pursuant to RCW 35.79.030.

*** 1. Investigation: Whenever any work for which a permit is required by the City of Newport Building Code has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

*** 2. Fee: An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in this resolution. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

NOTE – There will be deposits collected for Master Land Use Applications. This is in addition to actual fees– (See application for list of deposits. Any deposits not used will be refunded to applicant)

--FEE REFUNDS-- - The Building Official may authorize the refunding of any fee paid hereunder, which was erroneously paid or collected.

FALSE ALARM PENALTIES

| | |
|----------------------------|----------|
| 1 ST response | Warning |
| 2 nd response | \$50.00 |
| 3 rd response | \$100.00 |
| 4 th + response | \$150.00 |

(If not paid within 60 days there will be a 50% increase and the balance will be sent to collections.)

CODE ENFORCEMENT FEES

| | | |
|---|---------|--------------|
| Dog Licenses – Spayed or Neutered | \$10.00 | (Ord. #1079) |
| Dog Licenses – Not Altered | \$50.00 | (Ord. #1079) |
| Dog Licenses Late Penalty (purchased after Feb. 28) | \$10.00 | (Ord. #928) |
| Dog Impound | \$25.00 | (Ord. #928) |
| Dog Boarding Costs per Day (City) | \$50.00 | (Ord. #928) |

Parking Penalties:

| | |
|---|------------------------------------|
| Overtime/Overlimit – as otherwise legally park | \$20.00 |
| Overtime/Overlimit of city-wide 48 hour parking limit | \$40.00 |
| No Parking Zone/Spaces | \$40.00 |
| Other Parking Zones/Loading Zone Violations | \$30.00 |
| Failure to Display Disable Placard | \$10.00 |
| Right of Way Obstruction | \$85.00 + Restitution (Ord. #1073) |

BUSINESS LICENSE FEES:

General & Home Business License City Endorsement Fee \$20.00

Non-Resident Business License:

- Under \$2,000.00 Annual Gross Revenue Within City Limits \$0.00
- Over \$2,000.00 Annual Gross Revenue Within City Limits \$20.00

COPYING, MAPS AND OTHER MISC. FEES

| | |
|--|--------------------------|
| Photo Copying per Page | \$0.15 |
| Envelope for Mailing | Actual Cost |
| Mailed Copies Postage | Actual Cost |
| Copy of Annual Budget | Actual Cost |
| Copy of Comprehensive Plan | Actual Cost |
| Copies per Page (outside printer) | Actual Cost |
| Police / Fire Reports per Page | \$0.15 |
| Public Records Request Copies per Page | \$0.15 |
| Video Tape | Actual Cost |
| Audio Tape per Meeting | Actual Cost |
| Audio Tape (outside vendor) | Actual Cost |
| Fax per Page | \$1.00 |
| NSF Check Return Charge | \$35.00 |
| Lien Filing Fee per lien | Actual cost plus \$25.00 |
| Lien Release Fee per lien | Actual cost plus \$25.00 |
| Maps – City 8 ½” by 11” | \$0.15 |
| Maps – Cit 11” x 17” | \$1.00 |
| Maps – City 20” x 30” | Actual Cost |
| Maps – City 3’ x 5’ | Actual Cost |
| Flood Zone Maps – Small | \$1.50 |
| Zoning Maps – Small 11” x 17” | \$1.00 |
| Zoning Maps – Large 20” x 30” | Actual Cost |

RENTAL OF CITY PARK AND OTHER FEES

| | |
|---|------------------|
| Reservation Fee per Pre-Scheduled Reserved Small Event | \$35.00 |
| Small Event Clean-Up Deposit (refundable if cleaned) | \$50.00 |
| Special Event Reservation Fee Large Event (without electricity) | \$75.00 per day |
| Special Event Reservation Fee Large Event (with electricity) | \$100.00 per day |
| Special Event Damage Deposit (refundable) | \$250.00 |
| RV Park Fee Per Night | \$40.00 |
| RV Dump Fee | \$10.00 |

UTILITY BUSINESS AND OCCUPATION TAX LEVIED

| | |
|--|--------------------|
| Telephone | 6% of gross sales |
| Electricity & Electrical Energy | 6% of gross sales |
| Natural, manufactured or mixed gas | 6% of gross sales |
| Solid Waste | 10% of gross sales |
| Franchise Fee (Concept Communications) | 5% of gross sales |

WATER AND SEWER FEES

| | |
|--|---|
| Water (no tax on installation charges) | 18% of gross sales (4% = fire protection) |
| Sewer (no tax on installation charges) | 16% of gross sales |
| Monthly outside residential water | Base water rate + 25% |
| Monthly outside residential sewer | Base sewer rate + 25% |

Water Overage Rate –

- Tier 1 – Base Water Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Water Rate per 1000 gallons + 150% for add'l 50,000 gallons after 30,000+ allowed gallons
- Tier 3 – Base Water Rate per 1000 gallons + 250% for additional gallons after 80,000+ allowed gallons

Sewer Overage Rate

- Tier 1 – Base Sewer Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Sewer Rate per 1000 gallons + 150% for additional gallons after 30,000+ allowed gallons

| | |
|---|---|
| Water Late Fee | \$5.00 |
| Sewer Late Fee | \$5.00 |
| Shutoff fee for voluntary water turnoff | \$20.00 |
| Door Shut Off Notice Fee | \$20.00 |
| Disconnect fee for nonpayment | \$30.00 |
| Adjustment on leaks - 25% of the previous 24 months water and sewer overage average | |
| Water & Sewer Annual Payment | 5% discount |
| Standby Water Fee (Commercial Fire Protection Devices, ie. sprinklers) | \$5.00 |
| City Fire Hydrant Fee | \$10.00 |
| Privately Owned Unmetered Fire Hydrants | \$10.00 |
| (mFC)-06 – Fecal Coliform – per test | \$45.00 |
| Office Rent (Water) | \$510.00 Month |
| Office Rent (Sewer) | \$510.00 Month |
| Water Meter Testing | Actual Cost |
| Water Meter & Parts | Cost plus 25% |
| Bulk Water Daily Fixed Charge | \$25.00 |
| Bulk Water Weekly Fixed Charge | \$100.00 |
| Bulk Water Monthly Fixed Charge | \$250.00 |
| Bulk Water Fee (up to 10,000 gallons) | Minimum Cost of Water |
| Bulk Water Fee (over 10,000 gallons) | Water Overage Rate Tier 1-3 |
| Bulk Water Hydrant Fee Deposit | \$1,500.00 |
| Flat Water Rate (Construction Water) | Base Rate of water connection size plus 10% |

WATER AND SEWER CONNECTION CHARGES

| | |
|--|-------------|
| Residential Water Connection Charge ¾" ** | \$3,000.00 |
| Residential ADU Water Connection ¾" ** | \$1,500.00 |
| Residential- Multifamily Water Connection Charge 1" ** | \$4,000.00 |
| Commercial Water Connection Charge ¾" ** | \$3,000.00 |
| Commercial Water Connection Charge 1" ** | \$4,000.00 |
| Commercial Water Connection Charge 1 ½ " ** | \$6,000.00 |
| Commercial Water Connection Charge 2" ** | \$8,000.00 |
| Commercial Water Connection Charge 3" ** | \$12,000.00 |

| | |
|--|-------------|
| Commercial Water Connection Charge 4" ** | \$16,000.00 |
| Commercial Water Connection Charge 6" ** | \$24,000.00 |
| Residential Sewer Connection Charge ¾" ** | \$5,000.00 |
| Residential ADU Sewer Connection Charge ¾" ** | \$2,500.00 |
| Residential-Multifamily Sewer Connection Charge 1" | \$7,000.00 |
| Commercial Sewer Connection Charge ¾" ** | \$5,000.00 |
| Commercial Sewer Connection Charge 1" ** | \$7,000.00 |
| Commercial Sewer Connection Charge 1 ½ " ** | \$10,000.00 |
| Commercial Sewer Connection Charge 2" ** | \$13,000.00 |
| Commercial Sewer Connection Charge 3" ** | \$20,000.00 |
| Commercial Sewer Connection Charge 4" ** | \$27,000.00 |
| Commercial Sewer Connection Charge 6" ** | \$40,000.00 |

**Connection charges and the cost of the meter must be paid at the time of permit issuance or connection to our service if no permit is required and does not include the actual costs for parts, material, labor and administration which will be charged in addition to the connection charges set forth above.

Penalty for violating any ordinance of the City except in cases where a different punishment is prescribed by any ordinance of the city is a fine not to exceed \$500.00 or by imprisonment not to exceed 30 days or both.

APPROVED AND ADOPTED THIS 5th Day of May, 2025.

BY: _____
Keith Campbell, Mayor

ATTEST: _____
Nickole North, Clerk/Treasurer

By: _____
Approved as to form:
Megan Clark, City Attorney

2025

City of Newport

Equipment Rental Cost

| Operator | \$Actual Cost |
|------------------------------|---------------|
| Backhoe | \$55.69 |
| Vac Truck* | \$126.20 |
| Street Sweeper | \$133.50 |
| Loader | \$123.83 |
| Dump Truck/Equipment Trailer | \$93.97 |
| Motor Grader | \$110.61 |
| Loader & Zipper* | \$228.50 |
| Super 104 Mower | \$26.28 |
| Tandem Dump | \$85.59 |
| Bucket Truck | \$51.67 |
| 5 Yd Sand Truck | \$61.17 |
| Saw Cutter | \$21.50 |
| Compressor | \$33.25 |
| Chip Spreader | \$140.75 |
| Distributor Truck | \$81.17 |
| F250 Pickup Truck | \$36.62 |

*Operator required at additional charge

Approved by City Council 05/05/2025

CITY OF NEWPORT
VOUCHER REPORT

DATE: May 5th, 2025 (First Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

Claims Checks 66867-66885 \$128,510.72

EFT 2025 May 1st Mtg: 1-4 \$13,668.96

Grand Total of all Claims \$142,179.68

Deputy City Clerk/Treasurer: *T. Hansen* 4/28/25

Register

Fiscal: 2025
 Deposit Period: 2025 - May
 Check Period: 2025 - May - 1st Council Meeting

| Number | Name | Print Date | Clearing Date | Amount |
|--------------------------|-------------------------------------|------------|--------------------|---------------------|
| Mountain West | | | | |
| Check | 51040005632 | | | |
| 66867 | Albani Falls Building Supply | 5/5/2025 | | \$4,089.43 |
| 66868 | Big John's Spraying | 5/5/2025 | | \$592.35 |
| 66869 | Canon Solutions America | 5/5/2025 | | \$519.92 |
| 66870 | Code Publishing Company | 5/5/2025 | | \$556.81 |
| 66871 | Dept of Ecology | 5/5/2025 | | \$5,606.76 |
| 66872 | EWFOA | 5/5/2025 | | \$40.00 |
| 66873 | IBS, Inc | 5/5/2025 | | \$1,869.92 |
| 66874 | JUB Engineers | 5/5/2025 | | \$108,606.41 |
| 66875 | Les Schwab Tires (PR) | 5/5/2025 | | \$1,115.00 |
| 66876 | Life Flight Network | 5/5/2025 | | \$43.75 |
| 66877 | NCL of Wisconsin Inc. | 5/5/2025 | | \$1,900.07 |
| 66878 | NE Tri-County Health | 5/5/2025 | | \$210.00 |
| 66879 | Norfolk Iron & Metal | 5/5/2025 | | \$161.36 |
| 66880 | Pacwest Machinery | 5/5/2025 | | \$1,140.50 |
| 66881 | Perfection Tire Co. | 5/5/2025 | | \$484.95 |
| 66882 | PO CO Solid Waste Div. | 5/5/2025 | | \$601.84 |
| 66883 | Procom LLC | 5/5/2025 | | \$78.00 |
| 66884 | USA Bluebook | 5/5/2025 | | \$459.08 |
| 66885 | Western Systems | 5/5/2025 | | \$434.57 |
| EFT 2025 May 1st Mtg - 1 | Ferguson Waterworks - EFT | 5/5/2025 | | \$8,700.79 |
| EFT 2025 May 1st Mtg - 2 | iFiber Communications - AUTOPAY | 5/5/2025 | | \$737.24 |
| EFT 2025 May 1st Mtg - 3 | Pitney-Bowes -AUTO PAY | 5/5/2025 | | \$672.91 |
| EFT 2025 May 1st Mtg - 4 | Vimly Benefit Solutions, Inc. - EFT | 5/5/2025 | | \$3,558.02 |
| | Total | | Check | \$142,179.68 |
| | Total | | 51040005632 | \$142,179.68 |
| | Grand Total | | | \$142,179.68 |

| Vendor | Number | Reference | Account Number | Description | Amount |
|--------------------------------------|--------------|---------------------------------------|--------------------------|--|-------------------|
| | | | 411-000-100-591-35-70-01 | 1/4 Copier Lease | \$69.89 |
| Total Canon Solutions America | 66869 | Total Invoice - 40190397 | | | \$519.92 |
| Code Publishing Company | 66870 | | | | \$519.92 |
| | | | | 2025 - May - 1st Council Meeting | |
| | | Invoice - GC10017225 | | | |
| | | | 001-000-000-513-10-41-00 | Professional Services | \$185.61 |
| | | | 001-000-000-522-30-41-00 | Professional Services | \$185.60 |
| | | | 001-000-000-576-80-41-01 | Professional Services | \$185.60 |
| | | Total Invoice - GC10017225 | | | \$556.81 |
| Total Code Publishing Company | 66870 | | | | \$556.81 |
| Dept of Ecology | 66871 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | Invoice - LAU-WA-W473-25 | | | |
| | | | 411-000-100-535-35-49-04 | DOE Permits | \$1,125.00 |
| | | | | Lab Accreditation Fees 3/25/25-3/24/26 | |
| | | Total Invoice - LAU-WA-W473-25 | | | \$1,125.00 |
| | | Invoice - LN-000004620 | | | |
| | | | 411-000-100-591-35-72-03 | Sewer & WWTP Facility Plans Loan Principal | \$2,851.10 |
| | | | 411-000-100-592-35-83-03 | Sewer & WWTP Facility Plans Loan Interest | \$1,222.99 |
| | | | 411-000-100-592-35-83-04 | Sewer & WWTP Facility Plans Loan Admin | \$407.67 |
| | | Total Invoice - LN-000004620 | | | \$4,481.76 |
| Total Dept of Ecology | 66871 | | | | \$5,606.76 |
| EWFOA | 66872 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | EWFOA Spring Meeting | | | |
| | | | 001-000-000-514-20-49-00 | Miscellaneous Expenditure | \$40.00 |
| | | | | Membership dues | |
| | | Total EWFOA Spring Meeting | | | \$40.00 |
| Total EWFOA | 66872 | | | | \$40.00 |

| Vendor | Number | Reference | Account Number | Description | Amount |
|--|--------|---|--------------------------|---|-------------------|
| Ferguson Waterworks - EFT | | | | | |
| EFT 2025 May 1st Mtg - 1 | | | | | |
| | | Invoice - 0074059 | | 2025 - May - 1st Council Meeting | |
| | | | 410-000-000-534-34-31-00 | Office & Operating Supplies | \$712.84 |
| | | Total Invoice - 0074059 | | | \$712.84 |
| | | Invoice - 0074273 | | | |
| | | | 101-000-000-542-30-31-00 | Street Maintenance | \$3,577.84 |
| | | | | Asphalt patch | |
| | | Total Invoice - 0074273 | | | \$3,577.84 |
| | | Invoice - 0076005 | | | |
| | | | 410-000-000-534-34-31-00 | Office & Operating Supplies | \$4,410.11 |
| | | Total Invoice - 0076005 | | | \$4,410.11 |
| | | Total EFT 2025 May 1st Mtg - 1 | | | \$8,700.79 |
| | | Total Ferguson Waterworks - EFT | | | \$8,700.79 |
| IBS, Inc | | | | | |
| | 66873 | | | 2025 - May - 1st Council Meeting | |
| | | Invoice - 873784-1 | | | |
| | | | 001-000-000-576-80-31-00 | Operating Supplies | \$239.61 |
| | | | 101-000-000-543-30-31-00 | Operating Supplies | \$239.61 |
| | | | 410-000-000-534-34-31-00 | Office & Operating Supplies | \$239.61 |
| | | Total Invoice - 873784-1 | | | \$718.83 |
| | | Invoice - 874129-1 | | | |
| | | | 001-000-000-576-80-31-00 | Operating Supplies | \$341.17 |
| | | | 101-000-000-543-30-31-00 | Operating Supplies | \$341.16 |
| | | | 410-000-000-534-34-31-00 | Office & Operating Supplies | \$341.17 |
| | | Total Invoice - 874129-1 | | | \$1,023.50 |
| | | Invoice - 874220-1 | | | |
| | | | 001-000-000-576-80-31-00 | Operating Supplies | \$42.53 |
| | | | 101-000-000-543-30-31-00 | Operating Supplies | \$42.53 |
| | | | 410-000-000-534-34-31-00 | Office & Operating Supplies | \$42.53 |
| | | Total Invoice - 874220-1 | | | \$127.59 |
| | | Total 66873 | | | \$1,869.92 |
| | | Total IBS, Inc | | | \$1,869.92 |
| iFiber Communications - AUTOPAY | | | | | |
| EFT 2025 May 1st Mtg - 2 | | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | 04/15/2025 IFiber Statement I23867 | | | |
| | | | 410-000-000-534-34-42-00 | Communications | \$90.95 |
| | | | | Internet waterplant | |
| | | Total 04/15/2025 IFiber Statement I23867 | | | \$90.95 |
| | | 04/15/2025 IFiber Statement I36571 | | | |
| | | | 001-000-000-576-80-42-00 | Communications | \$152.05 |
| | | | | RV Park | |
| | | Total 04/15/2025 IFiber Statement I36571 | | | \$152.05 |

| Vendor | Number | Reference | Account Number | Description | Amount |
|-----------------------|--------|--|----------------------------------|---------------------------------|--------------|
| | | 04/15/2025 IFiber Statement I41046 | 001-000-000-521-20-42-00 | Communications | \$90.00 |
| | | Total 04/15/2025 IFiber Statement I41046 | | | \$90.00 |
| | | 04/15/2025 IFiber Statement I41047 | 001-000-000-576-80-42-00 | Communications | \$33.59 |
| | | | Internet Shop | | |
| | | | 101-000-000-543-30-42-00 | Communications | \$33.59 |
| | | | 410-000-000-534-34-42-00 | Communications | \$33.59 |
| | | Total 04/15/2025 IFiber Statement I41047 | | | \$100.77 |
| | | 04/15/2025 IFiber Statement I41048 | 411-000-100-535-35-42-00 | Communications | \$100.77 |
| | | | internet WW treatment plant | | |
| | | Total 04/15/2025 IFiber Statement I41048 | | | \$100.77 |
| | | 04/15/2025 IFiber Statement I41049 | 001-000-000-514-20-42-00 | Communications | \$25.67 |
| | | | Internet City Hall | | |
| | | | 001-000-000-576-80-42-00 | Communications | \$100.00 |
| | | | Reconnect RV Park | | |
| | | | 101-000-000-543-30-42-00 | Communications | \$25.67 |
| | | | 410-000-000-534-34-42-00 | Communications | \$25.68 |
| | | | 411-000-100-535-35-42-00 | Communications | \$25.68 |
| | | Total 04/15/2025 IFiber Statement I41049 | | | \$202.70 |
| | | Total EFT 2025 May 1st Mtg - 2 | | | \$737.24 |
| | | Total iFiber Communications - AUTOPAY | | | \$737.24 |
| JUB Engineers | 66874 | | | | |
| | | Invoice - 0183217 | 2025 - May - 1st Council Meeting | | |
| | | | 411-000-100-535-35-41-06 | DOE Funding - Sewer Master Plan | \$21,245.41 |
| | | | | Waste Water Sewer Plan | |
| | | | PR #19 | | |
| | | Total Invoice - 0183217 | | | \$21,245.41 |
| | | Invoice - 0183381 | 2025 - May - 1st Council Meeting | | |
| | | | 411-000-100-535-35-41-06 | DOE Funding - Sewer Master Plan | \$87,361.00 |
| | | | | Waste Water Sewer Plan | |
| | | | PR #19 | | |
| | | Total Invoice - 0183381 | | | \$87,361.00 |
| | | Total 66874 | | | \$87,361.00 |
| | | Total JUB Engineers | | | \$108,606.41 |
| Les Schwab Tires (PR) | 66875 | | | | |
| | | Invoice - 10600581558 | 2025 - May - 1st Council Meeting | | |
| | | | 001-000-000-513-10-48-00 | Repair & Maintenance | \$1,115.00 |

| Vendor | Number | Reference | Account Number | Description | Amount |
|---|--------------------|------------------------------------|--------------------------|---|------------|
| | | | | Tires for Admin Explorer 45373D | |
| | | Total Invoice - 10600581558 | | | |
| Total Les Schwab Tires (PR) | Total 66875 | | | | \$1,115.00 |
| | | | | | \$1,115.00 |
| | | | | | \$1,115.00 |
| Life Flight Network | 66876 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | | | Lifeflight membership C Bell | |
| | | | 001-000-000-521-20-20-00 | Benefits | \$43.75 |
| | | | | SRO Expenses | \$43.75 |
| | | | | C Bell prorated membership fee | \$43.75 |
| Total Lifeflight membership C Bell | | | | | |
| Total 66876 | | | | | |
| Total Life Flight Network | | | | | |
| NCL of Wisconsin Inc. | 66877 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | | | Invoice - 518384 | |
| | | | 411-000-100-535-35-31-00 | Office & Operating Supplies | \$1,900.07 |
| | | | | | \$1,900.07 |
| | | | | | \$1,900.07 |
| | | | | | \$1,900.07 |
| Total 66877 | | | | | |
| Total NCL of Wisconsin Inc. | | | | | |
| NE Tri-County Health | 66878 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | | | Invoice - IN0015422 | |
| | | | 001-000-000-576-80-49-00 | Miscellaneous | \$210.00 |
| | | | | Spray Park permit | \$210.00 |
| Total Invoice - IN0015422 | | | | | \$210.00 |
| Total 66878 | | | | | |
| Total NE Tri-County Health | | | | | |
| Norfolk Iron & Metal | 66879 | | | | |
| | | | | 2025 - May - 1st Council Meeting | |
| | | | | Invoice - 22217676 | |
| | | | 001-000-000-576-80-31-00 | Operating Supplies | \$161.36 |
| | | | | Parks Truck rack | \$161.36 |
| Total Invoice - 22217676 | | | | | \$161.36 |
| Total 66879 | | | | | |
| Total Norfolk Iron & Metal | | | | | |

Vendor Number Reference Account Number Description Amount

Pacwest Machinery 66880

2025 - May - 1st Council Meeting

Invoice - 30426767 101-000-000-543-30-48-00 Distributor Truck parts Equipment Repair & Maint \$1,056.01

Total Invoice - 30426767 \$1,056.01

Invoice - 30426946 101-000-000-543-30-48-00 Oil Dist Truck parts Equipment Repair & Maint \$84.49

Total Invoice - 30426946 \$84.49

Total Pacwest Machinery \$1,140.50

Perfection Tire Co. 66881

2025 - May - 1st Council Meeting

Invoice - 1-142351 001-000-000-521-20-48-00 65911D new tire Repair & Maintenance Equipment \$484.95

Total Invoice - 1-142351 \$484.95

Total Perfection Tire Co. \$484.95

Pitney-Bowes -AUTO PAY EFT 2025 May 1st Mtg - 3

Invoice - 1027336399

001-000-000-514-20-31-00 Ink for postage machine Office & Operating Supplies \$14.30

101-000-000-543-30-31-00 Operating Supplies \$14.30

410-000-000-534-34-31-00 Office & Operating Supplies \$57.20

411-000-100-535-35-31-00 Office & Operating Supplies \$57.21

Total Invoice - 1027336399 \$143.01

Invoice - 3320513966

001-000-000-591-18-70-02 1/4 Postage Machine Lease \$132.47

101-000-000-591-47-70-02 1/4 Postage Lease \$132.47

410-000-000-591-34-70-02 1/4 Postage Machine Lease \$132.48

411-000-100-591-35-70-02 1/4 Postage Machine Lease \$132.48

Total Invoice - 3320513966 \$529.90

Total EFT 2025 May 1st Mtg - 3 \$672.91

Total Pitney-Bowes -AUTO PAY \$672.91

PO CO Solid Waste Div. 66882

2025 - May - 1st Council Meeting

04/22/2025 PO CO Solid Waste Statement

001-000-000-576-80-47-01 Garbage Utilities \$64.65

101-000-000-543-30-47-03 Garbage Utilities \$64.65

410-000-000-534-34-47-02 Garbage Utilities \$64.65

| Vendor | Number | Reference | Account Number | Description | Amount |
|--|--------------|---|--------------------------|-----------------------------|-------------------|
| | | | 411-000-100-535-35-47-02 | Garbage Utilities | \$407.89 |
| Total PO CO Solid Waste Div. | 66882 | Total 04/22/2025 PO CO Solid Waste Statement | | | \$601.84 |
| | | | | | \$601.84 |
| | | | | | \$601.84 |
| Procom LLC | 66883 | | | | |
| | | | 001-000-000-521-20-41-00 | Professional Services | \$78.00 |
| | | | | SRO Expenses | |
| | | | | C Bell pre-employment | |
| Total Procom LLC | 66883 | Total Invoice - 139243 | | | \$78.00 |
| | | | | | \$78.00 |
| | | | | | \$78.00 |
| USA Bluebook | 66884 | | | | |
| | | | 411-000-100-535-35-31-00 | Office & Operating Supplies | \$314.92 |
| | | | | | \$314.92 |
| Total USA Bluebook | 66884 | Total Invoice - INV00687688 | | | \$144.16 |
| | | | | | \$144.16 |
| | | | | | \$459.08 |
| | | | | | \$459.08 |
| Vimly Benefit Solutions, Inc. - EFT | | | | | |
| | | | 001-000-000-521-20-20-00 | Benefits | \$2,701.92 |
| | | | | SRO Expenses | |
| Total Vimly Benefit Solutions, Inc. - EFT | | Total May 2025 C Bell premium | | | \$2,701.92 |
| | | | | | \$856.10 |
| | | | | | \$856.10 |
| | | | | | \$3,558.02 |
| | | | | | \$3,558.02 |

| Vendor | Number | Reference | Account Number | Description | Amount |
|-----------------|--------|-----------------------|--------------------------|----------------------------------|----------|
| Western Systems | 66885 | | | | |
| | | Invoice - 44868 | | 2025 - May - 1st Council Meeting | |
| | | | 101-000-000-543-30-48-00 | Equipment Repair & Maint | \$434.57 |
| | | | | Sweeper truck parts | \$434.57 |
| | | Total Invoice - 44868 | | | \$434.57 |

Total Western Systems

Grand Total Vendor Count 23 \$142,179.68

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: April 25, 2025

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that EFT Payment 4/21/25 11:16:50 AM - 1 through 9 as well as the Direct Deposit run 4/21/2025 for employees are approved for payment in the amount of \$84,430.54 this 5th day of May 2025.

Councilmember _____

Councilmember _____

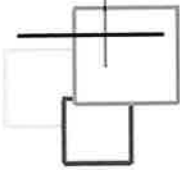
Councilmember _____

Councilmember _____

Councilmember _____

City Deputy Clerk/Treasurer T. Hansen 4/21/25

Register



| Number | Name | Fiscal Description | Cleared | Amount |
|--|-------------------------------------|------------------------------------|---------|--------------------|
| Direct Deposit Run - 4/21/2025 | Payroll Vendor | 2025 - April - 2nd Council Meeting | | \$40,004.30 |
| EFT Payment 4/21/2025 11:16:50 AM - 1 | Dept of Labor & Industry | 2025 - April - 2nd Council Meeting | | \$4,180.28 |
| EFT Payment 4/21/2025 11:16:50 AM - 2 | Dept of Retirement - Def Comp | 2025 - April - 2nd Council Meeting | | \$977.50 |
| EFT Payment 4/21/2025 11:16:50 AM - 3 | Dept of Retirement Systems | 2025 - April - 2nd Council Meeting | | \$8,152.61 |
| EFT Payment 4/21/2025 11:16:50 AM - 4 | EFTPS | 2025 - April - 2nd Council Meeting | | \$12,470.28 |
| EFT Payment 4/21/2025 11:16:50 AM - 5 | Employment Security | 2025 - April - 2nd Council Meeting | | \$108.43 |
| EFT Payment 4/21/2025 11:16:50 AM - 6 | Employment Security - LTC | 2025 - April - 2nd Council Meeting | | \$248.46 |
| EFT Payment 4/21/2025 11:16:50 AM - 7 | Employment Security - PMFL | 2025 - April - 2nd Council Meeting | | \$364.00 |
| EFT Payment 4/21/2025 11:16:50 AM - 8 | Idaho State Tax | 2025 - April - 2nd Council Meeting | | \$639.00 |
| EFT Payment 4/21/2025 11:16:50 AM - 9 | Vimly Benefit Solutions, Inc. - EFT | 2025 - April - 2nd Council Meeting | | \$17,285.68 |
| | | | | \$84,430.54 |