RESOLUTION NO. 20251118

A RESOLUTION OF THE CITY OF NEWPORT REVOKING ALL PRIOR FEE RESOLUTIONS AND ADOPTING A NEW FEE SCHEDULE.

WHEREAS, the City of Newport has adopted a fee schedule, and

WHEREAS, it is deemed necessary to update the fee schedule,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF NEWPORT, WASHINGTON as follows:

SECTION 1: All prior fee resolutions are hereby revoked.

SECTION 2: The following schedule of fees is hereby adopted effective January 01, 2026 and shall remain in effect until amended or superseded by resolution of the Newport City Council.

SECTION 3. The City Administrator shall be authorized to make such interpretations as may be necessary to effectively administer the processing of permits in the City and may determine the fee for permits not specified in the following schedule.

CITY OF NEWPORT, WA FEE SCHEDULE

BUILDING, CONSTRUCTION, DEVELOPMENT AND ZONING FEES

Building Permit Fee *	See Resolution 20240417
Plan Review	65% of Bldg Permit Fee
New Build Mechanical	15% of building permit
New Build Plumbing	15% of building permit
Mechanical Permit Fee	$165.00
Plumbing Permit Fee	$165.00
Mobile Home Installation Permit (Per Section)	$100.00
Certificate of Occupancy/Zoning Compliance*	$75.00
Fence Permit	$25.00
Clearing and Grading Permit*	$25.00
Code Enforcement Action*	$500/day
Code Interpretation*	$75.00
Comprehensive Plan Amendment*	$500.00
Conditional Use Permit Application *	$400.00
Demolition Permit*	$25.00

Development Code Amendment*	$400.00
Fuel Tank Fee (installation of fuel storage tanks)	$100.00
Future Land Use Map Amendment*	$400.00
Environmental Impact Statement Fee (EIS) *	Actual Cost
Planned Development Approval (Preliminary and Final)*	$1,500.00
Plat Approval (10 or more lots) (Preliminary and Final)*	$1,500.00
Plat Filing Time Extension *	$250.00
Short Plat Application *	$400.00
Plat Vacation or Alteration*	$400.00
Pre Application Meeting*	$500.00
Lot Line Adjustment *	$50.00
Annexation Petition Fee *	$600.00
Binding Site Plan Approval (Preliminary and Final)*	$400.00
Reasonable Use Exception*	$400.00
Site Specific Rezone Application *	$400.00
RV Parks*	$400.00
SEPA Checklist/Threshold Determination*	$350.00
Shoreline Conditional Use Permit*	$250.00
Shoreline Substantial Development Permit*	$250.00
Shoreline Variance*	$250.00
Shoreline Authorization*	$75.00
Site Plan Review*	$300.00
Street Vacations**	$200.00
Temporary Use Permit*	$20.00 per month
Variance Request Application *	$350.00
Investigation Fees ***	$ Equal to the amount of the permit fee
Notice Boards	$50.00 refundable if returned

* Plus actual costs incurred by City, such as plan review, notices, hearing examiner ,advertising, mailings engineering services, and recordings will be the responsibility of the applicant. Building permits are valid for 180 days. A one-time 180-day extension can be requested to administration.
* Inspections reset 180 validity*

** Plus compensation as determined by the City Council pursuant to RCW 35.79.030.

*** 1. Investigation: Whenever any work for which a permit is required by the City of Newport Building Code has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

*** 2. Fee: An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in this resolution. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

NOTE – There will be deposits collected for Master Land Use Applications. This is in addition to actual fees– (See application for list of deposits. Any deposits not used will be refunded to applicant)

--FEE REFUNDS-- - The Building Official may authorize the refunding of any fee paid hereunder, which was erroneously paid or collected.

FALSE ALARM PENALTIES

1ST response	Warning
2nd response	$50.00
3rd response	$100.00
4th + response	$150.00

(If not paid within 60 days there will be a 50% increase and the balance will be sent to collections.)

CODE ENFORCEMENT FEES

Dog Licenses – Spayed or Neutered	$10.00	(Ord. #1079)
Dog Licenses – Not Altered	$50.00	(Ord. #1079)
Dog Licenses Late Penalty (purchased after Feb. 28)	$10.00	(Ord. #928)
Dog Impound	$25.00	(Ord. #928)
Dog Boarding Costs per Day (City)	$50.00	(Ord. #928)
Parking Penalties:		
Overtime/Overlimit – as otherwise legally park	$20.00	
Overtime/Overlimit of city-wide 48 hour parking limit	$40.00	
No Parking Zone/Spaces	$40.00	
Other Parking Zones/Loading Zone Violations	$30.00	
Failure to Display Disable Placard	$10.00	
Right of Way Obstruction	$85.00 + Restitution (Ord. #1073)	

BUSINESS LICENSE FEES:

General & Home Business License City Endorsement Fee $20.00

Non-Resident Business License:

- Under $4,000.00 Annual Gross Revenue Within City Limits $0.00
- Over $4,000.00 Annual Gross Revenue Within City Limits $20.00
  (Threshold adjusted every 48 months per NMC 5.05.060(J))

COPYING, MAPS AND OTHER MISC. FEES

Photo Copying per Page	$0.15
Envelope for Mailing	Actual Cost
Mailed Copies Postage	Actual Cost
Copy of Annual Budget	Actual Cost
Copy of Comprehensive Plan	Actual Cost
Copies per Page (outside printer)	Actual Cost
Police / Fire Reports per Page	$0.15
Public Records Request Copies per Page	$0.15
Digital Storage Copy	Actual Cost
Fax per Page	$1.00
NSF Check Return Charge	$35.00
Lien Filing Fee per lien	Actual cost plus $25.00
Lien Release Fee per lien	Actual cost plus $25.00
Maps – City 8 ½" by 11"	$0.15
Maps – Cit 11" x 17"	$1.00
Maps – City 20" x 30"	Actual Cost
Maps – City 3' x 5'	Actual Cost
Flood Zone Maps – Small	$1.50
Zoning Maps – Small 11" x 17"	$1.00
Zoning Maps – Large 20" x 30"	Actual Cost

RENTAL OF CITY PARK AND OTHER FEES

Reservation Fee per Pre-Scheduled Reserved Small Event	$35.00
Small Event Clean-Up Deposit (refundable if cleaned)	$50.00
Special Event Reservation Fee Large Event (without electricity)	$75.00 per day

Special Event Reservation Fee Large Event (with electricity)	$100.00 per day
Special Event Damage Deposit (refundable)	$250.00
RV Park Fee Per Night	$50.00
RV Park Reservation Fee (nonrefundable)	$5.00
RV Park Cancellation Fee less than 24 hours	$5.00
RV Dump Fee	$20.00

UTILITY BUSINESS AND OCCUPATION TAX LEVIED

Telephone	6% of gross sales
Electricity & Electrical Energy	6% of gross sales
Natural, manufactured or mixed gas	6% of gross sales
Solid Waste	10% of gross sales
Franchise Fee (Cable)	5% of gross sales

WATER AND SEWER FEES

Water (no tax on installation charges)	18% of gross sales (4% = fire protection)
Sewer (no tax on installation charges)	16% of gross sales
Monthly outside residential water	Base water rate + 25%
Monthly outside residential sewer	Base sewer rate + 25%

Water Overage Rate –

- Tier 1 – Base Water Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Water Rate per 1000 gallons + 150% for add'l 50,000 gallons after 30,000+ allowed gallons
- Tier 3 – Base Water Rate per 1000 gallons + 250% for additional gallons after 80,000+ allowed gallons

Sewer Overage Rate

- Tier 1 – Base Sewer Rate per 1000 gallons + 50% for 30,000 gallons after allowed gallons
- Tier 2 – Base Sewer Rate per 1000 gallons + 150% for additional gallons after 30,000+ allowed gallons

Water Late Fee	$10.00
Sewer Late Fee	$10.00
Shutoff fee for voluntary water turnoff	$25.00

Door Shut Off Notice Fee	$20.00
Meter Diagnostic Fee	$40.00
Disconnect fee for nonpayment	$30.00
Final Read Fee (2nd request & each additional)	$40.00
Adjustment on leaks - 25% of the previous 24 months water and sewer overage average	
Water & Sewer Annual Payment	5% discount
Standby Water Fee (Commercial Fire Protection Devices, ie. sprinklers)	$10.00
City Fire Hydrant Fee	$15.00
Privately Owned Unmetered Fire Hydrants	$15.00
(mFC)-06 – Fecal Coliform – per test	$55.00
Office Rent (Water)	$525.00 Month
Office Rent (Sewer)	$525.00 Month
Water Meter Testing	Actual Cost
Water Meter & Parts	Cost plus 25%
Bulk Water Daily Fixed Charge	$25.00
Bulk Water Weekly Fixed Charge	$100.00
Bulk Water Monthly Fixed Charge	$250.00
Bulk Water Fee (up to 10,000 gallons)	Minimum Cost of Water
Bulk Water Fee (over 10,000 gallons)	Water Overage Rate Tier 1-3
Bulk Water Hydrant Fee Deposit	$1,500.00
Flat Water Rate (Construction Water)	Base Rate of water connection size plus 10%

WATER AND SEWER CONNECTION CHARGES

Residential Water Connection Charge ¾" **	$3,000.00
Residential ADU Water Connection ¾" **	$1,500.00
Residential- Multifamily Water Connection Charge 1"**	$4,000.00
Commercial Water Connection Charge ¾" **	$3,000.00
Commercial Water Connection Charge 1" **	$4,000.00
Commercial Water Connection Charge 1 ½ " **	$6,000.00
Commercial Water Connection Charge 2" **	$8,000.00
Commercial Water Connection Charge 3" **	$12,000.00
Commercial Water Connection Charge 4" **	$16,000.00
Commercial Water Connection Charge 6" **	$24,000.00

Residential Sewer Connection Charge ¾" **	$5,000.00
Residential ADU Sewer Connection Charge ¾" **	$2,500.00
Residential-Multifamily Sewer Connection Charge 1"	$7,000.00
Commercial Sewer Connection Charge ¾" **	$5,000.00
Commercial Sewer Connection Charge 1" **	$7,000.00
Commercial Sewer Connection Charge 1 ½ " **	$10,000.00
Commercial Sewer Connection Charge 2" **	$13,000.00
Commercial Sewer Connection Charge 3" **	$20,000.00
Commercial Sewer Connection Charge 4" **	$27,000.00
Commercial Sewer Connection Charge 6" **	$40,000.00

Connection charges and the cost of the meter must be paid at the time of permit issuance or connection to our service if no permit is required and **does not include the actual costs for parts, material, labor and administration which will be charged in addition to the connection charges set forth above.

Penalty for violating any ordinance of the City except in cases where a different punishment is prescribed by any ordinance of the city is a fine not to exceed $500.00 or by imprisonment not to exceed 30 days or both.

APPROVED AND ADOPTED THIS 17th Day of November, 2025.

BY: _____ ATTEST: _____

Keith Campbell, Mayor Nickole North, Clerk/Treasurer

By: Megan Clark

Approved as to form:
Megan Clark, City Attorney