CITY OF NEWPORT, WASHINGTON
RESOLUTION NO. 20260817B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT, WASHINGTON, ESTABLISHING A MONTHLY POLICY WORKSHOP AS A REGULAR MEETING OF THE CITY COUNCIL ON A PILOT BASIS THROUGH APRIL 2027, AND PROVIDING FOR ITS CONDUCT.

WHEREAS, the City Council benefits from a regular, predictable venue for the review, discussion, and development of the City's policies, procedures, manuals, and plans; and

WHEREAS, providing a dedicated workshop for such work allows regular business meetings of the Council to remain focused and reduces ad hoc demands of City staff between meetings; and

WHEREAS, the Council intends that all workshops be noticed and conducted in accordance with the Open Public Meetings Act, chapter 42.30 RCW;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newport, Washington, as follows:

Section 1. Establishment. There is hereby established a monthly Policy Workshop (the "Workshop") as a special meeting of the City Council, on a pilot basis, commencing in August 2026, or as soon thereafter as the Council's meeting schedule permits, and continuing through April 30, 2027. The Workshop shall be held on the fourth Tuesday of each month, at a time established by the Council, included in the City's schedule of regular meetings, and noticed as required by chapter 42.30 RCW.

Section 2. Purpose; Agenda. The purpose of the Workshop is the review, discussion, and development of the City's policies, procedures, manuals, and plans. The agenda for each Workshop shall identify the specific policy, procedure, manual, or plan to be reviewed or discussed, and Workshop discussion shall be limited to the items so identified.

Section 3. No Final Action. No final action shall be taken at any Workshop. Any policy, procedure, manual, or plan recommended for adoption, amendment, or repeal shall be presented for final action only at a regular business meeting of the Council.

Section 4. Public Attendance and Comment. Workshops shall be open to the public for attendance and observation in accordance with chapter 42.30 RCW. Public comment shall not be taken at Workshops unless specifically requested by a majority of the Council or the Mayor. Opportunity for public comment on any item recommended for adoption shall be provided at the regular business meeting at which final action is considered.

Section 5. Pilot Period; Review; Sunset. The Workshop is established on a pilot basis through April 30, 2027. No later than its second regular business meeting in April 2027, the Council shall review the pilot and determine by motion or resolution whether to continue, modify, or discontinue the Workshop. Absent Council action, the Workshop shall sunset upon conclusion of the April 2027 Workshop.

Section 6. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the City Council of the City of Newport, Washington, at a regular meeting thereof this 17th day of August, 2026.

Keith Campbell, Mayor

ATTEST:

Theresa Schoener, City Clerk/Treasurer

Approved:

Megan Clark, City Attorney