

NEWPORT CITY COUNCIL AGENDA

August 3, 2026, AT 6:00 P.M.

INTRODUCTION

The City of Newport, Washington, is a Mayor/Council form of government and is a code city. Essentially, Newport conducts its day-to-day business within the State of Washington laws, RCW 35A, that governs optional municipal code cities. The Newport City Council is called to order by the **Mayor**, and all business of the City is conducted in accordance with State of Washington laws and Newport Resolution number 10410 City Council Rules of Procedure, adopted January 04, 2010. If you require any reasonable accommodation to participate in the council meeting, please contact the City at (509) 447-5611 twenty-four (24) hours prior to the meeting.

YOUR ELECTED OFFICIALS

MAYOR KEITH CAMPBELL
COUNCILMEMBER NATHAN WEATHERS
COUNCILMEMBER ELIZABETH SPRING

COUNCILMEMBER JAMI SEARS
MAYOR PRO TEM MARK ZORICA
COUNCILMEMBER MARK COLLINS

CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA & 07/20/2026 COUNCIL MEETING MINUTES

MAYOR & COUNCIL COMMENTS:

AUDIENCE PARTICIPATION:

CITY ADMINISTRATOR COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

Newport Stand Down Recap – Andy Meyer

Discussion regarding future of Fire/EMS

BILLS & PAYROLL:

CLAIMS CHECKS 67595-67628	\$86,907.81
CLAIMS EFT 2026 July 2 nd Mtg: 1-17	\$48,874.50
CLAIMS DIR PAY 2026 July 2 nd Mtg:1-5	\$7,152.00
PAYROLL EFT PR 2026 July 1 st 1-10: Direct Deposit Run 07/06/2026	\$96,643.84

ADJOURNMENT:

WORKSHOP:

Council bill review policy discussion

MINUTES OF THE NEWPORT CITY COUNCIL MEETING ON July 20, 2026

A meeting of the Newport City Council was held on July 20, 2026, at 6:00 PM in Council Chambers, City Hall, 200 S. Washington Avenue, Newport, Washington, with the following present:

Keith Campbell	Mayor
Abby Gribi	City Administrator
Theresa Schoener	Clerk/Treasurer

Nathan Weathers	Councilmember
Elizabeth Spring	Councilmember
Jami Sears (absent)	Councilmember
Mark Zorica	Mayor Pro Tem
(vacant)	Councilmember

At 6:00 PM, Mayor Campbell called the meeting to order followed by roll call and the pledge of allegiance.

APPROVAL OF AGENDA & MINUTES:

Councilmember Weathers moved to approve the agenda and the minutes from July 06, 2026, Council Meeting. Councilmember Zorica seconded. Motion carried.

MAYOR AND COUNCIL COMMENTS:

Mayor Campbell, noted that summer is now in full swing and wanted to express his gratitude towards the residents for their patience as we move forward with summer projects and road construction.

Councilmember Weathers commented on hearing good things from the citizens about the staff at the front office and fog sealing on the roads.

Councilmember Zorica appreciated the City posting online how fog sealing the roads work.

Councilmember Zorica stated that he has concerns about how information regarding the review of bills and payroll is communicated to other elected officials. He requested a workshop to clarify the process and emphasized that it should be treated as a priority. He also noted that we need to discuss ways to tighten our belts and ensure responsible spending.

STAFF COMMENTS:

Police Chief Nelson provided an update on departmental activities. He noted that it has been a busy summer, and both the graduation and rodeo parades went smoothly. He also reported that the recent Street Dance event was successful, with no issues and an estimated attendance of around 300 people.

Chief Nelson announced that National Night Out is scheduled for August 4th at 5 PM, and the department is preparing for the event. Additional patrols will be in place for the Rough Stock Rodeo on the first weekend of August.

He stated that major crime has decreased this year. The primary challenges the department has faced involve juveniles and loose dogs. While the curfew has helped reduce juvenile-related issues. Councilmember Zorica asked whether the problems were still occurring at night. Chief Nelson responded that they are no longer happening as late as before. He added that several community groups are exploring after-school programs with volunteers to help provide positive activities for local youth. He also wanted to remind and invite everyone to “Coffee with a Cop” on the third Thursday at My Sidewalk Café.

Jennifer Krusing with South Pend Oreille Fire and Rescue provided an update on fire department activities and announced that they were pleased to welcome home their two firefighters who were injured during the Chelan Hills incident. With wildland fire season underway, the department has been coordinating closely with the City, Hospital, Schools, and PUD on early-warning plans and contingency preparations.

They reported that both the senior parade and rodeo parades were successful, and noted that SPOFR is proud to support local partners with traffic control. Public engagement remains high, with strong participation in community events, CPR trainings, and various public requests

Superintendent Howard provided an update on Wastewater and Public Works. He began by thanking everyone for their support and understanding throughout the current transition. Road work is in full swing, with crews sweeping, patching, and fog sealing streets. Water reports have been submitted to the state on time. The department has been replacing production-side meters, installing backflow prevention devices, and adding sheds over the wells to bring everything up to code. Recently, they addressed leaks at both the rodeo grounds and the waterpark.

On the wastewater side, Superintendent Howard reported that the department has had a couple of violations and recently lost an incubator, noting that a significant purchase will be required to replace it. He added that the department passed its ERA tests and submitted all required reports on time.

Clerk/Treasurer Schoener provided a financial update. Cash and investments at the end of the second quarter totaled \$5,782,523, reflecting a \$394,556 increase over the prior year’s second quarter. There were 10 delinquent accounts at quarter-end, with 2 liens filed and 2 active payment plans. Five door notices were issued, resulting in four payments and one shut-off.

The Finance Department has been busy with spring and summer utility reads. The RV Park is in full operation, and the camp host has been communicating the needs of campers and the park. Building permit activity has continued, with many of this year’s permits related to roofing. Backflow reminder letters have been sent out.

Staff have been focused on training and cross-training within the office. Although the department has faced challenges due to being short-staffed since February, things are improving with the arrival of a new Accounting Clerk.

AUDIENCE PARTICIPATION:

Chris Cato, Regarding POF2, it was noted that they have been servicing Newport since 2023 and have provided significant assistance during that time. POF2 has responded to 1,180 medical assists and 630 interventions. With the annex adding a paramedic unit, Fire 2 now achieves a response time of 1.28 seconds to get out the door and arrives on scene in under four minutes. It was also stated that a Fire 2 ambulance is consistently present in the City.

Councilmember Zorica commented that residents generally do not mind which ambulance arrives, as long as an ambulance does show up.

Kristen Yake, located at 300 S Washington, thanked the Council for approving the closure on 3rd Street to host their recent street dance event. She reported that the community greatly enjoyed the free event. Kristen requested Council consideration for another event on August 29th. They are planning a possible car show in coordination with the farmers market and would like the street closed around 3:00 PM. The event is planned to run from 6:00 PM to 9:00 PM.

Councilmember Zorica moved to approve the street closure for the August 29, 2026 event. Councilmember Spring seconded. Motion carried.

Kenny Ball, 1701 W 7th St. Apt 11, reported ongoing issues with loose dogs in the City. According to the complaint, dogs have been getting out and attacking cats, and the resident believes stronger enforcement is needed to ensure compliance with animal control requirements. The resident also reported illegal parking, including vehicles parked in clearly marked 'No Parking' zones and in other areas where parking is not permitted.

CITY ADMINISTRATOR COMMENTS:

Administrator Gribi handed out the updated rendering of the grizzly bear sculpture the Creative district is proposing at TJ Kelly park. She asked Council if they could move forward with the project or if they needed more information. Council agreed to move forward.

She commented on the America 250yr display that the Historical Society set up at City Hall.

Administrator Gribi, met with the Little League and they are working on establishing a new agreement for the City's softball fields.

We are still waiting on the Department of Commerce agreement on the Comprehensive Plan Funding.

Administrator Gribi, let the Council know that the County had reached out for a letter of support for a lower access road project at Wolfred County Park. The Park though not in the City will benefit the Newport residents with planned sporting and recreational opportunities.

Councilmember Weathers moved to approve a letter of support for the County. Councilmember Springs seconded. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

Clerk/ Treasurer Schoener introduced the new Accounting Clerk Traci Gunderson. Traci joins the City with 18 years of experience in utilities and brings great energy to the team.

Carol Richardson, the County Public Works Director introduced herself to the Council. She also invited anyone interested in serving the community to consider joining the Solid Waste Advisory Committee.

The interviews for the Council Position 5 took place with each of the Councilmembers asking questions.

EXECUTIVE SESSION:

An executive session regarding the appointment of Council Position 5 per RCW 42.30.110 (1)(h) was opened at 8:03 PM to last 15mins. The Council closed the executive session at 8:17 PM.

Council voted on each candidate for Council Position 5. Mark Collins received the majority vote and was appointed to Council Position 5 for an unexpired term to expire 12/31/2027.

Clerk/Treasurer swore in the newly appointed Councilmember Collins.

BILLS & PAYROLL:

Councilmember Zorica moved to approve the bills and payroll; Councilmember Weathers seconded. Motion carried.

CLAIMS CHECKS 67595-67628	\$86,907.81
CLAIMS EFT 2026 July 2 nd Mtg 1-17	\$48,874.50
CLAIMS DIR PAY 2026 July 2 nd Mtg: 1-5	\$7,152.00
PAYROLL EFT PR 2026 July 1st 1-10; Dir Deposit Run 07/06/2026	\$96,643.84

ADJOURNMENT:

The meeting was adjourned at 8:22 PM.

Attest: _____
Theresa Schoener
Clerk/Treasurer

By: _____
Keith Campbell
Mayor

CITY OF NEWPORT
PAYROLL CHECK REGISTER
PAYDAY: July 24, 2026

We, the undersigned Council of the City of Newport, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that EFT Payment PR 2026 July 2nd 1 through 10, as well as the Direct Deposit run 7/17/2026 for employees are approved for payment in the amount of \$95,104.94 this 3rd day of August 2026.

Councilmember _____

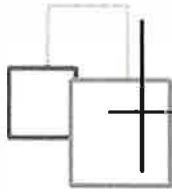
Councilmember _____

Councilmember _____

Councilmember _____

Councilmember _____

City Deputy Clerk/Treasurer *T. Hansen 7/17/26*



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>Direct Deposit Run - 7/17/2026</u>	Payroll Vendor	2026 - July - 2nd Council Meeting		\$46,560.51
<u>EFT PR2026 July 2nd - 1</u>	Dept of Labor & Industry	2026 - July - 2nd Council Meeting		\$5,383.73
<u>EFT PR2026 July 2nd - 10</u>	Vimly Benefit Solutions, Inc. - EFT	2026 - July - 2nd Council Meeting		\$20,056.13
<u>EFT PR2026 July 2nd - 2</u>	Dept of Retirement - Def Comp	2026 - July - 2nd Council Meeting		\$502.50
<u>EFT PR2026 July 2nd - 3</u>	Dept of Retirement Systems	2026 - July - 2nd Council Meeting		\$6,451.11
<u>EFT PR2026 July 2nd - 4</u>	EFTPS	2026 - July - 2nd Council Meeting		\$14,236.57
<u>EFT PR2026 July 2nd - 5</u>	Employment Security	2026 - July - 2nd Council Meeting		\$109.57
<u>EFT PR2026 July 2nd - 6</u>	Employment Security - LTC	2026 - July - 2nd Council Meeting		\$278.95
<u>EFT PR2026 July 2nd - 7</u>	Employment Security - PMFL	2026 - July - 2nd Council Meeting		\$508.12
<u>EFT PR2026 July 2nd - 8</u>	Idaho State Tax	2026 - July - 2nd Council Meeting		\$984.00
<u>EFT PR2026 July 2nd - 9</u>	PORAC Legal Defense Fund	2026 - July - 2nd Council Meeting		\$33.75
				\$95,104.94

CITY OF NEWPORT
VOUCHER REPORT

DATE: August 3, 2026 (First Meeting Run)

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City, and that I am authorized to authenticate and certify to said claim.

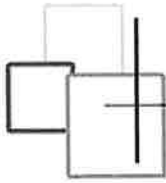
Claims Checks 67629-67641	\$18,417.24
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EFT 2026 Aug 1st Mtg: 1-4	\$2,249.60
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<u>Direct Pay 2026 Aug 1st : 1-2</u>	<u>\$30,500.25</u>
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Grand Total of all Claims	\$51,167.09
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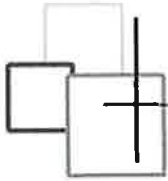
Deputy City Clerk/Treasurer: 7. Hansen



Register

Fiscal: 2026
Deposit Period: 2026 - August
Check Period: 2026 - August - 1st Council Meeting

Number	Name	Print Date	Clearing Date	Amount
Mountain West	51040005632			
Check				
<u>67629</u>	Albeni Falls Building Supply	8/3/2026		\$235.21
<u>67630</u>	Canon Solutions America	8/3/2026		\$504.26
<u>67631</u>	Correct Equipment	8/3/2026		\$1,567.04
<u>67632</u>	E & L Service	8/3/2026		\$242.00
<u>67633</u>	Ergon Asphalt	8/3/2026		\$3,117.40
<u>Direct Pay 2026 Aug 1st - 1</u>	Kimley-Horn and Associates, Inc. - DIRECT PAY	8/3/2026		\$27,400.00
<u>EFT 2026 Aug 1st - 1</u>	LocalTel Communication - AUTOPAY	8/3/2026		\$557.36
<u>EFT 2026 Aug 1st - 2</u>	Pitney-Bowes -AUTO PAY	8/3/2026		\$529.90
<u>67635</u>	PO CO Counseling Services	8/3/2026		\$251.84
<u>67636</u>	PO CO District Court	8/3/2026		\$6,980.00
<u>67637</u>	PO CO Historical Society	8/3/2026		\$10.00
<u>67638</u>	RACOM	8/3/2026		\$4,140.85
<u>67639</u>	Salesky Service Center	8/3/2026		\$115.72
<u>Direct Pay 2026 Aug 1st - 2</u>	SCJ Alliance - DIRECT PAY	8/3/2026		\$3,100.25
<u>67640</u>	USA Bluebook	8/3/2026		\$585.23
<u>EFT 2026 Aug 1st - 3</u>	Vimly Benefit Solutions, Inc. - EFT	8/3/2026		\$1,057.10
<u>67641</u>	Vision Municipal Solutions	8/3/2026		\$582.69
<u>67634</u>	Watson, Theresa	8/3/2026		\$85.00
<u>EFT 2026 Aug 1st - 4</u>	Ziply Fiber - AUTO PAY	8/3/2026		\$105.24
	Total	Check		\$51,167.09
	Total	51040005632		\$51,167.09
	Grand Total			\$51,167.09



Voucher Directory

Fiscal : 2026 - August
Council Date : 2026 - August - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Albeni Falls Building Supply	67629			2026 - August - 1st Council Meeting	
		07/25/2026 Albeni Falls Statement			
			001-000-000-521-20-31-00	Office & Operating Supplies	\$113.39
			101-000-000-543-30-31-00	Operating Supplies	\$121.82
		Total 07/25/2026 Albeni Falls Statement			\$235.21
	Total 67629				\$235.21
Total Albeni Falls Building Supply					\$235.21
Canon Solutions America	67630			2026 - August - 1st Council Meeting	
		Invoice - 43526308			
			001-000-000-513-10-48-01	Maintenance Copier	\$18.41
			001-000-000-521-20-48-01	Maintenance Copier	\$26.97
			001-000-000-591-18-70-01	1/4 Copier Lease	\$69.89
			001-000-000-591-21-70-02	Police Copier Lease	\$124.06
			101-000-000-543-30-48-01	Maintenance Copier	\$18.41
			101-000-000-591-47-70-01	1/4 Copier Lease	\$69.89
			410-000-000-534-34-49-03	Maint. Agrmt- Copier Machine	\$18.42
			410-000-000-591-34-70-01	1/4 Copier Lease	\$69.90
			411-000-100-535-35-49-03	Maint Agrmt. - Copier Machine	\$18.42
			411-000-100-591-35-70-01	1/4 Copier Lease	\$69.89
		Total Invoice - 43526308			\$504.26
	Total 67630				\$504.26
Total Canon Solutions America					\$504.26
Correct Equipment	67631			2026 - August - 1st Council Meeting	
		Invoice - 153176			
			410-000-000-534-34-41-00	Professional Services	\$1,567.04
				Water treatment plant Mission main board repair	
		Total Invoice - 153176			\$1,567.04
	Total 67631				\$1,567.04
Total Correct Equipment					\$1,567.04

Vendor	Number	Reference	Account Number	Description	Amount
E & L Service					
	67632			2026 - August - 1st Council Meeting	
		07/13/2026 65909D			
			001-000-000-521-20-48-00	Repair & Maintenance	\$242.00
				Flat repairs and sensor replacements 65909D	
		Total 07/13/2026 65909D			\$242.00
	Total 67632				\$242.00
Total E & L Service					\$242.00
Ergon Asphalt					
	67633			2026 - August - 1st Council Meeting	
		Invoice - 9403775744			
			101-000-000-542-61-41-10	TIB Fog Seal Project	\$3,117.40
				TIB Fog Seal 2026	
				Quickseal	
		Total Invoice - 9403775744			\$3,117.40
	Total 67633				\$3,117.40
Total Ergon Asphalt					\$3,117.40
Kimley-Horn and Associates, Inc. - DIRECT PAY					
	Direct Pay 2026 Aug 1st - 1			2026 - August - 1st Council Meeting	
		Invoice - 34909537			
			001-000-000-558-50-41-01	Dept. Of Commerce GMA Update	\$18,000.00
				Comp Plan Update 2027	
			001-000-000-558-50-41-05	Dept. of Commerce Climate Planning	\$9,400.00
				Climate plan update 2027	
		Total Invoice - 34909537			\$27,400.00
	Total Direct Pay 2026 Aug 1st - 1				\$27,400.00
Total Kimley-Horn and Associates, Inc. - DIRECT PAY					\$27,400.00
LocalTel Communication - AUTOPAY					
	EFT 2026 Aug 1st - 1			2026 - August - 1st Council Meeting	
		07/15/2026 LocalTel Statement			
			001-000-000-514-20-42-00	Communications	\$21.48
				Internet	
			001-000-000-521-20-42-00	Communications	\$90.00
			001-000-000-576-30-42-00	RV Park Communications	\$89.95
				RV Park	
			001-000-000-576-80-42-00	Communications	\$33.59
			101-000-000-543-30-42-00	Communications	\$55.07
			410-000-000-534-34-42-00	Communications	\$145.02
			411-000-100-535-35-42-00	Communications	\$122.25
		Total 07/15/2026 LocalTel Statement			\$557.36
	Total EFT 2026 Aug 1st - 1				\$557.36
Total LocalTel Communication - AUTOPAY					\$557.36

Vendor	Number	Reference	Account Number	Description	Amount
Park Deposit Refunds					
	67634			2026 - August - 1st Council Meeting	
		07/12/2026 Deposit and rental refund		Theresa Watson	
			001-000-000-347-30-00-00	Park Reservation Fees	\$35.00
				Full refund due to shooting noise at rodeo- moved event to church	
			001-000-000-582-10-00-00	Park Deposit Refund	\$50.00
		Total 07/12/2026 Deposit and rental refund			\$85.00
	Total 67634				\$85.00
Total Park Deposit Refunds					\$85.00
Pitney-Bowes -AUTO PAY					
	EFT 2026 Aug 1st - 2			2026 - August - 1st Council Meeting	
		Invoice - 3322776107			
			001-000-000-591-18-70-02	1/4 Postage Machine Lease	\$132.48
			101-000-000-591-47-70-02	1/4 Postage Lease	\$132.48
			410-000-000-591-34-70-02	1/4 Postage Machine Lease	\$132.47
			411-000-100-591-35-70-02	1/4 Postage Machine Lease	\$132.47
		Total Invoice - 3322776107			\$529.90
	Total EFT 2026 Aug 1st - 2				\$529.90
Total Pitney-Bowes -AUTO PAY					\$529.90
PO CO Counseling Services					
	67635			2026 - August - 1st Council Meeting	
		June 2026 Liquor and Cannabis Excise tax			
			001-000-000-566-20-41-00	2% Alcohol - Mental Health	\$251.84
		Total June 2026 Liquor and Cannabis Excise tax			\$251.84
	Total 67635				\$251.84
Total PO CO Counseling Services					\$251.84
PO CO District Court					
	67636			2026 - August - 1st Council Meeting	
		2026 2Q District Court Remit			
			001-000-000-512-50-40-00	District Court Fees	\$6,980.00
		Total 2026 2Q District Court Remit			\$6,980.00
	Total 67636				\$6,980.00
Total PO CO District Court					\$6,980.00
PO CO Historical Society					
	67637			2026 - August - 1st Council Meeting	
		2026 Annual membership			
			109-000-000-573-90-49-02	PO Historical Society	\$10.00
				Annual membership	
		Total 2026 Annual membership			\$10.00
	Total 67637				\$10.00
Total PO CO Historical Society					\$10.00

Vendor	Number	Reference	Account Number	Description	Amount
RACOM					
	67638			2026 - August - 1st Council Meeting	
		Invoice - INV43310			
			001-000-000-521-20-48-00	Repair & Maintenance	\$4,140.85
				Lightbar, speaker and install 74304D	
		Total Invoice - INV43310			\$4,140.85
	Total 67638				\$4,140.85
Total RACOM					\$4,140.85
Salesky Service Center					
	67639			2026 - August - 1st Council Meeting	
		Invoice - 2026-1704			
			001-000-000-521-20-48-00	Repair & Maintenance	\$115.72
				Oil change 74301D	
		Total Invoice - 2026-1704			\$115.72
	Total 67639				\$115.72
Total Salesky Service Center					\$115.72
SCJ Alliance - DIRECT PAY					
	Direct Pay 2026 Aug 1st - 2			2026 - August - 1st Council Meeting	
		Invoice - 85896			
			101-000-000-543-30-41-02	Professional Services	\$3,100.25
				ADA parking on downtown streets preliminary look	
		Total Invoice - 85896			\$3,100.25
	Total Direct Pay 2026 Aug 1st - 2				\$3,100.25
Total SCJ Alliance - DIRECT PAY					\$3,100.25
USA Bluebook					
	67640			2026 - August - 1st Council Meeting	
		Invoice - INV01111398			
			411-000-100-535-35-31-00	Office & Operating Supplies	\$585.23
				WWTP lab supplies	
		Total Invoice - INV01111398			\$585.23
	Total 67640				\$585.23
Total USA Bluebook					\$585.23
Vimly Benefit Solutions, Inc. - EFT					
	EFT 2026 Aug 1st - 3			2026 - August - 1st Council Meeting	
		August 2026 LEOFF1			
			001-000-000-521-20-20-03	Leoff I Med Insur/LifeFlight	\$1,057.10
		Total August 2026 LEOFF1			\$1,057.10
	Total EFT 2026 Aug 1st - 3				\$1,057.10
Total Vimly Benefit Solutions, Inc. - EFT					\$1,057.10

Vendor	Number	Reference	Account Number	Description	Amount
Vision Municipal Solutions	67641			2026 - August - 1st Council Meeting	
		Invoice - 09-17447			
			001-000-000-513-10-49-00	Miscellaneous Expenditures	\$145.67
				Annual Firewall City Hall 8/12/26-8/11/2027	
			101-000-000-543-30-49-00	Miscellaneous Expenditures	\$145.67
			410-000-000-534-34-49-00	Miscellaneous Expenditures	\$145.67
			411-000-100-535-35-49-00	Miscellaneous Expenditures	\$145.68
		Total Invoice - 09-17447			\$582.69
	Total 67641				\$582.69
Total Vision Municipal Solutions					\$582.69
Ziply Fiber - AUTO PAY					
	EFT 2026 Aug 1st - 4			2026 - August - 1st Council Meeting	
		07/23/2026 Ziply Statement 5094472226			
			001-000-000-521-20-42-00	Communications	\$105.24
				NPD Fax Line	
		Total 07/23/2026 Ziply Statement 5094472226			\$105.24
	Total EFT 2026 Aug 1st - 4				\$105.24
Total Ziply Fiber - AUTO PAY					\$105.24
Grand Total		Vendor Count	19		\$51,167.09

**City of Newport, Washington
Councilmember Review of Accounts Payable
Standard Operating Procedure**

1. Purpose

The purpose of this procedure is to establish a consistent, transparent, and accountable process for City Councilmember review of accounts payable, and to ensure proper documentation of such reviews as public records.

2. Scope

This SOP applies to all five (5) City Councilmembers, including the Mayor Pro Tem, involved in the rotating review of accounts payable.

3. Rotation Schedule

3.1 Quarterly Rotation. Councilmembers shall review accounts payable on a rotating quarterly basis. Each quarter consists of three (3) months.

3.2 Assigned Positions. Rotation shall follow Council positions, beginning with Council Position #1, unless the Council otherwise agrees as a body. The Mayor Pro Tem shall participate in the rotation schedule according to their assigned council position, and no additional or separate review authority is granted to this position outside the rotation. The City Clerk shall maintain and publish the annual rotation scheduled, with any adjustments approved by the City Council in its January meeting.

3.3 Overlap Period. A one-week overlap shall occur at the beginning of each quarter and at the end of each quarter. During the overlap period the outgoing and incoming Councilmembers shall both review accounts payable. Both members shall sign off during this period.

4. Review Responsibilities

The assigned Councilmember(s) shall:

- a. Review all submitted bills, invoices, and claims for accuracy, proper authorization, and budget alignment.
- b. Identify discrepancies, irregularities, or concerns.
- c. Indicate review completion via signature or initialing on designated approval documents.

5. Review Log Requirements

5.1. Purpose of Log. An “Accounts Payable Review Log” (“Log”) shall be maintained as an official public record documenting each review.

5.2 Log Format. The Log shall be a bound logbook (no loose-leaf pages), with pages that are pre-numbered and maintained in sequential order.

5.3 Required Entries. Each entry must include:

- a. Date of review
- b. Councilmember name (printed)
- c. Councilmember initials or signature
- d. Time period covered by the review
- e. Summary of review actions taken
- f. Any findings, discrepancies, or notes directly related to accounts payable.

6. Public Record Compliance

6.1 Content Restrictions. Entries in the log must be limited strictly to matters concerning accounts payable review. Entries shall not include personal opinions unrelated to the review, political commentary, or personnel matters not directly tied to accounting accuracy.

7. Log Integrity and Handling

7.1 Writing Requirements. All entries shall be made in permanent ink. Entries must be legible and complete.

7.2 Prohibited Actions. The following are strictly prohibited:

- a. Removing pages
- b. Skipping or renumbering pages
- c. Using correction fluid (“white-out”)
- d. Erasing or obscuring entries
- e. Altering prior entries in any way

7.3 Error Corrections. If a correction is necessary:

- a. Draw a single line through the incorrect entry
- b. Do not obscure the original text
- c. Add the corrected information nearby
- d. Initial and date the correction

7.4 Custody of Log.

- a. The log shall be maintained by the City Clerk when not in use.
- b. It shall be made available to the assigned Councilmember(s) during their review period.
- c. The log is a public record and must be retained according to applicable records retention laws of the Washington State Archives.

8. Sign-Off and Completion. At the conclusion of each review period, the Councilmember shall complete all of their log entries, sign off on reviewed materials, and transfer responsibility to the incoming Councilmember during the overlap week.

9. Accountability and Compliance. Failure to follow this SOP may result in review by the full City Council, corrective action consistent with City policies and procedures applicable to Council and/or applicable law.

10. Effective Date and Review. This SOP shall become effective upon adoption by the City Council. This SOP shall be reviewed periodically and may be updated as needed.

**INTERLOCAL AGREEMENT BETWEEN
SOUTH PEND OREILLE FIRE AND RESCUE AND THE CITY OF NEWPORT
FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES**

This Interlocal Agreement, by and between the South Pend Oreille Fire and Rescue ("SPOFR"), a duly incorporated special purpose district under the laws of the State of Washington, and the City of Newport ("Newport" or the "City"), a Washington municipal corporation, is for the provision of fire, emergency medical services, and other related services, SPOFR and the City are referred to collectively herein as "the Parties".

WHEREAS, the City's existing contract for fire protection and emergency medical services ends on December 31, 2023;

WHEREAS, SPOFR is capable of providing the City with comprehensive fire suppression, fire prevention, review and inspection services, emergency hazardous substances response, and emergency medical services, and other service incidental to the protection of persons and property (hereinafter "Fire Services") in the City;

WHEREAS, the City and SPOFR are desirous of entering into an agreement for SPOFR to begin providing Fire Services January 1, 2024,

WHEREAS, both parties have the power, authority, and responsibility to provide protection services within their respective boundaries, and;

WHEREAS, such agreements as herein set forth are specifically authorized by the Interlocal Cooperation Act set forth in Chapter 39.34 RCW;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the City and SPOFR hereto agree as follows:

1. SCOPE OF SERVICES

1.1 **Scope of Services.** SPOFR shall render fire protection, suppression, emergency medical services, and other services within the City's limits as the City is presently or hereafter may be constituted, endeavoring to do its part to maintain a fire protection rating from the Washington Surveying and Rating Bureau, or its successor rating agency, which is at least equivalent to the rating that SPOFR holds as of December 31, 2023. The City recognizes that the overall fire protection rating system has criteria which may not be within the control of SPOFR. Such services shall be rendered on the same basis as such protection is rendered to other areas within the District or with which the District has contracts, but the District assumes no liability for failure to do so by reason of any circumstances beyond its control.

1.2 **Training, Education, and Career Development.** SPOFR will provide training and education to all of its firefighter and emergency medical service personnel in accordance with State, County, and local requirements. All employees, staff, and volunteers of SPOFR shall complete and pass a background check. SPOFR shall coordinate with the Newport Police Department to ensure the background check is adequately performed.

1.3 **Area of Service.** SPOFR will provide service to the existing and future boundaries of the City. The Parties agree to work toward annexation of the city by the SPOFR during the term of this Agreement.

2. TERM OF SERVICE AND TERMINATION

2.1 **Term of Service.** The initial term of service shall be for five (5) years beginning January 1, 2024.

2.2 **Termination Before Five Years.** The Parties acknowledge the significant investment encountered by entering into this agreement in terms of both finances and personnel resources. As a result, neither the City nor SPOFR may terminate this agreement within the first one (1) year following the beginning of the provision of services except by mutual agreement of both Parties, or for a Material Breach of this Agreement which the breaching party fails to cure within a reasonable amount of time after receiving written notice from the non-breaching party. Both the City and SPOFR intend by this Section to provide both service stability to citizens and security to employees.

2.3 **Termination.** Either Party may terminate this Agreement in whole or in part, after the first year of this agreement expires, by providing 180 day written notice to the other party prior to the intended date of termination.

2.4 **Concurrent Emergencies.** It is understood and agreed the City and SPOFR that the dispatch of units during concurrent emergencies is determined by protocols of the dispatch centers and automatic and/or mutual aid agreements. Nothing herein shall require SPOFR to respond first within the City as opposed to other areas protected by SPOFR. Rather, the City and SPOFR recognize that responses to concurrent emergencies shall be determined by SPOFR based upon SPOFR's operational judgment and without regard to where the concurrent emergencies occur.

2.5 **Changes in Service.** During the term of this Agreement, changes to the services provided may be mandated that are beyond the control of SPOFR or the City. In addition, the City or SPOFR may desire to change the services provided by SPOFR. The City and SPOFR agree to negotiate changes to the services provided. Any changes should be reduced to writing as provided for in this Agreement. Should requested services incur significant costs then the parties must meet to consider options that include alternatives and the costs of such changes.

3. EQUIPMENT PROVIDED BY THE CITY.

3.1 **Use of Facilities.** SPOFR shall have full use of the building and parcel located on property #19073 and partial use of the Fire Station as agreed to between the parties. Either party may request that this use be formalized by a lease agreement between the parties.

3.2 **Equipment and Engines.** The City currently owns two fire engines and attendant equipment that will be made available to SPOFR for no charge for use in its provision of emergency services. The vehicles will continue to be owned by the City. The two engines supplied by the City are intended to supplement the fleet of vehicles that SPOFR will utilize in the performance of its services to the City. In addition, SPOFR may utilize any and all fire suppression equipment owned

by the City for no charge.

3.3 **Maintenance of Engines and Fire Suppression Equipment.** The Engines and fire suppression equipment described above will be maintained and insured by the City – subject to the provisions of section 3.6 below.

3.4 **Hydrants and Water Service.** The City agrees to continue to maintain all hydrant locations within the boundaries of the City and to maintain at least existing water flow at the hydrants for the use in the suppression of fires or other emergency situations.

3.5 **Other.** The City will provide any information needed to allow SPOFR to perform its duties under this Agreement, including but not limited to items such as maps, coordinates, street closings, public works schedules, and other similar information important for SPOFR to adequately provide emergency services.

3.6 **Purchase of Equipment.** After the first calendar year of this Agreement, the City and SPOFR agree to meet and confer to discuss SPOFR's acquisition of the City's equipment and engines. Before the City sells any equipment or engine, it will first provide notice to SPOFR and allow SPOFR the first right of refusal.

4. PAYMENT

4.1 **Payment.** For the first (1) year of this Agreement, the City shall pay SPOFR a total of \$100,000. For each year thereafter, the City shall pay SPOFR The total amount of the \$1.00 per thousand collected from the fire levy minus cost to provide insurance deemed necessary by the City to insure all real property used by SPOFR, utilities provided to the real property, and maintenance costs associated with the real property. Notice of the amount will be provided from the City to SPOFR in December of each year for the following year.

4.2 **Payment Dates.** The City shall make biannual payments to SPOFR for the amounts due. This Agreement shall be paid as follows:

First payment due on May 31st
Second payment due on November 30th

Interest shall begin to accrue at the rate of one and one-half percent (1.5%) per month on the outstanding quarterly balance on any quarterly payment that is not received by SPOFR within ten (10) days after the applicable dates set forth above.

4.3 **Debts and Obligations.** The City and SPOFR, except as expressly set forth herein or as required by law, shall not be liable for any debts or obligations of the other.

4.4 **Improvements.** The City will utilize \$100,000 the first year for improvements which include insulation, painting, heat source improvements, lighting, and keypads, in addition to other improvements as may periodically be agreed to by the City and SPOFR for the term of this Agreement for the portion of the Fire Station used by the SPOFR and the building and parcel located on property #19073.

4.5 **Future Changes.** In the event that SPOFR determines that additional amounts are needed beyond the capacity they currently possess then SPOFR shall consult with and work with the City to reach a mutual decision on the need for an increase, the amount of the increase to be requested from the voters, and whether or when to place the proposed increase on the ballot.

5. INSURANCE

5.1 **Insurance Policy by SPOFR.** SPOFR shall procure and maintain insurance as for the duration of the Agreement as follows:

SPOFR shall maintain its own insurance policy insuring damage to its fire stations, vehicles, real and personal property; and its own insurance policy insuring against claims for injuries to persons or damage to property of non- SPOFR personnel or property. SPOFR shall also maintain motor vehicle insurance, as is appropriate, to provide coverage for any acts or admissions resulting in damages that SPOFR and its various vehicles may be a party to. SPOFR shall maintain a commercial liability policy or its equivalent. For each policy SPOFR shall provide the above insurance in the minimum amounts of \$1,000,000.00 annually per occurrence/\$2,000,000.00 annual aggregate. The motor vehicle policy should provide for \$1,000,000.00 for any single limit for any vehicle. The City shall be named as an additional insured on all policies.

5.2. **Insurance by The City.** The City shall procure and maintain insurance for the duration of the Agreement as follows:

The City shall maintain its own insurance policy insuring damage to the fire station, real and personal property and its own insurance policy insuring against claims for injuries to persons or damage to property of non-City personnel or property. Other than fire vehicles that SPOFR will be operating, the City shall maintain motor vehicle insurance, as is appropriate, to provide coverage for any acts or omissions resulting in damages that the City and its various other vehicles may be a party to. The City shall maintain a commercial liability policy or its equivalent. The City shall also provide an insurance policy equivalent to an landlord's policy, for replacement value of the City's Station and adjacent building located on property #19073. For each policy the City shall provide the above insurance in the amounts of \$1,000,000.00 annually per occurrence/\$2,000,000.00 annual aggregate. The motor vehicle policy should provide for \$1,000,000.00 for any single limit for any vehicle. SPOFR shall be named as an additional insured on all policies.

5.3. **Documentation.** The City and SPOFR each have the right to require certified copies of the insurance policies or equivalent of the other entity at any time.

5.4. **Hold Harmless.** SPOFR shall protect, defend, indemnify and hold harmless the City, its officers, employees and agents, from any and all costs, claims, judgments, or awards for damages arising out of or in any way resulting from the negligent or intentional acts or omission of SPOFR, its officers, employees, and agents in performing this Agreement except for the negligence of the City. The City shall protect, defend, indemnify and hold harmless SPOFR, its officers, employees and agents, from any and all costs, claims, judgment or award of damages, arising out of or in any way resulting from the negligent or intentional acts or omissions of the City, its officers, employees, and agents in performing this agreement except for the negligence of SPOFR. The City and SPOFR each

agree that its respective obligation under this section extends to any claim, demand, or cause of action brought by or on behalf of any of its employees.

5.5. **Workers' Compensation Insurance.** The City and SPOFR agree to maintain Workers' Compensation Insurance in amounts required by the State of Washington.

6. REPORTING

6.1 **Meetings with The City.** The City and SPOFR will agree on a meeting schedule to meet with each other, review developments, incidents, and other similar matters pertinent to the provision of services covered by this Agreement. SPOFR will provide a monthly report of activities for the City Administrator to review with the City Council.

6.2 **Council Meetings.** SPOFR will attend City Council meetings as schedules allow, but at minimum SPOFR will attend quarterly City Council meetings. This attendance will include a quarterly report, in addition to the monthly reports to the City Administrator, to the City Council on the activities of SPOFR in the preceding quarter along with any changes or upgrades anticipated for the coming quarter. SPOFR will also appear before the City Council at other times as called for by the City Council. Any request for attendance at a meeting of the City Council will be made through the City Administrator.

6.3 **Noteworthy Events.** In the event of a major fire or newsworthy medical emergency within the boundaries of the City, SPOFR will make a reasonable effort to contact the City Administrator, at home if necessary, but no later than the first business day after the incident and provide a verbal or written report, not violating HIPAA regulations, conveying all known factual information relating to the incident. SPOFR shall confer with the City Administrator prior to making a press release for any event or activity within the city limits.

7. NOTICE

7.1 **Notice Requirements.** All notices required by this Agreement shall be in writing and shall be deemed to have been given at the time of delivery if personally delivered, or three calendar days after the time of mailing, if mailed by first class, postage pre-paid, or upon the date of signature, if delivered by an express delivery company such as FedEx or UPS. All notices and other material to be delivered under this Agreement shall be delivered or mailed to the following addresses:

a) Notice to the City shall be sent to:

City of Newport
Attn: City Administrator
200 S. Washington Ave
Newport WA 99156

b) Notice to SPOFR shall be sent to:

SPOFR
Attn: Chairman, Board of Commissioners
325272 U.S. Hwy 2
Newport, WA 99156

8. MODIFICATION

This Agreement, with stated attachments, constitutes the entire Agreement between the City and SPOFR. No modification or amendment shall be valid unless evidenced in writing, properly agreed to and signed by both parties. Oral modifications are expressly not allowed. In the event that the City or SPOFR shall desire to renegotiate any provision of the Agreement, the party seeking renegotiation shall provide 90 days' notice to the other party unless dictated differently by an emergency situation. The notice shall identify the provision or provisions to be renegotiated, the requested changes and shall state the reason(s) for the request. The party receiving the request shall respond within 90 days in writing and establish a time frame for any negotiations.

9. DISPUTE

Any dispute that arises between the Parties shall require the Parties to attempt informal resolution through a meeting or meetings with each other. In the event that the meeting or meetings do not result in a resolution to the issue or issues then the Parties shall engage in mediation through a mediator who is a retired judge, state or federal, from the State of Washington. Should mediation not result in resolution of the issues between the Parties then and only then may the Parties seek redress in the Superior Court of the State of Washington. Jurisdiction and venue shall be in the Superior Court of the State of Washington in and for Pend Oreille County.

10. NO THIRD PARTY BENEFICIARY

This Agreement is entered into for the benefit of the City and SPOFR only and shall confer no benefits, direct or implied, on any third persons.

11. HEADINGS

Section titles or other headings contained in this Agreement are for convenience only and shall not be interpreted as a part of this Agreement.

12. JOINT PREPARATION

This Agreement is and shall be deemed to be drafted as if both parties drafted the Agreement so that the Agreement will not be construed or interpreted against any of the Parties to this Agreement as if any one party originated or prepared the Agreement.

13. SEVERABILITY

If any provisions of this Agreement are held invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the Agreement originally contemplated.

14. COMPLIANCE WITH ALL LAWS

SPOFR and the City shall comply with all applicable state, federal, and local laws in carrying out the terms of this Agreement.

15. ATTORNEY FEES

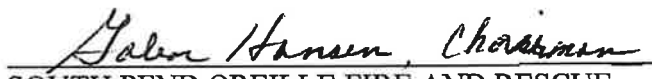
In the event of litigation concerning the terms of or performance under this Agreement, the prevailing party shall be awarded its costs and shall be entitled to reasonable attorney fees as determined by the court.

16. RECORDING

This Agreement shall be recorded in an appropriate manner set forth by Washington statute.



KEITH CAMPBELL, MAYOR
CITY OF NEWPORT



SOUTH PEND OREILLE FIRE AND RESCUE
1/4/24

July 8, 2026

Henry E Bergdorf American Legion Post 155, Inc
Po Box 3538
Oldtown, ID 83822

Re: Hotel/Motel Tax Funding

Dear Mr. Meyer,

Mr. Huntley attended the Council Meeting regarding the request for hotel/motel funding in the amount of \$600.00 for advertising of the 2026 Veterans Stand Down. I am pleased that the Council approved this request.

The City Council has asked that you attend a Council Meeting after the event to discuss how the event went. I have you scheduled to attend the Council Meeting on August 3, 2026 at 6:00 PM at City Hall in Newport. Please confirm that you can attend by calling me at 509-447-6429 or email at clerk@newport-wa.org.

Please make sure that all advertising has *"paid for with City of Newport tourism funding"* printed on it. Failure to do this will result in no money paid to your organization.

Please fill out the attached form and return it with copies of all ads and advertising bills and an amount of up to \$600.00 will be refunded to your organization. Please be diligent in filling out the form in its entirety. This information will be reported to the State and it needs to be thorough or the State will cut our funding and there will not be funds to assist with future events.

Sincerely,

Theresa Schoener
Clerk/Treasurer



CITY OF NEWPORT

Clerk/Treasurer
200 S. Washington Ave.
Newport, WA 99156

(509) 477-5611
clerk@newport-wa.org

LODGING TAX REPORT

Funding Year: 2026

Organization Name: Henry E Bergdorf American Legion Post 155, Inc.

Activity Name: 2026 Veterans' Stand Down

Activity Start Date: 18 Jul 2026 **Activity End Date:** 18 Jul 2026

Contact Name & Title: Andy Meyer - Post Commander

Phone: 661-609-0197

Email Address: ridogtags@yahoo.com

Activity Type:

- ☒ **Single Occurrence Event/Festival:** A planned public or social occasion. Occurs one time during the year. *Report is due within 30 days following the event.*
- ☐ **Multiple Occurrence Event/Festival:** A planned public or social occasion. Occurs over a span of time or in multiple instances throughout the year. *Report is due within 30 days of services being complete.*
- ☐ **Tourism-Related Facility:** Owned by a public entity or operated by a nonprofit organization used to support tourism, performing arts, or to accommodate tourist activities. *Report is due within 30 days of services being complete.*
- ☐ **Tourism Promotion Activities:** Activities, operations, and expenditures designed to increase tourism, including but not limited to advertising publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists. *Report is due within 30 days of services being complete.*

Activity Funding:

Total lodging tax funds requested from the City of Newport:	\$ <u>\$600.00</u>
Total lodging tax funds awarded by City of Newport:	\$ <u>\$600.00</u>
Total cost of event, facility budget, or marketing budget:	\$ <u>\$1700.28</u>

Activity Attendance:

All fields must be completed, if none or unknown put 0. See page 3 for Definitions and Methodology.

	Predicted	Actual	Methodology
Overall attendance	300	265	Sign-in
Attendees who travelled 50 miles or more to attend		21	"
Attendees who travelled from out of state or out of country	91		"
Attendees who stayed overnight in paid lodging	15	0	"
Attendees who stayed overnight and did not pay for lodging	Unknown		"
Total paid lodging nights			

Certification

I hereby state on behalf of the above referenced Organization/Agency that the information provided in this report is accurate and correct.

Signature: Andy Meyer-Electronically Signed

Date: 29 Jul 2026

DEFINITIONS

Report Funding Year: The year for which you received lodging tax funding and are filing a report.

Total Cost: This figure should include lodging tax revenue and the amount of other funding sources used to pay for the activity.

Actual: The actual count of persons

Methodology:

Direct Count - Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.

Indirect Count - Estimate based on information related to the number of visitors such as raffle tickets sold, redeemed discount certificates, brochures handed out, police requirements for crowd control or visual estimates.

Representative Survey - Information collected directly from individual visitors / participants. A representative survey is a highly structured data collection tool, based on a defined random sample of participants, and the results can be reliably projected to the entire population attending an event and includes margin of error and confidence level.

Informal Survey - Information collected directly from individual visitors or participants in a nonrandom manner that is not representative of all visitors or participants. Informal survey results cannot be projected to the entire visitor population and provide a limited indicator of attendance because not all participants had an equal chance of being included in the survey.

Structured Estimate - Estimate produced by computing known information related to the event or location. For example, one jurisdiction estimated attendance by dividing the square footage of the event area by the international building code allowance for persons (3 square feet).

Paid accommodations: Stays with paid overnight accommodations.

Unpaid accommodations: Stays without paying for overnight lodging.

Lodging Night: A lodging night is one or more persons occupying a room for a single night. Example: One (1) lodging night = one or more persons occupying one (1) room for one (1) night).



CITY OF NEWPORT
Clerk/Treasurer
200 S. Washington Ave.
Newport, WA 99156

(509) 477-5611
clerk@newport-wa.org

LODGING TAX REQUEST FOR REIMBURSEMENT

Agency/ Organization Name: Henry E. Bergdorf American Legion Post 155, Inc.

Activity Name: 2026 Veterans' Stand Down

Contact Name & Title: Andy Meyer-Post Commander

Phone: 661-609-0197

Email Address: ridogtags@yahoo.com

Funding Year: 2026

Reimbursement Quarter: Third Qtr (Jul-Sep)

Please complete the **Table A** on page 2. For **each item** you must provide a copy of the invoice/receipt **and** proof of payment for the corresponding invoice/receipt. All items should be numbered to match Table A. Allowable expenses identified in the scope of services will only be approved if incurred during the award period.

Proof of Payment

Allowable forms of proof of payment may include:

- Copies of clear checks;
- Bank statements;
- Credit Cards Statements; or
- Other banking documents as approved by the City.

Proof of payment **must** show the organizations name.

Certification

I hereby state on behalf of the above referenced Organization/Agency that the information provided in this request is accurate and correct. I am requesting reimbursement only for eligible Lodging Tax Expenses incurred as defined in RCW 67.28.1816. I certify that these expenses have not been, nor are they expected to be reimbursed by any other agency.

Signature: Andy Meyer-Electronically signed

Date: 29 Jul 2026

Table A				
Itemized Reimbursement Request				
Request	Transaction Amount	Transaction Date	Vendor/Business Name	Description of Services/Goods
1.	53.85	9 Jul 2026	Petroglyph Printing	Flyers
2.	481.66	9 Jul 2026	The Miner	Advertising
3.	175.00	11 Jul 2026	The Beacon	Advertising
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
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16.				
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22.				
23.				
24.				
25.				
26.				
27.				
28.				
29.				
30.				
31.				
32.				
33.				
34.				
35.				
Total	\$ ⁰ 710.57			

2026 Stand Down Attendance Break Down

Newport: 87	Ford: 3
Oldtown: 17	Cusick: 6
Priest River: 32	Ione: 1
Sandpoint: 9	La Clede: 2
Deer Park: 4	Ellensburg: 1
Spokane: 17	
Spokane Valley: 2	
Elk: 3	Total: 232
Nine Mile: 2	
Bonniers Ferry: 7	Total with volunteers: 265
Coeur D Alene :2	
Blanchard: 7	
Look Lake: 2	
Sagle: 2	
Clayton: 1	
Hayden: 2	
Bayview: 1	
Ponderay: 2	
Richland WA: 1	
Spirit Lake: 5	
Plummer ID: 2	
Metaline Falls: 2	
Chattaroy: 2	
Usk: 4	

Stand Down Flyers
H/m Tax tag fee



PETROGLYPH
PRINTING AND SIGNS

FLUOROPOLYMER PRINTING &
300 MID STREET
NEWPORT WA 99156
5094472590

July 9, 2026 at 2:13 PM

Purchase

Sale # 6
Associate STEPHEN W.
Item Count 1
Trans # 12484432522644124
Register Division X5
Source Point of Sale

Manual Item * 1 50.00

Item Subtotal 50.00

Tax (7.7%) 3.85

Subtotal 50.00
Tax & Fees 3.85

Total 53.85

Mastercard 53.85

1450 Exp: 12/26

Entry: Chip

Auth Code: 009028

Lot # (Gateway): 0025115627

Cardholder: ALLISON/JOHN D

Response: Approval

Response: 00

Bank Ref: 123456

7/15/2026 11:11 AM

AID: A0000000041010

App: 12345678901234567890

TVR: 000000000000

TSI: E800

ARQC: 7777777777777777

CVM: Signature





2026 VETERAN STAND DOWN

REACHING OUT TO HELP

PRESENTED BY
AMERICAN LEGION POST
155 & AUXILIARY UNIT 155
OLDTOWN ID

SATURDAY 18 JULY, 8 AM - 2 PM
NEWPORT HIGH SCHOOL

1400 W 5TH STREET NEWPORT WA

Free Services Available

+Medical +Financial +Housing
+Employment +VA Benefits
+Social Services

JOIN US FOR FREE SERVICES, INFORMATION, AND ASSISTANCE FROM
FEDERAL, STATE, & COUNTY AGENCIES, NONPROFITS AND MORE.
IF YOU ARE STRUGGLING, WE CAN HELP.



FREE LUNCH PROVIDED

VOLUNTEERS NEEDED

**BONNER
COUNTY
COMMUNITY
FOOD BANK
DISTRIBUTION:
MUST SIGN IN TO
PARTICIPATE**

FOR MORE INFO CALL
ANDY AT 661-609-0197
OR TAMMY AT 719-659-4357

PAID FOR BY CITY OF NEWPORT HOTEL/MOTEL TAX FUNDS

THE MINER

YOUR COMMUNITY
NEWSPAPERS

421 S. Spokane, Newport WA 99156
509-447-2433 • PendOreilleRiverValley.com

American Legion, Oldtown
PO Box 3538
Oldtown ID 83822

Invoice Number

20722

Invoice Date

7/9/2026

Advertiser No.

152

Amount Due

\$0.00

Due Date

8/8/2026

Amount Enclosed

PAID IN FULL

Please detach top portion and return with your payment

INVOICE

Newport Miner

American Legion, Oldtown

Invoice No. 20722

7/9/2026

Date	Order	Description	Ad Size	SubTotal	Sales Tax	Amount
7/15/2026	6967 MINE	Display: *ROP/Anywhere: Vet Stand down	3 x 6.5			\$289.49
7/15/2026	6967 EXTR	Display: *ROP/Anywhere: Vet Stand down	3 x 6.5			\$192.17
Sub Total:						\$481.66
Total Transactions: 2						Total: \$481.66

SUMMARY

Advertiser No. 152

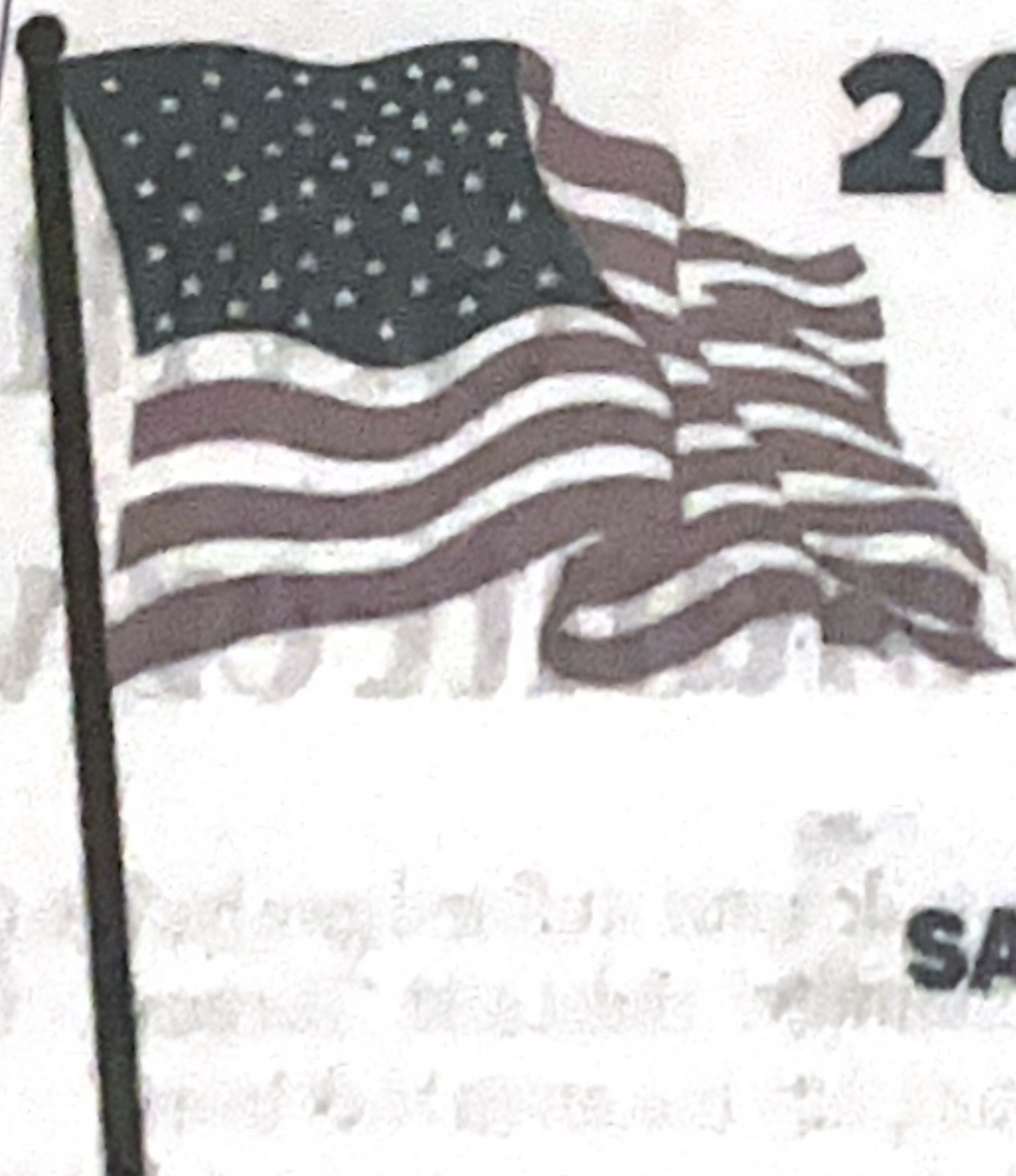
Invoice No. 20722

Invoice Amount \$481.66

Amount Paid \$481.66

Please make checks payable to: Newport Miner Inc.
A fee of 1.5% will be imposed on all balances past due.

Thank you for advertising with our paper! We are glad you have entrusted us to assist you with marketing your business.



2026 VETERAN STAND DOWN

REACHING OUT TO HELP

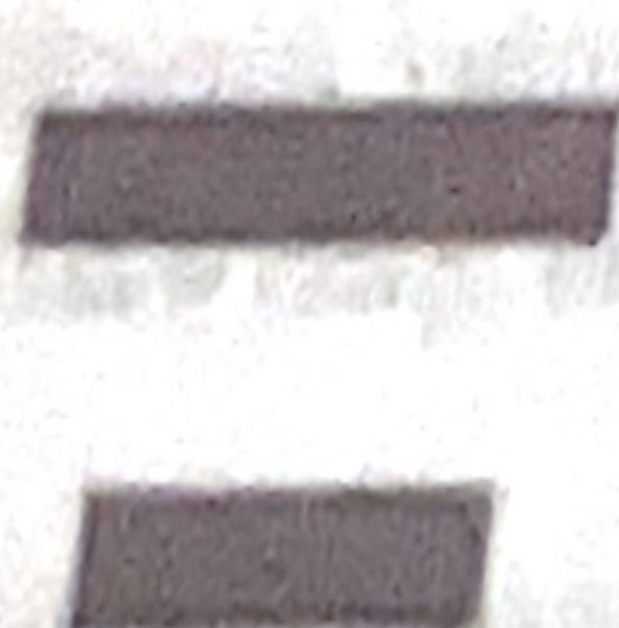
PRESENTED BY
AMERICAN LEGION POST
195 & AUXILIARY UNIT 195
OLDTOWN ID

SATURDAY 18 JULY, 8 AM - 2 PM
NEWPORT HIGH SCHOOL
1400 W 5TH STREET NEWPORT WA

Free Services Available

+Medical +Financial +Housing
+Employment +VA Benefits
+Social Services

JOIN US FOR FREE SERVICES, INFORMATION, AND ASSISTANCE FROM
FEDERAL, STATE, & COUNTY AGENCIES, NONPROFITS AND MORE.
IF YOU ARE STRUGGLING, WE CAN HELP.



FREE LUNCH PROVIDED

VOLUNTEERS NEEDED



**BONNER
COUNTY
COMMUNITY
FOOD BANK
DISTRIBUTION:
MUST SIGN IN TO
PARTICIPATE**

FOR MORE INFO CALL
ANDY AT 861-808-0107
OR TAMMY AT 719-858-4357



Paid for by Hotel/Motel Tax

INVOICE

River Valley Beacon
PO Box 1549
Pocatello, ID 83201

rivervalleybeacon.com
+1 (208) 243-1549



Bill to
American Legion Post 155
PO Box 5534
Olathe, ID 83422

Invoice details

Invoice no. 0089
Invoice date: 07/11/2025
Due date: 07/26/2025

Product or service	Description	Qty	Rate	Amount
1. Quarter Page	Advertising in The Beacon 1/4	1	\$175.00	\$175.00
Total				\$175.00
Payment				\$175.00
Balance due				\$0.00
Paid in Full				



2026 VETERAN STAND DOWN

REACHING OUT TO HELP

Presented by: American Legion Post 155 &
Auxiliary Unit 155 in Oldtown.

SATURDAY, JULY 18 • 8 am - 2 pm

Newport High School

1400 W. 5th St. Newport, WA

Free Services Available

- Medical • Financial • Housing • Employment •
- VA Benefits • Social Services •

Join us for FREE services, information, & assistance from Federal, State, & County Agencies, Nonprofits, & more. If you are struggling, we can help.



FREE LUNCH PROVIDED

VOLUNTEERS NEEDED



**Bonner County Community
Food Bank Distribution:
Must sign in to participate**

For more info call Andy at 661-609-0197
or Tammy at 719-659-4357

Paid for by City of Newport Hotel/Motel Tax Funds



Q

1450

Current Balance

\$835.72

DATE _____

DESCRIPTION

CREDITS

DEBITS

JUL
19

OLDTOWN SUPER 1 FOOD OLDTOWN ID

Add a category Stand Down Supplies

\$28.94

JUL
17
2026

OLDTOWN SUPER 1 FOOD OLDTOWN ID

Add a category Stand Down Supplies

\$27.09

JUL
17
2026

DOLLARTREE OLDTOWN ID

Add a category Stand Down Supplies

\$29.68

JUL
15
2026

HCM*THE BEACON PRIEST RIVER ID

Add a category  2026 Stand Down Advertising

\$175.00

**JUL
14
2026**

CHEFSTORE 7573 SPOKANE WA

Add a category Stand Down Volunteer food

\$39.50

JUL
12
2016

PETROGLYPH PRINTING & NEWPORT WA

Add a category Flyers with Hotel/Motel addition

\$53.85

JUL
10
2026

THE MINER NEWSPAPERS NEWPORT WA

Add a category 2026 Stand Down Advertising

\$481.66

JUN
6
2024

Add a category

JUN
5
2026

Add a category

MAY
27

[Add a category](#)

